

Chairman Randy Vance called the Monday, December 20, 2021 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Randy Brown, Tom Rounds, Bill M. Abernathy, and Connie Hohn present. County Manager Kevin Hipple, Planning and Zoning Official Eric Booth, States Attorney Jessica LaMie, Highway Superintendent Trent Arbach, Sheriff Patrick Callahan, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted Aye. Motion passed.

MINUTES: Moved by Brown and seconded by Rounds to approve the minutes of the December 6, 2021 Commission meeting. All voted Aye. Motion passed.

NEW BUSINESS:

AUDIT CLOSING CONFERENCE: Toby Qualm appeared from Legislative Audit appeared to go over his findings in the 2019 and 2020 years audit for Hughes County.

CACS MOBILE CRISIS RESPONSE AGREEMENT: Moved by Rounds and seconded by Abernathy to approve the Mobile Crisis Response Agreement between Hughes County, Stanley County and Capital Area Counseling Services effective January 01, 2022 until terminated. All voted Aye. Motion passed.

PROPERTY VALUATION ADJUSTMENT: Deputy Director of Equalization, Melissa Vance, appeared to go over the proposed property assessment value increase in order to comply with SDCL: 10-6-121.

JDAI (JUVENILE DETENTION ALTERNATIVES INITIATIVE): Annie Brokenleg, JDAI coordinator for the State of South Dakota, appeared to answer questions and go over information on JDAI, and the work group they are interested in forming with the States Attorney's Office. States Attorney, Jessica LaMie was available for questions.

BRIDGE IMPROVEMENT GRANT PROGRAM: Moved by Rounds and seconded by Brown to approve and authorize the chairman to sign the Bridge Improvement Grant Program (BIG) application for Structure Number 33-410-024 a bridge on 321st Ave .03 miles W and 1.4 miles S of Harrold, SD over South Medicine Creek with a 20% County match. All voted Aye. Motion passed.

BRIDGE UTILITY CERTIFICATE: Moved by Rounds and seconded by Brown to approve the utility certificate and assume the cost of necessary project utilities for Project No. HC-BR-321AVE. All voted Aye. Motion Passed.

BRIDGE RIGHT OF WAY CERTIFICATE: Moved by Rounds and seconded by Brown to approve the Right-Of-Way certificate for Project No. HC-BR-321AVE. All voted Aye. Motion passed.

VOLUNTARY RIGHT OF WAY DONATION: Moved by Rounds and seconded by Brown to approve the voluntary right of way donation from Raymond P. Reding, Trustee of the Sheldon P. Reding Family Trust for Project No. HC-BR-321AVE. All Voted Aye. Motion passed.

SD DEPARTMENT OF HEALTH COMMUNITY NURSES AGREEMENT: Moved by Hohn and seconded by Abernathy to approve a contract with the State of South Dakota for community health nursing services for \$11,160.00 beginning January 1, 2022 through December 31, 2022. All voted Aye. Motion passed.

PERSONNEL: Moved by Abernathy and seconded by Rounds to approve hiring Tate Fremo, a Corrections Officer at the jail effective December 17, 2021 Pay Grade 14 Step Minimum \$18.45 per hour with a \$1,000.00 sign-on bonus. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve the resignation of Kassie Gordon a Corrections Officer at the jail effective December 24, 2021 and to advertise the position for hire. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve the resignation of Chantal Lewis a Corrections Officer at the jail effective December 28, 2021 and to advertise the position for hire. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve the resignation of Lori Leighton, Correctional Office at the jail effective December 30, 2021 and advertise the position for hire. All voted Aye. Motion passed.

JAIL CONTRACTS: Moved by Brown and seconded by Rounds to approve and authorize the Chairman to sign a contract with Gregory, Jackson, Mellette, Lyman, Jerauld, Trip, Sully, Potter, Hyde, Haakon, Stanley and Jones Counties for using the Hughes County Jail at the rate of \$95 per day. All voted Aye. Motion passed.

Moved by Brown and seconded by Rounds to approve and authorize the Chairman to sign a contract with Dewey, Walworth, Tripp, Sully, Potter, Hyde, Haakon, Stanley and Jones Counties for prisoners housed in the Hughes County JSC at the rate of \$295 per day. All voted Aye. Motion passed.

HEALTH INSURANCE WELLNESS INCENTIVE: Moved by Hohn and seconded by Rounds to approve the issuance of a wellness incentive payroll check to Hughes County employees in the amount of \$500 less payroll taxes for employees who have completed an annual physical or wellness checkup with their healthcare provider. All voted Aye. Motion passed.

CSDED JOINT COOPERATIVE AGREEMENT: Moved by Rounds and seconded by Brown to approve the joint cooperative agreement and financial commitment with Central South Dakota Enhancement District for the year of January 1 through December 31, 2022 in the amount of \$15,488.08. All voted Aye. Motion passed.

EMPLOYEE ASSISTANCE PROGRAM: Moved by Rounds and seconded by Abernathy to approve continuing a contract with Avera to provide employee assistance for \$2.70 a month per employee for 5 sessions for all full time employees at a total cost of \$3,304.80. All voted Aye. Motion passed.

2022 COUNTY HOLIDAYS: Moved by Rounds and seconded by Brown to approve the addition of June 19th to the list of observed holidays in the policy manual for Hughes County employees, and that it will be known as Hughes County Day. All voted Aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Brown to approve the following verified claims. All voted Aye. Motion passed. 605 CONSULTING EMPLOYMENT SRV 765.00 JAIL JOB ADS, ADVANCED AUTO PARTS 45.49 PARTS #20 2201-362145, AMERICAN MEDICAL RESPONSE 4050.00 MONTHLY BILLING, ANDERSON RUMPCA DENTAL 940.00 DENTAL- VICTOR, ANDERSON RUMPCA DENTAL 1592.50 JAIL BLCF, AUDRA HILL CONSULTING 481.41 MENTAL ILLNESS, AVERA MCKENNAN HOSPITAL 3730.00 MENTAL ILLNESS MK005487915, AVERA MCKENNAN HOSPITAL 758.00 SERVICES, AVERA MCKENNAN HOSPITAL 66.00 JAIL MEDICAL CONTRACT, AVERA ST MARYS HOSPITAL 130.84 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 216.45 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 151.03 JAIL HOSPITAL, AVERA ST MARYS HOSPITAL 319.90 JAIL HOSPITAL, BACHAND & HRUSKA, PC 3333.00 DECEMBER LEGAL SERVICES 1445, BOB ARBACH 29.59 CLOTHING ALLOWANCE BOOTS, BOB BARKER CO INC 79.98 JAIL UNIFORMS INV1702822, BOTTOM LINE WELDING 345.50 REPAIRS SUPPLIES 14204, 14278, BROSZ ENGINEERING 9187.50 PLANNING P24523,24531, BUREAU OF ADMINISTRATION 1016.44 POSTAGE, TELEPHONE, CAPITAL AREA REFUSE 567.25 TRASH, ACCT 3077, CAPITAL JOURNAL 933.91 LEGAL PUBLISHING, JOB ADS, CARDIO PARTNERS 523.97 JAIL, JSC SUPPLY 9274643, CHASE INK 1359.24 SUPPLIES, CENTURY BUSINESS PRODUCTS INC 464.59 SERVICES, CENTURLINK 799.01 PHONE BILL, COLE PAPERS INC 3974.31 SUPPLIES, CORRECT RX PHARMACY SERVICE IN 1.72 JAIL MEDS 54031, DAKOTA DATA SHRED 5.21 DOCUMENT SHREDDING 3502440, DAKOTA SUPPLY GROUP 125.20 SUPPLIES S101427777.001, DAVA A WERMERS 1423.55 CT APPT ATT FEES, DEAN RITTER 57.48 CLOTHING ALLOWANCE - GLOVES, DENISE RICHARDS 25.46 OFFICE SUPPLIES, DEPT OF AG & NATURAL RESOURCES 800.00 2021 STORMWATER FEE, DEPARTMENT OF CORRECTIONS 3813.00 SERVICES, DEPT OF HEALTH 2925.00 NOVEMBER BILLING-56331-112021, DEPT OF REVENUE & REGULATION 55.00 SALES AND USE TAX, DIAMOND DRUGS INC 727.22 JAIL MEDS IN001188053, DMC WEAR PARTS 11215.64 CUTTING EDGES INV 2879, DONS SINCLAIR 50.00 NOVEMBER WASHES, DRG MEDIA GROUP 213.75 JAIL OFFICE SUPPLY JOB ADS, FISCHER LAW OFFICE PROF LLC 2737.30 CT APPT ATT FEES, GOLDEN WEST TECHNOLOGIES 950.00 OFFSITE BACKUP 391116, GREG C HALL 52.70 CORONER FEES, GUNDERSON PALMER NELSON & 11843.63 CT APPT ATT FEES, HOFFMAN OIL 3456.32 FUEL INV 67753, 67732, INLAND TRUCK PARTS 13.88 REPAIR 153 INV, 989621, INMANS WATER TECHNOLOGIES 441.00 SUPP GROUP 57679,47241,60715, INTOXIMETERS 1250.00 24/7 PROGRAM 695297, JAMIE DAMON 4395.60 CT APPT ATT FEES, JANET BECK 214.28 TRAVEL FOR PIV CARD, JC OFFICE SUPPLIES 1734.57 SUPPLIES 33453,33116,33307, JESSICA LAMIE 34.80 BOOK OF STAMPS, JESUS ARAUJO-COTA 20.00 WITNESS FEES, JP MORGAN CHASE BANK N.A. 249.00 LEXIS NEXIS- NOVEMBER, MARK KATTERHAGEN 15.00 MENTAL ILLNESS BOARD, KIMBALL MIDWEST 95.13 SUPPLIES ORDER 27047111, LARRY SHOUP 20.00 WITNESS FEES, LAWSON PRODUCTS INC 376.61 SUPPLIES 9309046421, LEWIS & CLARK BHS 368.00 MENTAL ILLNESS BOARD, LUCILLE M LEWNO 166.53 MENTAL ILLNESS, DARCY LOCKWOOD 15.00 MENTAL ILLNESS, BRENDA LOUNSBURY 1680.00 OCTOBER/NOVEMBER BLOOD DRAWS, M&R SIGNS 80.75 COURT SECURITY SIGNS 223683, MAY ADAM GERDES & THOMPSON 6111.45 CT APPT ATT FEES, MEDICINE CREEK 134.31 FUEL, MIDCO 320.00 UTILITES 12973290212359, MIKE ROMAN 164.13 BOOTS

(CLOTHING ALLOWANCE), MONTANA DAKOTA UTILITIES 523.52 UTILITIES 22970010009, MORRIS INC 59.25 SUPPLIES INV 615531, MURPHY LAW OFFICE PC 1459.38 CT APPT ATT FEES, NORTHWESTERN ENERGY 281.95 ELECTRICITY 2567658-6, OAHE ELECTRIC COOP INC 656.54 ELECTRICITY 219800,90400, OAHE GLASS INCORPORATED 458.75 SUPPLIES 08695,08557, OFFICE DEPOT INC 400.34 SUPPLIES, ONE STAFF MEDICAL 2802.00 INV 153176, PANKRATZ LAW PROF LLC 9250.00 PUBLIC DEFENDER CONTRACT, PENNINGTON CO SHERIFF 2100.01 PRISONER TRANSPORT, PIERRE CITY 5890.73 UTILITIES, CURTIS C REES III 1736.00 RADIO INSTALL & REPAIR 6723, RITER ROGERS LLP 3437.10 CT APPT ATT FEES, RIVER CITIES TRANSIT 2916.74 MONTHLY ALLOCATION DECEMBER, ROSE ANN WENDELL 871.20 CT APPT ATT FEES, ROWE LAW & MEDIATION CTR 2762.50 21044 ATT FEES, SCHREIBER LAW FIRM PROF LLC 6408.86 CT APPT ATT FEES, JOAN BOOS SCHUELLER 6566.50 CT APPT ATT FEES, SD ACHIEVE 60.00 MENTAL ILLNESS INV 39426, SDACC 3615.00 SDACC MEMBERSHIP DUES, SDACO 1774.85 MEMBERSHIP DUES, SERVALL UNIFORM & LINEN CO 195.48 LINEN/RUGS INV0559746, SHANES PHARMACY 1865.71 JAIL MEDS, 526--0, DAVID W SIEBRASSE 9250.00 CT APPT ATT FEES, SOUTH DAKOTA WINGS- CAP 145.00 SD SUPPLY TT 1910762.

PUBLIC COMMENT: None

Moved by Brown and seconded by Rounds to adjourn the meeting until **8:00 AM on Thursday, December 30, 2021**, when the Commission will meet to pay bills. All voted Aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota