

DRINKING WATER SOURCE PROTECTION

Our Actions Matter



Quinte
CONSERVATION

Notice of Vacancies Quinte Region Source Protection Committee Economic and Other Interest Sector Representatives Required

The Quinte Region Source Protection Committee was created according to Ontario Regulation 288/07 under the *Clean Water Act, 2006*.

Since 2007, the Committee has, through a science-based planning process and with broad public and sector consultation, developed a Terms of Reference, an Assessment Report and a Source Protection Plan to protect municipal sources of drinking water in the Quinte Source Protection Region. The Quinte Region Source Protection Plan was approved in September 2014 by the Minister of the Environment and Climate Change and became effective on January 1, 2015. This completed the initial source protection planning process. Implementation of the policies, as specified in the Plan, commenced January 1, 2015.

The Committee will:

- Review new scientific and technical information to ensure that the Assessment Report and Source Protection Plan remain current and relevant and
- Amend and update the Assessment Report and Source Protection Plan, as required and as per the *Clean Water Act, 2006*.

Committee Composition:

The Committee, as set out in Ontario Regulation 288/07, is comprised of 15 members (plus the Chair) as set out below. There are also two First Nations representatives and three non-voting liaison members (representing the Source Protection Authority, local Health Units and the Ministry of Environment, Conservation and Parks) on the Committee.

Municipal Sector

Municipal (5)

Economic Sector

Agriculture (2)
Large industry/business (1)
Small industry/business (1)
Tourism/Recreation (1)

Other Interests Sector

Environmental (1)
Public - urban (1)
Public - rural non-farm (1)
General Public (2)

Committee Appointments:

The Clean Water Act requires that member terms expire prior to January 1, 2020. Of the positions shown above, the current vacancies are for individuals to fill seats representing **Large Industry/Business** and **Tourism/Recreation** under the **Economic Sector** and all seats under the **Other Interest Sector** (seven in total). Representatives will be appointed by the Quinte Region Source Protection Authority by the end of the 2018 fiscal year. Please note members whose appointments have expired can apply to be re-appointed for an additional term.

NOTE: Your application and enclosed information may be shared with representatives of sector organizations who may be consulted by the Quinte Region Source Protection Authority in selecting sectoral representatives. It is a requirement that the attached application form be completed IN FULL for your application to be considered.

Obligations of a Committee Member:

- Attend meetings of the Committee (typically two to three meetings a year)
- Make a commitment, for a period of up to five years, to participate as a Committee member
- Read, review and understand technical reports that the Committee will receive for comment and action
- Contribute positively to the production of required documents and reports
- Provide constructive and collaborative input to the Committee on local Drinking Water Source Protection Planning issue(s)
- Attend and participate in public meetings, information sessions and consultation forums as required
- Review material provided in advance of a meeting when that material has been provided in a timely fashion
- Provide requested input in a timely fashion
- Demonstrate an ability and willingness to weigh different points of view
- Abide by and respect the rules of order and procedures developed by the Committee
- Act as a liaison to bring forward common concerns from your knowledge and experience in your sector to the Committee and assist in communicating the Committee's work to the sector represented
- Make decisions at the Committee table
- Work collaboratively on the Committee and with other Drinking Water Source Protection partners such as community stakeholder groups
- Attend training sessions as required
- Respect confidential information and abide by the process in place to safeguard confidential information according to the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)
- Other roles and responsibilities as determined by the Source Protection Authority and the Ministry of the Environment, Conservation and Parks

Qualifications:

- Demonstrated ability to understand source protection science, concepts and technical reports
- Proven ability to act as liaison for the sector(s) being represented
- Demonstrated problem-solving, analytical, communication and organization skills
- Demonstrated interest in the protection of drinking water sources
- Knowledge of local watersheds, communities and water issues
- Demonstrated ability to work with others collaboratively including conciliatory decision-making skills
- Willingness and ability to travel within the Quinte Region watershed area and beyond as required
- Willingness to abide by the Committee rules and procedures and policies as developed by the Committee
- Fluency in and ability to participate in electronic communication including email and Internet

To be Eligible Candidates Must:

- reside in, own, or rent property within the Quinte Source Protection Region (Quinte Conservation's watershed jurisdiction); or
- be employed or operate a business within the Quinte Source Protection Region; or
- be employed by a Municipality that is in the Quinte Source Protection Region; and
- not be a member or employee of a Conservation Authority within the Quinte Source Protection Region.

Term and Time Commitment:

Applicants should be prepared to make a 5 year commitment to participate on the Committee. The Source Protection Committee meetings are generally held two or more times per year. Dates, location and frequency of the meetings are at the call of the Chair. Meetings are usually held at the Quinte Conservation office. In addition to the Committee meetings, the Committee members are expected to attend training sessions, occasional public meetings and working group meetings. Committee members should also expect that they may occasionally need to travel to attend meetings or training.

Compensation:

Source Protection Committee members receive a per diem and mileage for meeting attendance.

More Information:

Visit: QuinteSourceWater.ca

Contact: Amy Dickens
Source Water Protection Project Coordinator
Quinte Conservation
2061 Old Highway 2
RR #2 Belleville ON K8N 4Z2
adickens@quinteconservation.ca
613-968-3434 X 132 or 613-354-3312 X 132

TO APPLY:

Please submit your resume, cover letter and completed application form by December 21, 2018 marked 'Source Protection Committee Application' to:

Amy Dickens
Quinte Conservation Source Protection Authority
2061 Old Highway 2
RR #2 Belleville ON K8N 4Z2

Please send emails care of the Project Coordinator:
adickens@quinteconservation.ca
613-968-3434 X 132 or 613-354-3312 X 132

This notice is published on the Internet at www.quintesourcewater.ca

Application to become a Member of the Quinte Region Source Protection Committee

Please complete all areas of this application form and submit it with your cover letter, resume and any additional information.

NOTE: To be eligible for membership on the Quinte Region Source Protection Committee (SPC) you must:

- reside in, own or rent property within the Quinte Source Protection Region Watershed; OR
- be employed or operate a business within the Quinte Source Protection Region Watershed; OR
- be employed by a municipality that is in the Quinte Source Protection Region Watershed; AND
- not be a member or employee of a conservation authority within the Quinte Source Protection Region.

Name: _____
First Last

Address: _____
Number & Street (Apt. #) City/Town Postal Code

Telephone: _____ **Email:** _____

If different from above, please provide the address of the eligible place of employment/business, or property owned/rented within the Quinte Source Protection Region.

Please check the box for the position for which you are applying:

Economic Sector Representative: *Large Industry/Business* *Tourism/Recreation*

Other Interest Sector Representative:

Local Environmental Association (specify affiliation) _____

Public (Urban) *Public (Rural Non-Farm)* *General Public (2)*

Your Resume and Cover Letter **must** include the following details:

- A brief summary of your knowledge and expertise*
- A brief description of your interest in the sector you have chosen (above); your knowledge of the Quinte Source Protection Region watersheds and communities and the related drinking water issues*

- Details of your communication skills
- Details of your work, volunteer, committee and community experiences
- Names and contact details of 3 references

Willingness and Ability to carry out the work required as a member of the SPC

Candidates must be able and willing to travel around the Quinte Source Protection Region to attend meetings, public information sessions and forums. Travel costs for use of your personal vehicle will be reimbursed at the rates set by the Quinte Region Source Protection Authority as amended from time to time.

I confirm that I am able and willing to attend day and/or evening meetings of the Quinte Region SPC and occasional evening and weekend public information sessions and forums:

Yes No

Commitment to Fulfill Responsibilities as a member of the Quinte Region SPC and Approval to Share This Information

By signing and dating this application, you are agreeing to make a commitment to undertake the roles and responsibilities of a member of the Quinte Region SPC if appointed, including but not limited to:

- o Regularly attending meetings of the Quinte Region SPC
- o Abiding by the Code of Conduct and Conflict of Interest policies to be established by the Quinte Region SPC
- o Maintaining confidentiality of confidential and personal information brought before the Quinte Region SPC
- o Remaining a member of the Quinte Region SPC for a term no less than 6 months and no more than 5 years, as determined by the Quinte Region Source Protection Authority
- o Attending public information sessions and public consultation forums on Quinte Region SPC matters

I confirm that in signing this application, if appointed I will carry out the duties and responsibilities as a member of the Quinte Region SPC. I also confirm that the information provided on this form and in accompanying documents is accurate.

Signed: _____ Date: _____

Your application and enclosed information may be shared with representatives of sector organizations who may be consulted by the Quinte Region Source Protection Authority in selecting representatives.

I give approval to the Quinte Region Source Protection Authority to share this application, cover letter, resume and any appended information with representatives of the sector organizations advising on the selection of members to represent their sector/interests.

Signed: _____ Date: _____