



Order of the Day
Quispamsis Town Council
Regular Meeting
Council Chambers, Quispamsis Town Hall

April 5, 2022, 7:00 pm

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13. **Business Arising from Committee of the Whole**

14. **Adjournment**

Town of Quispamsis Treaty Acknowledgement/Moment of Reflection

We would like to respectfully acknowledge that Quispamsis exists on the traditional territory of the Wolastoqiyik (Wool-las-two-wi-ig), Maliseet (Mal-i-seet) and Mi'Kmaq (Mik-mak) people whose ancestors along Passamaquoddy Tribes signed Peace and Friendship Treaties with the British Crown in the 1700s.

We would like to take this moment to pay respect to the elders, past and present and the descendants of this traditional territory.

We would also like to take this moment to reflect on our solidarity and support for the people of Ukraine, acknowledging that Canada has the third largest Ukrainian population in the world, behind Ukraine itself and Russia.

And, may we remind ourselves of the important work we have before us tonight. May we make good decisions without prejudice or bias and always in the best interests of our community, which we are here to serve.

(March 2022)

March 7, 2022

Mayor Libby O'Hara and Council
Town of Quispamsis
12 Landing Court
Quispamsis, New Brunswick
E2E 4R2

RECEIVED MAR 09 2022

Your Worship:

COVID Relief Funding

As with many organisations, the past two years have taken a toll on the Canada Games Aquatic Centre. Our revenues have suffered during the pandemic due to forced shutdowns, restrictions on capacity, people working from home and not their Uptown offices, and a general apprehension to be around others. We had difficulties in 2021 making our payroll, particularly in the last quarter. We are not eligible for any material government COVID relief funding. We managed to get through the year and were on track to recover from our cashflow challenges. And then we were put under level 2 restrictions, followed by a shutdown when the alert level was further raised.

The level two restrictions prohibited children under the age of 12 from participating in organised activities. This included swimming lessons and sports clubs. We needed to postpone lessons scheduled to start in January and lane rentals were reduced for swimming, artistic swimming, and water polo. The postponement of the swimming lessons effectively meant that we had to cancel at least one session of lessons for the year. When the facility had to close due to level 3 restrictions, it became evident that we did not have sufficient cashflow to continue to operate.

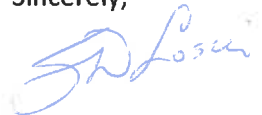
At the January 18th meeting of our Commission a resolution was passed unanimously that "the Canada Games Aquatic Centre remain closed indefinitely beyond the current COVID related imposed closure unless sufficient relief funding can be secured." We advised the City of Saint John of the decision the following day. That began a discussion of the impact of COVID-19 on our operations. In the end, the City accepted that we have had significant revenue losses related to the pandemic and agreed that we needed \$250,000 in COVID relief funding to get through 2022. This is in addition to the approved 2022 contribution from the Greater Saint John Regional Facilities Commission (GSJRFC). The City has access funding from their Safe Restart reserves and requested that we ask the other communities who contribute to regional facilities to also provide COVID relief funding based on their proportionate share under the GSJRFC formula.

I am writing today to ask that you provide \$43,342 (17.337%) in COVID-19 relief funding. These funds will ensure the continued viability of our operations. We would be happy to provide any additional information that would help in the consideration of this request.

.../2

We have attached a copy of the resolution passed by the City of Saint John Common Council on January 24, 2022.

Sincerely,

A handwritten signature in blue ink, appearing to read "Shalene Losier".

Shalene Losier, Chair

Attachment

Attachment
March 7, 2022 Letter to Town of Quispamsis

From the minutes of the January 24, 2022, Regular Meeting of the Common Council of the City of Saint John (Open Session):

17.4 Canada Games Aquatic Centre COVID-19 Relief Funding

Moved by Councillor Lowe, seconded by Councillor Hickey:

RESOLVED that:

1. Common Council approve the transfer of \$250,000 from Safe Restart Reserve Funds to provide COVID relief to the Aquatic Centre.
2. The City COVID-19 relief funding be conditional on the Canada Games Aquatic Centre Commission (CGACC) agreeing to be fully cooperative with and fully engaged in the City's renewed efforts to find a suitable long-term business model that is practical, of value to our community, and affordable.
3. The City COVID-19 relief funding be conditional on the CGACC making a request to all members of the Regional Facilities Commission to contribute their share of the COVID-19 relief funding.
4. The City Manager be required to complete the analysis on all alternative business models, as part of the ongoing review of the City's agencies, boards, and commissions, and bring forth recommendations no later than September 1st, 2022.

MOTION CARRIED



Staff Report to Council

Date: March 30, 2022

From: Krista Brandon, CPA, CMA Town Treasurer

Subject:

Canada Games Aquatic Centre Request for COVID Relief Funding

Background and Discussion:

We received a letter dated March 7, 2022, from Shalene Losier, Chair of the Canada Games Aquatic Centre requesting our proportionate share of \$250,000 in COVID Relief Funding that the City of Saint John has provided to them for 2022. Our proportionate share of this amount is \$43,342 (17.337% based on adjusted 2021 Tax Base). This additional funding is not included in our 2022 Approved budget and the funding would either need to come from any potential surplus for 2022 or the general operating reserve fund.

Financial Implications:

This item is not included in our 2022 General Operating Budget and so we will need to use any potential surplus in 2022 or a transfer from the General Operating Reserve in the sum of \$43,342.00 to fund this unbudgeted expense.

Attachment(s):

Letter Dated March 7, 2022, from Shalene Losier, Chair of the Canada Games Aquatic Centre

Recommendation:

That council approve the request for COVID Relief Funding from the Canada Games Aquatic Centre in the amount of \$43,342 with funding coming from any 2022 surplus or the General Operating Reserve.



QUISPAMISIS TOWN COUNCIL

REGULAR MEETING

MINUTES

March 15, 2022, 7:00 pm

Council Chambers

Quispamsis Town Hall

Present: Mayor Libby O'Hara
Deputy Mayor Mary Schryer
Councillor Mike Biggar
Councillor Noah Donovan (Electronic Attendance – sick)
Councillor Kerrie Luck
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Beth Thompson

Colbourne, Dwight; Municipal Planning Officer
Kennedy, Aaron; Acting CAO
MacInnis, Lisa; Assistant. Clerk
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

Absent: Brandon, Krista (illness)
Losier, Gary; Director of Engineering & Works (out of town)

1. Approval of Agenda

Moved By Councillor Luck

Seconded By Councillor Thompson

The Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

International Women's Day - Mayor O'Hara acknowledged the Town of Quispamsis partners each year with the Town of Rothesay in the alternate hosting of the March 8th

local International Women's Day Celebration. She extended a special thank you to Deputy Mayor Schryer who organizes the event each year, and thanked those who provide sponsorship.

Comex Public Transit – Mayor O'Hara referenced the rising gasoline costs and invited people to take advantage of the Comex Bus Service, noting it is an excellent opportunity to increase ridership as well as to reduce GHG emissions.

Ukraine Conflict – Mayor O'Hara acknowledged with a heavy heart the current troubles happening in Ukraine with the Russian invasion, noting a Town Staff member has created the blue and yellow sunflower wreath displayed behind her, and acknowledged the blue and yellow lights illuminating the Town Hall, as well as the Ukrainian flags being flown at both ends of the qplex - all to send some positivity to the Ukrainian people who are being overrun by a tyrant.

3. Treaty Acknowledgement - Moment of Reflection Acknowledging Solidarity for Ukraine

Councillor Biggar read the Treaty acknowledgement – Moment of Reflection and – Acknowledgement of Solidarity for the People of Ukraine.

4. Disclosures of Interest

4.1 Item 6. 1- Deputy Mayor Schryer – Propertystar Inc. Rezoning - Proposed Municipal Plan By-law Amendment No. 054-03 and Zoning By-law Amendment No. 038-34.

5. Presentations

5.1 KVHS Prom and Safe Grad - 2022 - Request to Waive qplex Rental Fee - \$3,600 – In Attendance Kelley Sisk and Macala Daigle, KVHS Grad President

Kelley Sisk and Macala Daigle made presentation to Council on behalf of the KVHS leadership team, parents and graduates of 2022. They requested the \$3,600 rental fee at the qplex be waived for this year only for the Safe Grad and Prom event, noting the school was unable, due to Covid-19 restrictions, to hold its usual graduation fundraising events such as the Spook trail event, etc. They noted the students and parents are working hard to raise money and fundraising efforts to go to other aspects of the prom to create an unforgettable experience for the graduates.

The Director of Community Services stated the qplex is already booked for the KVHS graduation Prom, as is the Rothesay High School Prom. She noted the event will require several hours of set up and take down of the floor, and that it is a busy time of year with the Town hosting the Memorial Cup Hockey. and the Acadian Games that same week.

Moved By Councillor Luck
Seconded By Councillor Donovan

Council waive the \$3,600 qplex rental fee as a one time only due to covid for the 2022 KVHS Prom and Safe Grad event.

Against (3): Councillor Biggar, Councillor Miller, and Councillor Olsen

Motion Carried

6. Public Hearings

Moved By Councillor Olsen
Seconded By Councillor Biggar

Council adopt the Public Hearing Process steps which provides for a five minute time period for anyone wishing to speak for or against the proposed rezonings.

Motion Carried

6.1 (Jan.18/22) Propertystar Inc. - Rezoning Application - Proposed Municipal Plan By-law Amendment No. 054-03 and Zoning By-law No. 038-34 - Request to Rezone 17.12 Hectares (42.30 Acres) from Residential (R1) to Highway Commercial (HC) - Property Situated off Gondola Point Arterial (Route 119), PID No. 250217 and PID No. 173765

Deputy Mayor Schryer, as per Section 4, Disclosure of Interest, on the Agenda, left the meeting.

In Attendance: Mark Hatfield, Proponent

6.1.1 Propertystar Inc. - Proposal and Associated Documents

Mr. Mark Hatfield presented his proposed application to amend the Municipal Plan By-law No. 054 and Zoning By-law No. 038 to permit the rezoning of two parcels of land on the north side of Route 119, consisting of a total of 17.12 hectares, (42 acres), from Residential (R1) to Highway Commercial (HC) with each parcel being developed in separate phases. The first phase to include a home improvement business and the second phase will include a mixed-use development property, consisting of both food service and retail type developments. The property would have access off a public road that will be developed off Route 119.

Mr. Hatfield stated his proposal will promote community growth, job retention, and tax base expansion. As part of his proposed Highway Commercial development, he plans to create a walking trail, and for the second phase, provide a second controlled access to nearby subdivisions via Phinney Lane. The second phase of the project would include controlled access onto the Gondola Point Arterial via

traffic lights or a roundabout. PAC are recommending the originally proposed 7.5m buffer between him and residential properties be increased to a 15m buffer. He may also look at installing a berm or fencing between his development and the residential properties that do not have any trees due to the powerline easement.

A report from Don-More Surveys & Engineering Ltd. provided a Preliminary Servicing Review of the proposed Mixed Commercial development -

- Water - the initial phases of this development would be serviced by on-site wells with building sizes being limited to non-sprinklered buildings until such time as municipal water services becomes available;
- Sanitary Servicing - There are two sanitary systems which the property could potentially connect to, and the applicant would work with the town to determine which works best in terms of connection;
- Stormwater Management Approach - As the site is developed, stormwater management would be performed on the development site to limit peak flows to pre-development levels - flat roofs with flow controllers on the roof drains; and parking areas designed with a catch basin system.

A report from Englobe Corp Engineering provided a Route 119 Access Traffic Impact Study -

- The location proposed for the public street access is along the west perimeter of the Phase 1 development property. It will connect onto route 119 at approximately 264m west of Monarch Drive. As part of the Phase 1 development, the access road will extend 183m north along the property line and end in a cul-de-sac. The Phase 2 development will see the road extended over and connect on to Phinney Lane.
- The length of the existing eastbound left turn lane at Monarch Drive was reviewed and it is recommended that this lane be reduced to 223m so it will not intersect with the proposed access road location.
- The intersection of Route 119 and the public road will operate at a good level as a stop-controlled intersection during both peak periods.
- A traffic signal warrant analysis indicates traffic signals will be warranted with the addition of the Phase 2 development. A roundabout may also be considered as an alternative to signals.
- A left turn lane warrant analysis was completed for eastbound approach at the intersection of Route 119 and the public road and concluded that a left turn lane would not be warranted with only the Phase 1 development, but likely will be warranted early on in the Phase 2 development process.

6.1.1.1 Staff Report from Municipal Planning Officer

Mr. Colbourne's Staff Report informed Council it is important to note the Municipal Plan By-law No. 054 and Zoning By-law No. 038 establishes provisions that will be used and referred to when considering amending land use designations to accommodate specific developments. In the case of Highway Commercial developments outside of currently designated areas, the Municipal Plan provides that -

"any application for highway commercial development outside the designated areas be permitted only by amendment to the Zoning By-law and subject to consideration of the following conditions:

1. That the site has adequate access to arterial or collector streets;
2. That the site can be adequately serviced by water and sewer services in accordance with applicable regulations;
3. That the site is of sufficient size to meet all parking, load, setback, lot coverage, landscaping and other requirements set out in the Zoning By-law; and;
4. That consideration is given to protection of adjacent residential development by requiring an acceptable vegetated buffer strip, specifying the size, type and location of signing and lighting to be used, and any other criteria deemed appropriate by Council."

6.1.2 Written Submissions and Hearing of Objections

Two petitions were received from a total of 207 residents opposing the Propertystar rezoning application. In addition, 26 individual letters were received expressing their concerns and opposition to the proposed Highway Commercial development.

The following residents spoke in opposition to the proposed Propertystar Inc. rezoning application:

- Adam Black
- Mike Bone
- Justin Burchelle
- Ashley Burchelle
- Lorene Hatelt
- Patti Montgomery
- Ed Earle
- Wade McFadden
- Jenn Dobson
- Jill Bone

- Roger Fowler
- Brandon Howland

The residents who spoke against the proposed Propertystar Inc. rezoning, as well as the residents' who submitted written objections, expressed concern about loss of privacy – insufficient buffers, increased traffic along Route 119 and also to the adjacent subdivision if Phinney Lane is connected to development, noise and light pollution, large lit signs, garbage issues, environmental concerns including Colton Brook, potential of having to hook up to municipal water if the service is extended to the proposed development, property devaluation, not supportive of chain box stores, already vacant commercial properties available in the town; and not necessarily opposing the project itself, but rather its proposed location.

Mayor O'Hara asked three (3) times if anyone further wished to speak for or against Propertystar Inc.'s proposed rezoning application. No one spoke further.

6.1.3 Recommendations from Planning Advisory Committee

Councillor Miller read PAC's following written views:

That the Planning Advisory Committee proceed with supporting Council in the Rezoning application to amend the Municipal Plan By-law No. 054 and Zoning By-law No. 038 for the Rezoning of PIDs 173765 and 250217 from Single or Two-Family Dwelling (R1) to Highway Commercial (HC), subject to the following terms and conditions:

- 1.The creation of a fifteen (15) metre buffering zone as it relates to the neighboring residential (R1) zones must be shown on the final plans with alternative options to be discussed between the Town and Developer;
- 2.The Developer must undertake the extension of the municipal water system to the area prior to Phase 2 development;
- 3.An engineered design Stormwater Management Plan and Drainage system stamped by a registered Professional Engineer licensed to practice in the Province of New Brunswick is to be completed and submitted for each phase of the development;
- 4.Street lighting at each entrance to the development shall be installed;
- 5.Non-signalized control methods, as per the Traffic Analysis Report, must be installed at the Route 119 access point for the Phase 1 level of the development;
- 6.A signalized intersection at the Route 119 access location must be installed once development of the full buildout and connection to Phinney Lane is underway. The

cost of the construction of the signalized intersection will be on the Developer unless the Developer enters into a cost-sharing arrangement made with the Town and/or the province. Details regarding a cost-sharing arrangement shall be noted in the Development Agreement;

7.All building light fixtures and parking lot lights to be downward directed;

8.All materials and equipment ordered on site are the responsibility of the Developer;

9.The Developer is to enter into a Developer's Agreement with the Town of Quispamsis;

10.The Developer shall undertake to complete the work for each approved phase within a reasonable time period – recognizing the Development Agreement carries a two (2) year time limit;

11.The lands shall be developed in accordance with the Building and Development Plans filed with and approved by the Town for each phase; and

12.If the Development does not substantially proceed within six (6) months of the date of approval for each phase, the Developer shall restore the lands to an attractive natural state, and such restoration is to be completed within sixty (60) days.

6.1.4 Final Summation & Council Members' Questions -

Mr. Hatfield responded to various questions of Council concerning further expansion of the buffer area between the proposed development and adjacent residential properties, storm water management issues, updated traffic data from the 2017 preliminary traffic study provided, possibility of removing proposed trail in exchange for larger buffer area, hydrogeological study requirement for phase 1, and beyond that would require municipal water due to sprinkler requirements.

It was clarified that for Phase 2 of Propertystar Inc.'s proposal, the municipal water will be extended to his development, however there are no plans to extend the municipal water service to the adjacent residential subdivision. Mr. Hatfield verified there are no confirmed tenants at present as the project is still in its preliminary stage.

The Municipal Planning Officer stated the current proposal before Council is to rezone the full parcel to Highway Commercial which would be subject to a Section 59 CPA Agreement with the Town which would provide for the terms and conditions of the rezoning. In addition, he said, each future construction on the development would also require a separate agreement with the Town. So, when

completed, the property would have multiple agreements associated with the development of these lands.

- 6.1.5 Proposed Municipal Plan By-law Amendment No. 054-03 and Zoning By-law Amendment No. 038-34

Moved By Councillor Olsen

Seconded By Councillor Miller

First reading be given to Municipal Plan By-law Amendment No. 054-03 designating PID No. 250217 and PID No. 173765 from Residential to Commercial; and, Mr. Hatfield to come back before Council with modified plans to address the concerns expressed by the residents, i.e. increased buffers, privacy, setbacks, lights, noise, etc. Motion Carried

Against (1): Councillor Thompson

Motion Carried

Health Break

Moved By Councillor Olsen

Seconded By Councillor Luck

Council recess for a 5 minute health break.

Motion Carried

BACK TO REGULAR MEETING SESSION – Meeting resumed.

Deputy Mayor Schryer returned.

- 6.2 (Feb.15/22) KV Custom Homes - Rezoning Application - Proposed Zoning By-law Amendment No. 038-35 - Residential (R1) Single & Two Family to Residential (R3) - Terrace Dwellings

Property Identified as 124 Pettingill Road - PID No.'s 30216527 and PID No. 00251694

In Attendance: Andrew McIntyre, Proponent.

- 6.2.1 KV Custom Homes' Proposal and Associated Documents

Mr. Andrew McIntyre was in attendance and expanded upon his rezoning application to rezone approximately 4.7 hectares, (11.32 acres), of land with access off the Pettingill Road and Heritage Way from Residential (R1) to Terrace Dwelling (R3). The proposed three phased Terrace Dwelling Development will consist of a total of 44 Distinct Ownership units contained

in 15 separate buildings. At present, he noted, there is a demand and need for accessible homes for the aging population. The terrace homes will be esthetically pleasing and marketable to home buyers of diverse ages and abilities, free from day to day chores, and will be filled with a large area of greenspace, including existing trees, gardens, and viewing areas with access to the QR trail system.

Mr. McIntyre stated he will be doing a traffic flow analysis, and is willing to introduce improvements to the busy area where public street access to the first phase of his development will be located off the Pettingill Road near its Kensington Drive intersection. The proposed development will also connect to Heritage Way once the full buildout is complete over 3 phases.

6.2.1.1. Staff Report from Municipal Planning Officer

Mr. Colbourne's Staff Report expanded upon Mr. McIntyre's proposal in relation to the Town's By-laws and servicing infrastructure requirements. The proposed development is in keeping with the Municipal Plan's policies aimed at fostering more sustainable development that includes mixed and compact developments, diversification of house styles and options for all ages and family types.

The Municipal Plan establishes that lands on the Future Land designated Residential would be considered for higher density residential uses by Council through an amendment process as per Section 59 of the *Community Planning Act* and subject to the following:

- 1.The development be located on, or adjacent to, a designated arterial or collector street, so that higher traffic generated will not pass-through lower density residential streets;
- 2.The lot size, yard requirements, building height, number of units and parking requirements be subject to the conditions as outlined in the Zoning By-law;
- 3.The development will not exceed capacities of existing municipal services;
- 4.If the proposed site is not serviced by a municipal water system, then the proponent must undertake a hydrogeological study to demonstrate that the local well yield is of sufficient quality and quantity to support the density of development proposed and

existing wells will not be adversely affected by the proposed development; and

5. There are adequate landscaped buffer areas on the lot periphery to screen the buildings and parking areas from adjacent low density residential development.

6.2.2 Written Submissions and Hearing of Objections/Support

Seven (7) written submissions were received, one (1) in support, one (1), from CN Rail outlining guidelines for development in close proximity to railways, and the remaining five (5) expressing various concerns mostly related to traffic, buffers and water availability.

The following individuals spoke for or against KV Custom Homes proposed rezoning application:

- Doug Evans, Support
- Gary Hall, Concerns.
- Julian Watts, Concerns
- John Kelley; Concerns
- Gerry Wallace; Opposed.

Concerns expressed by residents, including those who submitted their written comments, encompassed the need for sufficient water supply – the requirement of an independent hydrogeological review, increased traffic on an already busy street – accesses off Pettingill Road and Heritage Way, insufficient buffer space, particularly for the three Pettingill Road properties situated immediately adjacent to the proposed development, and storm water and silt flow issues into Ritchie Lake

Mayor O'Hara asked three (3) times if anyone further wished to speak for or against KV Custom Homes Proposed rezoning application. No one spoke further.

6.2.3 Recommendations from Planning Advisory Committee -

Councillor Miller read PAC's following recommendations:

That the Planning Advisory Committee proceed with supporting Council in the Rezoning of PIDs 00251694 and 30216527 from Single or Two-Family Dwelling (R1) to Terrace Dwelling Residential (R3) with Distinct Ownership, subject to the following terms and conditions:

1. A full comprehensive traffic flow analysis will be required to be submitted;

2. A detailed comprehensive water supply and source assessment (CWSSA) report by a certified Professional Engineer is to be completed and submitted;
3. An engineered design Stormwater Management Plan and Drainage system stamped by a registered Professional Engineer licensed to practice in the Province of New Brunswick is to be completed and submitted for each phase of the development;
4. A site design showing the creation of the buffering zone as it relates to the neighboring residential (R1) zones must be approved by the Town prior to construction;
5. Street lighting installation at the entrance to the development is required;
6. All building lights to be downward directed;
7. All materials and equipment ordered on site are the responsibility of the Developer;
8. The Developer is to enter into a Developer's Agreement with the Town of Quispamsis;
9. The Developer shall undertake to complete the work for each approved phase within a period of two (2) years following approval;
10. The lands shall be developed in accordance with the most recently dated Building and Development Plans filed with and approved by the Town for each phase; and
11. If the Development does not substantially proceed within six (6) months of the date of approval for each phase, the Developer shall restore the lands to an attractive natural state, and such restoration is to be completed within one (1) month.

6.2.4. Final Summation – Council Members' Questions

Andrew McIntyre stated the concerns raised by the residents are ones that he is concerned about too. He recognizes the Pettingill Road is busy, but it is a collector road, and he is willing to work with the Town to make it safer near his access. An independent hydrogeological study will be completed to ensure there is sufficient water supply to support the development. The development will include large green space areas, a drainage plan to ensure no sediment flows into Ritchie lake, clean construction sites with no litter debris, and he will work with adjacent property owners to provide sufficient buffer space between the two properties, stating he is very conscientious about the environment and will only cut down trees needed for the development's infrastructure.

Mr. McIntyre stated the roads in the development will be narrower for traffic calming, and will consist of a 16m right of way with 8m of asphalt, allowing more room for walking paths. The individual units will have wide doors, no step entry, wide hallways, etc., for accessibility purposes to allow people to remain in their homes for as long as possible.

6.2.5 Proposed Zoning By-law Amendment No. 038-35

Moved By Councillor Olsen

Seconded By Councillor Biggar

First reading be given to Zoning By-law Amendment No. 038-35 rezoning property identified as 124 Pettingill Road, with PID No.s 30216527 and 00251694, from Single and Two Family Residential (R1) to Terrace Dwelling Residential (R3).

Motion Carried

Moved By Councillor Miller

Seconded By Councillor Biggar

Second reading be given to Zoning By-law Amendment No. 038-35 rezoning property identified as 124 Pettingill Road, with PID No.s 30216527 and 00251694, from Single and Two Family Residential (R1) to Terrace Dwelling Residential (R3).

Motion Carried

7. Minutes of Previous Meetings

7.1 February 15, 2022 - Regular Meeting

Moved By Councillor Biggar

Seconded By Councillor Miller

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business

8.1 2021 Application for Financing - NB Municipal Finance Corporation - Staff Report from Town Treasurer

A Staff Report from the Town Treasurer informed Council the New Brunswick Municipal Finance Corporation is canvassing Municipalities to offer debentures for

long term debt financing. On June 10, 2019 the Town was granted Order In Council 19-0047 for authorization to borrow up to \$1,758,000 to finance the Meenan's Cove Beach House renovations. At that time Ms. Brandon had advised the Town would only borrow the amount needed once the project was completed. The renovations have now been completed and the total cost was \$1,784,000. Due to an unanticipated grant of \$250,000 and the actual funds from the sale of Fire Station #2, (\$485,000), the Town will only need to borrow \$ 1,049,000. At this time, a resolution of Council is required to request these debentures

Moved By Councillor Olsen

Seconded By Councillor Thompson

Resolved that the Clerk and/or Treasurer and/or Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Quispamsis debenture in the principal amount of \$2,081,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of Quispamsis agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Motion Carried

8.2 (Feb.15/22) Professional Development Schedule (Deputy Mayor Schryer) - Staff Report from Town Clerk

A Staff Report from the Town Clerk provided a listing of both in-person and virtual professional development opportunities for each Council Member's consideration.

Moved By Deputy Mayor Schryer

Seconded By Councillor Olsen

As this is for Council's information only, the Town Clerk's Staff Report be received and filed.

Motion Carried

8.3 (Mar.2022) Ratification of Email Poll – 6x4 Truck Cab and Chassis RFP No. 2022TQ01-2

Moved By Councillor Biggar

Seconded By Deputy Mayor Schryer

Council ratify the Email Poll conducted by the Town Clerk on March 3, 2022 authorizing the award of Tender No. 2022TQ01-2 for a 6x4 Truck Cab and Chassis

to Universal Truck and Trailer for the tender price of \$182,675 + HST, (not including \$185 for plates & levy).

Motion Carried

8.4 (Mar. 2022) Ratification of Email Poll – Tender No. 2022TQ01-3 – Water Reservoir Recoating Project

Moved By Councillor Biggar

Seconded By Deputy Mayor Schryer

Council ratify the Email Poll conducted by the Town Clerk on March 3, 2022 authorizing the award of Tender No. 2022TQ01-3; Water Reservoir Recoating Project to Jamac Painting and Sandblasting for the low tender price of \$593,400 (including HST); and further, that \$250,000 be reallocated from the Utility Capital Reserve Fund to the budget for the project.

Motion Carried

9. Correspondence

9.1 Rezoning Application - Rugged Residential Inc. - Maple Ridge Estates - Proposed Bare Land Condo Cluster Development, (Sustainable Community Design), off Corduroy Road (off Elliot Road) - Rural (RU) to Multiple Residential (R2) – PID No. 00231928

Rob Viger, Owner, Rugged Residential Inc. and Andrew Toole, Don-More Surveys & Engineering

Mr. Viger's application requested Council rezone approximately 8.1 hectares (20 acres), from Rural Residential (RU) to Multiple Residential (R2) for the development of a Bare Land Condo clustered development consisting of 19 separate units off Corduroy Road, which is off the Elliot Road.

Moved By Councillor Olsen

Seconded By Councillor Miller

As the applicant is not in attendance, this item be referred to the next Regular Meeting, April 5, 2022.

Motion Carried

9.2 Ann Olivea Smith - Gondola Point Streetscape Upgrade - Request for Asphalt Sidewalk to be Separated from Road (Similar to Gondola Boulevard Streetscape)

Correspondence from Ms. Smith informed Council she walks daily, her preferred route being along the Gondola Point Road, which currently has a painted line marking the pedestrian lane. It is difficult to clear the 'walking space' on this road in winter as it is covered in snow. She asked if Council would consider, when upgrading the Gondola Point Road, to design the street and sidewalk area similar to what has been done on Gondola Boulevard to create a safe walking passage for pedestrians all year long.

Moved By Councillor Miller

Seconded By Councillor Luck

Ms. Smith be thanked for her correspondence, and she be informed that Council will be reviewing streetscape options for the upgrade of the Gondola Point Road over the coming year, and that pedestrian movement will be a strong component of the final streetscape plan.

Motion Carried

10. By-laws

- 10.1 (July 2021) Local Improvement By-law No. 011-2021 - Levying of Costs on Property Owners for 2021 Storm Sewer Drainage Installations - Staff Report from Town Clerk

Moved By Councillor Miller

Seconded By Councillor Biggar

NOTICE OF WARRANT OF ASSESSMENT

WHEREAS pursuant to By-law No. 011-2021, passed on the 20th day of July, 2021, the Council of the town of Quispamsis has completed as a local improvement the Installation of Storm Sewer Works, at a cost of \$47,616.81, within the twelve months preceding the 31st day of March, 2022.

AND WHEREAS pursuant to By-law No. 011-2021 of the town of Quispamsis, the owner's portion of the costs of the work to be raised by special frontage assessment is \$35,712.61.

AND WHEREAS such frontage assessment is payable in either one lump sum or ten (10) annual installments;

The Town Treasurer is THEREFORE requested to assess and levy the sum of \$35,712.61. on the several parcels of land abutting on the said work and cause the same to be collected and paid by either one lump sum or ten (10) annual installments by the owner of such parcels in accordance with the provisions of the By-laws of the town of Quispamsis.

Motion Carried

11. New Business

- 11.1 Award of Tender No. 2022TQ01-4, qplex Lighting Upgrade - Staff Report from Director of Community Services

Moved By Councillor Olsen

Seconded By Councillor Biggar

Council award tender No. 2022TQ01-4, for the qplex Lighting Upgrade to FCC Engineering Ltd. with the bid price of \$125,580 (exclusive of HST).

Motion Carried

- 11.2 Award of Tender No. 2022TQ01-1 - Consulting Services - Recreation Master Plan – Staff Report from Director of Community Services

Moved By Councillor Biggar

Seconded By Councillor Thompson

To award RFP 2022TQ01-1, for the Recreation Master Plan to Trace Planning and Design for the bid price of \$57,540.25 (inclusive of HST).

Motion Carried

- 11.3 Award of RFP 2022TQ03-8 - Prefilled Sandbags (If Required for Emergency Spring Freshet Flood Event) – Staff Report from Acting CAO

Acting CAO Kennedy's Staff Report informed Council in 2021, the Town assessed options to provide sandbags to residents who are affected in the event of an emergency spring freshet. An emergency exists if water levels in the Kennebecasis River are forecast to reach 4.7 meters and continue to rise. An RFP was issued in accordance with the Purchasing Policy and opened on March 9, 2022. Proposals were requested from Contractors to supply and deliver 12,000 pre-filled sandbags, and deliver an estimated 3,300 *only* in the event of an emergency.

Some Members expressed concern that the onus should be on the property owners to purchase sandbags and acknowledged that pre-Covid- sand was provided and the residents filled their own sandbags.

Acting CAO Kennedy read correspondence dated July 25, 2019 from the Minister of Public Safety. Minister Carl Urquhart wrote, the Province's approach to sandbags, and sand, is intentionally to incent the property owners to acquire, fill

and install them themselves in preparing for flooding, just as they encourage them to prepare for power outages and other risks. Where they fail to do so, the Minister wrote, hopefully in declining numbers, it falls to local governments to fill the gap. Municipalities are required to establish municipal emergency measures organizations and to plan and prepare for all potential hazards to their jurisdictions and residents.

Curfew - 11:00 p.m.

Moved by Councillor Biggar

Seconded by Councillor Olsen

Council authorize the meeting to extend beyond the 11:00 p.m. meeting curfew time.

Motion Carried

Moved By Councillor Olsen

Seconded By Councillor Biggar

That Council award RFP No. 2022TQ03-8 for Contractor filled sandbags to the sole bid from Brookville Manufacturing for the bid price of \$ 50,400.00 (exclusive of HST)

Agreement will only be awarded if emergency measures are required.

Motion Carried

12. Reports

- 12.1 Town of Quispamsis Building Inspection Services Report - 2022 - As At February 28, 2022
- 12.2 Deputy Mayor Mary Schryer - Thank you - International Women's Day Event - Quispamsis Town Hall, March 8, 2022
- 12.3 Quispamsis Elementary School - Thank You - Diversity and Inclusion Initiative
- 12.4 Town of Quispamsis Sport Tourism Grants – Recipients – Fund Gymnastics and Kennebecasis Minor Hockey Association
- 12.5 Thank You - Saint John Regional Hospital Corporation – Robotic Assisted Surgery
- 12.6 UMNb's Letter to Minister of Local Government and Local Governance Reform – Questions and Attached answers Re the NB Local Governance Reform Initiative
- 12.7 Order of New Brunswick - Call for Nominations
- 12.8 QUEST – NB PEI – Municipal Working Group – February 24, 2022 Minutes re PACE (Efficiency Financing) Presentation

12.9 Kennebecasis Regional Joint Board of Police Commissioners - November 24, 2021
Meeting Minutes and Financials

12.10 Junior Achievement New Brunswick - Thank you

Moved By Councillor Olsen

Seconded By Councillor Biggar

Reports be received and filed.

Motion Carried

13. Business Arising from Committee of the Whole (none)

14. Adjournment

Moved By Councillor Olsen

Seconded By Councillor Miller

Meeting adjourn.

Motion Carried

Meeting adjourned at 11:11 p.m.

X

Elizabeth (Libby) O'Hara
Mayor

X

Catherine Snow
Town Clerk

March 23, 2022

Secretariat Canadian Nuclear Safety Commission
280 Slater Street
P.O. Box 1046, Station B
Ottawa, ON K1P 5S9

Via email: interventions@cnsccsn.gc.ca

To Whom It May Concern:

Re: Operating Licence Renewal Point Lepreau Generating Station

The Town of Quispamsis is pleased to offer its full and unequivocal support of NB Power's application for a 25-year licence renewal of New Brunswick's Point Lepreau Generating Station.

Through the years, top executives from our provincial energy utility have appeared before Town Council to provide us, and our residents, with comprehensive presentations on the history of Point Lepreau and its importance to our power grid.

We concur with NB Power's position that Point Lepreau is well positioned to provide safe, reliable, predictable and emission-free electricity to New Brunswickers for another 25 years, at which time end-of-life decisions to either refurbish or decommission the station will have to be made.

Point Lepreau has adapted and evolved to ensure it continues to meet modern codes and standards. I am confident that Point Lepreau meets all regulatory requirements.

The security and emergency preparedness plans created by NB Power are exhaustive. Through their partnership with the New Brunswick Emergency Measures Organization, their work is always well communicated to us. I believe NB Power has been, and will continue to be, open and transparent with the public.

Secretariat Canadian Nuclear Safety Commission

Point Lepreau also serves as an important employer in southwestern New Brunswick. Many of its 800 employees live in Quispamsis. These are well-paying jobs, which provide a direct economic benefit to our town. These individuals are also active members of the Quispamsis community, participating in volunteer initiatives and local fundraising activities.

It is no surprise to me that our neighbouring municipalities have expressed their approval for the licence renewal. This is a testament to the robust support Point Lepreau enjoys in our region.

Quispamsis is pleased to maintain its role as an ardent supporter of nuclear energy at Point Lepreau.

Kind regards,

Elizabeth (Libby) O'Hara
Mayor

Date: March 11, 2022

From: Dwight Colbourne, P/Tech –Planning (Development) Officer

Subject:

Rugged Residential Inc. – Request to Amend Zoning By-law No. 038 – Rezoning of PID 00231928 from Rural (Ru) or Multiple Residential (R2) – Bare-Land Condominium Development.

Background and Discussion:

Rugged Residential Inc. (Mr. Rob Vigor) is requesting an amendment to Zoning By-law 038 for a proposed Bare-Land Condominium residential development on the lands identified by PID 00231928 (herein also referred to as Maple Ridge Estates Condo).

Rugged Residential Inc. has been developing the Maple Ridge Estates residential subdivision for over 5 years as conventional residential development (i.e., 1-acre lots) and is now looking to undertake a different approach to develop the more topographically challenging part of the land. Using the Sustainable Community Design model to undertake a cluster style development with a Bare-Land Condominium ownership model.

PID 00231928 is currently zoned Rural (RU); therefore, to allow a condominium residential style the property must be rezoned from RU to R2, as per the Municipal Plan By-law and Zoning By-law, and conducted per the Community Planning Act (CPA).

As stated in the Rezoning Application and supporting documentation, Rugged Residential Inc. is proposing a Bare-Land Condominium residential neighbourhood style of development (as depicted by the red blocks in the image) with:

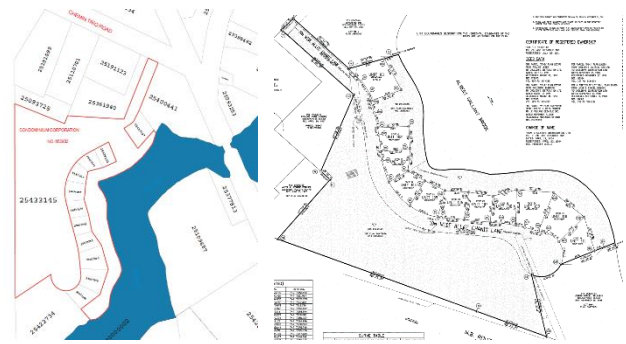
- 19 dwelling units on 8.1 hectares (19.9 acres) of the 13 hectares (32.1 acres) total lot area of PID 00231928.
- The remainder of PID 00231928 will be developed as typical one acre lot single dwelling units – being located to the north of the bare-land condominium development.
- Eco-friendly buildings and amenities with the aim to reducing the neighborhoods carbon footprint



As the development will be a condominium style ownership, each dwelling unit, and the land on which they directly occupy, is distinctly owned with a condominium corporation owning the shared areas, the access from the public street and infrastructure servicing the units. The condominium must be registered with the province and subject to the provincial Condominium Act and regulations. This means the Developer, in collaboration with the provincial Manger of Condominiums must establishment of a Condominium By-law for the development that will govern the operation of the condominium corporation and ensure the upkeep and maintenance of shared areas and entities, as well as maintaining a standard of upkeep for the distinctly owned properties.

As stated in the Condominium Act Section 4(2), in addition to the requirements set out in the Act and this Regulation, a declaration and description for a bare-land condominium property shall be accompanied by a letter from the relevant local government or regional service commission, as the case may be, confirming that the bare-land condominium property is in compliance with any zoning by-law or regulation. At this stage, the current zoning of the land does not permit the condominium development; therefore, a rezoning must be enacted by Council for compliance as required by the province.

Bare-Land condominium exist in other locations in the province, with a similar one in Grand -Digue (image to the right). The proposed Maple Ridge Estates Condo development is of a similar layout. The proposed layout for Maple Ridge is referred to as a “Cluster” development is based on the Sustainable Community Design as promoted by the province. The conventional typical subdivision design would see 19 one-acre parcels developed on the subject property; however, given topographic constraints there are significant challenges to support conventional design. Bring the dwelling units closer supports the same level of density development (1unit/acre); however, there is a reduction in the overall impacts on the land as much of the land stays undeveloped.



For your reference, I have attached a *Sustainable Community Design Information Session* by Mr. Daniel Savard, MCIP – a former GNB Professional Planner of the Sustainable Planning Branch. This will provide added context for the basis of the proposed development.

The Municipal Plan provides policy statements for residential development in the Rural Zone based on conventional subdivision design – 4047 sq. metres (1 acre) per building lot. The 1-acre lot density is to provide sufficient land for the dwelling unit, individual onsite sewage disposal system and drilled well. The proposed development applies the same level of density with 19 units per 19 acres; however, it eliminates the individual sewage disposal system and drilled well per unit with the installation of communal systems; as such it is not a higher density level of development but a clustering of the development.

Rugged Residentials Inc.’s proposed Bare-Land Condo development and request to amend the Zoning By-law is in keeping with the Municipal Plan as adopted by the Council in 2018. Council through the Municipal Plan established policies aimed at fostering more sustainable development through innovative approaches for mixed and compact developments, diversification of house-styles and options for all ages and family types while continuing to a sense of community and neighbourhoods. The proposed development aims to achieve that goal in a Rural setting based on proven and acceptable land development practices.

In considering the proposed development it would be reasonable for the Council to apply the conditions established in the Municipal Plan for higher density residential uses (3 units or more) being consider for approval through an amendment process as per Section 59 of the Community Planning Act. Although the proposed development is not a “higher density” development, the conditions established in the Municipal Plan are the reasonable framework when consider conditions that must be satisfied to mitigate potential impacts on existing properties and municipal infrastructure, the safety of the public and the quality of life in the area. The conditions to be considered are as follows:

1. The development be located on, or adjacent to, a designated arterial or collector street, so that higher traffic generated will not pass-through lower density residential streets.

Access to the neighbourhood will be by way of a public street – Cargo Road, which is current a private street that will be upgraded to municipal standards and vest to the municipal as a public street as part of the condominium development. Cargo Road is accessible from the Elliot Road through a short segment of Corduroy Road as depicted in the image below. As development continues in the area, it is reasonable to believe that Cargo Road will eventually have a direct connection with the Elliot Road at a location further north. There have been tentative subdivision approvals in the past that support this connection.

Access to each unit will be through a private named laneway system under the ownership of the condominium corporation.



2. The lot size, yard requirements, building height, number of units and parking requirements be subject to the conditions as outlined in the Zoning By-law.

Based on the information submitted by the Developer, compliance with Zoning By-law requirements as it relates to the above requirements do not appear to be a concern as there is ample room to meet setback requirements, the dwelling units are single-story with garages for parking

3. The development will not exceed capacities of existing municipal services.

Since the land is in the Rural Zone and not serviced by municipal water or sanitary sewage, the Developer will undertake the design of a communal onsite sanitary sewage

disposal system and water system. The Developer proposes to provide a professional engineered communal onsite sewage disposal system that will require approval by the province. The onsite sewage disposal system must follow the New Brunswick Technical Guidelines for On-site Sewage Disposal Systems, which requires systems of this size to be designed by a qualified professional engineer. The Developer has provided in the application package information and an example of the proposed style of system to be used.

The potable water source will be an onsite drilled well(s) with a storage and pumping system to service the units. Water source and supply is subject to the completion of Comprehensive Water Source and Supply Assessment (CWSSA) as completed by a professional engineer with the assessment being conducted as per the requirements of the provincial Clean Water Act and applicable regulations. Furthermore, the Developer will have to submit necessary documentation to the Department of Environment for Environment Impact Assessment review to ensure the proposed development is in compliance.

The ownership and operation of both the sewage and potable water system will be under the condominium corporation and subject to the corporation's by-law and regulatory requirements of the province.

4. If the proposed site is not serviced by a municipal water system, then the proponent must undertake a hydrogeological study to demonstrate that the local well yield is of sufficient quality and quantity to support the density of development proposed and existing wells will not be adversely affected by the proposed development.

As stated in item 3, the development will be subject to a CWSSA (hydrogeological study) as well as review by the Department of Environment regarding an Environment Impact Assessment. Completion of all studies to the satisfaction of the provincial authorities having jurisdiction and submission of provincial approvals to the Town will be an absolute requirement and necessity before the issuing of Building Permits.

5. There are adequate landscaped buffer areas on the lot periphery to screen the buildings and parking areas from adjacent low density residential development.

The location of the proposed development will provide sufficient periphery screening form adjacent residential developments as it is surrounded by undeveloped lands, including Land for Public Purposes to the west. All lands owned by the condominium corporation will remain undeveloped since the number of units will be restricted to 19 as proposed.



In addition to the above conditions as a guide in reviewing the development, it would be reasonable for Council to assess the safeguards that are necessary to ensure the private infrastructure is maintained and operates without compromise of the environment and the quality of life of residents. The Condominium Act requires a financial reserve for the upkeep

and maintenance of the development, which is a safeguard and protection from the results that may occur when not maintaining the development to a reasonable standard.

Whereas the rezoning of lands must be completed as per the requirements of Section 59 of the Community Planning Act, which includes providing direct notice to abutting property owners and those within 100 metres of the subject lands, as well as providing general notice to the public, it would be reasonable for Council giving consideration scheduling a public hearing date as the next step in the process.

Financial Implications:

No expected financial implications to the 2022 municipal budget

Attachment(s):

1. Rugged Residential Inc. Rezoning Application
2. Maple Ridge Estates Condo Development Brief from Don-More Surveys and Engineering Ltd.
3. Maple Ridge Estates Condo Overview Site Plan
4. Maple Ridge Estates Condo Exterior Building Views and Floor Plans
5. Sustainable Community Design Information Session – Mr. Daniel Savard

Recommendation:

Council refer the application requesting the rezoning of PID 00231928 from Rural (RU) to Multiple Residential (R2) to the Planning Advisory Committee for its written views, set a Public Hearing date for May 3, 2022 at 7:00 p.m., and notify all property owners within 100 metre radius of the property proposed for rezoning.



APPLICATION FOR A MUNICIPAL PLAN BY-LAW, AND/OR ZONING BY-LAW OR DEVELOPMENT AGREEMENT AMENDMENT

To: Mayor & Council
c/o Town Clerk
Town of Quispamsis
12 Landing Court
Quispamsis, NB E2E 4R2

Email: csnow@quispamsis.ca

OFFICE USE ONLY
Date: March 9, 2022
Fee Received: Yes [checked] No []
Copy to Planning Dept [checked]

To be completed by Applicant following pre-consultation with Planning Department.

Select Applicable Boxes:

- AMEND A DEVELOPMENT AGREEMENT (SECTION 59 COMMUNITY PLANNING ACT) – Fee, \$850
AMEND ZONING BY-LAW ONLY – Fee, \$1,500
AMEND MUNICIPAL PLAN BY-LAW & ZONING BY-LAW – Fee \$1,800

1. Date of Pre-Consultation with Planning Staff (if one was held):

late 2021
(Month/Day/Year)

2. The undersigned hereby applies to the Council of the Town of Quispamsis under Section 59 of the Community Planning Act for an amendment to a Section 59 Development Agreement, or an amendment to the Municipal Plan By-law and/or Zoning By-law as described in this application:

Registered Owner(s): Rugged Residential Inc. Cell Phone No.: 780-239-525
(Rob Wiger) Home No.:

Mailing Address: 115 Conduy Rd, Quispamsis, NB Business No.:
Email: robwiger77@hotmail.

3. If the application will be represented by someone other than the registered owner(s) and/or the application is prepared and submitted by someone other than the registered owner(s), please specify:

Name of Agent or Solicitor: Don Worsley Surveys & Engineering Cell Phone No.: 506-666-1264
Home No.:

Mailing Address: 116 Fulton Ln, Saindubon, NB Business No.:
Email: at@dmeca

4. Legal Description of Property:

PIN: **PID00231928** Civic Address: _____

Subdivision Plan No. _____

Reference Plan No. _____

Other: _____

5. Current Zoning Designation: **R1** _____

6. Proposed Zoning Designation: **R2** _____

7. Dimensions in metric units of the land to be rezoned:

See attached plans

Frontage: _____

Depth: _____

Area: _____

8. Describe the existing use(s) on the subject land:

Currently vacant lands being developed as single family one acre lots (Maple Ridge Estates)

9. Why is the amendment being requested? Provide details of the proposed change in land use development?

See attached document:

Due to site constraints a sustainable community design makes much more sense for this site than the traditional 1 acre lot layout and attempting to "fix" all the natural site constraints.

10. Are any of existing buildings proposed to be demolished or removed? Yes No

a. If "Yes", identify which buildings are to be demolished or removed?

11. Identify the street name that the land to be rezoned will be accessed by?

Cargo - this will be developed as a public street

12. What types of water supply and sewage disposal are available to the land proposed for rezoning?

Municipally owned and operated water system

Municipally owned and operated sanitary sewage system

Individual Well

Individual Septic System

Other Shared wells and shared septic treatment systems (see attached documents)

13. How will storm drainage be provided?

Storm Sewers

Ditches

Swales

Other Overall site (this development plus remaining 1 acre lot area of Cargo) will be c

14. Supporting material to be attached:

- a. If available, a survey of the property.
- b. A sketch drawn to scale showing in metric units, the following:
 - the boundaries and dimensions of the subject land;
 - the location, size and type of all existing and proposed buildings and structures, landscaping and parking areas on the subject land, indicating their distance from the front lot line, rear lot line and sidelot lines;
 - the approximate location of all natural and artificial features - (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that;
 - i. are located on the subject land and on land that is adjacent to it, and
 - ii. in the applicant's opinion, may affect the application.
 - the current uses of land that are adjacent to the subject land;

- the location, and name of any roads within or abutting the subject land, and;
- the location and nature of any easement affecting the subject land.

15. If there is any additional information which may be relevant to your proposal and which should be considered by any of the departments reviewing this application, please describe below or attach a schedule outlining the particular of same.

OWNER ACKNOWLEDGEMENT AND CONSENT

I/We, Robert Viger (please print all names), the registered owner(s) of the property described as Rugged Residential Inc.

In the Town of Quispamsis, County of Kings, New Brunswick.

Dated this 9 March day of 2022


Signature of Owner(s)

AUTHORIZED AGENT CONFIRMATION

I/We, _____ (please print all names), are acting on behalf of the registered owner(s) as the authorized agent of the property described as _____

In the town of Quispamsis, County of Kings, New Brunswick.

Dated this _____ day of _____ 20____



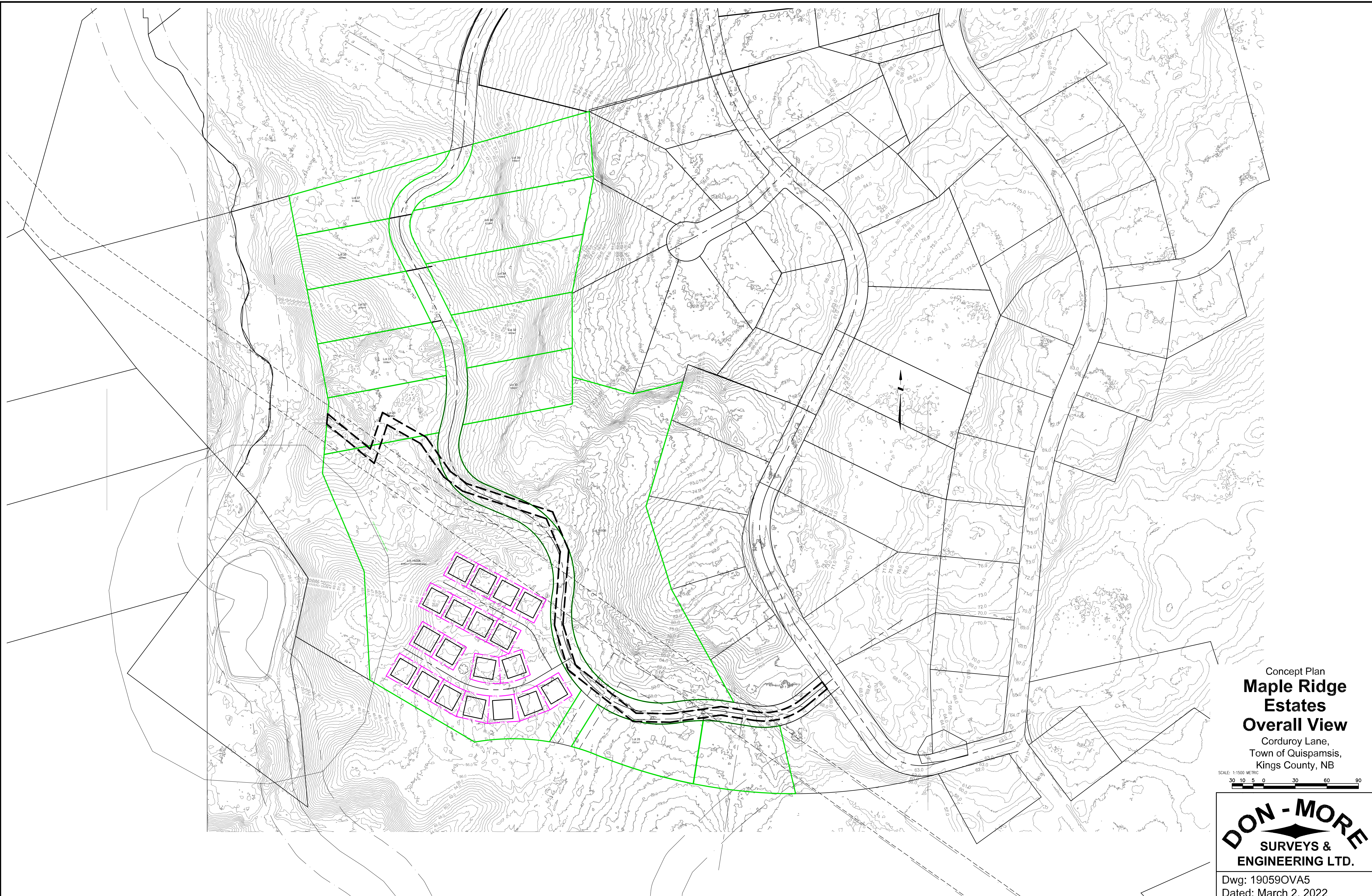
Signature of Authorized Agent(s)

Attachments

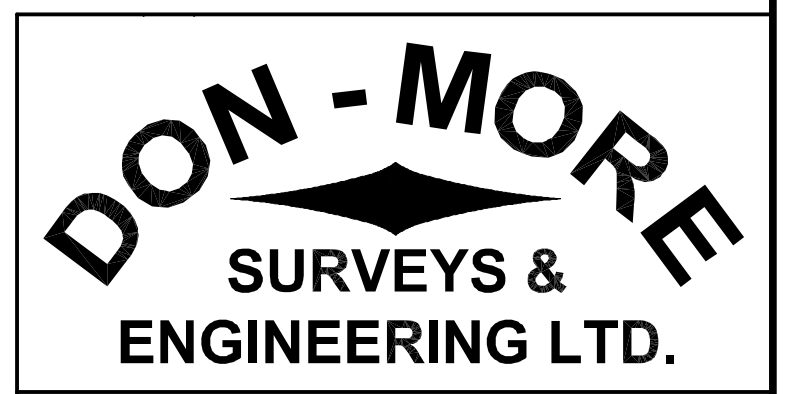
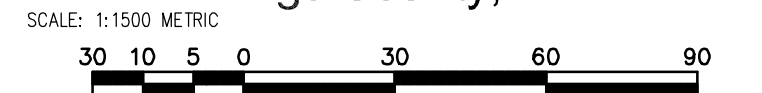
Clear Form

Print

Submit



Concept Plan
**Maple Ridge
Estates**
Overall View
Corduroy Lane,
Town of Quispamsis,
Kings County, NB



Dwg: 19059OVA5
Dated: March 2, 2022

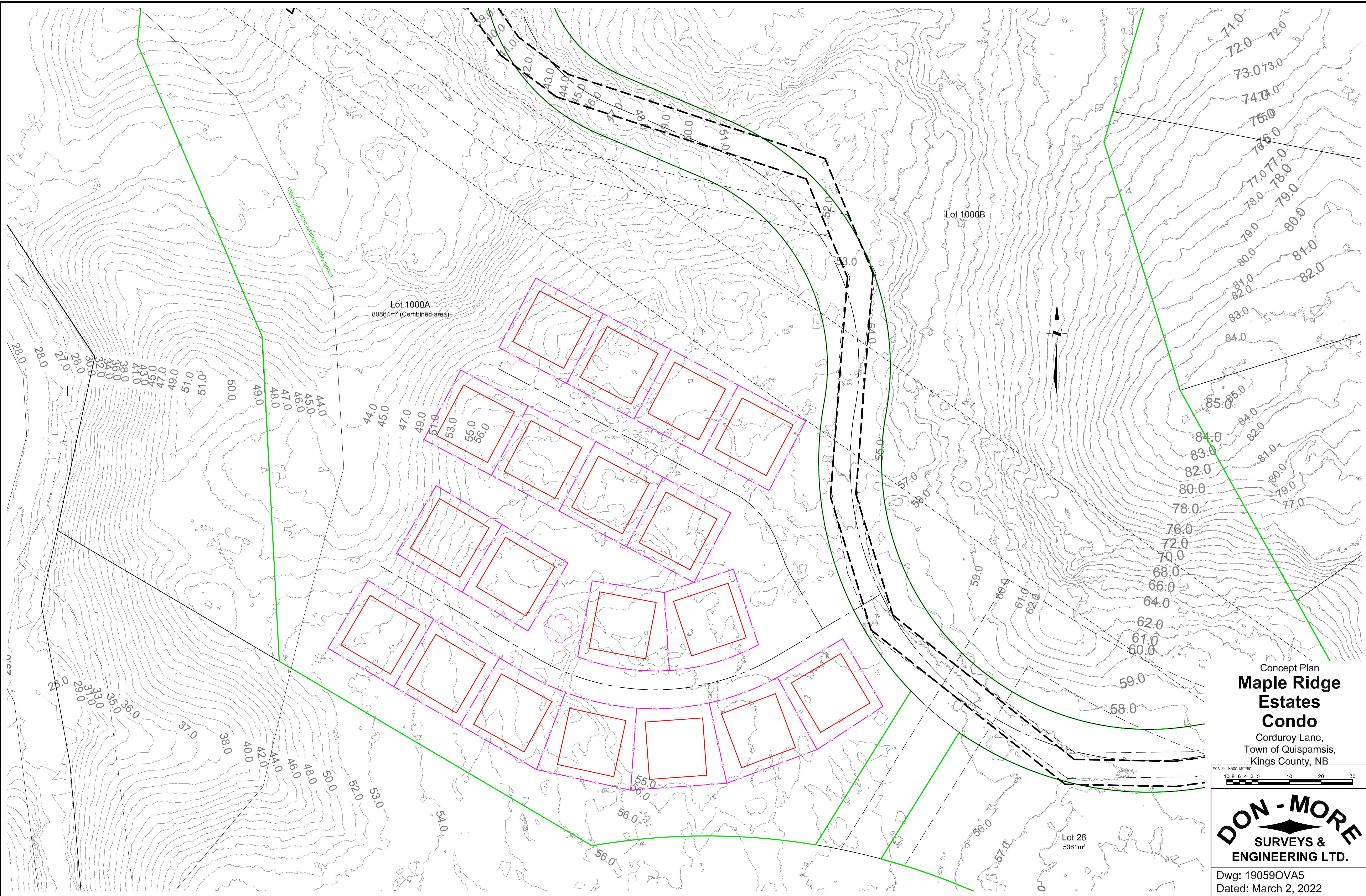


Concept Plan
**Maple Ridge
Estates**
Cargo Lane
Corduoy Lane,
Town of Quispamsis,
Kings County, NB

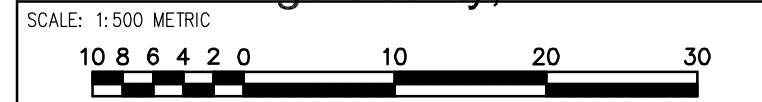
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DON - MORE
SURVEYS &
ENGINEERING LTD.

Dwg: 19059OVA5
Dated: March 2, 2022

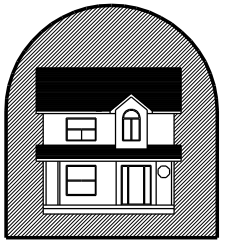


Concept Plan
**Maple Ridge
 Estates
 Condo**
 Corduroy Lane,
 Town of Quispamsis,
 Kings County, NB



DON - MORE
 SURVEYS &
 ENGINEERING LTD.

Dwg: 19059OVA5
 Dated: March 2, 2022



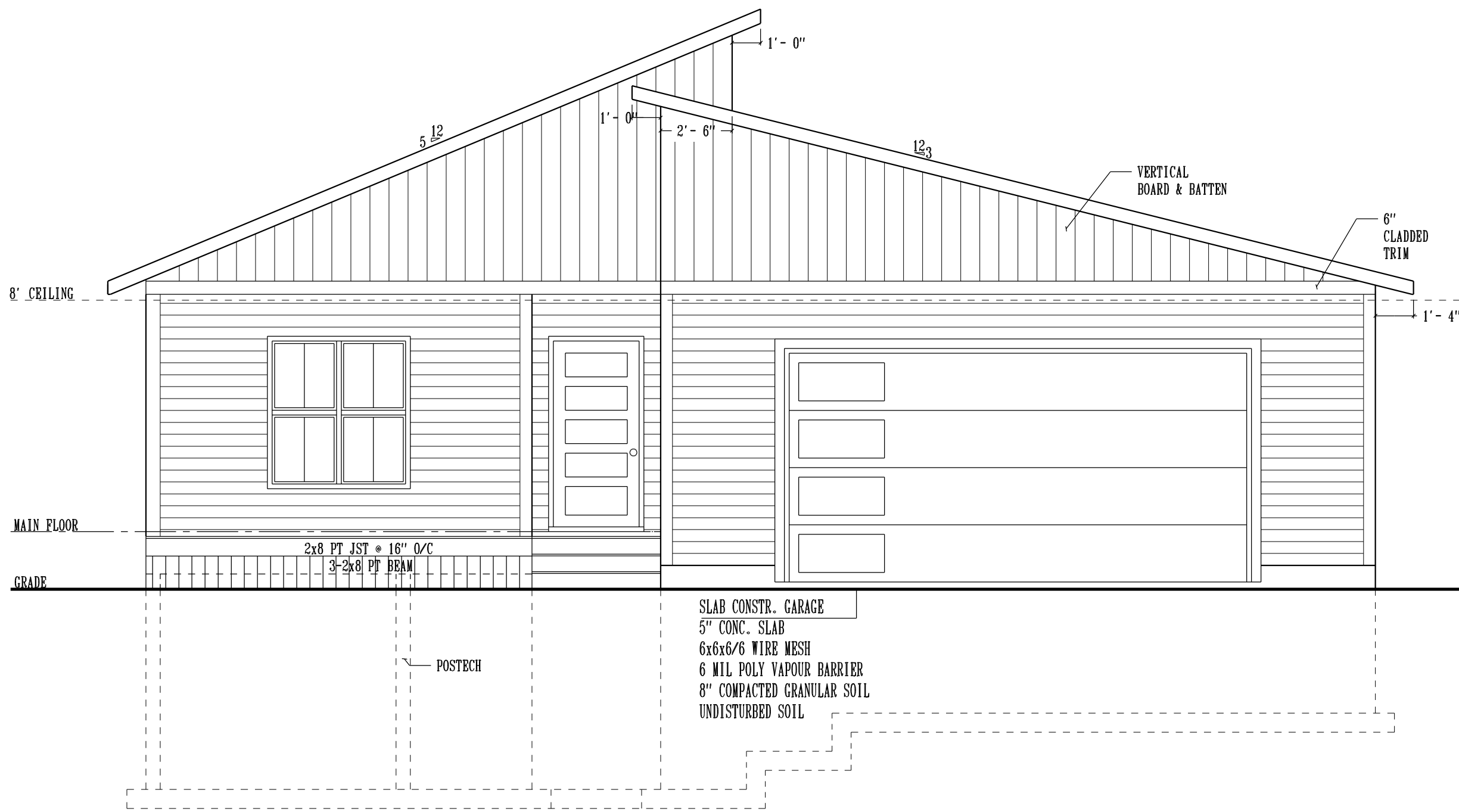
LEBLANC'S

Architectural Drafting & Design

steve.leblanc@rogers.com

1(506)863-7254

NOTE:
ALL LINTEL TO BE LVL DESIGN BY
OTHERS



FRONT ELEVATION

SCALE 1/4"=1'-0"

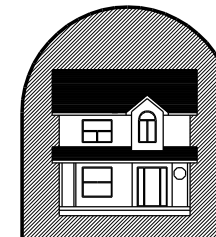
PROJECT:
PROPOSED HOUSE FOR
ROB VIGER

TITLE: FRONT ELEVATION

DATE: DEC 20/21	DRAWN BY: SPL
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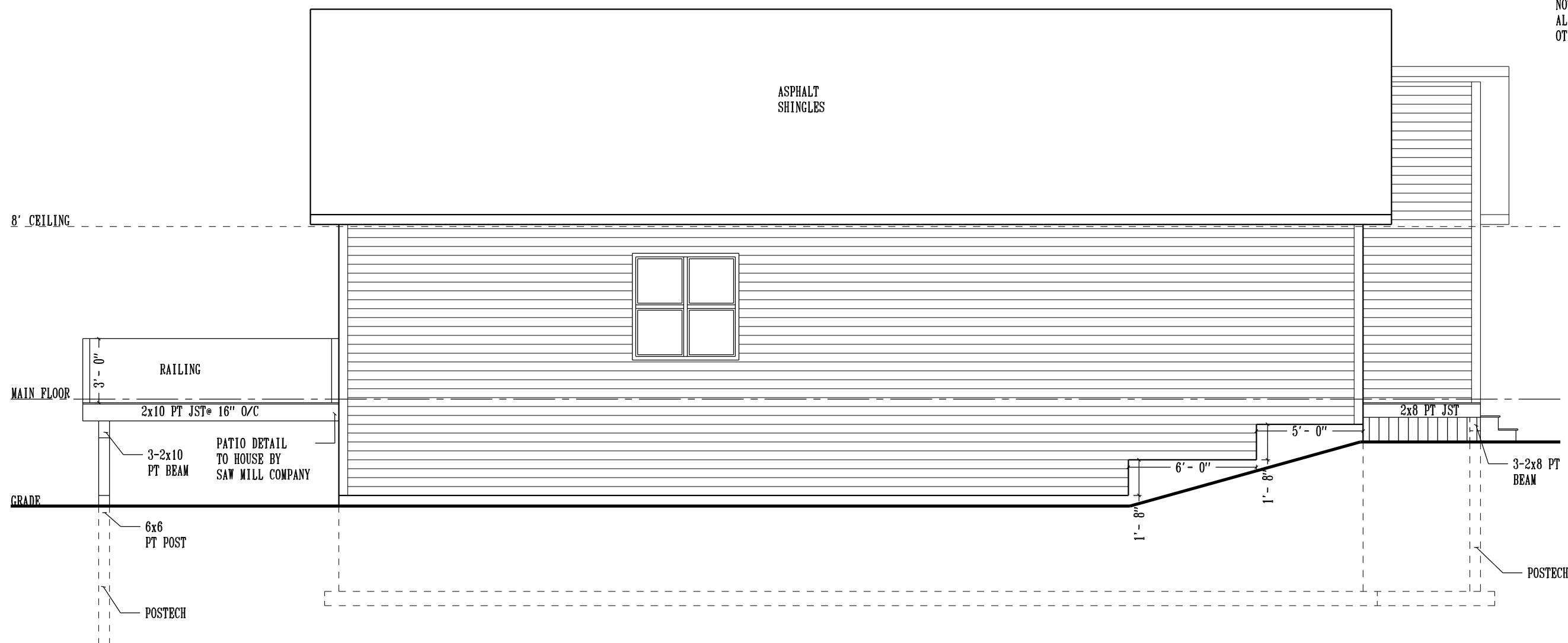
CAD FILE: 41-20REV2	JOB NO. 41-20
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SCALE: 1/4" = 1'-0"	DWG. NO. A1
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LEBLANC'S
 Architectural Drafting & Design
 steve.leblanc@rogers.com
 1(506)863-7254

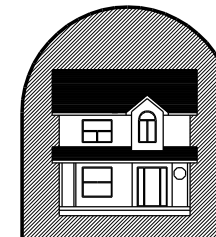
NOTE:
 ALL LINTEL TO BE LVL DESIGN BY
 OTHERS



LEFT ELEVATION

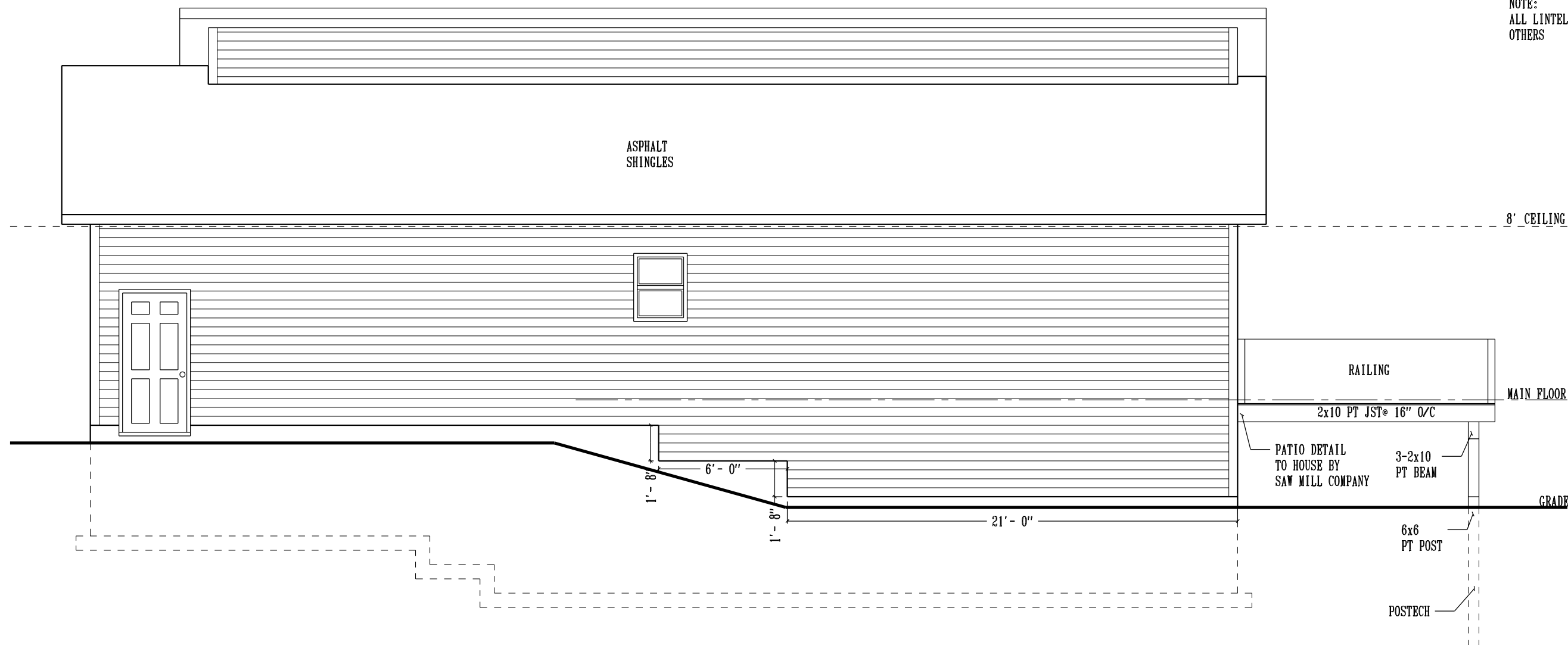
SCALE 3/16"=1'-0"

PROJECT: PROPOSED HOUSE FOR ROB VIGER	
TITLE: LEFT ELEVATION	
DATE: DEC 20/21	DRAWN BY: SPL
CAD FILE: 41-20REV2	JOB NO. 41-20
SCALE: 3/16"=1'-0"	DWG. NO. A2



LEBLANC'S
Architectural Drafting & Design
steve.leblanc@rogers.com
1(506)863-7254

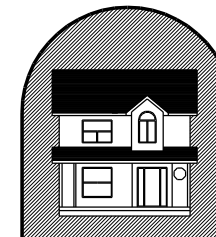
NOTE:
ALL LINTEL TO BE LVL DESIGN BY
OTHERS



RIGHT ELEVATION

SCALE 3/16"=1'-0"

PROJECT: PROPOSED HOUSE FOR ROB VIGER	
TITLE: RIGHT ELEVATION	
DATE: DEC 20/21	DRAWN BY: SPL
CAD FILE: 41-20REV2	JOB NO. 41-20
SCALE: 3/16"=1'-0"	DWG. NO. A3



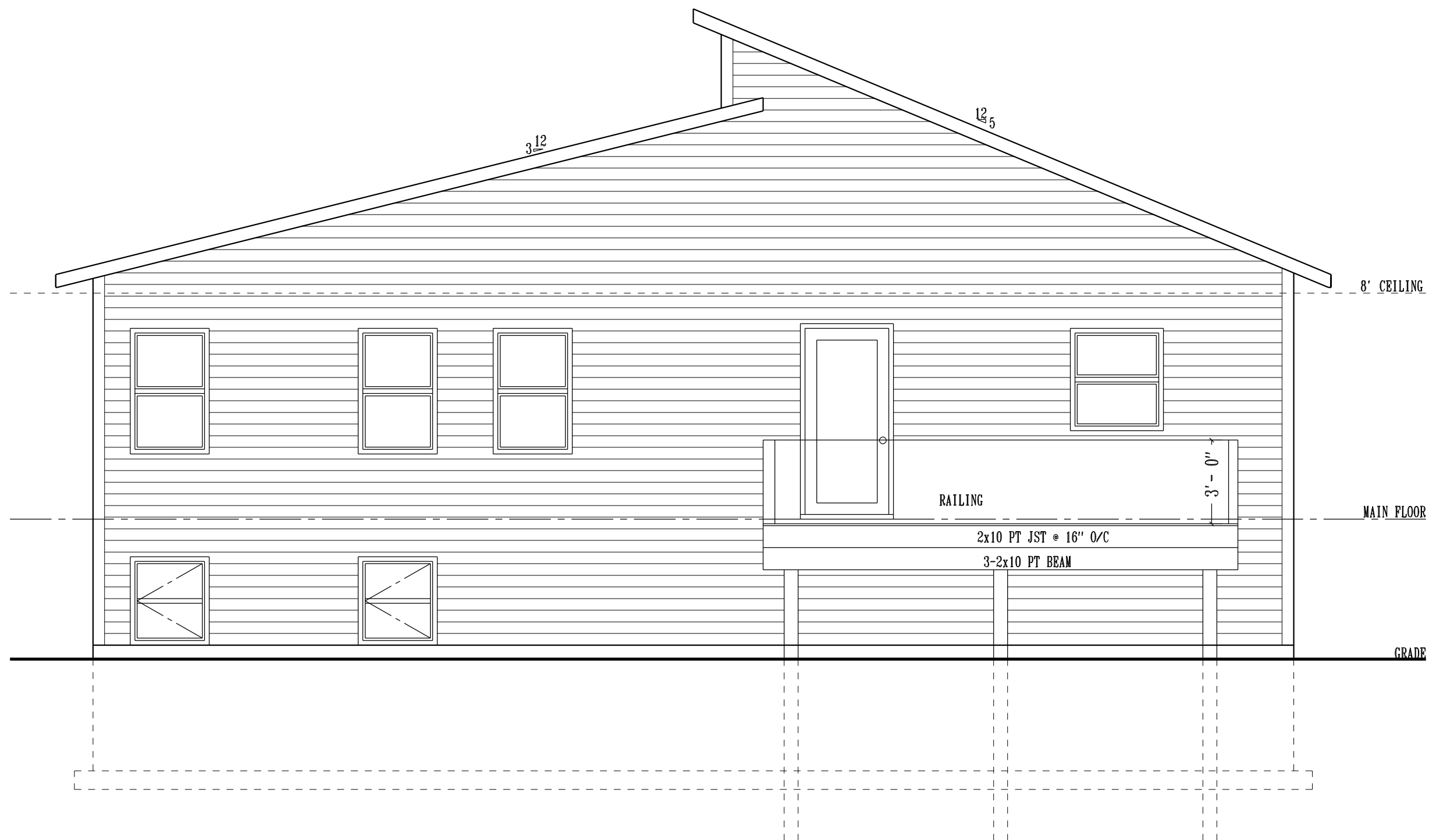
LEBLANC'S

Architectural Drafting & Design

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NOTE:
ALL LINTEL TO BE LVL DESIGN BY
OTHERS



REAR ELEVATION

SCALE 1/4"=1'-0"

PROJECT:
PROPOSED HOUSE FOR
ROB VIGER

TITLE: REAR ELEVATION

DATE:
DEC 20/21

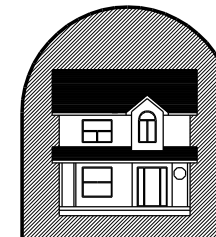
DRAWN BY:
SPL

CAD FILE:
41-20REV2

JOB NO.
41-20

SCALE:
1/4"=1'-0"

DWG. NO.
A4



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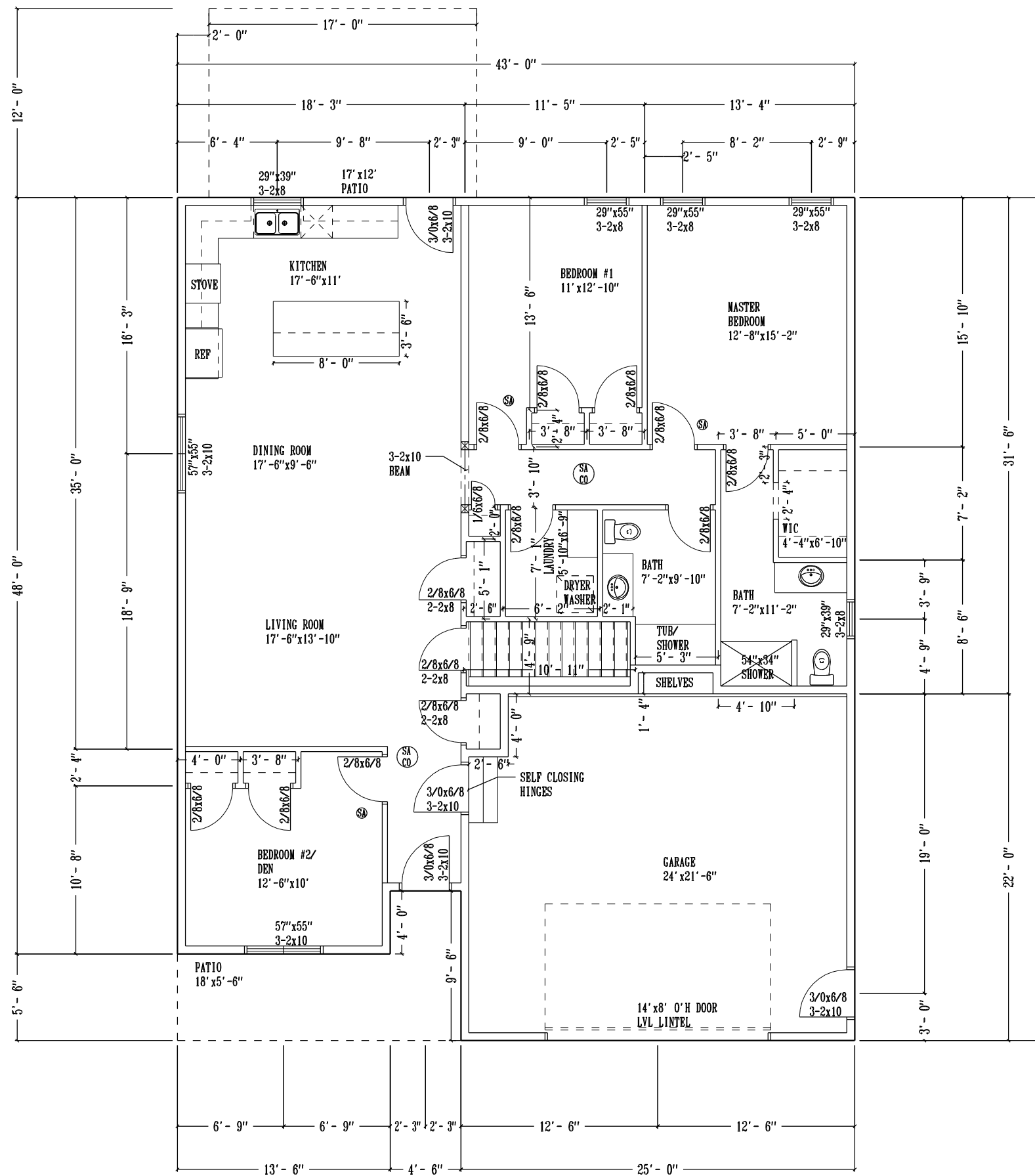
steve.leblanc@rogers.com

1(506)863-7254

NOTE:
ALL LINTEL TO BE LVL DESIGN BY OTHERS

NOTE: BEFORE STARTING CONSTRUCTION, THE BUILDER MUST REVIEW AND BE RESPONSIBLE FOR ALL DETAILS AND DIMENSIONS AND ENSURE THAT THIS PLAN MEET ALL CONSTRUCTION CODES IN YOUR AREA. ANY ERRORS OR OMISSIONS TO BE REPORTED TO DRAFTPERSON BEFORE CONSTRUCTION

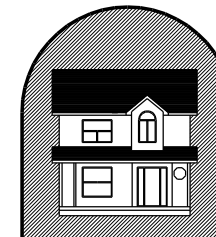
MAIN FLOOR SQUARE FOOT 1649



MAIN FLOOR PLAN

SCALE 1/8"=1'-0"

REV.	DESCRIPTION	DATE
PROJECT: PROPOSED HOUSE FOR ROB VIGER		
TITLE: MAIN FLOOR PLAN		
DATE: DEC 20/21	DRAWN BY: SPL	
CAD FILE: 41-20REV2	JOB NO. 41-20	
SCALE: 1/8"=1'-0"	DWG. NO. A6	

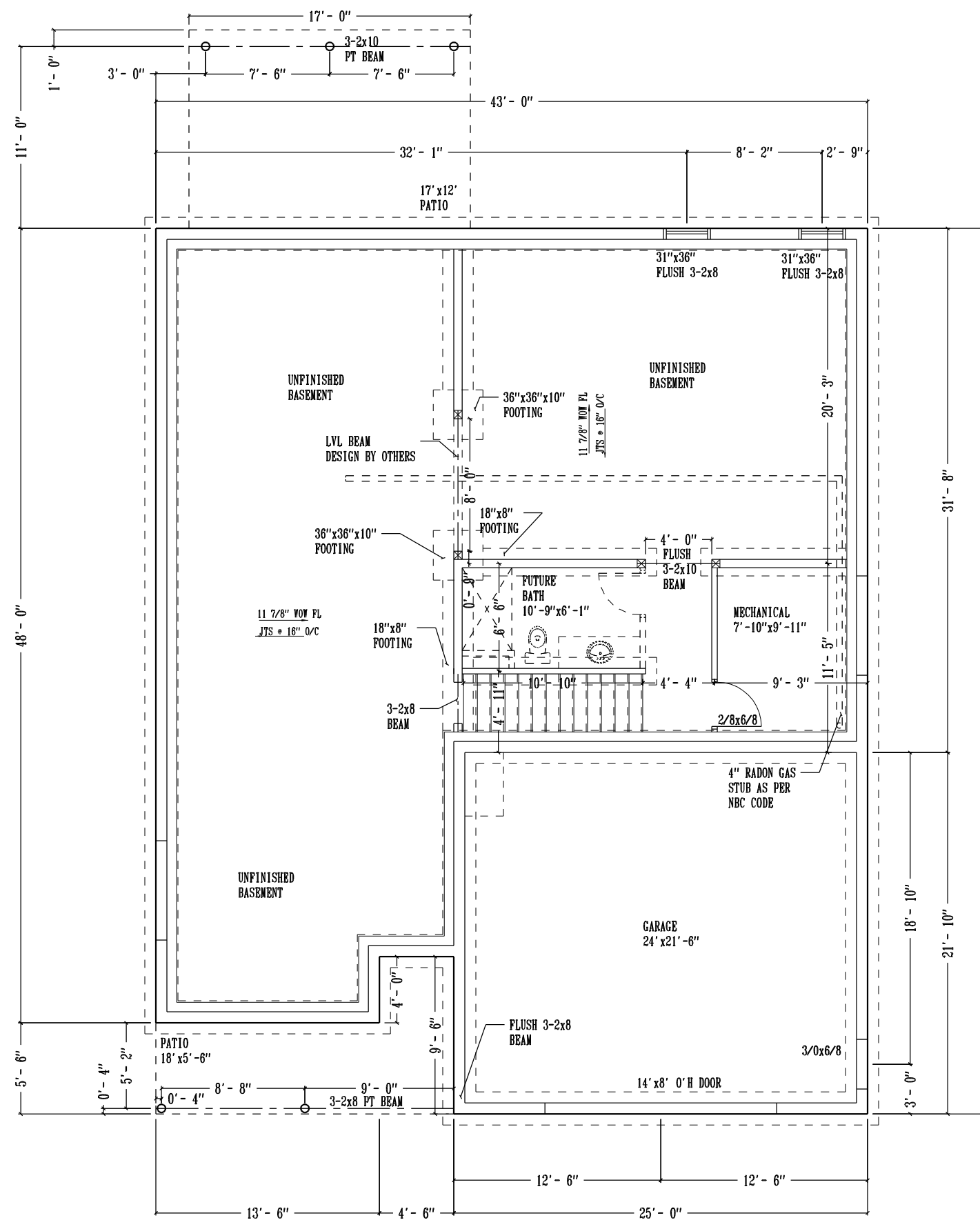


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steve.leblanc@rogers.com
1(506)863-7254

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FOUNDATION PLAN

SCALE 1/8"=1'-0"

REV.	DESCRIPTION	DATE

PROJECT:
PROPOSED HOUSE FOR ROB VIGER

TITLE: **FOUNDATION PLAN**

DATE: **DEC 20/21** DRAWN BY: **SPL**

CAD FILE: **41-20REV2** JOB NO. **41-20**

SCALE: **1/8"=1'-0"** DWG. NO. **A7**



Sustainable Community Design

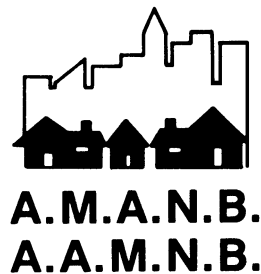
New conservation language for subdivisions

Information Session 2009

presented by Daniel Savard

Sustainable Planning Branch – Department of Environment

The Province of New Brunswick would like to acknowledge our co-sponsors...



From Conventional to Conservation..*the theory*



Adaptation from sketches presented in Conservation design for subdivisions, R. Arendt, 1996.



From Conventional to Conservation..*the theory*

1. Environmental constraints



Adaptation from sketches presented in Conservation design for subdivisions, R. Arendt, 1996.

From Conventional to Conservation..the theory

Conventional Subdivision

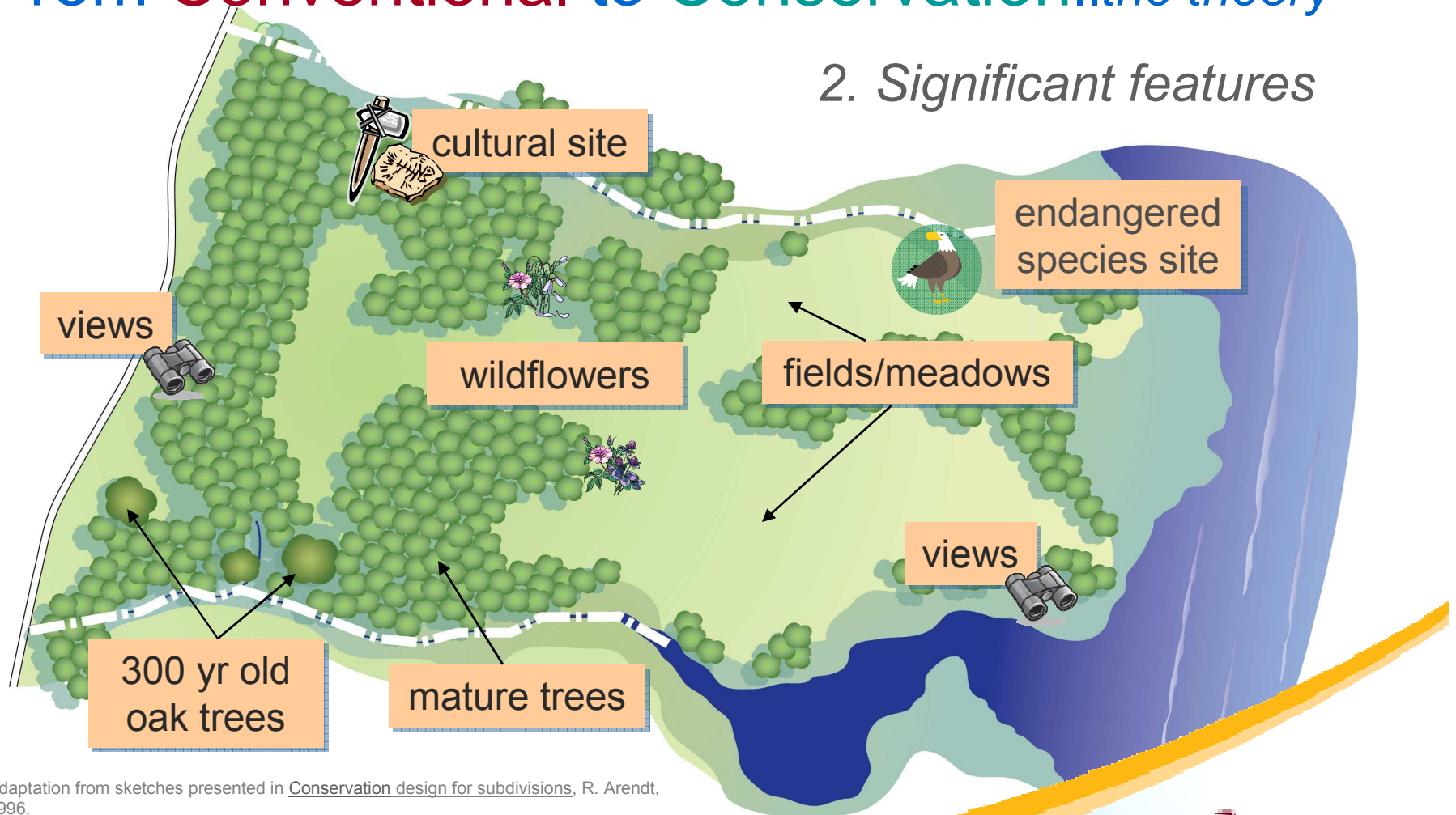
Only environmental constraints considered



Adaptation from sketches presented in Conservation design for subdivisions, R. Arendt, 1996.

From Conventional to Conservation..the theory

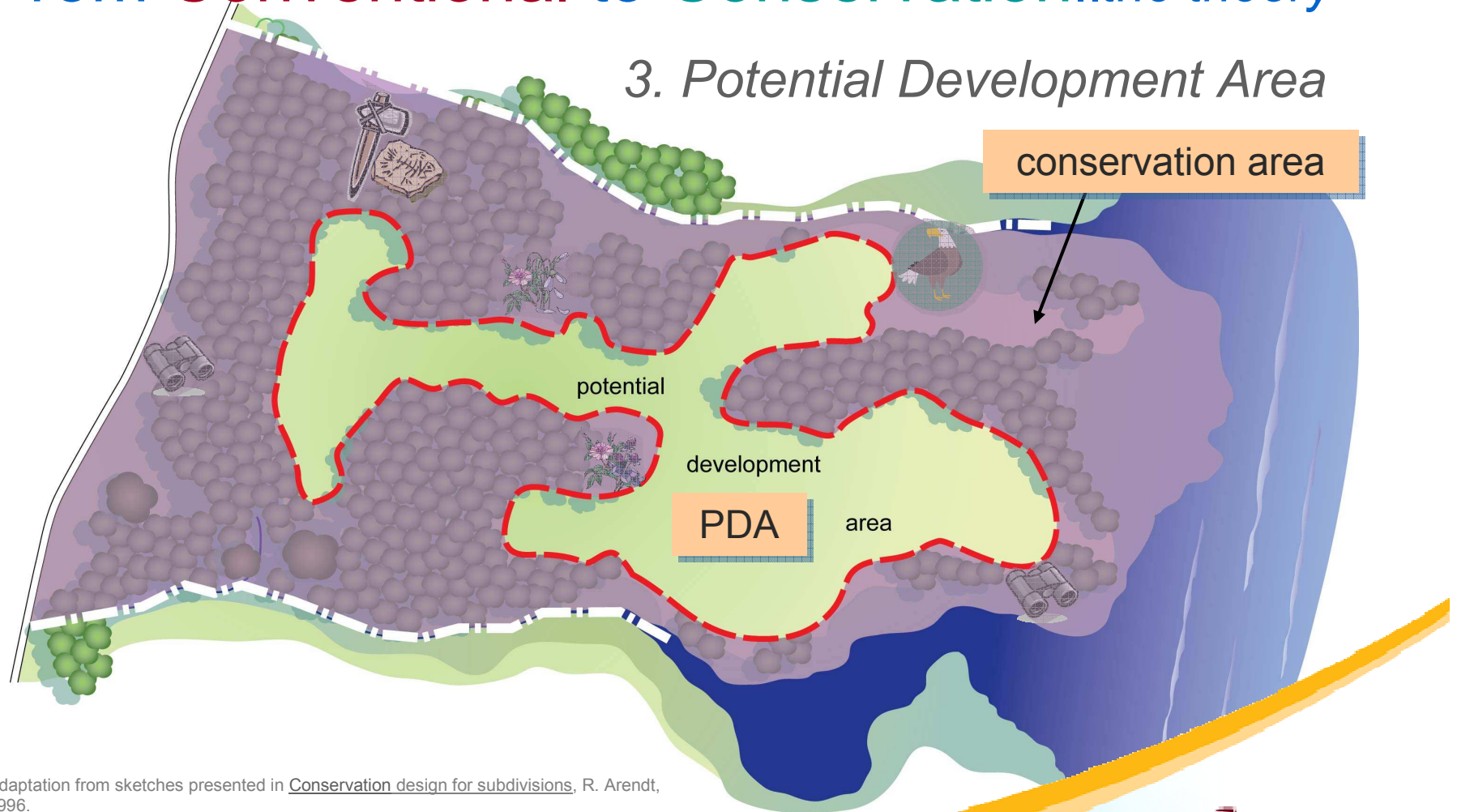
2. Significant features



Adaptation from sketches presented in Conservation design for subdivisions, R. Arendt, 1996.

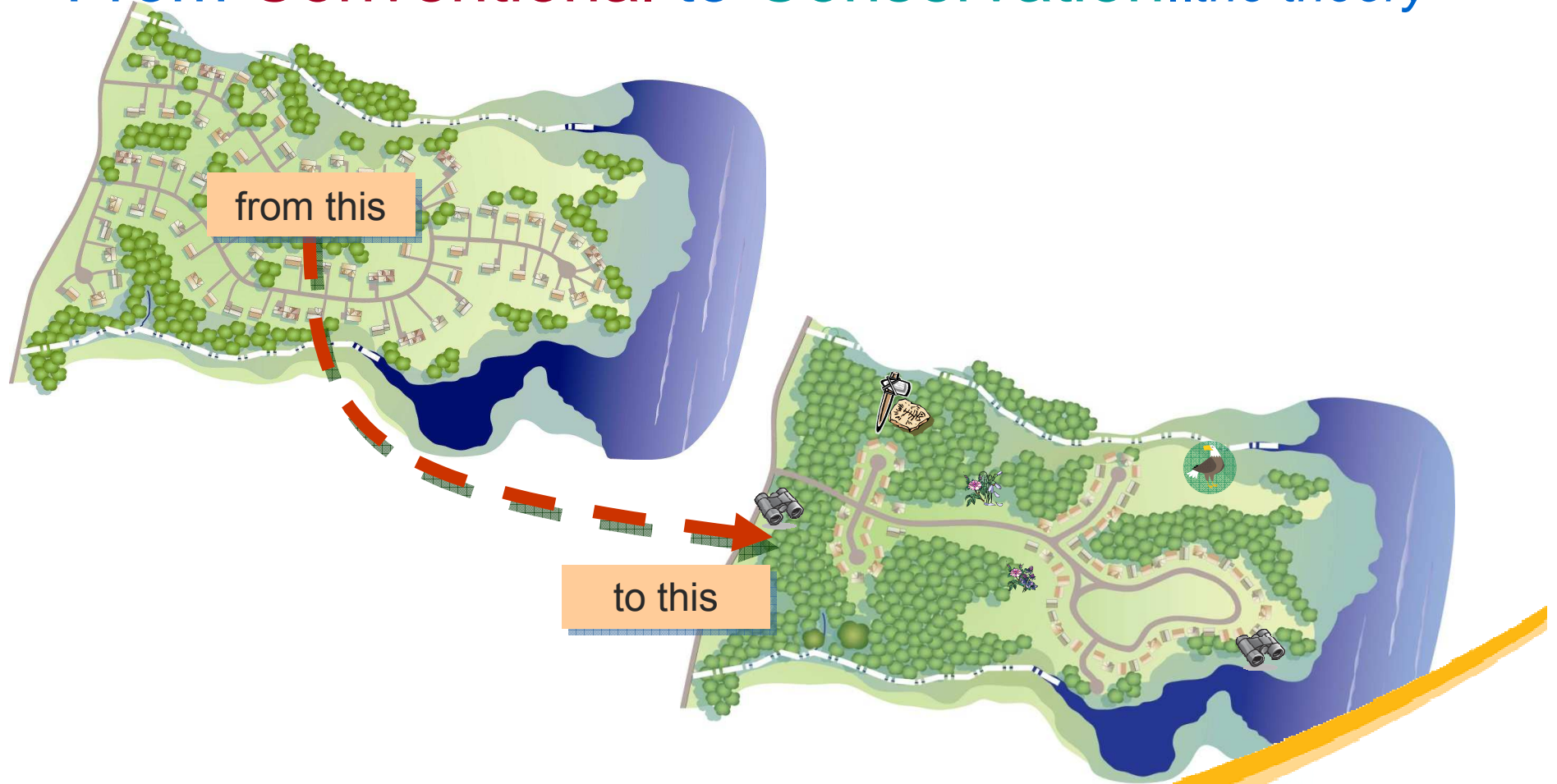
From Conventional to Conservation..the theory

3. Potential Development Area



Adaptation from sketches presented in Conservation design for subdivisions, R. Arendt, 1996.

From Conventional to Conservation..*the theory*



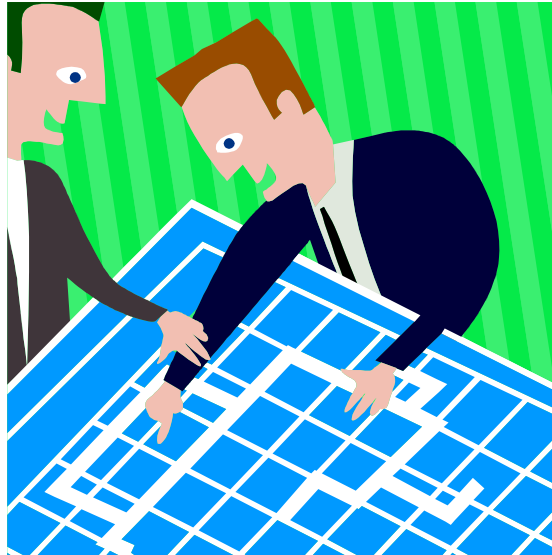
Adaptation from sketches presented in Conservation design for subdivisions, R. Arendt, 1996.

From Conventional to Conservation..*the theory*



Adaptation from sketches presented in Conservation design for subdivisions, R. Arendt, 1996.





More than theory

“Le village en haut du ruisseau”

Design and Way of Life



- Average North American family leaves home 13 times per day to go to...
 - Work / school
 - Shop
 - Services (i.e. Doctor, professional services)
 - Other...

Design and Way of Life

**GHG
and
Climate
Change**

Design



**carbon
content**

**vehicle
efficiency**

VKT

Environmental & Social Benefits of SCD

- Environmental

- Protects habitat for wildlife
- Vegetation acts as buffer to filter stormwater & runoff
- Recharge of aquifer
- Can innovate with sewage treatment systems



- Social & Recreational Benefits

- More contact with neighbors
- Less maintenance = more free time
- More community activities
- More green paths & trails

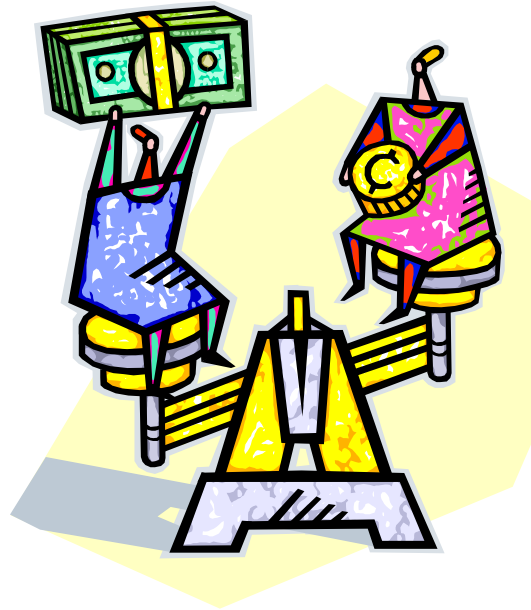


Economic Benefits of SCD

- Reduce costs for engineering & construction (1/3 conventional)
- Developers & realtors capitalize on environmentally oriented development
- Homes appreciate faster (ex. 13% in 20 yrs)
- Less pressure on local government for public open space
- Review period may proceed more smoothly



Comparison



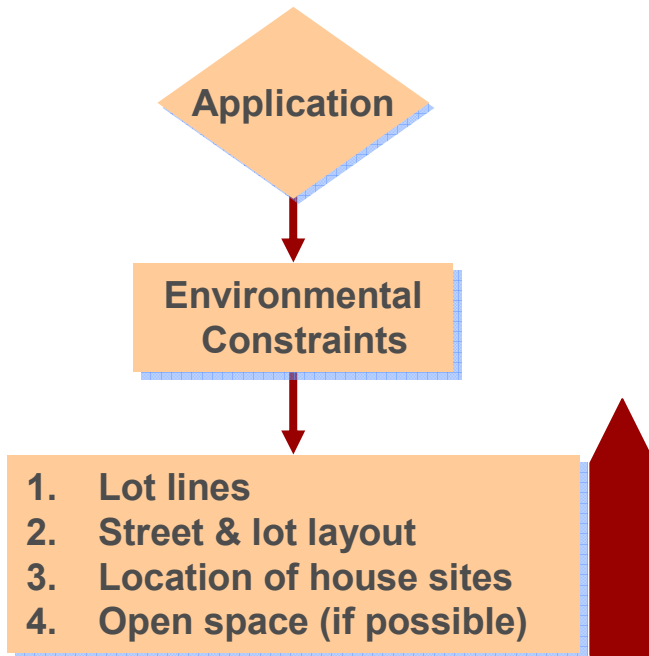
<i>example</i>	Conventional	SCD
Number of Lots	142	142
Lot size	1/2 acre	1/4 acre
Impervious cover	29%	15%
Undisturbed area	0%	60%
Cost per lot for infrastructure	\$17.3K	\$6.3K

Context

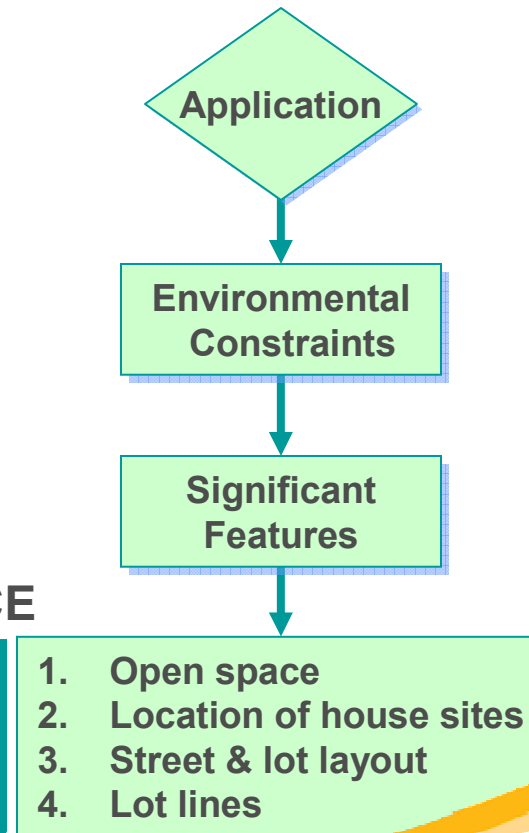


Procedure

Conventional

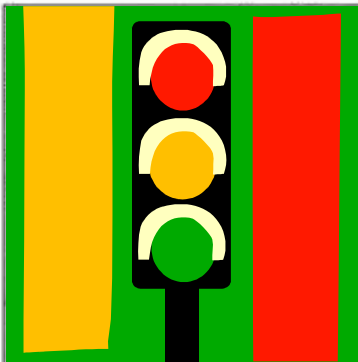


SCD



SEQUENCE

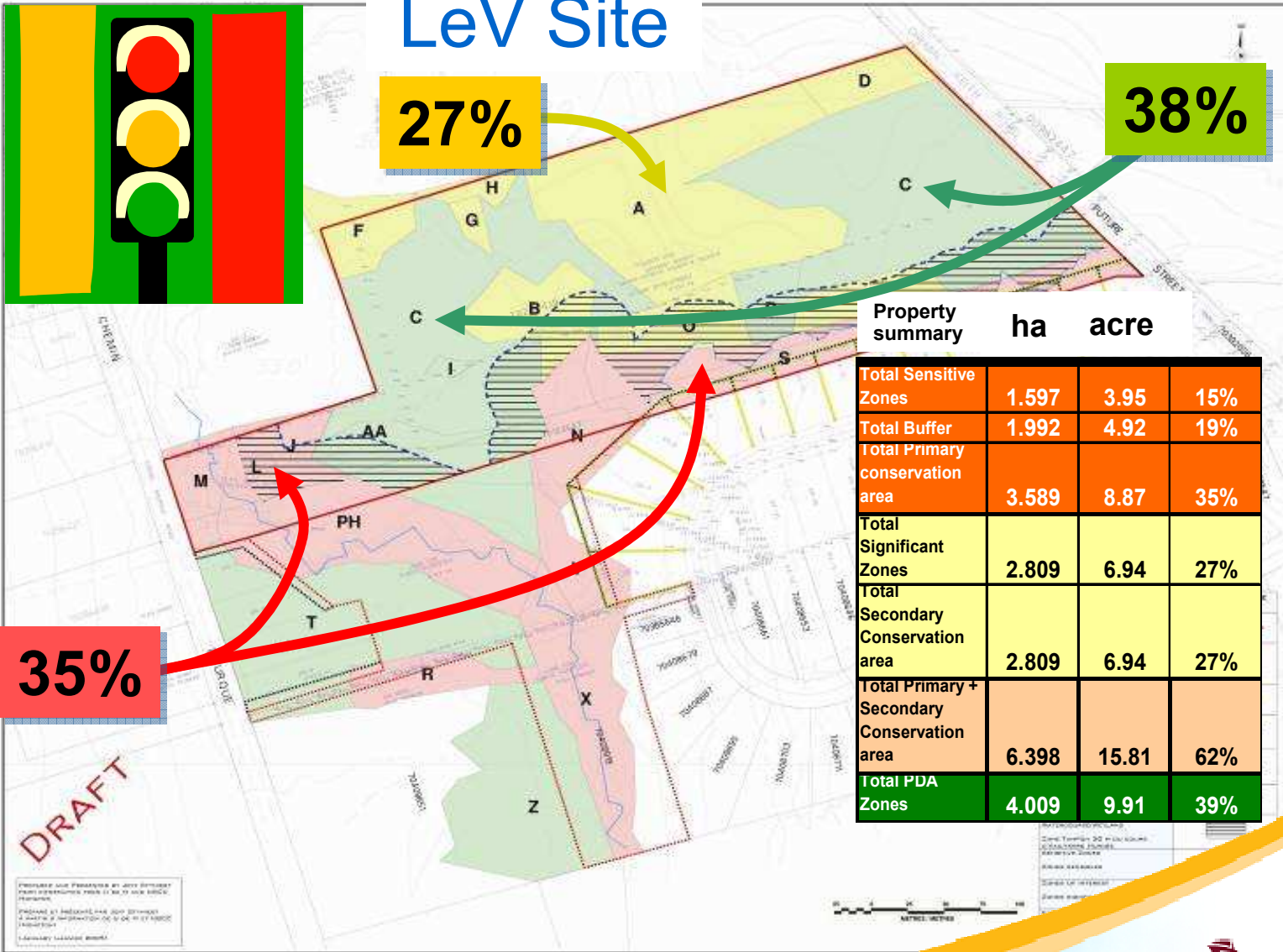
LeV Site



27%

38%

35%



Property summary	ha	acre	
Total Sensitive Zones	1.597	3.95	15%
Total Buffer	1.992	4.92	19%
Total Primary conservation area	3.589	8.87	35%
Total Significant Zones	2.809	6.94	27%
Total Secondary Conservation area	2.809	6.94	27%
Total Primary + Secondary Conservation area	6.398	15.81	62%
Total PDA Zones	4.009	9.91	39%

Options offered

From 5 units

Number of residential units allowed

Density	Level of conservation		
	Basic (≈50%)	Enhanced (≈60%)	Village Design (≈70%)
Medium	21	39	71
Upper Medium	43	78	143
Urban	71	107	179



Relevant BMPs on Site



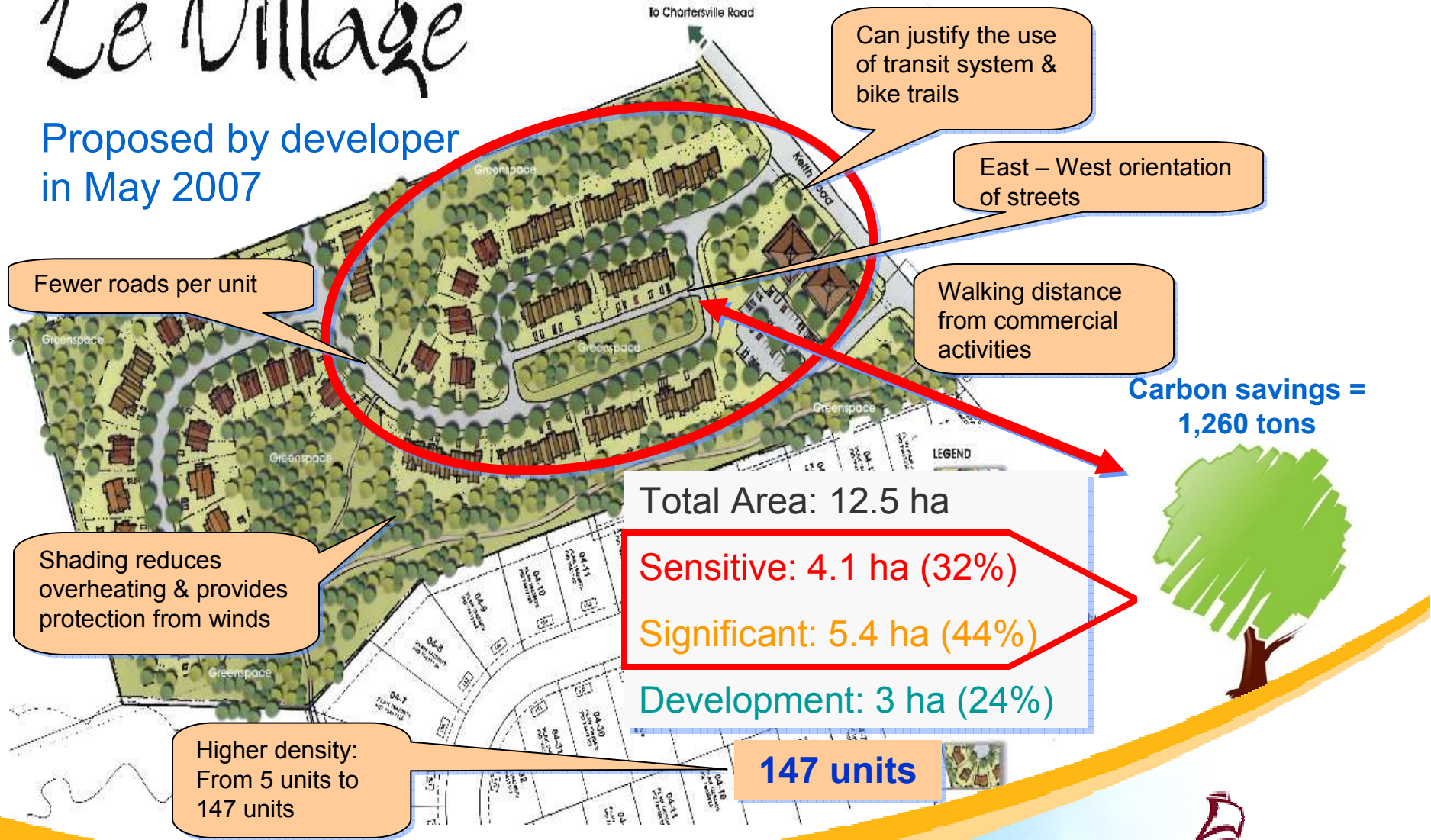
1. Smaller pipes & disconnection
2. Constructed wetlands
3. Cut curbs & narrower streets
4. Detention ponds
5. Rain gardens & bio-retention swales



Conceptual Plan
Le Village

Sustainable Community Application

Proposed by developer
in May 2007



Results with LeV Project

- Little money... **BIG** impact
- ~~63%~~ ^{75%} natural areas preserved
- Mid-market units +5 BMPs for stormwater
- Involvement of students
- Ecological park design + Resident's guide
- Recognition for protecting the environment
- Use existing tool under Community Planning Act



- Resource:

- Daniel Savard @ Ph (506) 444-4391; daniel.savard@gnb.ca

- Reference:

- <http://www.cip-icu.ca/English/pcanonline/PC45/pc4507.pdf>
- <http://www.elements.nb.ca/theme/CertPlan/Daniel/daniel.htm>
- http://www.stewardship2006.ca/images/Abstract_Savard_Daniel.pdf

- Website:

- http://www.dieppe.ca/dieppe_dev_en.cfm

March 2, 2022

Dwight Colbourne

Town of Quispamsis
1 Landing Court,
Quispamsis, NB E2E 4R2

VIA E-Mail: dcolbourne@quispamsis.ca

Re: Maple Ridge Estates - Cargo Lane

Don-More Surveys and Engineering Ltd. has been engaged by Rugged Residential Inc. to support the development of the next phase of Maple Ridge Estates adjacent to Corduroy Road which will consist of the extension of Cargo Lane through the remainder of the property as generally illustrated on the attached concept plan. This road extension will support the existing lots which have been created on a private access by converting them to access to a public street, as well as servicing new areas for future development.

The development will be composed of two types of development. The initial section that Cargo Lane passes through is a very challenging section in terms of development in that there are significant rock outcrops, steep slopes, a transmission line, and various site constraints that limit where development can take place. In this area we are proposing a modified approach following design guidelines based on Sustainable Community Design. https://www2.gnb.ca/content/gnb/en/departments/elg/environment/content/sustainable_communitydesign.html

The remainder of the site will be developed based on the traditional one acre lot style of development.

Sustainable Community Design

This area of the development will be developed at a similar density as the overall development, but developed as a cluster of residences concentrated in the relatively flat and more desirable area lying west of Cargo Lane. The actual mechanism used to support this development will be a bare land condominium.

The overall parcel comprises an area of about 8.1ha. This area will become the common area owned by the condominium corporation. 19 individual sites will be created linked by a private roadway system to support the development of the individual residences. Shared wells will be constructed to support the new residences. Shared on-site septic systems will be constructed to treat the effluent generated from the development. The condominium corporation will own

and maintain the private roadway system, wells and treatment systems.

This portion of the development will require a rezoning to the R2 zone to support clustered development.

Development density

The density of the proposed development is slightly less than what is allowed as-of-right using the traditional one acre lot style of development. The development footprint is approximately 8.1ha. A minimum lot using the current zoning requires 4050m². This would translate to 20 one acre lots.

The proposed approach results in the same overall density in the development, but clusters the dwellings in the more desirable and developable area of the site.

Traffic

Cargo Lane is currently a private access. This area will be upgraded to a public street standard, and extended through the development as a public street. Generally we should encourage higher density zones to be located closer to collector and arterial streets to discourage higher traffic volumes through low density residential developments.

In this case, Elliott Road is a collector street. Cargo Lane connects to Corduroy Road early in the development, resulting in the new street not passing through the existing residential area.

Even though R2 zoning is considered a higher density residential zone, in this case the resulting density following development will be similar to the existing residential development around it.

Water servicing

The new dwellings will be serviced using shared wells. As part of the detailed design process, a detailed hydrological assessment will be conducted. One of the outcomes of this will be a determination of the number of residential dwellings that can be serviced per well. Preliminary conversations indicate that we are likely to end up at a level of about 4 buildings per well.

Sanitary servicing

The new dwellings are clustered closely together. A small private collection system composed of a gravity sewer network complete with manholes and interconnected via sanitary sewer will be developed to collect and transport the sanitary from the residences to the treatment.

Treatment will be carried out using an on-site treatment solution. Partial treatment will take place using Clarus Environmental - Fusion Series Treatment System. Following treatment by this system, the effluent will pass into a drip field for final treatment.

A number of these systems are currently in use in New Brunswick and we have had

T 506.433.4427
T 506.652.7358

4-60 Maple Avenue, Sussex, NB E4E 2N5
16 Fulton Lane, Saint John, NB E2H 2W4

www.dmse.ca
info@dmse.com

preliminary discussions with both the supplier and an installer of prior systems here in New Brunswick. During detailed design, the final details of the system will be developed and approved by the Department of Public Safety.

These systems do require annual maintenance, and the condominium model is seen as a very positive benefit in helping ensure that this on-going maintenance actually happens. Part of the condominium creation and operation process is the development of a reserve fund to support activities like the on-going maintenance of this system, as well as the water wells and pumps, private roads in terms of plowing and garbage disposal, etc.

If you have any questions please contact the undersigned.

Yours truly,
Don-More Surveys & Engineering Ltd.

Andrew Toole

Andrew Toole, NBLS, P.Eng.

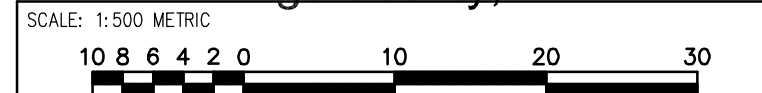
T 506.433.4427
T 506.652.7358

4-60 Maple Avenue, Sussex, NB E4E 2N5
16 Fulton Lane, Saint John, NB E2H 2W4

www.dmse.ca
info@dmse.com



Concept Plan
**Maple Ridge
Estates
Condo**
Corduroy Lane,
Town of Quispamsis,
Kings County, NB



DON - MORE
SURVEYS &
ENGINEERING LTD.

Dwg: 19059OVA5
Dated: March 2, 2022

CLARUS®



ENVIRONMENTAL



Fusion® Series Treatment Systems
Small Scale Residential & Commercial Treatment Units

Clarus Environmental Overview

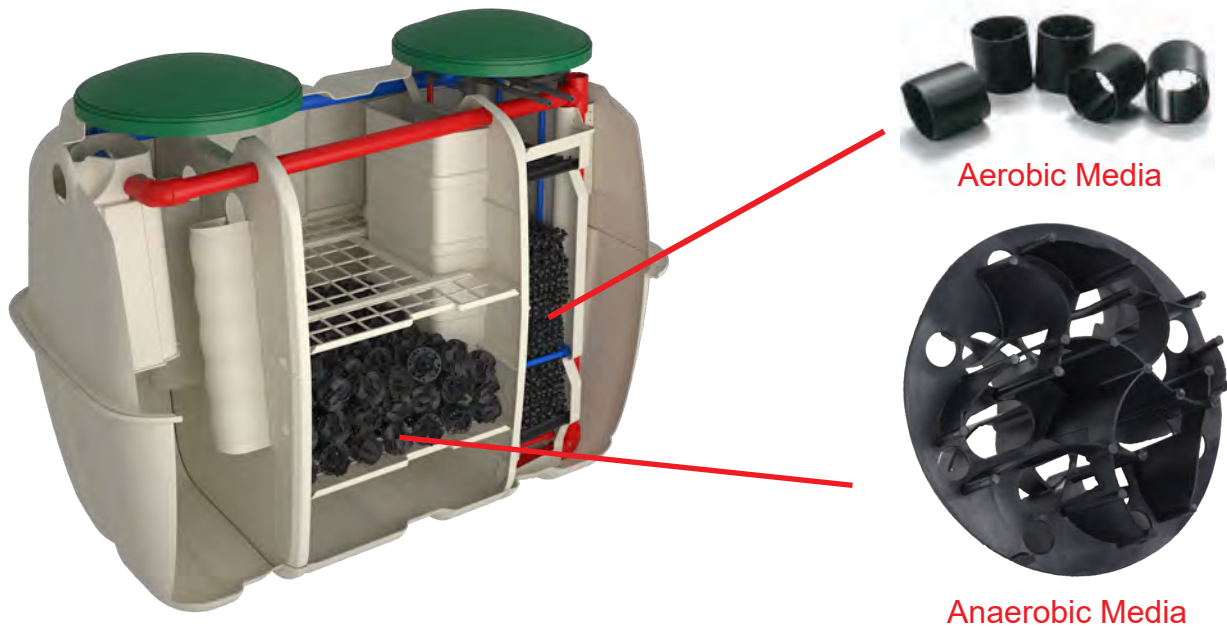
Clarus Environmental is a division of the Zoeller Company, an industry leader in pumps and pumping systems since 1939. Our objective is to meet the growing demand for solutions, products, and services in the fields of environmental protection and wastewater treatment. We seek to provide our customers with environmentally friendly solutions by offering high quality products and proven technology. When it comes to wastewater treatment systems and products, Clarus Environmental has the solutions for you.

Fusion® Series Overview

The Fusion® Series Treatment Systems combine the best elements of anaerobic and aerobic digestion to provide superior wastewater treatment. The system readily and consistently meets the secondary treatment standards of 9 mg/L CBOD₅ and 9 mg/L TSS. Because the Fusion® is equipped with built-in pretreatment, no additional septic tank is needed unless required. The system's two types of media provide a stable environment to ensure that strong bacterial colonies remain even after high flow events that may impede the performance of a normal septic tank.

The anaerobic chamber uses fixed media to improve the efficiency of traditional primary treatment. The aerobic chamber employs suspended media in two zones to enhance secondary treatment. The upper zone provides a stable home for beneficial bacteria to colonize. The packed lower zone provides a filtration mechanism while a sludge return process enables the efficient reduction of suspended solids in the effluent. Additionally, an automatic backwash routine stirs the media with air, twice daily, to thoroughly break up accumulated solids. These solids are then returned to the sedimentation chamber. Denitrification is achieved by returning nitrified effluent to a carbon-rich anoxic environment in the first chamber.

The use of media within the Fusion® yields extremely reliable treatment. Although wastewater constituents and flow rates can vary from day to day, the Fusion® will continue to perform consistently, effectively, and efficiently. The system can even sustain low or no flow periods for several months with little or no disruption of effluent quality.

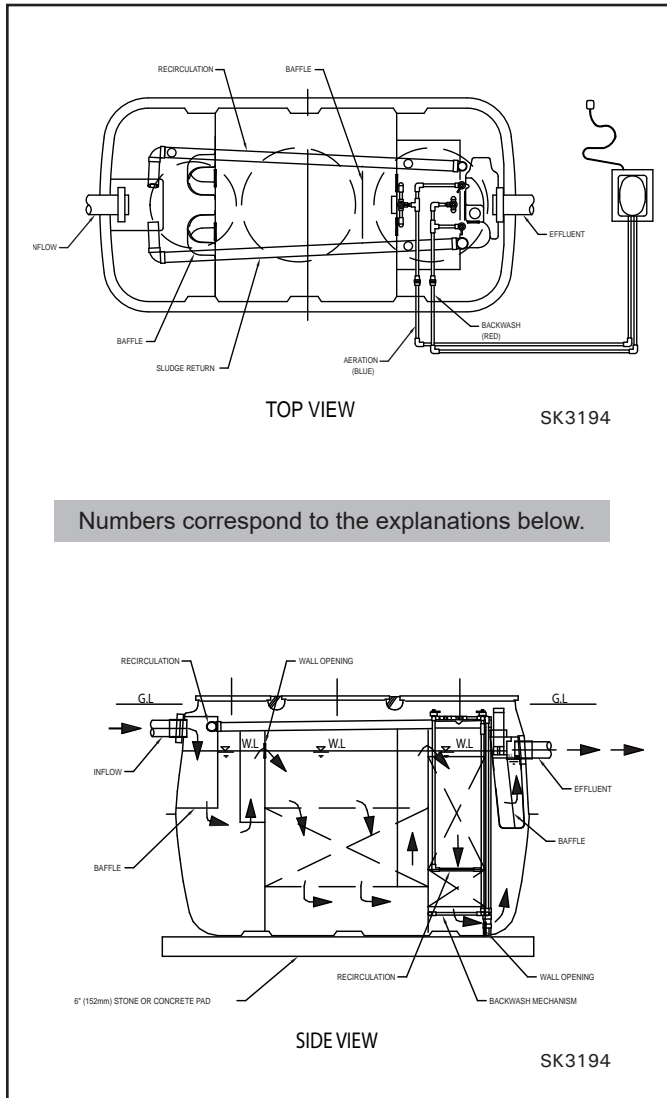


PROCESS DESCRIPTION

How the **Fusion**[®] system works



Certified to
NSF/ANSI
Standard 40
Class 1
Performance
Designation



Numbers correspond to the explanations below.

1. Sedimentation Chamber

This chamber is designed to physically separate solids (sludge) and floating materials (scum) from the incoming water.

2. Anaerobic Chamber

This chamber contains a spherical-skeleton type of filter media (4.3 inch diameter). Through fixed film processes on the surface of the filter media, biological anaerobic treatment thrives while suspended solids are captured. Furthermore, the microorganisms in this chamber convert nitrates in the recirculated effluent returning from the aerobic chamber to gaseous nitrogen. The nitrogen then escapes to the atmosphere.

3. Aerobic Filter Media Chamber

The aerobic floating and circulating filter media chamber consists of an aeration upper section and a filter media lower section. The chamber is filled with hollow, cylindrical filter media (0.6 inch diameter and 0.55 inches long). Biological treatment takes place with the help of the fixed film growth on the filter media surface. Aeration is continuous. Residual suspended solids are captured by the filter media circulating in this section.

The filter media in the Aeration chamber are backwashed regularly (5 or 10 minute cycle, twice a day) by the backwash system located at the bottom of the chamber. The backwashed effluent is transferred by air lift back into the sedimentation chamber for further digestion.

4. Treated Water Storage Chamber

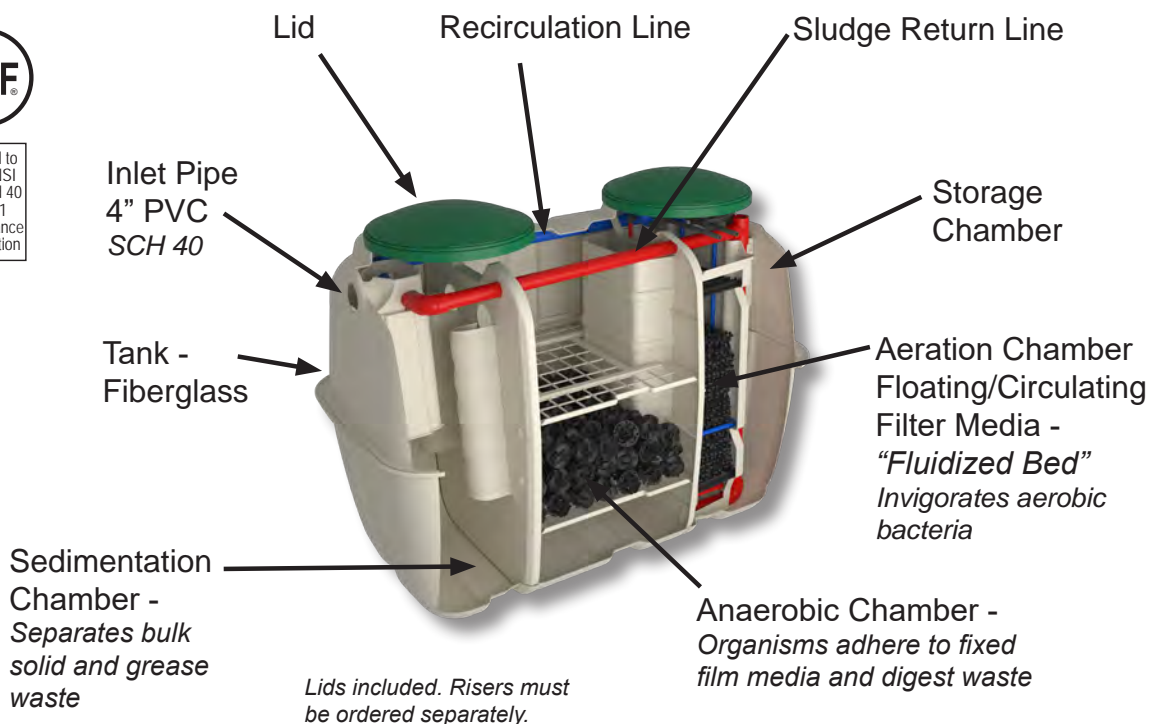
During normal operation, a recirculation line transfers a portion of the treated effluent back into the sedimentation chamber by way of an air lift. This chamber is designed to temporarily store treated effluent coming out of the aerobic filter media chamber. The treated effluent in the storage chamber is ready for discharge.

All Clarus Environmental products must be installed and maintained in accordance with all applicable codes.

Product information presented here reflects conditions at time of publication. Consult factory regarding discrepancies or inconsistencies.



Certified to
NSF/ANSI
Standard 40
Class 1
Performance
Designation



Application:

Residential/commercial wastewater secondary treatment

Treatment Unit Types:

- 5250-0001 → 450 GPD
- 5250-0003 → 800 GPD

Waste strength reduction*:

- 9 mg/l CBOD₅
- 9 mg/l TSS

*Based upon residential strength waste and NSF/ANSI Std 40 performance evaluation.

Material:

Materials will not corrode in the septic environment.
Media never needs to be removed or replaced.

Easy to install or retrofit:

Fusion® Series Treatment Systems are compact, efficient, and designed to be installed in a typical residential/commercial environment.

Maintenance:

The system requires semiannual maintenance and will be provided with maintenance contract information. Maintenance provider is dependent upon geographical location.

Chambers	Actual Values	
	Volumes (gallons)	
Model Number	ZF450	ZF800
Sedimentation Chamber	130	258
Anaerobic Chamber	262	526
Aeration Chamber	80	132
Storage Chamber	73	129.5
Total	545	1046
Inflow in gallons/day	450	800
Size: Width in inches	44	56
Length in inches	85	99
Height in inches	62	74
Weight in pounds	504	882

Versatility

Fusion® Series Treatment Systems are easily installed in both new construction and retrofit applications.

Other applications in which Fusion® Systems are beneficial include:

- high water tables
- shallow bedrock
- shallow soil restrictive horizons
- heavy clay soils
- small lots
- renovation of failed systems
- environmentally sensitive areas
- surface discharge applications
- reuse applications

Always consult your state and local regulations for specific design & installation requirements.

Fusion® Discharge Options

Treated effluent from the Fusion® system is suitable for discharge into either a soil absorption system or to the surface. Discharge options are dependent upon the site/soil conditions as well as the state and local regulations.

Soil Absorption Systems

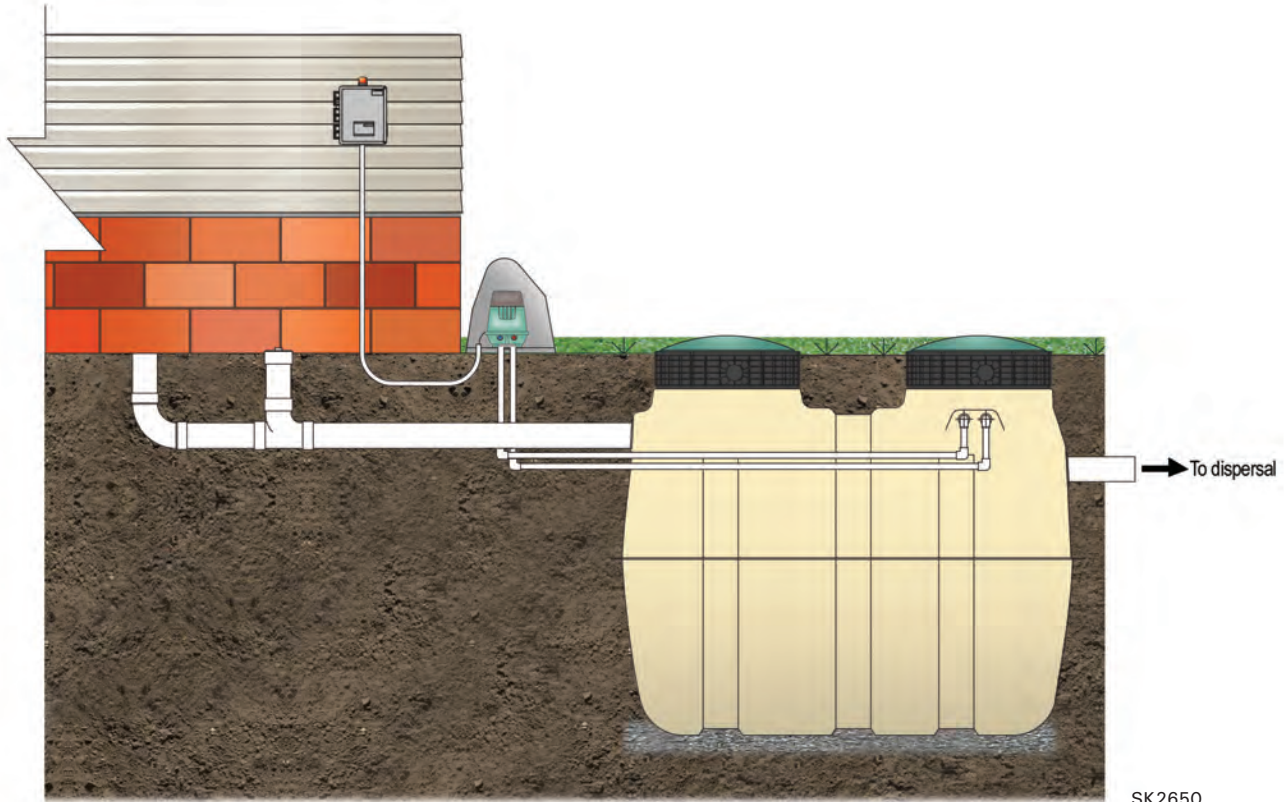
Since the Fusion® system treats effluent to such a high level, many state and local regulations allow a reduction in the size of the soil absorption system compared to soil absorption systems receiving conventional septic tank effluent. This is based upon the fact that the bulk of the treatment occurs within the Fusion® system, rather than in the soil. Finished Fusion® effluent can be dispersed into nearly all available soil absorption options. Conventional gravel trench systems, leaching chamber systems, drip irrigation systems, and various gravelless pipe technologies are all examples of common dispersal technologies following Fusion® treatment.

Surface Discharge Systems

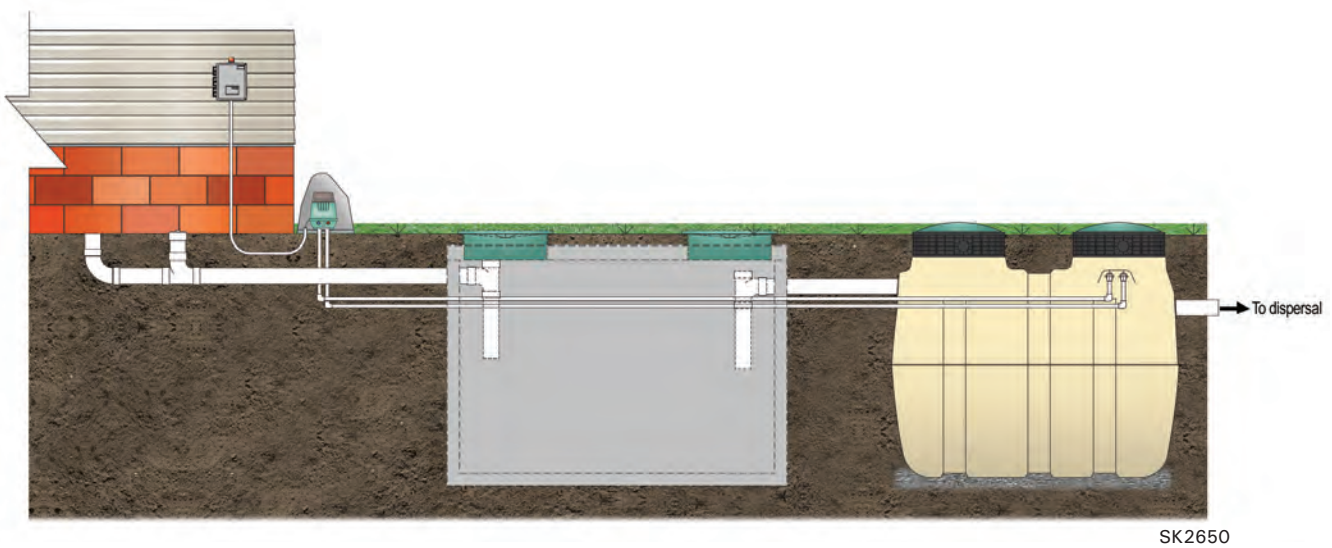
Surface discharge options typically include either direct/indirect stream discharge or surface irrigation systems. The treated effluent normally requires disinfection by chlorination or ultraviolet light to reduce coliform bacteria to acceptable levels. In addition, a post-treatment aeration device may be required to increase dissolved oxygen levels, depending upon state and local regulations.

For additional information or assistance with discharge options, please contact Clarus Environmental.

Typical Gravity Flow Fusion® Installation



Fusion® with Optional Septic Tank

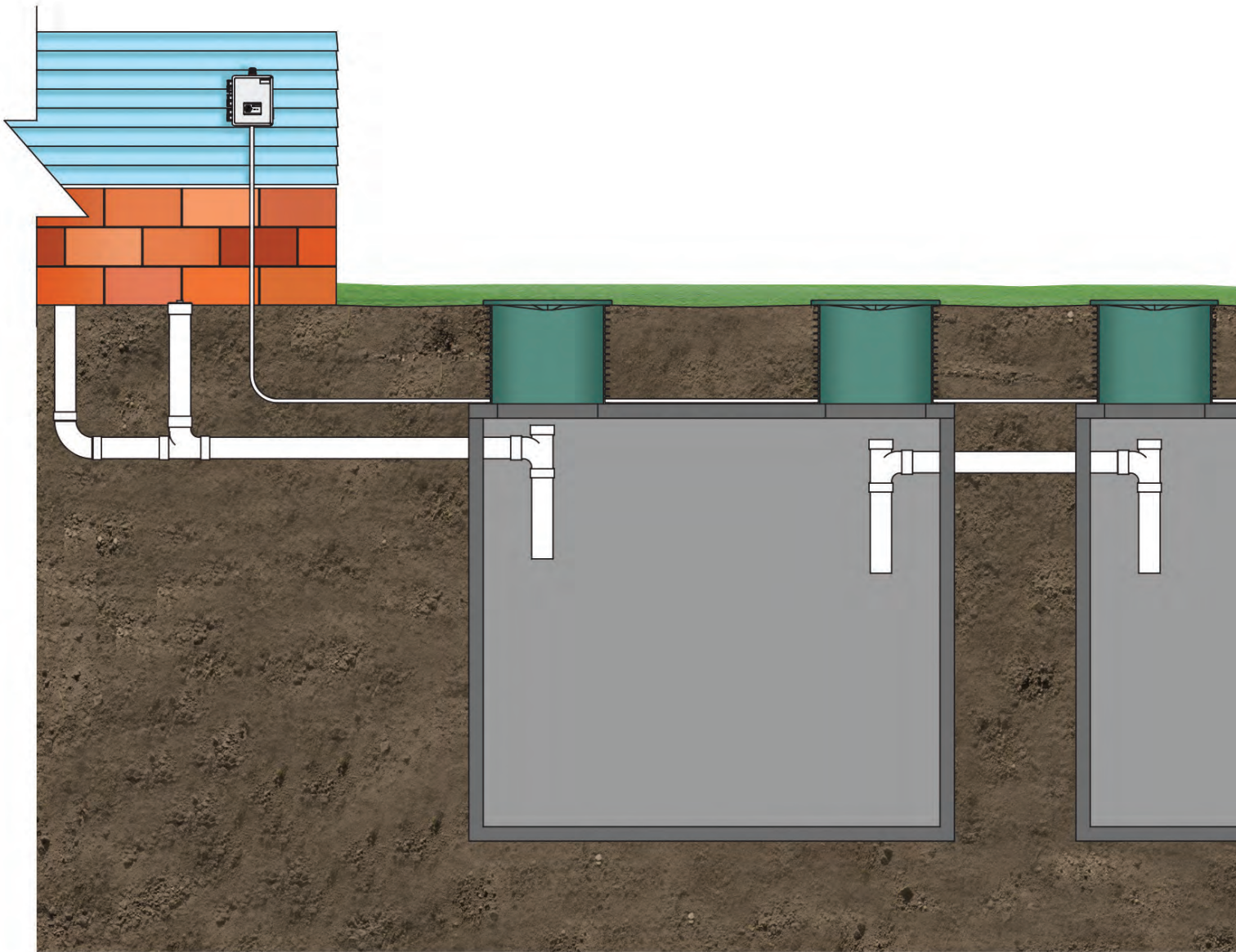


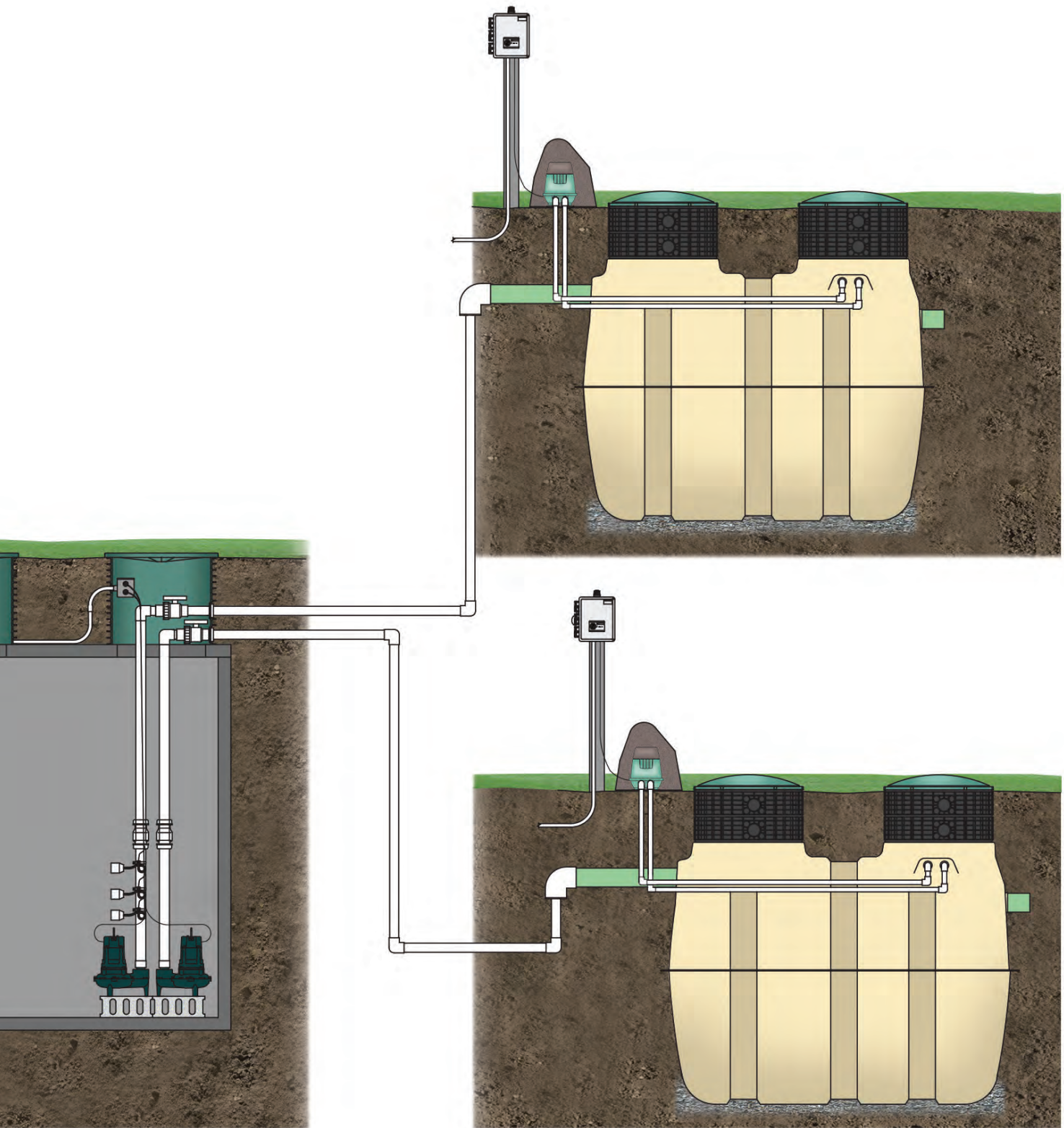
Fusion® Layout with Drip Dispersal



SK2763

Pumping to Multiple Fusion® Units





FUSION® UNITS & ACCESSORIES

Fusion® Series Treatment Systems

P/N 5250-0001

ZF450 Fusion®

P/N 5250-0003

ZF800 Fusion®

Economy 20" and 24" Riser Systems*

P/N 5085-0001

20" X 6" Riser

P/N 5085-0002

20" Cover

P/N 5086-0001

24" X 6" Riser

P/N 5086-0002

24" Cover

- Injection molded, exceptionally strong
- HDPE is noncorrodible in a septic environment
- Watertight
- Simple to install
- Stackable
- Economical



*All Fusion® Systems come with lids. Risers can be added to bring lids to grade.
ZF450 has 2 - 24" diameter openings
ZF800 has 2 - 24" diameter openings and 1 - 20" diameter opening.

UV Disinfection Unit #3G

P/N 5250-0004

The Salcor Model 3G Ultraviolet Disinfection Unit is designed to disinfect the effluent from advanced treatment units. It couples directly to the discharge pipe and is permanently installed below grade.



FUSION® SERVICE PARTS

Blower Assembly

P/N 5250-0050
Model Duo 80

Programmable compressor that feeds oxygen to the aeration chamber and powers recirculation/sludge return.

- 115V, 1 PH, 71 watt/hr
- 80L/min



Fusion® Alarm Panel

P/N 10-2148

- 120V, 1 PH, 10 Amp
- Alarm float w/30' cord
- Audible and visual alarm



Blower Air Filter

P/N 152950

- Fits Duo 80 blower



Blower Diaphragm Kit

P/N 152949

- Fits Duo 80 blower



Blower Air Filter

P/N 018849

- Fits MX80, MX80N and MX80NZ blowers



Blower Diaphragm Kit

P/N 018848

- Fits MX80N and MX80NZ blowers



Fusion® Service Kit (Full version)

P/N 5250-0007

Kit contains 250 mL ladle, 60cm transparency tube, tool box, sludge judge w/ case (not shown), 1 box of latex gloves, 1000 mL graduated plastic beaker, O&M Fusion manual, maintenance check sheet and Fusion door hanger (not shown).

Fusion® Service Kit (Compact version)

P/N 5250-0035

Kit includes all items listed in the full version, except for the tool box and latex gloves.





Trusted. Tested. Tough.®

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clarusenvironmental.com



TOWN OF QUISPAMISIS – REZONING SCHEDULE

Select Applicable Boxes:

- AMEND A SECTION 59 COMMUNITY PLANNING ACT AGREEMENT
- AMEND ZONING BY-LAW
- AMEND MUNICIPAL PLAN BY-LAW & ZONING BY-LAW

APPLICANT AND PROPERTY INFORMATION	
Applicant's Contact Information:	Name: George Queen Address: 11 Kensington Ave Quispamsis, NB E2E 2T8 Telephone No.: 506-847-8572 Email: queenhomes@gmail.com
Name & Contact Information of Registered Property Owner (if different from above):	Name: Andrew Dunn Address: 62 Chamberlain Road Quispamsis, NB E2G 1C1 Telephone No.: 506-870-0797 Email: andrew.dunn76@yahoo.ca
Identification of Property:	PID No.: 251462 - Civic No.: 160 Pettingill Road Property Description: Property situated off Pettingill Road, across from Southwood Drive, and adjacent to Heritage Way – 8.9 Hectares (21.9 acres)
Current Zoning Status:	Single & Two Family Residential (R1)
Proposed Zoning Status:	Multiple Residential (R2) – Multi-Use
Proposed Use:	To construct a Mixed-Use Residential Development consisting of 18 Single Detached Dwelling Lots and 4 low-rise multiple dwelling buildings, each containing 12 low rise apartment units. Total of 66 Units
PROPOSED AMENDMENT SCHEDULE	
Council's Receipt of Application:	April 5, 2022
Public Presentation (Only required when a Municipal Plan Amendment is involved)	N/A
Refer to PAC:	April 19, 2022
Issue Notice to landowners within 100m radius of property proposed for change:	April 19, 2022
Public Hearing:	May 17, 2022
Consideration of 1 st & 2 nd Reading:	May 17, 2022
Consideration of 3 rd & Final Reading (Pending finalization of developer's agreement)	June 21, 2022 pending receipt of a Finalized Development Agreement
<p>RECOMMENDATION for Council Motion – At the <u>April 5, 2022 Regular Meeting</u>, a motion of Council would be in order to defer the application to the April 19, 2022 Regular Meeting to allow the applicant opportunity to submit more specific details of the proposed Mixed Use Multiple Residential development.</p>	

Date: March 31, 2022

From: Dwight Colbourne, P/Tech –Planning (Development) Officer

Subject:

Andrew Dunn – Request to Amend Zoning By-law No. 038 – Rezoning of PID 251462 (160 Pettingill Road) from Single- or Two-Family Dwelling (R1) to Multiple Residential (R2) – Mixed Use Multiple Dwelling and Single Detached Dwelling Development

Background and Discussion:

Mr. Andrew Dunn is requesting an amendment to Zoning By-law 038 for a proposed mixed use residential development consisting of 18 Single Detached Dwelling Lots and four (4) low-rise multiple dwelling buildings having 12 units in each building.



The multiple unit buildings are proposed to be two -storey with the dwelling units on both levels having ground-level entrance as well as driveway access from a private lane. The units are self-contained two bedrooms, two baths and open concept living and dining. Similar

developments are under construction in Hampton and Grand Bay-Westfield. The images below show the proposed building style.



Image 1: Hampton, NB



Image 2: Grand Bay-Westfield, NB

The 18 Single Detached Dwelling lots are proposed to be located to the north and west of the multiple residential development – along the rear of the existing Pettingill Road residents and the lands adjacent to the funeral home property.

In total the development proposes 66 units on 8.9 hectares (21.9 acres) of land, which is approximately 3 units/acre. The same lands have been considered to conventional subdivision development, proposing 43 units or 2 units/ acre. While the proposed Dunn development is slightly higher density, it is considered low density development.

160 Pettingill Road is currently zoned Single or Two Residential Dwelling (R1); therefore, to allow a mixed-use development of multiple residential and single detached dwellings unit, the property must be rezoned from R1 to R2, as per the Municipal Plan By-law and the Community Planning Act (CPA).

As stated in the Rezoning Application and shown on the supporting documentation, Andrew Dunn proposes a mixed-use development for the property with:

- 48 dwelling units in 4 low-rise buildings with each building containing 12 units, and 18 Single detached dwellings on individual distinctly owned lots. The 48 units will be rental units and the property managed and maintained by Mr. Dunn's property management company.
- Access to the developments will be public streets for the single detached dwelling units and private lanes for the multi-unit buildings. The public streets will connect to the Pettingill Road and Windsor Boulevard, off Heritage Way, as well a cul-de-sac to provide access to the single detached dwellings along the rear of the Pettingill Road properties. The street design will need to incorporate traffic calming measures to create a sense of neighbourhood, reduce vehicle speeds and the volume of cut through traffic from adjacent subdivisions. The road development and access will require a traffic study to determine the impacts at the Southwood Drive and Pettingill Road intersection.
- The development will be serviced by municipal sewage with the initial infrastructure to service the lands installed during the Ritchie Lake Capital Sewage Upgrade project. The

Developer will be responsible for all design and construction cost to extend the system through the lands.

- Potable water to the single detached dwellings will be private drilled wells. The multi-unit buildings will be serviced by a communal water system – an onsite pump and well system. This style of water servicing will require approval of the province through the completion of an Environment Impact Assessment as per the provincial Clean Water Act. The communal water system will be the responsibility of the property owner (Andrew Dunn) with operation subject to the terms of approval of the province.
- The development will require a comprehensive stormwater management plan to control the site runoff, the street drainage and mitigate downstream impacts. The site plan provided shows an onsite stormwater attenuation pond next to the QR trail, which is a sloped area and raises concerns about the design of the pond, its capacity, and the construction practices to be employed to ensure slope stability.
- The development will require the provision of Land for Public Purposes and greenspace, and access to the QR trail, which has not been shown on the site plan. The submitted site plan requires more information to determine the most suitable location for the lands and the land area must be shown on the plans prior to review by the Planning Advisory Committee and the public.

As Council is aware the Municipal Plan established that lands on the Future Land designated Residential would be considered for residential densification (3 units or more) by Council through an amendment process as per Section 59 of the Community Planning Act and subject to the following:

1. The development be located on, or adjacent to, a designated arterial or collector street, so that higher traffic generated will not pass-through lower density residential streets;
2. The lot size, yard requirements, building height, number of units and parking requirements be subject to the conditions as outlined in the Zoning By-law;
3. The development will not exceed capacities of existing municipal services;
4. If the proposed site is not serviced by a municipal water system, then the proponent must undertake a hydrogeological study to demonstrate that the local well yield is of sufficient quality and quantity to support the density of development proposed and existing wells will not be adversely affected by the proposed development; and
5. There are adequate landscaped buffer areas on the lot periphery to screen the buildings and parking areas from adjacent low density residential development.

Based on the rezoning application package submitted by Andrew Dunn and the feedback received during the initial review with other Town Departments, the Planning Department recommends the applicant provide additional information before the application move to the Public Hearing stage and review by the Planning Advisory Committee. While the Rezoning Application package provides general information regarding the proposed intended land use and development, the submission does not provide sufficient information for reasonable review by the Council, the PAC and public regarding street design, mitigating traffic impacts, the streetscape, greenspace and walkability, the approach to reducing water usage, stormwater management, the overall design of the buildings specific to this site (i.e., site specific building renderings).

While the applicant wishes to start moving the proposed development forward through the rezoning process, as such the application is before Council, from a planning perspective it would be prudent to request more information and an update to the rezoning application package submitted to ensure the review process is fair and effective for all stakeholders.

Financial Implications:

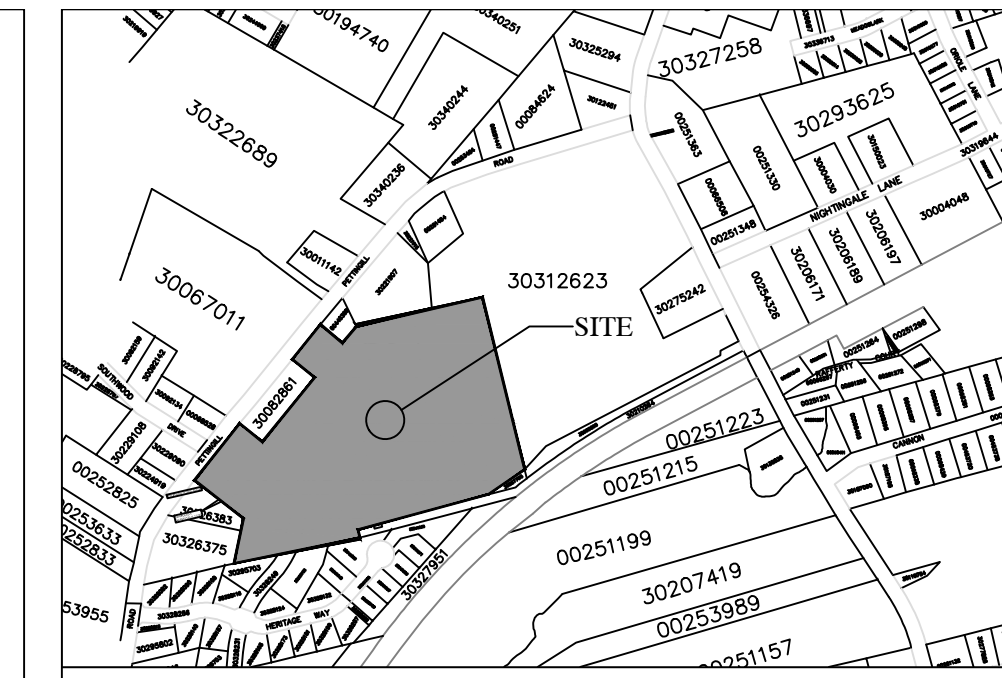
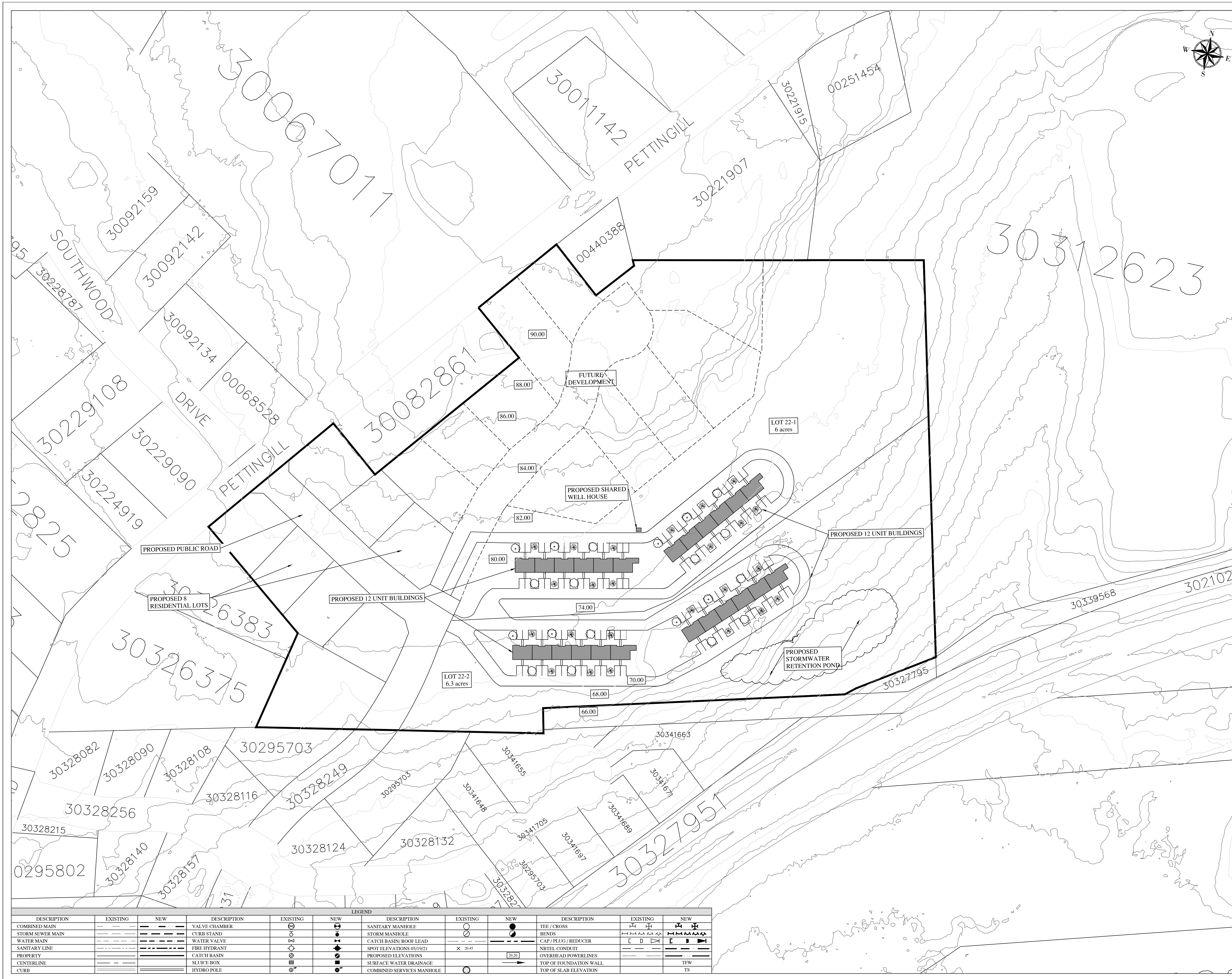
No expected financial implications to the 2022 municipal budget

Attachment(s):

1. Rezoning Application – Andrew Dunn
2. Site Plan and General Exterior Building Views.

Recommendation:

That the Council deferred the application to the April 19, 2022, and provide the applicant with the opportunity to revise the supporting documentation with more specific details and information prior to setting a public hearing date and referring to the PAC.



SITE LOCATION SCALE - METERS 1:10,000

No.	Issue	Date
1	TOWN OF QUISPAMISIS APPROVAL	MAR. 2022
2		
3		

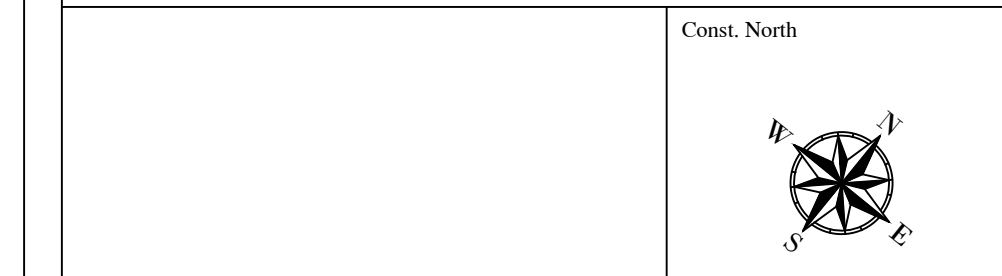
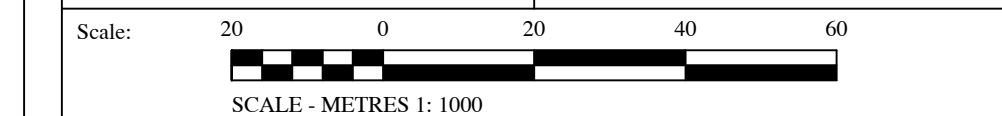


Project Title
PROPOSED TOWNHOUSE DEVELOPMENT
 PID 00251462
 PETTINGILL ROAD,
 QUISPAMISIS, N.B.

Drawing Title
SITE PLAN

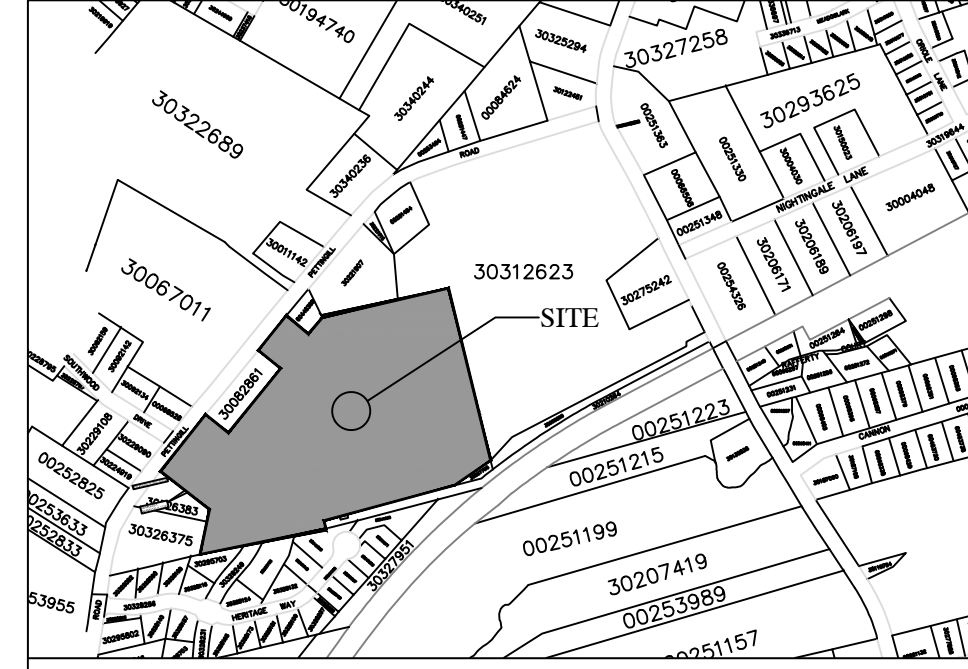
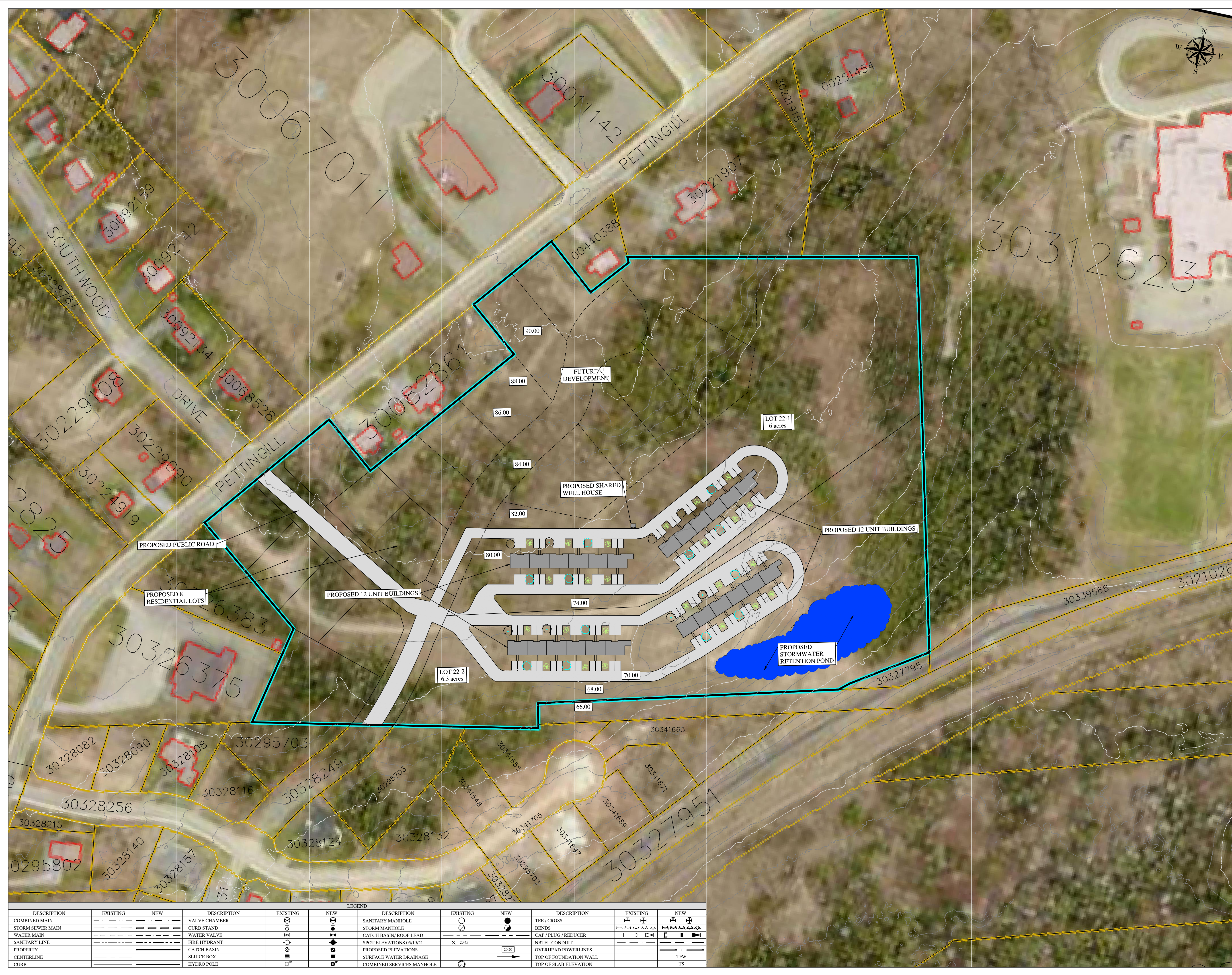
Project No. **DS421**

Dwg. No. **DS42102** Page. **1**



Drawn By: **ACB**
 Designed By: **MJF**
 DWG. Design Ckd. By: **MJF**
 Drawing: **C-1**

DESCRIPTION		EXISTING		NEW		DESCRIPTION		EXISTING		NEW	
COMBINED MAIN	---	---	---	---	---	SANITARY MANHOLE	○	○	○	○	○
STORM SEWER MAIN	---	---	---	---	---	STORM MANHOLE	○	○	○	○	○
WATER MAIN	---	---	---	---	---	CATCH BASIN/ ROOF LEAD	□	□	□	□	□
SANITARY LINE	---	---	---	---	---	SPOT ELEVATIONS 05/19/21	×	×	×	×	×
PROPERTY	---	---	---	---	---	PROPOSED ELEVATIONS	20.20	20.20	20.20	20.20	20.20
CENTERLINE	---	---	---	---	---	SURFACE WATER DRAINAGE	---	---	---	---	---
CURB	---	---	---	---	---	COMBINED SERVICES MANHOLE	○	○	○	○	○



SITE LOCATION SCALE - METERS 1: 10,000

- Notes:
- Subject Property: PID 00251462.
 - Proposed Development, new municipal road with connection to Heritage Way, 4 x 12 unit townhouse, 8 residential lots, future additional municipal road and additional 10 lots.
 - Each townhouse Unit to have 2 parking stalls
 - One proposed well for the 4 x 12 unit townhouse buildings
 - Individual wells for residential lots
 - Town of Quispamsis municipal sanitary
 - Existing Property - 8.87ha

No.	Issue	Date
1	TOWN OF QUISPAMISIS APPROVAL	MAR. 2022
2		
3		

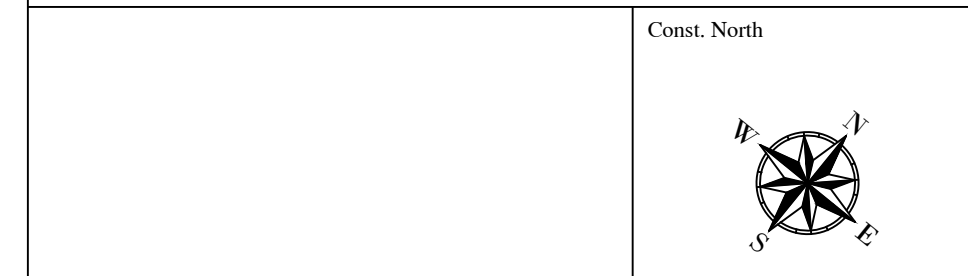
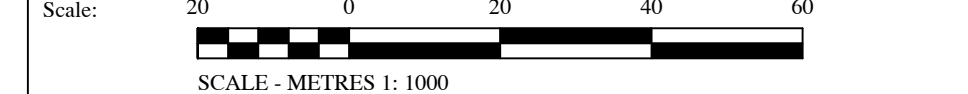


Project Title
PROPOSED TOWNHOUSE DEVELOPMENT
 PID 00251462
 PETTINGILL ROAD,
 QUISPAMISIS, N.B.

Drawing Title
SITE PLAN

Project No. **DS421**

Dwg. No. **DS42102** Page. **1**



Drawn By: **ACB**
 Designed By: **MJF**
 DWG. Design Ckd. By: **MJF**
 Drawing: **C-1**

DESCRIPTION		EXISTING	NEW	DESCRIPTION		EXISTING	NEW	DESCRIPTION		EXISTING	NEW
COMBINED MAIN	---	---	---	SANITARY MANHOLE	○	○	○	TEE / CROSS	⊥	⊥	⊥
STORM SWTER MAIN	---	---	---	STORM MANHOLE	○	○	○	BENDS	⋈	⋈	⋈
WATER MAIN	---	---	---	CATCH BASIN/ ROOF LEAD	⊕	⊕	⊕	CAP / PLUG / REDUCER	⊕	⊕	⊕
SANITARY LINE	---	---	---	SPOT ELEVATIONS 05/19/21	×	×	×	NBTEL CONDUIT	—	—	—
PROPERTY LINE	---	---	---	PROPOSED ELEVATIONS	○	○	○	OVERHEAD POWERLINES	---	---	---
CENTERLINE	---	---	---	SURFACE WATER DRAINAGE	—	—	—	TOP OF FOUNDATION WALL	—	—	—
CURB	---	---	---	COMBINED SERVICES MANHOLE	⊕	⊕	⊕	TOP OF SLAB ELEVATION	—	—	—



APPLICATION FOR A MUNICIPAL PLAN BY-LAW, AND/OR ZONING BY-LAW OR DEVELOPMENT AGREEMENT AMENDMENT

To: Mayor & Council
c/o Town Clerk
Town of Quispamsis
12 Landing Court
Quispamsis, NB E2E 4R2

Email: csnow@quispamsis.ca

OFFICE USE ONLY
Date: March 31, 2022
Fee Received: Yes [checked] No []
Copy to Planning Dept [checked]

To be completed by Applicant following pre-consultation with Planning Department.

Select Applicable Boxes:

- AMEND A DEVELOPMENT AGREEMENT (SECTION 59 COMMUNITY PLANNING ACT) – Fee, \$850
AMEND ZONING BY-LAW ONLY – Fee, \$1,500
AMEND MUNICIPAL PLAN BY-LAW & ZONING BY-LAW – Fee \$1,800

1. Date of Pre-Consultation with Planning Staff (if one was held):

(Month/Day/Year)

2. The undersigned hereby applies to the Council of the Town of Quispamsis under Section 59 of the Community Planning Act for an amendment to a Section 59 Development Agreement, or an amendment to the Municipal Plan By-law and/or Zoning By-law as described in this application:

Registered Owner(s): George Queen Cell Phone No.:
Home No.:
Mailing Address: 11 KENSINGTON AVE. Business No. 506-847-8572
QUISPAMISIS, N.B., E2E 2T8 Email:

3. If the application will be represented by someone other than the registered owner(s) and/or the application is prepared and submitted by someone other than the registered owner(s), please specify:

Name of Agent or Solicitor: Andrew Dunn Cell Phone No.: 870-0797
Home No.:
Mailing Address: 62 Chamberlain rd Quispamsis Business No.
Email:

4. Legal Description of Property:

PIN: 251462 Civic Address: 160
~~166~~ Pettingill rd

Subdivision Plan No. _____

Reference Plan No. _____

Other: _____

5. Current Zoning Designation: Single / Two Family Residential (R1)

6. Proposed Zoning Designation: Multi unit residential (R2)

7. Dimensions in metric units of the land to be rezoned:

Frontage: _____ Depth: _____ Area: _____

8. Describe the existing use(s) on the subject land:

Vacant land

9. Why is the amendment being requested? Provide details of the proposed change in land use development?

To construct 4x12 until low rise apartments

10. Are any of existing buildings proposed to be demolished or removed? Yes No

a. If "Yes", identify which buildings are to be demolished or removed?

11. Identify the street name that the land to be rezoned will be accessed by?

Pettingill rd

12. What types of water supply and sewage disposal are available to the land proposed for rezoning?

Municipally owned and operated water system

Municipally owned and operated sanitary sewage system

Individual Well

Individual Septic System

Other _____

13. How will storm drainage be provided?

Storm Sewers

Ditches

Swales

Other _____

14. Supporting material to be attached:

a. If available, a survey of the property.

b. A sketch drawn to scale showing in metric units, the following;

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures, landscaping and parking areas on the subject land, indicating their distance from the front lot line, rear lot line and sidelot lines;
- the approximate location of all natural and artificial features - (for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks) that;
 - i. are located on the subject land and on land that is adjacent to it, and
 - ii. in the applicant's opinion, may affect the application.
- the current uses of land that are adjacent to the subject land;

- the location, and name of any roads within or abutting the subject land, and;
- the location and nature of any easement affecting the subject land.

15. If there is any additional information which may be relevant to your proposal and which should be considered by any of the departments reviewing this application, please describe below or attach a schedule outlining the particular of same.

OWNER ACKNOWLEDGEMENT AND CONSENT

I/We, QUEEN CONSTRUCTION LTD - GEORGE QUEEN (please print all names), the registered owner(s) of the property described as ~~166~~¹⁶⁰ PETTINGILL RD.

In the Town of Quispamsis, County of Kings, New Brunswick.

Dated this 31 day of MARCH 20 22

x George Queen
Signature of Owner(s)

AUTHORIZED AGENT CONFIRMATION

I/We, Andrew Dunn (please print all names), are acting on behalf of the registered owner(s) as the authorized agent of the property described as ~~166~~¹⁶⁰ Pettingill Rd

In the town of Quispamsis, County of Kings, New Brunswick.

Dated this 31 day of March 20 22

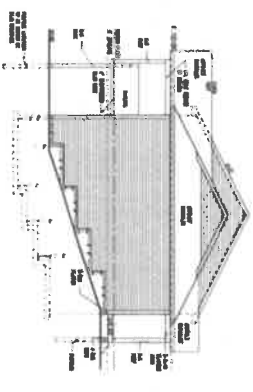
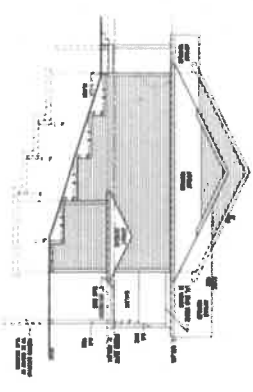
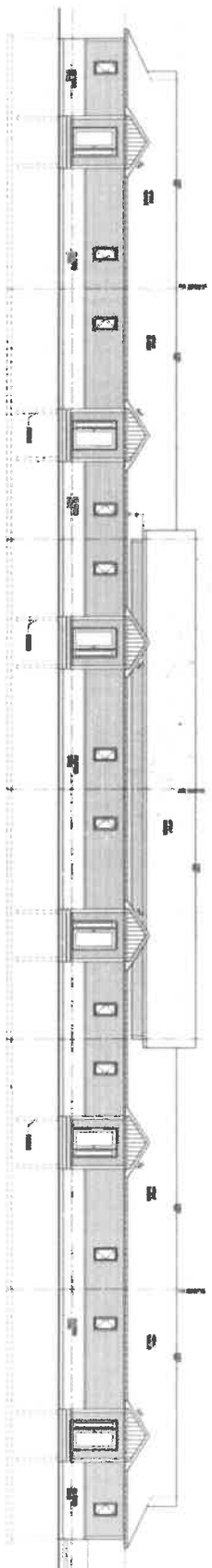
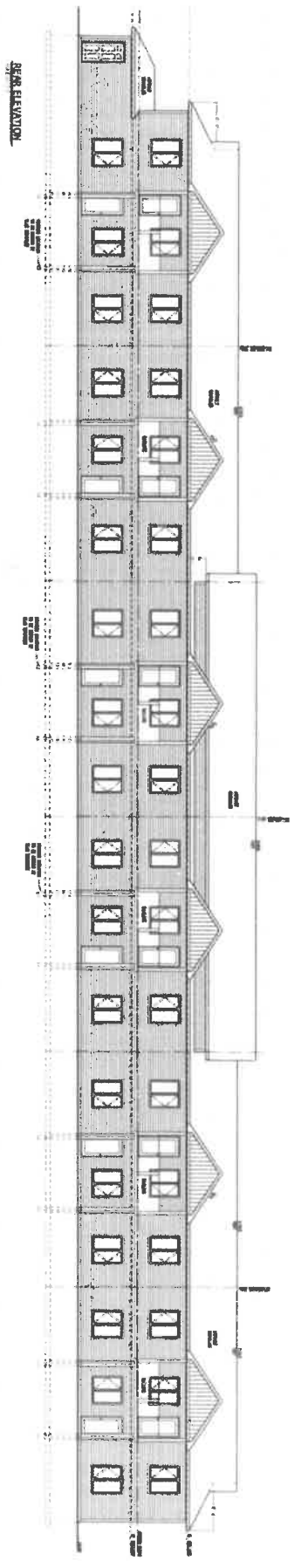
[Signature]
Signature of Authorized Agent(s)





Pettingill Rd.

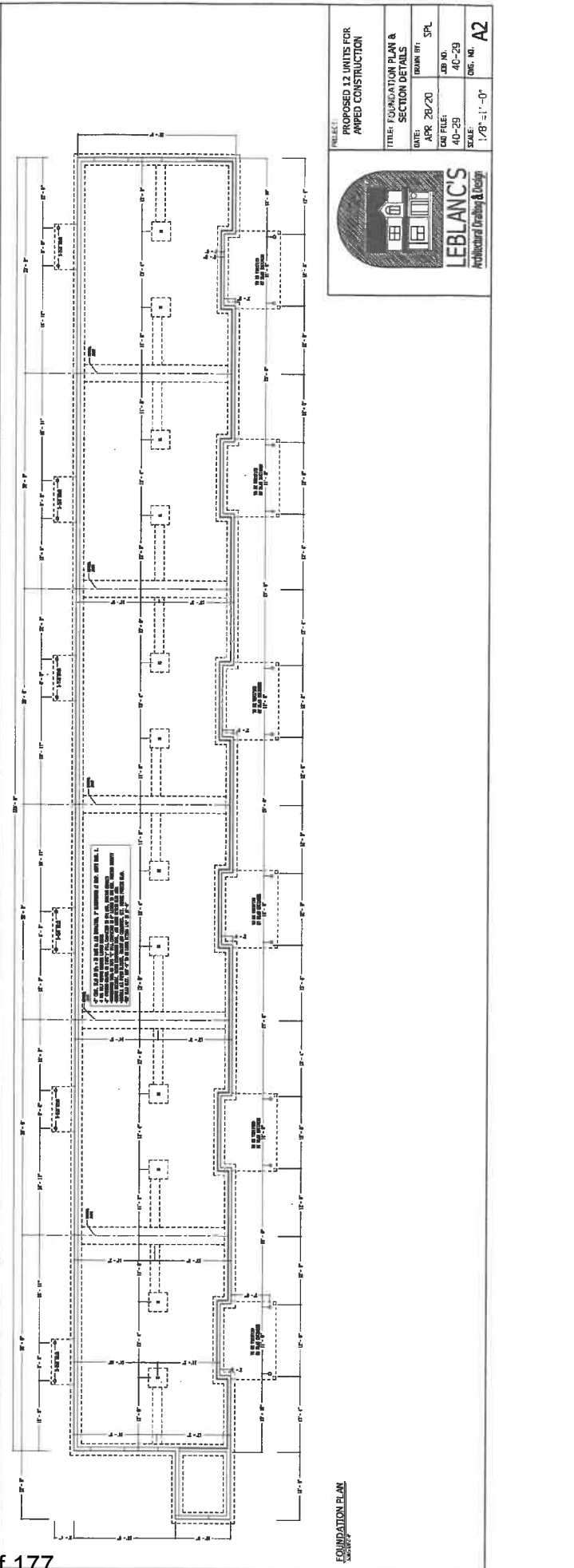
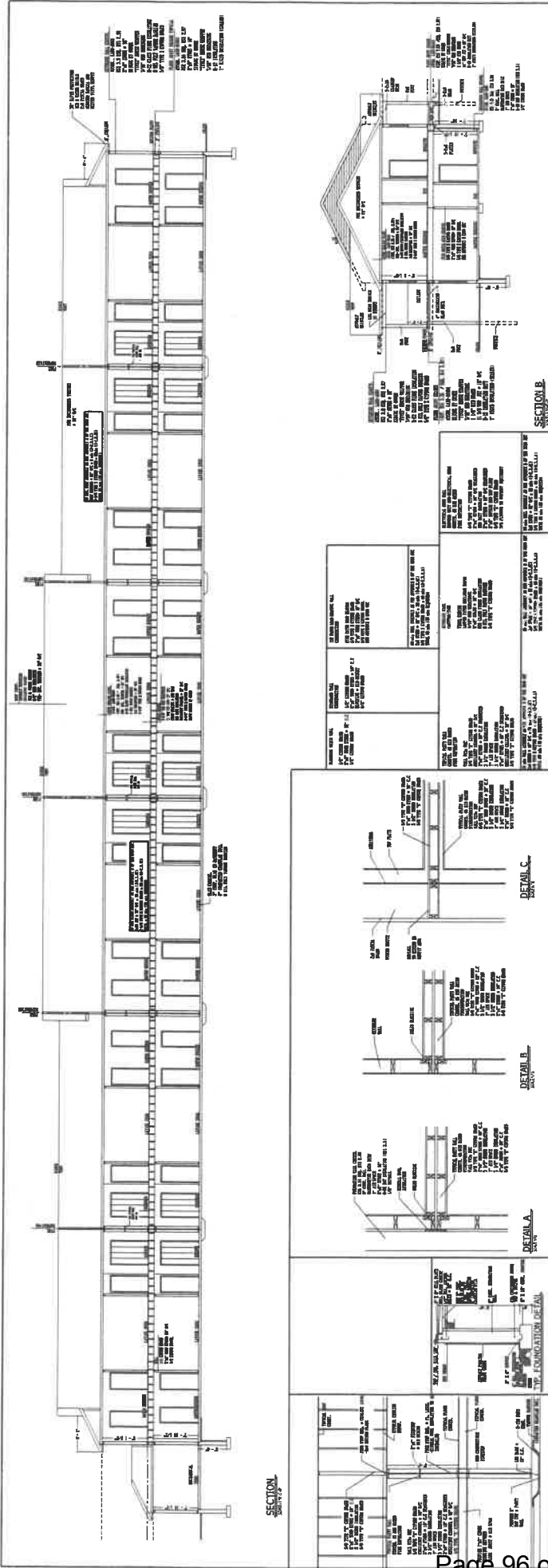
PID# 251462



LEBLANC'S
Architectural Drafting & Design

PROJECT	
PROPOSED 12 UNITS FOR ADVANCED CONSTRUCTION	
TITLE ELEVATIONS	
DATE	QUANTITY
APR 28/20	5/1
DWG TITLE	NO. OF
41-71	41-71
SCALE	NO. OF
1/8" = 1'-0"	1

A1



PROJECT
PROPOSED 12 UNITS FOR AMPED CONSTRUCTION

TITLE FOUNDATION PLAN & SECTION DETAILS

DATE APR 28/20 **DRAWN BY** SPL

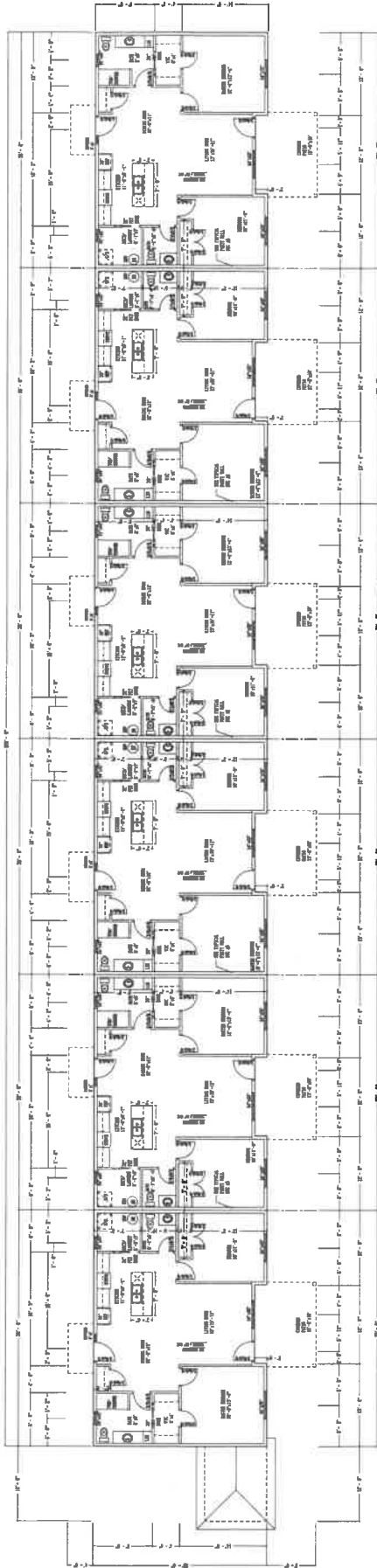
JOB NO. 40-29

SCALE 1/8" = 1'-0"

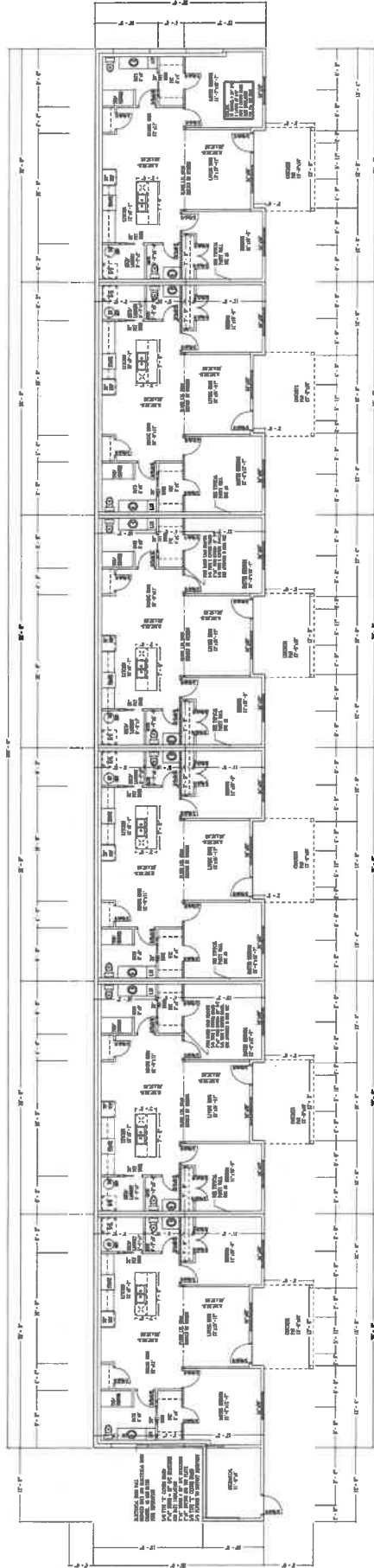
DRG. NO. **A2**

LEBLANC'S
 Architectural Drafting & Design

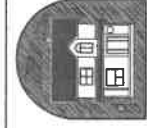
FRONT



MAIN FLOOR PLAN



BASEMENT FLOOR PLAN



LEBLANC'S
Architectural Drafting & Design

PROJECT: PROPOSED 12 UNITS FOR ANPED CONSTRUCTION	
TITLE: MAIN & BASEMENT FLOOR PLAN	DATE: JULY 24, 20
DATE: JULY 24, 20	SCALE: 1/8" = 1'-0"
JOB NO. 40-29	DRG. NO. A3

1038 SQUARE FEET PER UNIT

(Letterhead)

DATE

Hon. Daniel Allain, Minister
Local Government and Local Governance Reform
Marysville Place
Fredericton, NB

Dear Minister Allain,

The (INSERT NAME OF MUNICIPALITY) is joining in support of the the Union of Municipalities of New Brunswick's (UMNB) resolution requesting a delay in Regional Service Commission (RSC) reform. While our community recognizes the importance of municipal reform, we are concerned about the costs and lack of clear mandates for service delivery. By delaying the RSC reform until the new entities are completed, you create stronger commissions.

The municipal reform process lays out two connected, yet different streams for reform. One stream is focused on the creation of new entities, while the other focuses on RSC reform and new service offerings for municipalities. The reform process has proven challenging for many communities, including ours, to participate in both transitions at the same time.

One of the key concerns we have is a lack of clear service mandates and questions around costs. We believe that these decisions should be delayed until the reform of local entities are completed, and the new entities can dedicate their time and expertise into creating commissions that reflect the local realities.

By waiting until new the new entities are completed, you would ensure that the RSC transition receives the full attention it deserves and needs to achieve its full mandate. The (NAME OF MUNICIPALITY) joins in support of UMNB's resolution requesting a delay in RSC transition. Thank you for your attention to this important manner.

Sincerely,

NAME, TITLE,
MUNICIPALITY

CC: Union of Municipalities of New Brunswick

Snow, Cathy

From: Dan Murphy <dan.murphy@umnbc.ca>
Sent: March 22, 2022 6:00 PM
To: Dan Murphy
Subject: UMNBC Updates- Budgets, RSC delays, and Webinar//Mise à jour UMNBC-Budgets, délais des CSR, et Webinaire
Attachments: UMNBC-Budget 22 summary doc (French).docx; UMNBC-Budget 22 summary doc.docx; UMNBC 2022-Template RSC Delay Letter (French).docx; UMNBC 2022-Template RSC Delay Letter.docx; UMNBC 2022-RSC Delay Eng_Final.pdf; UMNBC 2022-RSC Delay Fr_Final.pdf

CAUTION: External Email- Check before you click!

(Le texte français suit l'anglais)

Hi Everyone,

Hope you're having a good day. I wanted to share a few updates for your councils.

1) Today was budget day, I've attached a quick re-cap of items that may be of interest to your municipalities. You'll see the info below.

2) The UMNBC Board of Directors passed a resolution calling on the government to delay RSC reform until the municipal entities are complete. There's a lot of concern regarding the unknown costs, how the services will be delivered, as well as the amount of work for many of our municipal officials and councils. I have included a copy of our letter, as well as a template letter should your municipality want to send a letter to the minister.

3) We're having a webinar on media relations this Thursday (March 24th) at 6 pm that is sponsored by Porter O'Brien. There's still time to sign-up should any members of your council be interested in attending. They can register at the following link: https://us06web.zoom.us/webinar/register/WN_bPE7XafdTiiVYjIsg2C_xA

Thank you!

Bonjour à vous tous,

J'espère que vous passez une bonne journée.

Je voulais partager quelques informations avec vos conseils

1) Aujourd'hui, c'était le jour du budget, j'ai joint un bref récapitulatif des éléments qui pourraient intéresser les municipalités. Vous verrez l'information ci-dessous:

2) Le conseil d'administration de l'UMNBC a adopté une résolution demandant au gouvernement de retarder la réforme des CSR jusqu'à ce que les entités municipales soient complètes. Il y a beaucoup d'inquiétude concernant les coûts inconnus ainsi que la façon dont les services seront fournis. J'ai inclus une copie de notre lettre, ainsi qu'un modèle si vous souhaitez envoyer votre propre lettre au ministre à ce sujet.

3) Dernièrement, nous organisons un webinaire sur les relations avec les médias ce jeudi (24 mars) à 18 h, parrainés par Porter-O'Brien. Il est encore temps de s'inscrire si des membres de votre conseil sont intéressés à y participer. Ils peuvent s'inscrire en cliquant sur le lien suivant :
https://us06web.zoom.us/webinar/register/WN_bPE7XafdTiiVYjIsg2C_xA.

Merci!



Dan Murphy

Executive Director/Directeur général

Union of the Municipalities of New Brunswick/l'Union des municipalités du Nouveau-Brunswick

506-444-2285

dan.murphy@umnbc.ca



March 11, 2022

Hon. Daniel Allain, Minister
Local Government and Local Governance Reform
Marysville Place
P.O. Box 6000
Fredericton, N.B. E3B 5H1

Re: Regional Service Commission Reform

Dear Minister Allain,

Municipalities across the province have been working diligently on developing new and sustainable entities as laid out in your government's white paper on municipal reform. Members of the Union of Municipalities of New Brunswick (UMNB) are no exception. Our members have been collaborating with their neighbouring communities to meet the timelines laid out in the legislation. This process, however, has not been without concern. A repeated concern that has been raised by UMNB members are the time constraints, unknown costs, and future service delivery, particularly with regards to the Regional Service Commissions (RSC). UMNB remains a supportive partner of the reform process and a willing partner in your vision of creating viable and sustainable communities. That is why we are recommending a delay in the implementation of the new RSC model and enhanced service offerings. In doing so, we believe you will enable local decision making and in turn garner more local support for the new commissions. We offer this advice in the spirit of continued collaboration with you and your department.

Municipal leaders have referred to the reform process as two separate reforms, one for municipal entities and another for the regional service commissions. We have been told by our members that there are concerns about the mandates and financial implications of the new RSCs. The focus so far has been on the tight timelines to have the new entities ready for November 2022, and RSCs have not received the attention they need and do not appear to be at the same step in the process. The expanded mandates have also caused concerns on how the proposed new services will co-exist with municipalities that currently offer affordable and effective services. This needs to be clarified before progressing with the changes.

In delaying the proposed reform, you would also be alleviating some of the concerns we have heard from municipal staff. These dedicated people have been working overtime to ensure the new municipal entities are ready for January 1, 2023 deadline established to have new Councils in place. Delaying the RSC reform would ensure that the same oversight and professional experience could be given to this part of the transition. The technical knowledge brought by our administrators along with the experience of our municipal leaders (and new municipal leaders



elected in November 2022) will be needed to ensure that the new RSC model works for all New Brunswickers.

We recognize that decisions must be made regarding the RSCs but would request that those be delayed until such a time where CEO's are in place, new mayors and Councils are elected and that municipal leaders can have greater input in their local structure. UMNB members recognize the need for greater collaboration, however, we feel the new RSC structures must equally have a mandate from the electorate via the elections in the fall. At which time the municipal restructuring will be complete, and then more attention can be given to RSC transition. UMNB remains a strong and willing partner in reform implementation and looks forward to working with you on this important initiative.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex Scholten'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Alex Scholten
President, Union of Municipalities of New Brunswick

CC: Mr. Ryan Donaghy, Acting Deputy Minister of Local Government and Local Governance Reform
UMNB Members
Presidents of the AFMNB, AMANB, and CNBA



Kennebecasis Valley Fire Department Inc.

7 Campbell Drive, Rothesay, NB E2E 5B6
Phone (506) 848-6604 Fax (506) 848-6608
Email: admin.kvfd@nb.aibn.com

Notice to Town Councils of Quispamsis and Rothesay

This is to advise that after a rigorous job-search the Fire Board has selected a new Fire Chief. The position became vacant on the resignation of former chief Bill Ireland who has moved to a new position in Nova Scotia. KVFD Division Chief Mike Boyle has accepted the position and will take over the duties effective Monday, March 14. Chief Boyle has been with the department for 20 years and brings a variety of training and experience to the position. The selection committee was unanimous in their recommendation to the Board which in turn made the appointment unanimously.

The Board is also pleased to announce that Division Chief Sean White has accepted the position of Deputy Chief succeeding the retiring Deputy Dan McCoy. Chief White also has extensive history with the Department starting as a volunteer more than 20 years ago. The Board believes that the Boyle/White team has the energy and experience to meet the emerging challenges with which the Department will be faced over the next years.

Chief McCoy will continue to work during the transition and is expected to retire in late spring.

The Board would like to thank Quispamsis Acting CAO Aaron Kennedy and Human Resource Manager Katherine Shannon for their assistance during the selection process.

A public announcement will be made mid-week.

– Councillor Kirk Miller, Chair

AMENDMENT NO. 05 (Revision)

To

By-law No. 036

A BY-LAW OF THE MUNICIPALITY OF QUISPAMISIS
RESPECTING SIGNS

BE IT ENACTED by the Council of the Town of Quispamsis that By-law No. 036, a By-law of the Town of Quispamsis Respecting Signs, is hereby amended as follows:

- (1) By adding the following immediately after Section 2.(33) “**Sign, Fascia**”:
 - (33.1) “**Sign, Feather**” means a flexible or rigid pole to which one side of a flexible fabric, generally in the shape of a feather or similar shape, is attached, and which is used for the primary purpose of advertising or attention-getting by the public display of visually communicative images. Such banners are also known and sold under names which include, but are not limited to, “banana banner”, “blade banner”, “bow flag”, “feather banner”, “flag”, “flutter banner”, “flutter flag”, “quill sign”, “teardrop banners”, and others.
- (2) By adding the following immediately after Section 2.A.(50) “**Town**”:
 - (50.1) “**Traffic Control Device**” shall be defined herein as found in the *Motor Vehicle Act* of New Brunswick.
- (3) By adding the following immediately after Section 3.A.(3):
- (4) All freestanding signs must display the civic number as assigned by the Town to the satisfaction of the Development Officer. The civic number must be visible from the road and in a location that is visible to vehicles travelling in either direction.
 - (i) Civic numbers must be visible during all times of the year;
 - (ii) A freestanding sign within 15 metres (49 feet) of the roadway shall have lettering at least 65 millimetres (2.5 inches) in height;

- (iii) A freestanding sign 15 metres or farther from the roadway shall have lettering not less than 100 millimetres (4 inches) in height.
- (4) By striking Section 3.D(1)(a) from the By-law.
- (5) By adding the following immediately after Section 3.D.(1)(g)(iii):
 - (iv) are not located within five (5) metres of a traffic control device as defined by this By-law.
- (6) By amending Section 3.D(1)(k) to read as follows:
 - (k) Directional, informational, and traffic control devices on the public right-of-way as approved by the Department of Engineering and Works and/or the Provincial Department of Transportation and Infrastructure.
- (7) By amending Section 3.E(13) to read as follows:
 - (13) Any sign located within one (1) metre of any Town owned structure, utility pole, hydrant, bridge, fence, barrier, or any other surface on public property, excluding traffic control devices and/or signs placed by or on behalf of the Town;
- (8) By amending Section 3.E(14) to read as follows:
 - (14) Any sign which obstructs or otherwise interferes with any traffic control device or the visibility of motorists and shall be located at least five (5) metres from a traffic control device, as defined by this By-law.
- (9) By adding the following immediately following Sections 13.A(10):
 - (11) A Feather Sign:
 - a. Shall not exceed six (6) metres in height;
 - b. Are permitted on a temporary basis only, and shall be present for no more than fourteen (14) consecutive days at a time;
 - c. A permit for a feather sign is valid for a period of one-hundred and twenty (120) days from the date of issuance, during such time a feather sign may be displayed for total of twenty-eight (28) days;

- d. Be limited to one (1) Feather Sign posted for every fifteen (15) metres of lot frontage;
 - e. Be limited to a total of eight (8) Feather Signs posted on a lot at one time;
 - f. Be setback two (2) metres from any property line abutting a street right-of-way; and
 - g. The installation of a sandwich board is prohibited during any period of time that a flag sign is on display on a lot for the same business or entity.
- (10) By adding the following immediately following Sections and 14.A(10):
- (11) A Feather Sign:
- h. Shall not exceed six (6) metres in height;
 - i. Are permitted on a temporary basis only, and shall be present for no more than fourteen (14) consecutive days at a time;
 - j. A permit for a feather sign is valid for a period of one-hundred and twenty (120) days from the date of issuance, during such time a feather sign may be displayed for total of twenty-eight (28) days;
 - k. Be limited to one (1) Feather Sign posted for every fifteen (15) metres of lot frontage;
 - l. Be limited to a total of eight (8) Feather Signs posted on a lot at one time;
 - m. Be setback two (2) metres from any property line abutting a street right-of-way; and
 - n. The installation of a sandwich board is prohibited during any period of time that a flag sign is on display on a lot for the same business or entity.
- (11) By adding the following immediately following Sections 16.A(3):
- (4) A Feather Sign:
- a. Shall not exceed six (6) metres in height;
 - b. Are only permitted on a temporary basis, and shall be present for no more than fourteen (14) consecutive days at a time;
 - c. A permit for a feather sign is valid for a period of one-

hundred and twenty (120) days from the date of issuance, during such time a feather sign may be displayed for total of twenty-eight (28) days;

- d. Be limited to one (1) Feather Sign posted for every fifteen (15) metres of lot frontage;
- e. Be limited to a total of eight (8) Feather Signs posted on a lot at one time; and
- f. Be setback two (2) metres from any property line abutting a street right-of-way.

(12) By adding the following immediately following Section 18.A(2):

(3) A Feather Sign:

- a. Shall not exceed six (6) metres in height;
- b. Are permitted on a temporary basis only, and shall be present for no more than fourteen (14) consecutive days at a time;
- c. A permit for a feather sign is valid for a period of one-hundred and twenty (120) days from the date of issuance, during such time a feather sign may be displayed for total of twenty-eight (28) days;
- d. Be limited to one (1) Feather Sign posted for every fifteen (15) metres of lot frontage;
- e. Be limited to a total of eight (8) Feather Signs posted on a lot at one time;
- f. Be setback two (2) metres from any property line abutting a street right-of-way; and
- g. The installation of a sandwich board is prohibited during any period of time that a flag sign is on display on a lot for the same business or entity.

(13) By adding immediately after to Section 13.A(4)(g) the following:

(h) Sandwich board signs are permitted as follows:

- a. Shall be limited to one (1) sandwich board sign for every thirty (30) metres of lot frontage;
- b. The area of a sandwich board sign shall not exceed one (1) square metre per sign face;

- c. The height of a sandwich board sign shall not exceed one decimal two (1.2) metres;
- d. A sandwich board sign shall not be sited less than zero decimal three (0.3) metres;
- e. In the case of a sandwich board sign on a public sidewalk or walkway there must be a minimum one decimal eight (1.8) metres wide, unobstructed pedestrian corridor after the sign is installed so as to not disrupt pedestrians using the sidewalk or walkway;
- f. A sandwich board sign shall not be installed in a location that will interfere with parking metres, crosswalks, landscape planters, street furniture, street trees, and fire hydrants;
- g. A permit for a sandwich board sign shall include a completed Sign Permit application and License Agreement in the form as shown on Schedules “A” and “B” respectively of this by-law;
- h. The sign owner is to maintain a valid public liability insurance policy while the sign is being sited within the public road right-of-way;
- i. The installation of a feather sign is prohibited during any period of time that a sandwich board is on display on a lot for the same business or entity.

(14) By adding immediately after Section 14.A(4)(g) the following;

(i) Sandwich board signs are permitted as follows:

- a. Shall be limited to one (1) sandwich board sign for every thirty (30) metres of lot frontage;
- e. The area of a sandwich board sign shall not exceed one (1) square metre per sign face;
- f. The height of a sandwich board sign shall not exceed one decimal two (1.2) metres;
- g. A sandwich board sign shall not be sited less than zero decimal three (0.3) metres;
- j. In the case of a sandwich board sign on a public sidewalk or walkway there must be a minimum one decimal eight

(1.8) metres wide, unobstructed pedestrian corridor after the sign is installed so as to not disrupt pedestrians using the sidewalk or walkway;

k. A sandwich board sign shall not be installed in a location that will interfere with parking metres, crosswalks, landscape planters, street furniture, street trees, and fire hydrants;

l. A permit for a sandwich board sign shall include a completed Sign Permit application and License Agreement in the form as shown on Schedules “A” and “B” respectively of this by-law;

(15) By adding the following to Schedule “B” License Agreement Sandwich Board Signs:

7. The installation of a sandwich board is prohibited during any period of time that a flag sign is on display on a lot for the same business or entity.

Read First Time: _____, 2022

Read Second Time: _____, 2022

;

Read Third Time & Enacted: _____, 2022

ELIZABETH O’HARA, MAYOR

CATHERINE SNOW, CLERK



Staff Report

to Council

Date: April 1, 2022

From: Jennifer Jarvis, Municipal Planning Officer

Subject: An amendment to the Sign By-law No. 036 to provide definitions for traffic control device and feather signs” in Sign By-law 036; to restrict the location of political signs in relation to a traffic control device; to make civic numbering on freestanding signs mandatory; to provide provisions regarding the use of feather signs within the municipal boundary; to improve the provisions to regulate the display of sandwich boards; and to restrict the placement of all signs within one (1) metre of any Town owned property, except for signs placed by or for the Town.

Background and Discussion:

On December 7, 2021, staff presented to Council a draft Sign By-law Amendment for their review and discussion. Council did proceed with First and Second Reading of the amending by-law. However, legal counsel has recommended that Council pass a motion to discontinue further consideration of Amendment No.05 to Bylaw No. 036, as there have been substantial amendments proposed to the Bylaw.

A request was received on April 17, 2021, to update Sign By-law No. 036 to provide more clarity in regard to the placement of political signs in relation to traffic control devices within the municipal boundary of Quispamsis.

Staff would like to take this opportunity to introduce definitions for feather signs and traffic control devices as well as provide provisions that will govern the use of feather signs, clarify the use of sandwich boards, and to restrict the placement of all signs, within one (1) metre of any Town owned property, with the exception of signs erected by or for the Municipality of Quispamsis.

Items for Consideration:

For Councils consideration are the following amendments to help provide greater clarity regarding the placement of political signs in relation to traffic control devices;

- provide a definition for traffic control devices;
- strike Section 3.A(a) from the By-law, as the language is redundant with the addition of the definition of traffic control devices;

- strengthening Section 3.D(1)(g) to include the following: [political signs] are not located within five (5) metres of a traffic control device, thus reinforcing the five (5) metre setback; and
- Amending Section 3.E(14), pertaining to signs prohibited in all zones to include the language: shall not be located within five (5) metres of a traffic control device, as defined by this By-law.

Staff believe that the above amendments provide the clarity Council is seeking regarding the placement of political signs in relation to a traffic control device.

Staff would also like to take this opportunity to introduce additional amendments to help strengthen the Sign By-law. Section 3.A(a) of Sign By-law No.036 speaks to the general provisions governing the display of signs within the Town. Staff would like Council to consider adding to this section to ensure that all freestanding signs displayed in Quispamsis include the civic number. In order to ensure that the numbers are legible by the driving public the recommendation is to have the civic number appear on both sides of the freestanding sign. The proposed amendment provides guidance for the size and placement of the lettering on the sign to ensure it can be seen from the road year-round. The approval for the display of the civic number is to the satisfaction of the Development Officer, allowing staff the opportunity to review the appropriateness of the civic numbering on freestanding signs prior to approval.

Signs can be distracting, as such staff would also like Council to consider establishing provisions in the Sign By-law that would regulate the height, number, setback requirements, and number of days in a calendar year feather sign, also known as blade signs, are permitted to be displayed within the municipal boundary. The current Sign By-law does not restrict the number of feather signs permitted on a lot, however a decision rendered by the Planning Advisory Committee on October 16, 2017, restricted the number of flag signs to be posted on a lot to be not more than one sign per every thirty (30) metres of lot frontage, until such time as the Town Sign By-law is reviewed for amendment. Staff did ask the Planning Advisory Committee to review this proposed amendment to the Sign By-law for initial thoughts, although the amendment was returned to Staff for more information, the general consensus was that one sign per thirty (30) metres was too restrictive. Therefore, staff are recommending that one flag sign be permitted for every fifteen metres of lot frontage to a maximum of eight (8) flag signs. This is doubling the amount established by the PAC in October 2017, while also controlling and minimizing sign clutter along lot frontages in the Commercial, Industrial, and Institutional Zones.

The height provision recommended by staff for flag signs is in keeping with the height of freestanding signs that are permitted in the Commercial, Industrial, and Institutional Zones.

Recommended time limits on the erection of feather signs are thought to be appropriate in ensuring that these types of signs are only used on a temporary basis, advertising special events, and not becoming a permanent structure in the Town's landscapes.

Staff have also updated the language in Section 3.E(13) to improve clarity regarding the placement of signs in relation to Town owned properties. Clarity is achieved by removing language that suggests that it is permitted to attach signage to Town owned properties and infrastructure and replacing it with language that restricts the placement of signage

within one (1) metre of Town owned property. This makes it very clear that all signage, other than that placed by the Town or their delegate, is not permitted on Town owned property or infrastructure. The proposed amendment reads as follows:

- (13) Any sign located within one (1) metre of any Town owned structure, utility pole, hydrant, traffic control device, bridge, fence, barrier, or any other surface on public property, except signs placed by or on behalf of the Town;

Staff would also like to take this opportunity to clarify language around sandwich board displays within the boundary of Quispamsis. The current iteration of the Sign By-law No.036 does not restrict the number of sandwich boards displayed on a lot at one time. Staff are proposing language that would restrict the number of sandwich boards displayed by a business to one (1) for every thirty (30) metres of lot frontage. This will ensure sign clutter in commercial zones will be kept to a minimum.

Other language surrounding sandwich boards that staff feel is important to add to the By-law is around the display of a sandwich board vs the display of a feather sign. Again, to control sign clutter in the commercial zones staff would like Council to consider adding to Section 13 and Section 14 the following: “*13.(4)(i) The installation of a sandwich board is prohibited during any period of time that a sandwich board is on display on a lot for the same business or entity*”. If Council is favorable with this amendment, Staff would also like to recommend that an amendment be made to Schedule “B” License Agreement – Sandwich Board Signs to include the following: *7. The installation of a sandwich board is prohibited during any period of time that a flag sign is on display on a lot for the same business or entity.* This will ensure compliance regarding the display of a sandwich board or a feather sign but not at the same time.

Staff have also proposed one housekeeping item in the By-law Amendment to Section 3.D(1)(k) to correct outdated references to Town and Provincial Departments.

As stated earlier a previous by-law amendment did appear before Council on December 7, 2021, and did receive First and Second reading, however, the change to the amendments are such that Legal Counsel recommends that a motion be made to discontinue further consideration of Sign By-law Amendment 036-05. Once the motion is passed, Council can begin the process of reviewing the amendments to By-law No.036 as a new process. One thing to note is that the new review of the proposed by-law amendment to Sign By-law No.036 will be numbered 036-05 (Revision).

Financial Implications:

No financial implications for the municipality associated with this item.

Attachment(s):

1. Draft Amendment to Sign By-law No. 036

Recommendation:

That Council gives First and Second reading to the proposed amendment as presented in in Attachment One, the amendment will provide a definitions for traffic control devices and feather signs in Sign By-law 036; to restrict the location of political signs in relation to any traffic control device; to make civic numbering on freestanding signs mandatory; to provide provisions regarding the use of feather signs within the municipal boundary; to improve the provisions to regulate the display of sandwich boards; and to restrict the placement of all signs within one (1) metre of any Town owned property, except for signs placed by or for the Town.



Staff Report

to Council

Date: March 30, 2022

From: Krista Brandon, CPA, CMA, Town Treasurer

Subject: 2022 Transfers from Reserve Funds

Background and Discussion:

At the end of 2021 transfers to reserves were done based on the estimated projection of operating and capital spending to the end of the year and for any 2021 projects that were to be completed in 2022. As we now have our actuals for 2021, we are short funding our 2021 Capital by \$400,000 as we transferred \$400,000 more to the general capital reserve than we should have and need this amount to fully finance capital projects completed in 2021. As well one out of the three 2021 General Fund Carry forward projects are now completed, and we need to bring in the funds from the reserve to fund these expenditures in 2022. The backhoe excavator has been received into our Fleet program and we had \$205,000 in carry forward funds and \$95,000 in the 2022 General Capital Budget.

At the end of 2021 the new Utility building was still a work-in-process, so we didn't fund it at that time. We have had significant work done on it since and have expenses totaling just over \$535,000. There is a total of \$700,000 in the Utility Capital Reserve for this project and for cashflow purposes we need to fund the work completed to date so are requesting a transfer from the Utility Capital Reserve of \$535,000.

Financial Implications:

The General Capital Reserve Fund will decrease by \$605,000 but these funds are in the reserve for this purpose and were expected.

The Utility Capital Reserve Fund will decrease by \$535,000 but these funds are in the reserve for this purpose and were expected.

Recommendation:

BE IT RESOLVED that \$605,000 be transferred from the General Capital Reserve Fund to the General Capital Fund to complete financing of 2021 Capital projects and one 2021 carry forward project now completed in 2022.

BE IT RESOLVED that \$535,000 be transferred from the Utility Capital Reserve Fund to the Utility Capital Fund to partially fund the new Utility Building.



Staff Report

to Council

Date: March 30, 2022

From: Dana Purton Dickson Director of Community Services

Subject:

Award of Tender 2022-TQ03-9 for qplex Tennis Court Rehabilitation and New Pickle Ball Courts.

Background and Discussion:

Tender 2022-TQ03-9 for the qplex Tennis Court Rehabilitation and New Pickle Ball Courts was opened at 2:30pm Tuesday March 29, 2022. The following 4 bids were submitted:

Debly Enterprises Limited	\$243,732.05 plus HST
Steele Trucking Ltd.	\$244,971.00 plus HST
Ridgestone Construction & Management Ltd.	\$249,440.00 plus HST
NRB Construction Company Limited	\$257,025.00 plus HST

Debly was low bidder for the project and has met all specifications of the tender.

Financial Implications:

There is \$320,000 in the 2022 Capital Budget for these items, \$245,000 for the tennis court rehabilitation and \$75,000 for the new pickle ball courts. This Tender did not include the engineering fees (\$16,067.50), post/net systems (\$6,696), windscreens (\$4,000) and the acrylic surface (\$89,300). These items will be purchased separately by Town staff outside of the Tender to hopefully achieve savings.

Tender Price: \$243,732.05
Other Items: \$116,063.50
Town's Portion of Non-Recoverable HST: \$15,420.83
Project Total: \$375,216.38

The current overall budget shortfall for the two projects is \$55,216.38.

The overages for these projects will be taken from any 2022 General Operating surplus or General Capital Reserves. We will also monitor grant opportunities and will apply for any that may be available to us.

Attachment(s):

Recommendation from Brunswick Engineering

Recommendation:

Council award Tender 2022-TQ03-9 to Debly Enterprises Limited with the low bid of \$243,732.05 plus HST with any additional funds needed to come from 2022 General Operating surplus or General Capital Reserves.

March 29, 2022

File: 2051.42

Town of Quispamsis
12 Landing Court
Quispamsis, NB
E2E 4Z4

via email: BBrown@quispamsis.ca

Attention: Barry Brown

***RE: TENDER – CONTRACTOR RECOMMENDATION -
QPLEX TENNIS COURT REHABILITATION & NEW PICKEL BALL COURT
QUISPAMIS, NB***

A total of four (4) tenders were received for the above referenced project. Each tender was reviewed for content as well as mathematically for errors. A total of four (4) tenders were received before the tender closing. After the closing, Quispamsis representatives opened, reviewed, and accepted each tender and forwarded each tender to the undersigned. Compliant Tenders were submitted and accepted were in no particular order:

- Ridgestone Construction & Management Ltd.
- Debly Enterprises Limited
- NRB Construction Company Limited
- Steele Trucking Ltd.

Brunswick Engineering, upon reception of the Tenders, checked for mathematical errors. One error was found on Debly Enterprises Limited's Schedule of Firm Prices in the amount of \$0.05. This error was corrected on Debly's Tender form.

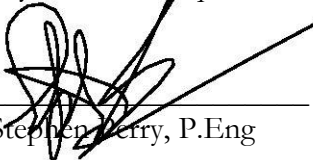
The prices submitted, including HST were as follows:

- Ridgestone Construction & Management Ltd. \$286,856.00
- Debly Enterprises Limited \$280,291.80
- NRB Construction Company Limited \$295,578.75
- Steele Trucking Ltd. \$281,716.65

The Engineer's estimate with HST was \$248,176.25

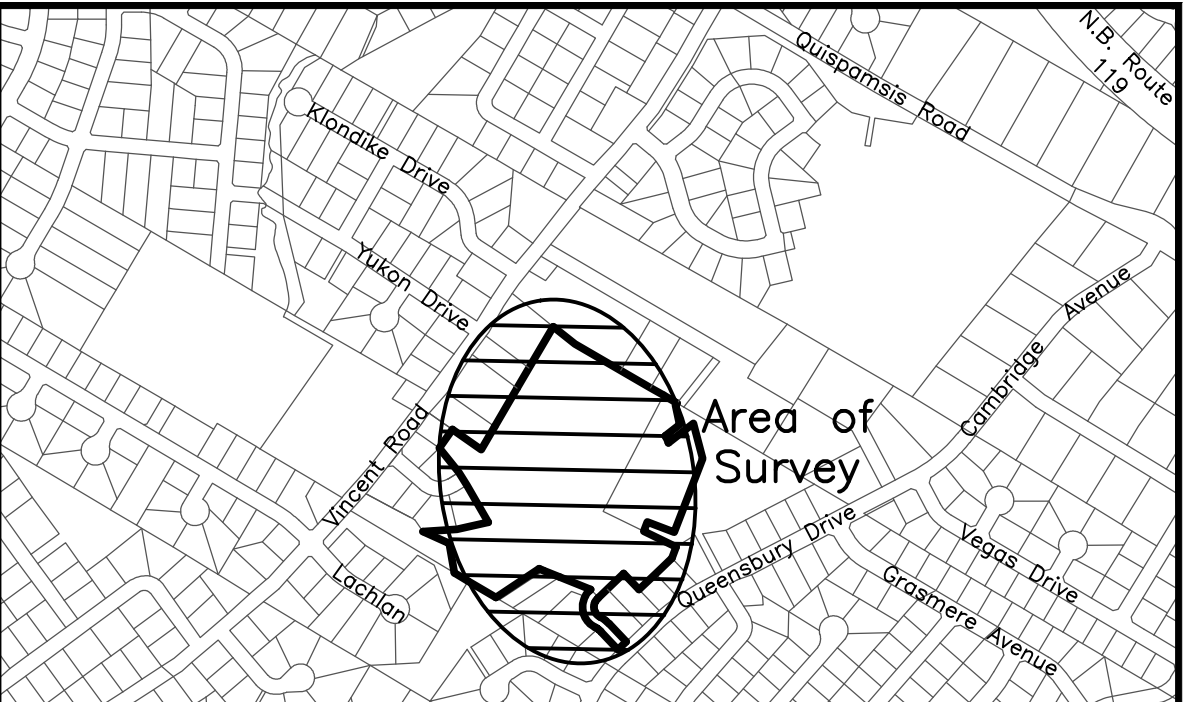
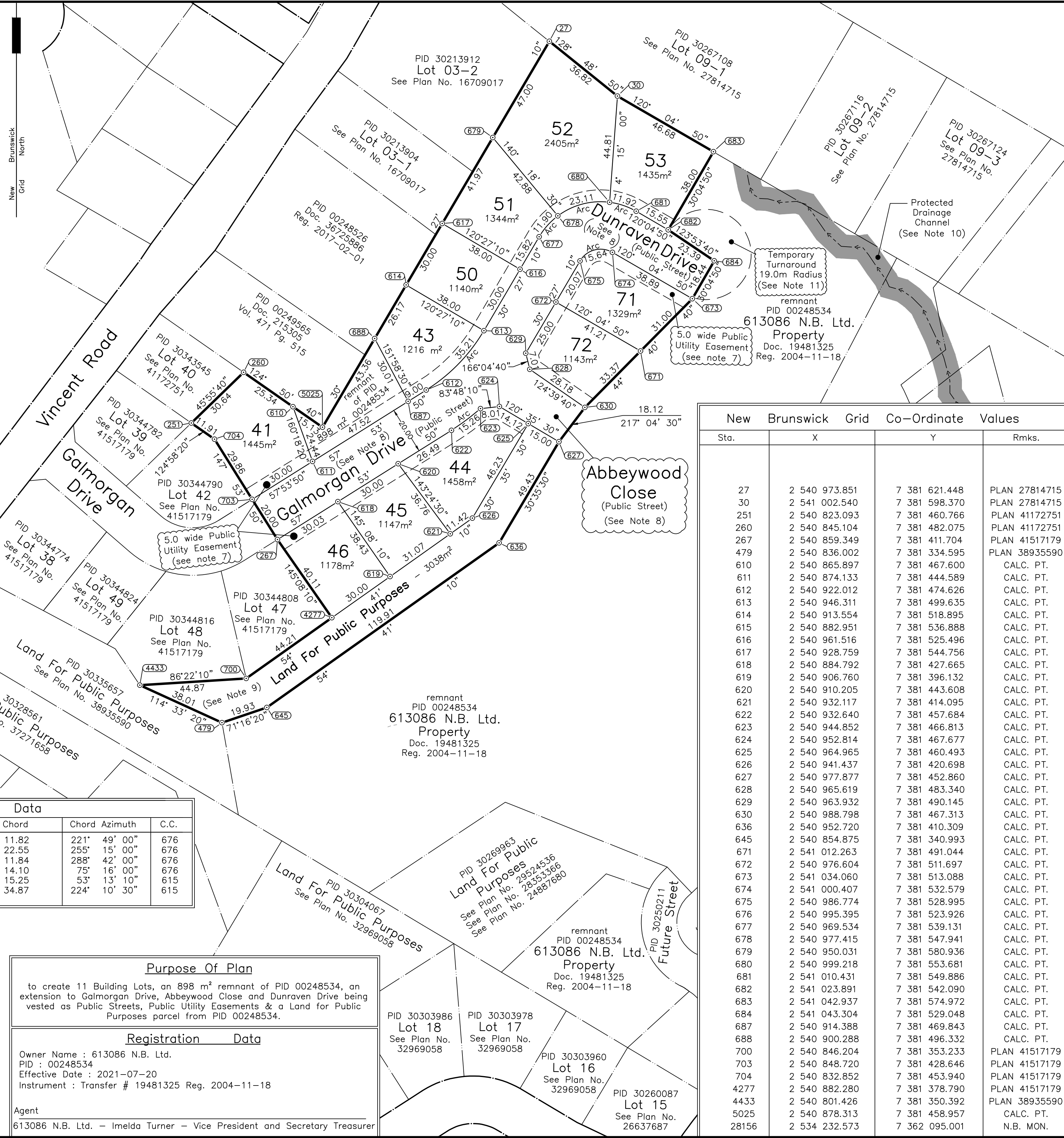
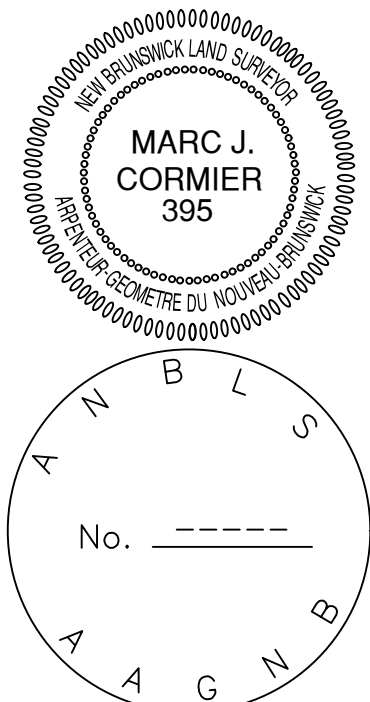
Based on the submissions, Debly Enterprises Limited had the lowest Tendered Price and has the necessary equipment and expertise to complete this work, we therefore recommend Debly Enterprise Limited be awarded the Contract No. 2022-TQ03-9 for the Qplex Tennis Court Rehabilitation & New Pickel Ball Court.

If you have any questions, please contact the undersigned.



Stephen Perry, P.Eng

ENDORSEMENTS



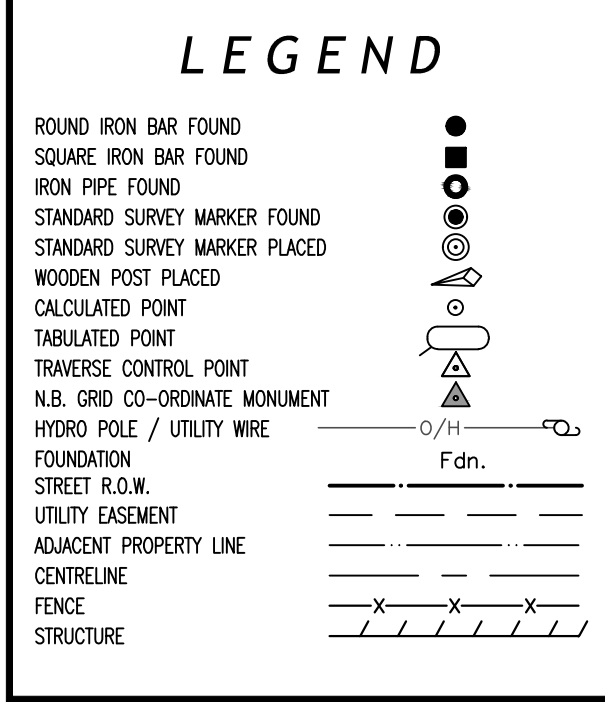
Key Plan Scale 1 : 10,000

NOTES

- Directions are N.B. Grid azimuths derived from G.P.S observations on N.B. Mon. 28156 (based on NAD83 CSRS HPN Values).
- All distances are in metres and are grid distances, calculated using a combined scale factor and using geoid model HT2_0; to convert to imperial equivalents divide by 0.3048.
- Area of survey outlined thus , peripheral information compiled from various sources.
- All document and plan references refer to the Registry Office for Kings County or the Land Titles District of New Brunswick.
- Field survey completed on ----.
- All computations performed and coordinates shown on this plan are based on New Brunswick Stereographic Double Projection and the NAD83(CSRS) Reference System as realized by Service New Brunswick High Precision Network coordinate survey monuments.
- Pursuant to Section 5 of the "Designated Easements Regulation Community Planning Act" 2021-83, the Public Utility Easement(s) shown on this plan vests in Bell Canada, Rogers Communication Inc. and the New Brunswick Power Corporation. Public Utility Easement(s) shown thus :
- In accordance with Section 88(6)(a) of the Community Planning Act land indicated hereon as a Public Street vests in the Town of Quispamsis free from any lien or encumbrances as a local government street.
- In accordance with Section 88(6)(c) of the Community Planning Act land indicated hereon as Land For Public Purposes vests in the Town of Quispamsis free from any lien or encumbrances as Land for Public Purposes.
- Any work within 5 metres of the top of bank slopes of the protected drainage channels must adhere to the provisions of the Watercourse and Wetlands Regulation 90-80 enacted under the Clean Water Act. Prior to undertaking any tree cutting or excavation in this area, contact the Department of Environment's Regional Office and the Town of Quispamsis to determine any regulatory requirements.
- "Temporary Turnaround" is for the purpose of public turning and municipal maintenance equipment turning until such time as the public street is extended.
- Parcel "A" is being created for the purpose of future abutting parcel consolidation.

New Brunswick Grid Co-Ordinate Values			
Sta.	X	Y	Rmks.
27	2 540 973.851	7 381 621.448	PLAN 27814715
30	2 541 002.540	7 381 598.370	PLAN 27814715
251	2 540 823.093	7 381 460.766	PLAN 41172751
260	2 540 845.104	7 381 482.075	PLAN 41172751
267	2 540 859.349	7 381 411.704	PLAN 41517179
479	2 540 836.002	7 381 334.595	PLAN 38935590
610	2 540 865.897	7 381 467.600	CALC. PT.
611	2 540 874.133	7 381 444.589	CALC. PT.
612	2 540 922.012	7 381 474.626	CALC. PT.
613	2 540 946.311	7 381 499.635	CALC. PT.
614	2 540 913.554	7 381 518.895	CALC. PT.
615	2 540 882.951	7 381 536.888	CALC. PT.
616	2 540 961.516	7 381 525.496	CALC. PT.
617	2 540 928.759	7 381 544.756	CALC. PT.
618	2 540 884.792	7 381 427.665	CALC. PT.
619	2 540 906.760	7 381 396.132	CALC. PT.
620	2 540 910.205	7 381 443.608	CALC. PT.
621	2 540 932.117	7 381 414.095	CALC. PT.
622	2 540 932.640	7 381 457.684	CALC. PT.
623	2 540 944.852	7 381 466.813	CALC. PT.
624	2 540 952.814	7 381 467.677	CALC. PT.
625	2 540 964.965	7 381 460.493	CALC. PT.
626	2 540 941.437	7 381 420.698	CALC. PT.
627	2 540 977.877	7 381 452.860	CALC. PT.
628	2 540 965.619	7 381 483.340	CALC. PT.
629	2 540 963.932	7 381 490.145	CALC. PT.
630	2 540 988.798	7 381 467.313	CALC. PT.
636	2 540 952.720	7 381 410.309	CALC. PT.
645	2 540 854.875	7 381 340.993	CALC. PT.
671	2 541 012.263	7 381 491.044	CALC. PT.
672	2 540 976.604	7 381 511.697	CALC. PT.
673	2 541 034.060	7 381 513.088	CALC. PT.
674	2 541 000.407	7 381 532.579	CALC. PT.
675	2 540 986.774	7 381 528.995	CALC. PT.
676	2 540 995.395	7 381 523.926	CALC. PT.
677	2 540 969.534	7 381 539.131	CALC. PT.
678	2 540 977.415	7 381 547.941	CALC. PT.
679	2 540 950.031	7 381 580.936	CALC. PT.
680	2 540 999.218	7 381 553.681	CALC. PT.
681	2 541 010.431	7 381 549.886	CALC. PT.
682	2 541 023.891	7 381 542.090	CALC. PT.
683	2 541 042.937	7 381 574.972	CALC. PT.
684	2 541 043.304	7 381 529.048	CALC. PT.
687	2 540 914.388	7 381 469.843	CALC. PT.
688	2 540 900.288	7 381 496.332	CALC. PT.
700	2 540 846.204	7 381 353.233	PLAN 41517179
703	2 540 848.720	7 381 428.646	PLAN 41517179
704	2 540 832.852	7 381 453.940	PLAN 41517179
4277	2 540 882.280	7 381 378.790	PLAN 41517179
4433	2 540 801.426	7 381 350.392	PLAN 38935590
5025	2 540 878.313	7 381 458.957	CALC. PT.
28156	2 534 232.573	7 362 095.001	N.B. MON.

Curve Data				
Curve	Radius	Chord	Chord Azimuth	C.C.
678 - 677	30.00	11.82	221° 49' 00"	676
680 - 678	30.00	22.55	255° 15' 00"	676
681 - 680	30.00	11.84	288° 42' 00"	676
675 - 674	10.00	14.10	75° 16' 00"	676
622 - 623	93.50	15.25	53° 13' 10"	615
613 - 612	73.50	34.87	224° 10' 30"	615



Purpose Of Plan
to create 11 Building Lots, an 898 m² remnant of PID 00248534, an extension to Galmorgan Drive, Abbeywood Close and Dunraven Drive being vested as Public Streets, Public Utility Easements & a Land for Public Purposes parcel from PID 00248534.

Registration Data
Owner Name : 613086 N.B. Ltd.
PID : 00248534
Effective Date : 2021-07-20
Instrument : Transfer # 19481325 Reg. 2004-11-18

Agent
613086 N.B. Ltd. - Imelda Turner - Vice President and Secretary Treasurer

remnant PID 00248534
613086 N.B. Ltd.
Property
Doc. 19481325
Reg. 2004-11-18

PID 30303986 Lot 18 See Plan No. 32969058
PID 30303978 Lot 17 See Plan No. 32969058
PID 30303960 Lot 16 See Plan No. 32969058
PID 30260087 Lot 15 See Plan No. 26637687

Subdivision Plan
Highlands of Quensbury,
Phase 6,
Town of Quispamsis,
Parish of Rothesay,
Kings County, New Brunswick

Certified Correct
HUGHES SURVEYS & CONSULTANTS INC.

Surveyed by Marc J. Cormier Apr. 1, 2022
Date
New Brunswick Land Surveyor # 395
1 : 1000

Dwg. No. S06118V	Disk No. 2006	Topos H06118	Disk No. 2006
Dwn. by M.C.B.	Job No. Y6118	Rev. No.	Map Ref. H/05-X1A(N)



Staff Report to Council

Date: March 23, 2022

From: W. Gary Losier, P. Eng Director of Engineering and Works

Subject:

RFP 2022TQ01-5 Gondola Point Road Corridor - Consulting Engineering Recommendation

Background and Discussion:

The Town of Quispamsis has identified the full 4.5 km long Gondola Point Road corridor as a major vehicle and pedestrian route in our community that not only provides direct access to adjacent residential areas, but also serves as a key link in the Active Transportation network, which in turn will connect residents to a variety of municipal facilities and services. The town has identified \$100,000 as a part of our 2022 Street Capital Program for a comprehensive street corridor analysis for the Gondola Point Road.

We have requested qualified Engineering Consultants to submit a comprehensive proposal that would address the level of effort required by their firm to gather and analyze current conditions and relevant data and obtain community feedback to work with a steering committee of Town staff to prepare street design recommendations for consideration by the Mayor and Council.

Subsequent phases of the project would also require the successful Consultant to prepare construction plans for asphalt resurfacing, drainage improvements, signage, lane markings etc. Our initial projections were that the project may require a multi-year/ phased approach due to budget limitations and as such, the Consultant would be expected to work with the Steering Committee to prepare budget options for phasing consideration by the Town. Once approved options are selected by Council, the Consultant would prepare tender documents and work with the Town to explore options for providing different levels of site inspection and contract administration for the different components of this extensive street upgrade project.

The RFPs were advertised publicly, and the documents were received on March 2, 2022. There were three consultants that responded to the RFP.

CBCL Limited
Englobe Corp
Dillon Consulting Ltd

The proposals were reviewed by a staff steering committee comprised of the Municipal Planning Officer, Dwight Colbourne, Engineering Manager, Mark Morrison and Director of Engineering and Works, Gary Losier. The technical packages were reviewed in advance and given an initial ranking then the financial submissions were reviewed, and rankings adjusted afterwards.

It is the committee's recommendation the Proposal be awarded to Englobe Corp as they had the best ranked proposal once adjusted for financial submission. They have proposed an approach that the steering committee feels will best address the town's needs. In addition, it was felt the synergy available with Englobe working on the town's inaugural Transportation Master Plan as well as their knowledge of the Wastewater Pumping Station projects along the Gondola Point Road would provide additional insight and time savings for the project enabling more hours to be dedicated to AT and Transportation assessments.

Englobe is proposing a comprehensive review of existing conditions and potential alternatives for AT initiatives. Once they have an overview of the area, they also propose a series of sessions to solicit observations and concerns from stakeholder groups and residents. Once a comprehensive review and analysis is completed, they propose to identify road configurations for the towns consideration and approval prior to proceeding to design.

The town proposed a three-part format for the RFP, Part A is to be Preliminary Design Costing and Phasing, Part B is Detailed design and Part C is Tender Period Services and Contract administration. Only Part A and Part B would be considered in the 2022 budget year while Part C cannot proceed without council approval and budget allocations. Council will be presented with estimates for consideration in the 2023 Capital Budget.

We are requesting council's approval to proceed with the analysis as proposed and we will keep council updated as the project moves along.

Financial Implications:

At this time the only financial consideration would be associated with the award of Part A and Part B of the RFP. Any subsequent award of Part C would be subject to council approval and future budget allocations. In their Proposal Englobe has identified the following costs: (HST is included)

Part A Preliminary Design Costing and Phasing	\$66,858.53
Part B Detailed design	\$45,911.45
Part C Tender Period Services and Contract administration	\$354,712.33
 Pre HST tax Subtotal	 \$406,506.35
HST	\$60,975.95
Final Total	\$467,482.30

It is proposed the cost for the Part A and B of the Gondola Point Road Corridor analysis be allocated from funds assigned in the 2022 Street Capital Budget.

If we look at pre-HST numbers Part A is estimated at \$58,137.85, and Part B is estimated at \$39,923 The total potential expenditures in 2022 would be \$98,060.85. Once we account for non-recoverable HST the actual budget impact is \$102,263.74 just slightly over the \$100,000 budget allocation. In discussions with the treasurer, we are confident the \$2.300 difference can be accommodated in the overall Capital budget program.

Attachment(s):

None

Recommendation:

Council award RFP #2022TQ01-5 Engineering Services – Gondola Point Road Corridor – Traffic Analysis and Street Network Upgrades to Englobe Corp and that they proceed with Part A for an upset fee identified as \$58,137.85 (plus HST)



Staff Report

to Council

Date: March 31, 2022

From: Aaron Kennedy, Acting Chief Administrative Officer

Subject:

4-day work week

Background and Discussion:

The COVID-19 pandemic made life and work more difficult for everyone. Our municipal staff at the Town of Quispamsis are no exception.

Employee burnout created negative physical and mental health outcomes, which magnified the need for a greater work-life balance, including more time for family and rest.

The concept of a four-day work week is not new. We are not the first municipality to explore the concept. It has been successfully implemented in many private-sector organizations, and other municipal governments, both within Canada and internationally.

The four-day work week has proven to be beneficial in a variety of ways, both to the employers and employees. Increased productivity and morale, improvements to physical and mental health, lower energy consumption, and better employee retention are just a few examples.

To better understand the many benefits, and potential deficits, the Town of Quispamsis is implementing a four-day pilot project, for a period of 24 weeks, effective May 2 until Oct. 14, inclusive.

We are condensing the number of hours of work over four days. This gives our staff more flexibility and more rest time. We will also ask our employees to book medical/dental appointments on their day off, as much as possible. Sick leave will be tracked, and we anticipate it will be reduced.

The pilot will see our staff work from 7:30a - 5:30p four days per week: one team works Monday-Thursday, the other Tuesday-Friday, rotating shifts every four weeks.

The public hours at Town Hall and the complex administration office will be increased to 7:30 am – 5 pm daily (Monday-Friday), giving our residents an additional five hours per week to access front-facing municipal services.

The feedback so far from our staff has been generally positive. The executive team looks forward to examining the results of the pilot in the fall.

Financial Implications:

None.

Attachment(s):

None.

Recommendation:

Receive and file.



Staff Report to Council

Date: March 31, 2022

From: Krista Brandon, CPA, CMA Town Treasurer

Subject:

February 2022 Unaudited Interim Financial Statements

Background and Discussion:

The results of operations for the General fund for the two months ending February 28, 2022, is a deficit of \$292,000.

Revenue for the month is under budget by almost \$86,000 (\$78,000 under in Jan). Facilities were closed for two weeks in January and under COVID restrictions for all of January and most of February. Building permits in February are \$12,000 lower than budget (\$5,000 under in Jan) and are somewhat offset by By-Law fees which are \$6,000 over budget (\$2,000 over in Jan).

Total Expenditures are over budget by a total of \$206,000. Transportation is over by \$255,000 due to the higher-than-average snow fall amounts and the winter storms seen so far in 2022. Community Services is \$23,000 under budget as facility closures resulted in lower than budgeted electricity and cleaning costs.

We are seeing cost increases and supply chain issues in almost every area and are working to mitigate these where we can.

The Utility Operating Fund is showing a surplus of \$18,000 which is mainly related to increased sewer billings (1-unit to 2-unit dwellings).

Financial Implications:

Weather has been favourable during the month of March however it appears that this deficit could be carried on our financial statements for the rest of this year.

The General Operating Fund Reserve currently holds \$1,250,128 and we can review the need to transfer funds prior to the year end.

Attachment(s):

January Unaudited Interim Financial Statements
February Unaudited Interim Financial Statements

Recommendation:

None, provided for information purposes.

**TOWN OF QUISPAMIS
GENERAL REVENUE FUND
SUMMARY STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDING JANUARY 2022**

REVENUE	YTD BUDGET	YTD ACTUAL	LAST YEAR YTD	YTD \$ VARIANCE B(W)	YTD % OF BUDGET	ANNUAL BUDGET	AMOUNT LEFT IN BUDGET
Warrants	2,214,272	2,214,272	2,071,164	0	100.0%	26,571,263	24,356,991
PNB Road Maintenance	5,035	5,190	5,190	155	103.1%	51,648	46,458
Sales and Rentals	41,000	3,148	21,592	(37,852)	7.7%	321,870	318,722
Programming Revenue	0	0	0	0	0.0%	7,000	7,000
qplex revenue	56,121	19,360	39,015	(36,761)	34.5%	749,299	729,939
Licences Permits and Fines	8,100	5,702	19,186	(2,398)	70.4%	171,000	165,298
Interest on Investments	1,000	591	1,740	(409)	59.1%	25,000	24,409
qplex Sponsorships	0	(505)	2,500	(505)	0.0%	35,326	35,831
Recreation Grants	0	0	4,000	0	0.0%	60,470	60,470
Miscellaneous Grants	0	0	0	0	0.0%	0	0
Unconditional Transfers	9,605	9,605	9,591	0	100.0%	115,254	105,649
Transfer from Reserves	0	0	0	0	0.0%	74,500	74,500
TOTAL REVENUE	2,335,133	2,257,364	2,173,978	(77,769)	96.7%	28,182,630	25,925,266
EXPENDITURES							
General Government Services	233,236	221,645	219,795	11,591	95.0%	2,996,656	2,775,011
Protective Services	775,740	775,262	743,943	478	99.9%	8,389,836	7,614,574
Transportation Services	574,549	724,629	366,457	(150,080)	126.1%	4,912,492	4,187,863
Environmental Health Services	97,100	97,257	92,551	(157)	100.2%	1,198,900	1,101,643
Environmental Development	216,162	214,982	212,616	1,180	99.5%	1,352,196	1,137,214
Community Services (excl. qplex)	157,193	148,243	129,153	8,950	94.3%	2,517,373	2,369,130
qplex	135,453	130,531	126,041	4,922	96.4%	1,926,195	1,795,664
Fiscal Services	150,002	149,057	187,190	945	99.4%	4,888,982	4,739,925
TOTAL EXPENDITURES	2,339,435	2,461,607	2,077,747	(122,172)	105.2%	28,182,630	25,721,023
EXCESS OF REVENUE OVER EXPENDITURES - SURPLUS (DEFICIT)	(4,302)	(204,243)	96,231	(199,941)		0	204,243

Town of Quispamsis
GENERAL OPERATING FUND 2 PAGE SUMMARY

UNAUDITED Statement of Revenues and Expenditures
For the Period Ended 1/31/2022

	BUDGET 12 MON	BUDGET YTD	ACTUAL YTD	% OF BUDGET	VARIANCE YTD B(W)	LAST YEAR YTD	LEFT TO SPEND
REVENUE ACCOUNTS							
Warrants Municipal Taxes	26,571,263	2,214,272	2,214,272	100.00	0	2,071,164	24,356,991
Sales PNB Road Mtce	51,648	5,035	5,190	103.08	155	5,190	46,458
Total Sales & Rentals	357,196	41,000	2,644	6.45	(38,356)	24,092	354,552
Programming Revenue	7,000	0	0	0.00	0	0	7,000
qplex Revenue	749,299	56,121	19,360	34.50	(36,761)	39,015	729,939
Total Licences Permits & Fines	171,000	8,100	5,702	70.40	(2,398)	19,186	165,298
Interest on Investments	25,000	1,000	591	59.14	(409)	1,740	24,409
Recreation Grants	60,470	0	0	0.00	0	4,000	60,470
Miscellaneous Grants	0	0	0	0.00	0	0	0
PNB Unconditional Transfers	115,254	9,605	9,605	100.00	0	9,591	105,649
Transfers from Other Funds	74,500	0	0	0.00	0	0	74,500
TOTAL REVENUE	28,182,630	2,335,133	2,257,364	96.67	(77,769)	2,173,978	25,925,266
EXPENDITURES							
GENERAL GOVERNMENT SERVICES							
Total Mayor	63,977	6,545	6,610	100.99	(65)	3,525	57,367
Total Councillors	207,204	13,940	13,138	94.25	802	11,306	194,066
Total Town Administrator	357,226	26,301	18,118	68.89	8,183	23,920	339,108
Total Human Resources	78,822	810	581	71.75	229	5,193	78,241
Total Town Clerk	246,809	14,973	15,064	100.61	(91)	14,248	231,745
Total Office Building	208,675	24,780	23,142	93.39	1,638	21,708	185,533
Total Accounting	493,423	45,113	44,703	99.09	410	41,229	448,720
Total Marketing & Communications	112,873	10,650	10,085	94.70	565	8,230	102,788
Civic Relations	43,760	20,500	20,484	99.92	16	27,488	23,276
Grants	1,700	0	0	0.00	0	0	1,700
Solicitor	175,000	13,000	12,808	98.52	193	15,855	162,193
Asset Management Plan	40,000	0	0	0.00	0	0	40,000
Smoke Free By Law Expenses	0	0	0	0.00	0	0	0
Cannabis Legislation costs	0	0	0	0.00	0	0	0
Strategic Planning	50,000	12,500	12,496	99.96	4	0	37,504
Recreation Master Plan	60,000	0	0	0.00	0	0	60,000
Continuous Improvement	10,000	0	0	0.00	0	0	10,000
Labour Relations	40,000	600	297	49.54	303	704	39,703
IT Support	215,676	11,674	11,720	100.40	(46)	16,554	203,956
Recorded Information Management	1,000	0	0	0.00	0	0	1,000
Associations' Dues	32,000	20,000	19,913	99.57	87	18,975	12,087
External Auditor Fees	24,711	0	0	0.00	0	0	24,711
Performance Audit	0	0	0	0.00	0	0	0
Training Administration	0	0	0	0.00	0	0	0
Cost of Assessments	391,600	0	0	0.00	0	0	391,600
Public Liability Insurance	142,200	11,850	12,485	105.36	(635)	10,861	129,715
TOTAL GEN. GOV. SERVICES	2,996,656	233,236	221,645	95.03	11,591	219,795	2,775,011
PROTECTIVE SERVICES							
Kenn. Regional Police Dept.	4,590,676	378,600	378,609	100.00	(9)	352,844	4,212,067
Water Transfer Costs	111,529	111,529	111,529	100.00	0	111,529	0
KV Fire Department	3,338,718	256,121	256,121	100.00	0	246,894	3,082,597
Total Fire Station	0	0	0	0.00	0	0	0
Total EMO	58,885	570	90	15.81	480	7,955	58,795
Telephone 911	0	0	0	0.00	0	0	0
Total Building Inspection	225,300	24,670	24,501	99.31	169	24,429	200,799
Crosswalks & Guards	10,728	4,250	4,413	103.83	(163)	292	6,315
Total Animal Control	54,000	0	0	0.00	0	0	54,000
TOTAL PROTECTIVE SERVICES	8,389,836	775,740	775,262	99.94	478	743,943	7,614,574

Town of Quispamsis
GENERAL OPERATING FUND 2 PAGE SUMMARY

UNAUDITED Statement of Revenues and Expenditures
For the Period Ended 1/31/2022

	BUDGET 12 MON	BUDGET YTD	ACTUAL YTD	% OF BUDGET	VARIANCE YTD B(W)	LAST YEAR YTD	LEFT TO SPEND
TRANSPORTATION SERVICES							
Total Works Office	97,044	16,489	15,896	96.40	593	15,870	81,148
Total Engineering	608,051	44,670	39,637	88.73	5,033	39,919	568,414
Total Summer Maintenance	1,494,791	0	0	0.00	0	0	1,494,791
Total Winter Maintenance	2,296,546	495,430	651,058	131.41	(155,628)	296,581	1,645,488
Driveway Culverts	82,500	0	0	0.00	0	0	82,500
Street Lighting	162,000	12,500	12,361	98.89	139	12,051	149,639
Street Signs	12,800	0	0	0.00	0	287	12,800
Traffic Lanemarking	43,640	0	0	0.00	0	0	43,640
Traffic Signals	9,766	800	749	93.63	51	212	9,017
Railroad Crossings	10,100	660	686	103.87	(26)	685	9,414
Public Transit	95,254	4,000	4,242	106.06	(242)	853	91,012
TOTAL TRANSPORTATION SERVICES	4,912,492	574,549	724,629	126.12	(150,080)	366,457	4,187,863
ENVIRONMENTAL HEALTH SERVICES							
Climate Protection	4,000	0	0	0.00	0	1,825	4,000
Garbage Collection	698,000	57,800	58,147	100.60	(347)	54,621	639,853
Garbage Tipping Fees	475,000	38,000	37,591	98.92	409	34,620	437,409
Garbage Containers	0	0	0	0.00	0	0	0
Garbage Advertising & Promotion	0	0	0	0.00	0	0	0
Garbage Town Dumpsters	18,900	1,000	1,341	134.11	(341)	1,308	17,559
Garbage Mun. Facil. Recycling Program	3,000	300	177	59.10	123	177	2,823
TOTAL ENVIRON. HEALTH SERVICES	1,198,900	97,100	97,257	100.16	(157)	92,551	1,101,643
ENVIRONMENTAL DEVELOPMENT SERVICES							
<i>Administration</i>							
Total Administration	388,469	28,710	27,667	96.37	1,043	24,067	360,802
Municipal Plan Process	103,500	0	0	0.00	0	0	103,500
Regional Services Commission	7,602	1,900	1,901	100.03	(1)	1,900	5,702
Economic Development Greater Saint John	219,000	54,750	54,750	100.00	0	42,000	164,250
Regional Library	154,418	11,000	10,863	98.75	137	11,586	143,555
Regional Facilities Commission	479,207	119,802	119,802	100.00	0	133,063	359,405
TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES	1,352,196	216,162	214,982	99.45	1,180	212,616	1,137,214
COMMUNITY SERVICES							
Total Administration	181,864	12,504	12,326	98.58	178	11,637	169,538
Total Civic Centre	0	0	0	0.00	0	0	0
Total Beach House	69,569	6,690	5,172	77.31	1,518	2,855	64,397
Total Hammond River	11,500	0	0	0.00	0	197	11,500
Total Mountain Bike Trails & Park	20,100	0	0	0.00	0	0	20,100
Total Beaches	80,917	30	32	106.03	(2)	30	80,885
Total Arena	334,372	29,895	27,605	92.34	2,290	28,476	306,767
Total Parks	907,084	36,412	36,433	100.06	(21)	35,838	870,651
Total Facilities	800,764	65,872	60,345	91.61	5,527	46,322	740,419
Total Complex	1,926,195	135,453	130,531	96.37	4,922	126,041	1,795,664
Total Food Bank Building	10,260	715	1,393	194.84	(678)	1,222	8,867
Total Warehouse	15,778	1,965	1,971	100.31	(6)	1,743	13,807
Total Programming	85,165	3,110	2,965	95.33	145	833	82,200
TOTAL COMMUNITY SERVICES	4,443,568	292,646	278,774	1,053	13,872	255,194	4,164,794
FISCAL SERVICES							
Total Debt Service Charges	1,839,605	151,910	151,415	99.67	495	192,039	1,688,190
Total Transfers	3,049,377	(1,908)	(2,358)	123.58	450	(4,848)	3,051,735
TOTAL FISCAL SERVICES	4,888,982	150,002	149,057	99	945	187,190	4,739,925
TOTAL EXPENDITURES	28,182,630	2,339,435	2,461,607	105.22	(122,172)	2,077,747	25,721,023
EXCESS OF REVENUE OVER EXPENDITURE SURPLUS (DEFICIT)							
	0	(4,302)	(204,243)		(199,941)	96,231	204,243

Town of Quispamsis
GENERAL REVENUE FUND
UNAUDITED Balance Sheet
As at 1/31/2022

	THIS YEAR	LAST YEAR
ASSETS		
<i>Cash and Banks</i>		
Cash and Banks	3,259,659	2,514,345
<i>Receivables</i>		
Accounts Receivable	1,014,542	871,604
<i>Inter Fund Transfers</i>		
Due From (To) General Capital Fund	(47,317,738)	(39,428,836)
Due From (To) Land Trust Fund	(7,466)	(6,943)
Due From (To) Reserve Fund	(1,701,533)	(580,023)
Due From (To) Utility Capital Fund	(2,489,146)	(2,327,397)
Due From (To) Utility Revenue Fund	125,564	346,338
Due From (To) Utility Capital Reserve Fund	(1,941)	(19,662)
Total Due To/From Other Funds	<u>(51,392,259)</u>	<u>(42,016,523)</u>
Inventories	120,656	107,467
Prepaid Expenses	433,528	377,527
Clearing Accounts	0	0
TOTAL ASSETS	<u><u>(46,563,874)</u></u>	<u><u>(38,145,580)</u></u>
LIABILITIES AND SURPLUS		
<i>Accounts Payable</i>		
<i>HST and Accrued Liabilities</i>	174,594	344,812
<i>Other Liabilities</i>	46,616	47,612
<i>Accounts Payable</i>	2,315,014	1,649,549
Current Accounts Payable	<u>2,536,224</u>	<u>2,041,974</u>
Accrued Pension Liability	(245,411)	(224,792)
Accrued Sick Leave Liability	242,033	123,974
Deferred Amounts Payable	62,818	(40,134)
HoldBacks and Security Deposits	1,218,801	986,652
Current Portion of Bond P & I Accrual	(4,469,679)	228,335
Total Accounts Payable	<u>(655,213)</u>	<u>3,116,009</u>
Surplus (Deficit) 2nd Prior Year Trsf to P&L	(228,937)	(182,197)
Surplus (Deficit) at Beginning of Year	(45,475,481)	(41,175,622)
Surplus (Deficit) Current Year	<u>(204,243)</u>	<u>96,231</u>
TOTAL LIABILITIES AND SURPLUS	<u><u>(46,563,874)</u></u>	<u><u>(38,145,580)</u></u>

Town of Quispamsis
GENERAL CAPITAL FUND
UNAUDITED Balance Sheet
As at 1/31/2022

ASSETS	THIS YEAR	LAST YEAR
Land	2,271,462	2,268,628
Land Improvements	4,113,679	4,237,603
Buildings	20,638,494	19,654,523
Furniture & Small Equipment	474,853	401,266
Vehicles	393,198	437,009
Machinery & Equipment	1,971,616	1,970,547
Engineering Structures	35,000,180	33,278,326
Work in Progress	131,183	1,718,193
TOTAL ASSETS	<u><u>64,994,665</u></u>	<u><u>63,966,095</u></u>
 LIABILITIES		
<i>Short Term Debt</i>		
STD Bank Loan BOM	0	0
Due To (From) General Revenue Fund	(47,317,738)	(39,428,836)
Total Short Term Debt	<u>(47,317,738)</u>	<u>(39,428,836)</u>
<i>Long Term Debt</i>		
Deferred Capital Revenue CCBF gas tax	385,833	68,408
Capital Leases Payable	0	3,198
Debentures Payable	11,317,000	12,142,000
Investment in Capital Assets	<u>100,609,570</u>	<u>91,181,324</u>
TOTAL LIABILITIES	<u><u>64,994,665</u></u>	<u><u>63,966,095</u></u>

Town of Quispamsis
GENERAL RESERVE FUNDS
UNAUDITED Balance Sheet
As at 1/31/2022

	THIS YEAR	LAST YEAR
ASSETS		
Bank Account	2,527,402	2,306,622
Short Term Investment	0	0
Inter Fund Transfers	1,701,533	580,023
TOTAL ASSETS	4,228,935	2,886,645
 RESERVE FUND BALANCES		
Investment in General Operating Reserve	1,250,128	1,231,242
Investment in General Capital Reserve	2,976,558	1,653,566
Surplus (Deficit) Previous Years	0	0
Surplus (Deficit) Current Year	2,249	1,838
TOTAL LIABILITIES	4,228,935	2,886,645

Town of Quispamsis
GENERAL RESERVE FUNDS
Statement of Revenues & Expenditures
For the Period Ended 1/31/2022

	ACTUAL YTD	LAST YEAR YTD
REVENUE ACCOUNTS		
Interest on Investments	2,249	1,838
Transfers From Other Funds re Gen Cap Reserve	0	0
Transfers From Other Funds re Operating Reserve	0	0
TOTAL REVENUES	2,249	1,838
 EXPENDITURE ACCOUNTS		
Transfer to Operating Fund	0	0
Transfer to Capital Fund	0	0
Purchase of Capital Assets	0	0
TOTAL EXPENDITURES	0	0
EXCESS OF REVENUES OVER EXPENDITURES	2,249	1,838

Town of Quispamsis
LAND TRUST FUND
UNAUDITED Balance Sheet
As at 1/31/2022

	THIS YEAR	LAST YEAR
ASSETS		
Bank Account	140,131	132,310
Short Term Investment	0	0
Inter Fund Transfers	7,466	6,943
TOTAL ASSETS	147,597	139,253
LIABILITIES		
Advances from Own Funds	0	0
Surplus Deficit Previous Yrs	147,503	139,165
Surplus (Deficit) Current Year	94	89
TOTAL LIABILITIES	147,597	139,253

Town of Quispamsis
LAND TRUST FUND
Statement of Revenues & Expenditures
For the Period Ended 1/31/2022

	ACTUAL YTD	LAST YEAR YTD
REVENUE ACCOUNTS		
Interest on Investments	94	89
Lot Fees	0	0
TOTAL REVENUES	94	89
EXPENDITURE ACCOUNTS		
-	0	0
Land Improvements	0	0
TOTAL EXPENDITURES	0	0
EXCESS OF REVENUES OVER EXPENDITURES	94	89

**TOWN OF QUISPAMIS
GENERAL REVENUE FUND
SUMMARY STATEMENT OF REVENUES AND EXPENDITURES
FOR THE TWO MONTHS ENDING FEBRUARY 2022**

REVENUE	YTD BUDGET	YTD ACTUAL	LAST YEAR YTD	YTD \$ VARIANCE B(W)	YTD % OF BUDGET	ANNUAL BUDGET	AMOUNT LEFT IN BUDGET
Warrants	4,428,544	4,428,544	4,142,328	0	100.0%	26,571,263	22,142,719
PNB Road Maintenance	10,070	10,380	10,380	310	103.1%	51,648	41,268
Sales and Rentals	79,200	33,633	44,495	(45,567)	42.5%	321,870	288,237
Programming Revenue	0	0	0	0	0.0%	7,000	7,000
qplex revenue	110,542	72,834	78,260	(37,708)	65.9%	749,299	676,465
Licences Permits and Fines	20,600	13,706	39,280	(6,894)	66.5%	171,000	157,294
Interest on Investments	3,000	1,271	3,352	(1,729)	42.4%	25,000	23,729
qplex Sponsorships	4,500	4,495	2,500	(5)	99.9%	35,326	30,831
Recreation Grants	0	5,000	4,000	5,000	0.0%	60,470	55,470
Miscellaneous Grants	0	0	990,447	0	0.0%	0	0
Unconditional Transfers	19,210	19,209	19,182	(1)	100.0%	115,254	96,045
Transfer from Reserves	0	0	0	0	0.0%	74,500	74,500
TOTAL REVENUE	4,675,666	4,589,072	5,334,225	(86,594)	98.1%	28,182,630	23,593,558
EXPENDITURES							
General Government Services	399,499	377,497	384,742	22,002	94.5%	2,996,659	2,619,162
Protective Services	1,427,155	1,427,484	1,363,923	(329)	100.0%	8,389,835	6,962,351
Transportation Services	1,088,507	1,343,269	840,335	(254,762)	123.4%	4,912,491	3,569,222
Environmental Health Services	186,540	187,924	177,497	(1,384)	100.7%	1,198,900	1,010,976
Environmental Development	261,442	258,192	252,922	3,250	98.8%	1,352,196	1,094,004
Community Services (excl. qplex)	316,872	305,893	259,935	10,979	96.5%	2,517,373	2,211,480
qplex	269,418	257,249	239,123	12,169	95.5%	1,926,194	1,668,945
Fiscal Services	300,810	298,583	375,505	2,227	99.3%	4,888,982	4,590,399
TOTAL EXPENDITURES	4,250,243	4,456,090	3,893,982	(205,847)	104.8%	28,182,630	23,726,540
EXCESS OF REVENUE OVER EXPENDITURES - SURPLUS (DEFICIT)	425,423	132,982	1,440,243	(292,441)		0	(132,982)

Town of Quispamsis
GENERAL OPERATING FUND 2 PAGE SUMMARY

UNAUDITED Statement of Revenues and Expenditures
For the Period Ended 2/28/2022

	BUDGET 12 MON	BUDGET YTD	ACTUAL YTD	% OF BUDGET	VARIANCE YTD B(W)	LAST YEAR YTD	LEFT TO SPEND
REVENUE ACCOUNTS							
Warrants Municipal Taxes	26,571,263	4,428,544	4,428,544	100.00	0	4,142,328	22,142,719
Sales PNB Road Mtce	51,648	10,070	10,380	103.08	310	10,380	41,268
Total Sales & Rentals	357,196	83,700	38,128	45.55	(45,572)	46,995	319,068
Programming Revenue	7,000	0	0	0.00	0	0	7,000
qplex Revenue	749,299	110,542	72,834	65.89	(37,708)	78,260	676,465
Total Licences Permits & Fines	171,000	20,600	13,706	66.53	(6,894)	39,280	157,294
Interest on Investments	25,000	3,000	1,271	42.37	(1,729)	3,352	23,729
Recreation Grants	60,470	0	5,000	0.00	5,000	4,000	55,470
Miscellaneous Grants	0	0	0	0.00	0	990,447	0
PNB Unconditional Transfers	115,254	19,210	19,209	99.99	(1)	19,182	96,045
Transfers from Other Funds	74,500	0	0	0.00	0	0	74,500
TOTAL REVENUE	28,182,630	4,675,666	4,589,072	98.15	(86,594)	5,334,225	23,593,558
EXPENDITURES							
GENERAL GOVERNMENT SERVICES							
Total Mayor	63,978	11,116	10,955	98.55	161	7,044	53,023
Total Councillors	207,204	27,840	26,395	94.81	1,445	22,900	180,809
Total Town Administrator	357,226	51,017	33,458	65.58	17,559	48,645	323,768
Total Human Resources	78,822	4,075	3,916	96.10	159	13,644	74,906
Total Town Clerk	246,809	41,426	41,241	99.55	185	43,808	205,568
Total Office Building	208,675	37,460	35,264	94.14	2,196	35,274	173,411
Total Accounting	493,423	81,611	80,754	98.95	857	75,948	412,669
Total Marketing & Communications	112,873	19,303	18,760	97.19	543	16,704	94,113
Civic Relations	43,760	20,900	21,386	102.33	(486)	27,854	22,374
Grants	1,700	0	0	0.00	0	0	1,700
Solicitor	175,000	21,200	21,006	99.08	194	23,290	153,994
Asset Management Plan	40,000	400	0	0.00	400	481	40,000
Smoke Free By Law Expenses	0	0	0	0.00	0	0	0
Cannabis Legislation costs	0	0	0	0.00	0	0	0
Strategic Planning	50,000	12,500	12,496	99.96	4	0	37,504
Recreation Master Plan	60,000	0	0	0.00	0	0	60,000
Continuous Improvement	10,000	0	0	0.00	0	0	10,000
Labour Relations	40,000	600	297	49.54	303	704	39,703
IT Support	215,677	25,350	25,747	101.57	(397)	26,338	189,930
Recorded Information Management	1,000	0	0	0.00	0	0	1,000
Associations' Dues	32,000	21,000	20,852	99.29	148	20,080	11,148
External Auditor Fees	24,711	0	0	0.00	0	0	24,711
Performance Audit	0	0	0	0.00	0	0	0
Training Administration	0	0	0	0.00	0	305	0
Cost of Assessments	391,600	0	0	0.00	0	0	391,600
Public Liability Insurance	142,200	23,700	24,970	105.36	(1,270)	21,722	117,230
TOTAL GEN. GOV. SERVICES	2,996,659	399,499	377,497	94.49	22,002	384,742	2,619,162
PROTECTIVE SERVICES							
Kenn. Regional Police Dept.	4,590,676	757,200	757,218	100.00	(18)	705,688	3,833,458
Water Transfer Costs	111,529	111,529	111,529	100.00	0	111,529	0
KV Fire Department	3,338,718	512,242	512,241	100.00	1	493,788	2,826,477
Total Fire Station	0	0	0	0.00	0	0	0
Total EMO	58,885	1,390	1,942	139.74	(552)	13,219	56,943
Telephone 911	0	0	0	0.00	0	0	0
Total Building Inspection	225,299	40,244	39,862	99.05	382	39,130	185,437
Crosswalks & Guards	10,728	4,550	4,691	103.10	(141)	569	6,037
Total Animal Control	54,000	0	0	0.00	0	0	54,000
TOTAL PROTECTIVE SERVICES	8,389,835	1,427,155	1,427,484	100.02	(329)	1,363,923	6,962,351

Town of Quispamsis
GENERAL OPERATING FUND 2 PAGE SUMMARY

UNAUDITED Statement of Revenues and Expenditures
For the Period Ended 2/28/2022

	BUDGET 12 MON	BUDGET YTD	ACTUAL YTD	% OF BUDGET	VARIANCE YTD B(W)	LAST YEAR YTD	LEFT TO SPEND
TRANSPORTATION SERVICES							
Total Works Office	97,044	21,461	20,829	97.05	633	20,622	76,215
Total Engineering	608,051	84,964	75,369	88.71	9,596	73,535	532,682
Total Summer Maintenance	1,494,791	0	0	0.00	0	0	1,494,791
Total Winter Maintenance	2,296,546	946,161	1,211,174	128.01	(265,013)	711,095	1,085,372
Driveway Culverts	82,500	0	0	0.00	0	0	82,500
Street Lighting	162,000	25,000	24,778	99.11	222	24,043	137,222
Street Signs	12,800	500	671	134.15	(171)	458	12,129
Traffic Lanemarking	43,640	0	0	0.00	0	0	43,640
Traffic Signals	9,766	2,100	1,697	80.82	403	3,275	8,069
Railroad Crossings	10,100	1,320	1,309	99.13	11	1,308	8,791
Public Transit	95,254	7,000	7,442	106.31	(442)	6,000	87,812
TOTAL TRANSPORTATION SERVICES	4,912,491	1,088,507	1,343,269	123.40	(254,762)	840,335	3,569,223
ENVIRONMENTAL HEALTH SERVICES							
Climate Protection	4,000	0	0	0.00	0	1,825	4,000
Garbage Collection	698,000	116,000	116,295	100.25	(295)	109,242	581,705
Garbage Tipping Fees	475,000	68,000	68,592	100.87	(592)	63,459	406,408
Garbage Containers	0	0	0	0.00	0	0	0
Garbage Advertising & Promotion	0	0	0	0.00	0	0	0
Garbage Town Dumpsters	18,900	2,000	2,682	134.11	(682)	2,616	16,218
Garbage Mun. Facil. Recycling Program	3,000	540	355	65.66	185	355	2,645
TOTAL ENVIRON. HEALTH SERVICES	1,198,900	186,540	187,924	100.74	(1,384)	177,497	1,010,976
ENVIRONMENTAL DEVELOPMENT SERVICES							
<i>Administration</i>							
Total Administration	388,469	57,490	54,415	94.65	3,074	50,428	334,053
Municipal Plan Process	103,500	5,500	5,545	100.83	(45)	2,359	97,955
Regional Services Commission	7,602	1,900	1,901	100.03	(1)	1,900	5,702
Economic Development Greater Saint John	219,000	54,750	54,803	100.10	(53)	42,000	164,198
Regional Library	154,418	22,000	21,726	98.75	274	23,172	132,692
Regional Facilities Commission	479,207	119,802	119,802	100.00	0	133,063	359,405
TOTAL ENVIRONMENTAL DEVELOPMENT SERVICES	1,352,196	261,442	258,192	98.76	3,250	252,922	1,094,004
COMMUNITY SERVICES							
Total Administration	181,864	25,444	25,077	98.56	367	24,010	156,787
Total Civic Centre	0	0	0	0.00	0	0	0
Total Beach House	69,569	11,780	10,027	85.12	1,753	6,474	59,542
Total Hammond River	11,500	0	21	0.00	(21)	393	11,479
Total Mountain Bike Trails & Park	20,100	0	0	0.00	0	0	20,100
Total Beaches	80,917	90	91	101.62	(1)	61	80,826
Total Arena	334,372	60,993	58,194	95.41	2,800	56,989	276,179
Total Parks	907,084	72,857	73,712	101.17	(855)	67,011	833,372
Total Facilities	800,764	133,603	124,981	93.55	8,622	96,264	675,783
Total Complex	1,926,194	269,418	257,249	95.48	12,169	239,123	1,668,945
Total Food Bank Building	10,260	1,530	2,952	192.92	(1,422)	2,014	7,308
Total Warehouse	15,778	3,215	3,272	101.76	(57)	3,216	12,506
Total Programming	85,165	7,360	7,566	102.80	(206)	3,504	77,599
TOTAL COMMUNITY SERVICES	4,443,567	586,290	563,142	1,068	23,148	499,058	3,880,425
FISCAL SERVICES							
Total Debt Service Charges	1,839,605	304,626	303,299	99.56	1,327	385,202	1,536,306
Total Transfers	3,049,377	(3,816)	(4,716)	123.58	900	(9,697)	3,054,093
TOTAL FISCAL SERVICES	4,888,982	300,810	298,583	99	2,227	375,505	4,590,399
TOTAL EXPENDITURES	28,182,630	4,250,243	4,456,090	104.84	(205,847)	3,893,982	23,726,540
EXCESS OF REVENUE OVER EXPENDITURE							
SURPLUS (DEFICIT)	(0)	425,423	132,982		(292,441)	1,440,243	(132,982)

3/30/2022

Town of Quispamsis
GENERAL REVENUE FUND
UNAUDITED Balance Sheet
As at 2/28/2022

	THIS YEAR	LAST YEAR
ASSETS		
<i>Cash and Banks</i>		
Cash and Banks	4,244,414	3,715,707
<i>Receivables</i>		
Accounts Receivable	1,041,098	694,662
<i>Inter Fund Transfers</i>		
Due From (To) General Capital Fund	(47,013,568)	(39,383,616)
Due From (To) Land Trust Fund	(8,220)	(8,524)
Due From (To) Reserve Fund	(1,702,512)	(580,357)
Due From (To) Utility Capital Fund	(2,301,901)	(2,317,983)
Due From (To) Utility Revenue Fund	(537,169)	273,479
Due From (To) Utility Capital Reserve Fund	(1,942)	(20,577)
Total Due To/From Other Funds	<u>(51,565,312)</u>	<u>(42,037,578)</u>
Inventories	129,362	90,785
Prepaid Expenses	405,554	352,016
Clearing Accounts	2,863	(321)
TOTAL ASSETS	<u><u>(45,742,022)</u></u>	<u><u>(37,184,730)</u></u>
LIABILITIES AND SURPLUS		
<i>Accounts Payable</i>		
<i>HST and Accrued Liabilities</i>	174,717	153,339
<i>Other Liabilities</i>	46,616	46,616
<i>Accounts Payable</i>	2,522,392	1,149,647
Current Accounts Payable	<u>2,743,725</u>	<u>1,349,602</u>
Accrued Pension Liability	(245,411)	(224,792)
Accrued Sick Leave Liability	242,033	123,974
Deferred Amounts Payable	177,458	(11,072)
HoldBacks and Security Deposits	1,235,815	1,083,651
Current Portion of Bond P & I Accrual	(4,322,594)	415,587
Total Accounts Payable	<u>(168,974)</u>	<u>2,736,950</u>
Surplus (Deficit) 2nd Prior Year Trsf to P&L	(230,549)	(186,300)
Surplus (Deficit) at Beginning of Year	(45,475,481)	(41,175,622)
Surplus (Deficit) Current Year	<u>132,982</u>	<u>1,440,243</u>
TOTAL LIABILITIES AND SURPLUS	<u><u>(45,742,022)</u></u>	<u><u>(37,184,730)</u></u>

Town of Quispamsis
GENERAL CAPITAL FUND
UNAUDITED Balance Sheet
As at 2/28/2022

ASSETS	THIS YEAR	LAST YEAR
Land	2,271,462	2,268,628
Land Improvements	4,115,504	4,280,840
Buildings	20,642,381	19,654,523
Furniture & Small Equipment	474,853	401,266
Vehicles	393,198	437,009
Machinery & Equipment	2,271,322	1,970,547
Engineering Structures	34,999,231	33,280,344
Work in Progress	131,183	1,718,193
TOTAL ASSETS	<u><u>65,299,134</u></u>	<u><u>64,011,351</u></u>
 LIABILITIES		
<i>Short Term Debt</i>		
STD Bank Loan BOM	0	0
Due To (From) General Revenue Fund	(47,013,568)	(39,383,616)
Total Short Term Debt	<u>(47,013,568)</u>	<u>(39,383,616)</u>
<i>Long Term Debt</i>		
Deferred Capital Revenue CCBF gas tax	386,132	68,444
Capital Leases Payable	0	3,198
Debentures Payable	11,317,000	12,142,000
Investment in Capital Assets	<u>100,609,570</u>	<u>91,181,324</u>
TOTAL LIABILITIES	<u><u>65,299,134</u></u>	<u><u>64,011,351</u></u>

**Town of Quispamsis
GENERAL RESERVE FUNDS
UNAUDITED Balance Sheet
As at 2/28/2022**

	THIS YEAR	LAST YEAR
ASSETS		
Bank Account	2,528,856	2,307,949
Short Term Investment	0	0
Inter Fund Transfers	1,702,512	580,357
TOTAL ASSETS	4,231,368	2,888,306
 RESERVE FUND BALANCES		
Investment in General Operating Reserve	1,250,128	1,231,242
Investment in General Capital Reserve	2,976,558	1,653,566
Surplus (Deficit) Previous Years	0	0
Surplus (Deficit) Current Year	4,682	3,498
TOTAL LIABILITIES	4,231,368	2,888,306

**Town of Quispamsis
GENERAL RESERVE FUNDS
Statement of Revenues & Expenditures
For the Period Ended 2/28/2022**

	ACTUAL YTD	LAST YEAR YTD
REVENUE ACCOUNTS		
Interest on Investments	4,682	3,498
Transfers From Other Funds re Gen Cap Reserve	0	0
Transfers From Other Funds re Operating Reserve	0	0
TOTAL REVENUES	4,682	3,498
 EXPENDITURE ACCOUNTS		
Transfer to Operating Fund	0	0
Transfer to Capital Fund	0	0
Purchase of Capital Assets	0	0
TOTAL EXPENDITURES	0	0
EXCESS OF REVENUES OVER EXPENDITURES	4,682	3,498

Town of Quispamsis
LAND TRUST FUND
UNAUDITED Balance Sheet
As at 2/28/2022

	THIS YEAR	LAST YEAR
ASSETS		
Bank Account	140,212	132,310
Short Term Investment	0	0
Inter Fund Transfers	8,220	8,524
TOTAL ASSETS	148,432	140,834
LIABILITIES		
Advances from Own Funds	0	0
Surplus Deficit Previous Yrs	147,503	139,165
Surplus (Deficit) Current Year	929	1,670
TOTAL LIABILITIES	148,432	140,834

Town of Quispamsis
LAND TRUST FUND
Statement of Revenues & Expenditures
For the Period Ended 2/28/2022

	ACTUAL YTD	LAST YEAR YTD
REVENUE ACCOUNTS		
Interest on Investments	179	170
Lot Fees	750	1,500
TOTAL REVENUES	929	1,670
EXPENDITURE ACCOUNTS		
-	0	0
Land Improvements	0	0
TOTAL EXPENDITURES	0	0
EXCESS OF REVENUES OVER EXPENDITURES	929	1,670

**Town of Quispamsis
UTILITY OPERATING FUND**

**UNAUDITED Utility Statement of Revenues and Expenditures
For the Period Ended 2022-01-31**

	BUDGET 12 MON	BUDGET YTD	ACTUAL YTD	% OF BUDGET	VARIANCE YTD B(W)	LAST YEAR YTD	LEFT TO SPEND
REVENUES							
<i>User Fees</i>							
Water Sales	320,712	0	48	0.00	48	21	320,664
Sewer Sales	2,950,570	733,769	746,631	101.75	12,862	702,830	2,203,939
Transfer from Oper.Reserve	0	0	0	0.00	0	0	0
Transfer from General Operating	91,923	0	0	0.00	0	0	91,923
Misc. Revenue	20,241	1,310	1,310	100.00	0	1,310	18,931
Sewer Connection Fees	21,000	0	0	0.00	0	3,000	21,000
Water Connection Fees	750	0	0	0.00	0	0	750
Water Transfer Costs	111,529	111,529	111,529	100.00	0	111,529	0
Interest	80,440	5,751	7,803	135.67	2,052	6,311	72,637
Deficit (Surplus) Amortization	42,082	3,507	3,507	100.00	0	2,162	38,575
TOTAL REVENUE	3,639,247	855,867	870,828	101.75	14,961	827,162	2,768,419
EXPENDITURES							
ENVIRONMENTAL HEALTH SERVICES							
Wellfields	6,250	125	317	253.42	-192	0	5,933
Water Treatment	46,400	1,549	1,028	66.38	521	1,589	45,372
Water Pump	48,370	2,436	2,067	84.85	369	2,843	46,303
Water Infrastructure	179,336	11,823	11,652	98.56	170	13,373	167,684
Total Water Services	280,356	15,933	15,065	94.55	868	17,805	265,291
Utility Administration	732,414	72,549	71,472	98.52	1,077	60,463	660,942
Sewerage Infrastructure	165,116	9,660	9,030	93.48	630	9,259	156,086
Sewerage Lift Stations	331,030	31,054	30,546	98.37	508	28,428	300,484
Sewerage Treatment	269,162	17,034	16,927	99.37	107	18,657	252,235
Total Sewer Services	765,308	57,748	56,503	97.84	1,245	56,343	708,805
TOTAL ENVIRONMENTAL HEALTH SER	1,778,078	146,230	143,040	97.82	3,190	134,611	1,635,038
FISCAL SERVICES							
Debt Service Charges	956,732	80,585	81,034	100.56	-449	87,590	875,698
Transfers to Other Funds	904,437	746	746	100.05	-0	746	903,691
TOTAL FISCAL SERVICES	1,861,169	81,330	81,780	100.55	-449	88,336	1,779,389
TOTAL EXPENDITURES	3,639,247	227,560	224,820	98.80	2,741	222,947	3,414,427
EXCESS OF REVENUES OVER EXPENDITURES	0	628,306	646,008	102.82	17,702	604,216	646,008

Town of Quispamsis
UTILITY OPERATING FUND
UNAUDITED Balance Sheet
As at 2022-01-31

	THIS YEAR	LAST YEAR
ASSETS		
<i>Cash and Banks</i>	444,064	386,976
Accounts Receivable	816,299	778,558
Inter Fund Transfers	-9,946,370	-8,601,856
Unamortized Bond Discount	90,514	99,375
	<u> </u>	<u> </u>
TOTAL ASSETS	<u><u>-8,595,493</u></u>	<u><u>-7,336,948</u></u>
LIABILITIES AND SURPLUS		
Accrued Bond PPL INT	108,807	117,997
Accrued Liabilities	5,129	-8,297
Accrued Maintenance Reserve	0	0
Dry Line Installation Funds	19,184	19,184
	<u> </u>	<u> </u>
Total Liabilities	<u>133,120</u>	<u>128,884</u>
Surplus (Deficit) 2nd Previous Year	-387,422	-360,130
Surplus (Deficit) Previous Year	-8,987,200	-7,709,917
Surplus (Deficit) Current Year	646,008	604,216
	<u> </u>	<u> </u>
Net Surplus	<u>-8,728,614</u>	<u>-7,465,832</u>
	<u> </u>	<u> </u>
TOTAL LIABILITIES AND SURPLUS	<u><u>-8,595,493</u></u>	<u><u>-7,336,948</u></u>

Town of Quispamsis
UTILITY CAPITAL FUND
UNAUDITED Balance Sheet
As at 2022-01-31

	THIS YEAR	LAST YEAR
ASSETS		
<i>Current Assets</i>		
A/R Grants Due From Province	32,120	45,965
<i>Tangibles</i>		
Land	872,064	872,064
Treatment Facilities	12,864,130	13,334,436
Current Year Projects	265,199	27,835
Engineering Structures	25,241,711	25,791,049
Machinery & Equipment	351,318	409,941
Furniture and Small Equip	11,122	0
Vehicles	84,514	106,966
Work in Progress Utility	1,728,118	543,971
Total Tangibles	41,418,175	41,086,262
TOTAL ASSETS	41,450,295	41,132,228
LIABILITIES		
<i>Short Term Debt and Payables</i>		
Due To (From) General Capital Fund	0	0
Due To (From) Sewerage Operating Fund	-9,520,806	-8,255,518
Due To (From) General Revenue Fund	-2,489,146	-2,327,397
Accrued Liabilities	339	53,988
STD Bank Loan TD Bank	0	0
Total Short Term Debt	-12,009,613	-10,528,927
<i>Bonds</i>		
Total Debentures Payable	9,450,000	10,107,000
Deferred Capital Grant Revenue	1,765,300	1,084,603
Investment in Capital Assets	42,244,609	40,469,551
TOTAL LIABILITIES	41,450,295	41,132,228

**Town of Quispamsis
UTILITY RESERVE FUNDS
UNAUDITED Balance Sheet
As at 2022-01-31**

	THIS YEAR	LAST YEAR
ASSETS		
Bank BOM Utility Reserves	2,518,960	1,707,310
Short Term Investments	0	0
<i>Inter Fund Transfers</i>		
Due From To General Revenue Fund	1,941	19,662
Due From To Utility Revenue Fund	300,000	0
TOTAL ASSETS	2,820,901	1,726,973
 LIABILITIES AND EQUITY		
Investment in Utility Operating Reserve	160,507	136,782
Invest. in Utility Equipment Replacement Reserve	574,283	544,111
Invest. in Utility Capital Reserve	2,044,669	1,011,767
Investment in Utility FC Reserve	39,837	33,213
Surplus (Deficit) Current Year	1,605	1,099
TOTAL LIABILITIES AND EQUITY	2,820,901	1,726,973

**Town of Quispamsis
UTILITY RESERVE FUNDS
Statement of Revenues & Expenditures
For the Period Ended 2022-01-31**

	ACTUAL YTD	LAST YEAR YTD
REVENUE / EXPENSE ACCOUNTS		
Interest on Investments Capital reserve	1,275	749
Interest on Investments Operating reserve	330	350
Transfers From Other Funds	0	0
Transfer to Other Util funds	0	0
NET SURPLUS / (DEFICIT)	1,605	1,099

**Town of Quispamsis
UTILITY OPERATING FUND**

**UNAUDITED Utility Statement of Revenues and Expenditures
For the Period Ended 2022-02-28**

	BUDGET 12 MON	BUDGET YTD	ACTUAL YTD	% OF BUDGET	VARIANCE YTD B(W)	LAST YEAR YTD	LEFT TO SPEND
REVENUES							
<i>User Fees</i>							
Water Sales	320,712	0	48	0.00	48	84	320,664
Sewer Sales	2,950,570	729,010	739,221	101.40	10,211	697,896	2,211,349
Transfer from Oper.Reserve	0	0	0	0.00	0	0	0
Transfer from General Operating	91,923	0	0	0.00	0	0	91,923
Misc. Revenue	20,241	1,310	1,310	100.00	0	1,310	18,931
Sewer Connection Fees	21,000	500	500	100.00	0	5,500	20,500
Water Connection Fees	750	0	0	0.00	0	750	750
Water Transfer Costs	111,529	111,529	111,529	100.00	0	111,529	0
Interest	80,440	12,251	16,175	132.03	3,924	13,519	64,265
Deficit (Surplus) Amortization	42,082	7,014	7,014	100.00	0	4,325	35,068
TOTAL REVENUE	3,639,247	861,614	875,796	101.65	14,182	834,912	2,763,451
EXPENDITURES							
ENVIRONMENTAL HEALTH SERVICES							
Wellfields	6,250	250	317	126.71	-67	0	5,933
Water Treatment	46,400	3,184	2,571	80.75	613	3,098	43,829
Water Pump	48,370	5,012	4,398	87.75	614	5,290	43,972
Water Infrastructure	179,336	25,273	25,568	101.17	-295	23,907	153,768
Total Water Services	280,356	33,719	32,854	97.44	865	32,295	247,502
Utility Administration	732,414	119,625	114,608	95.81	5,017	104,990	617,806
Sewerage Infrastructure	165,116	20,064	18,439	91.90	1,625	27,423	146,677
Sewerage Lift Stations	331,030	55,069	55,765	101.26	-696	51,558	275,265
Sewerage Treatment	269,162	36,332	38,436	105.79	-2,104	33,444	230,726
Total Sewer Services	765,308	111,464	112,639	101.05	-1,175	112,425	652,669
TOTAL ENVIRONMENTAL HEALTH SER	1,778,078	264,808	260,102	98.22	4,706	249,710	1,517,976
FISCAL SERVICES							
Debt Service Charges	956,732	162,399	163,345	100.58	-946	175,373	793,387
Transfers to Other Funds	904,437	1,491	1,492	100.05	-1	1,492	902,945
TOTAL FISCAL SERVICES	1,861,169	163,890	164,837	100.58	-947	176,865	1,696,332
TOTAL EXPENDITURES	3,639,247	428,698	424,939	99.12	3,759	426,575	3,214,308
EXCESS OF REVENUES OVER EXPENDITURES	0	432,916	450,857	104.14	17,942	408,336	450,857

Town of Quispamsis
UTILITY OPERATING FUND
UNAUDITED Balance Sheet
As at 2022-02-28

	THIS YEAR	LAST YEAR
ASSETS		
<i>Cash and Banks</i>	233,861	776,557
Accounts Receivable	238,062	202,732
Inter Fund Transfers	-9,283,637	-8,528,997
Unamortized Bond Discount	89,853	98,619
	<u> </u>	<u> </u>
TOTAL ASSETS	<u>-8,721,862</u>	<u>-7,451,088</u>
 LIABILITIES AND SURPLUS		
Accrued Bond PPL INT	185,248	201,898
Accrued Liabilities	977	-8,297
Accrued Maintenance Reserve	0	0
Dry Line Installation Funds	19,184	19,184
	<u> </u>	<u> </u>
Total Liabilities	<u>205,410</u>	<u>212,785</u>
Surplus (Deficit) 2nd Previous Year	-390,929	-362,292
Surplus (Deficit) Previous Year	-8,987,200	-7,709,917
Surplus (Deficit) Current Year	450,857	408,336
	<u> </u>	<u> </u>
Net Surplus	<u>-8,927,271</u>	<u>-7,663,873</u>
TOTAL LIABILITIES AND SURPLUS	<u>-8,721,862</u>	<u>-7,451,088</u>

Town of Quispamsis
UTILITY CAPITAL FUND
UNAUDITED Balance Sheet
As at 2022-02-28

	THIS YEAR	LAST YEAR
ASSETS		
<i>Current Assets</i>		
A/R Grants Due From Province	32,120	45,965
<i>Tangibles</i>		
Land	872,064	872,064
Treatment Facilities	12,864,130	13,334,436
Current Year Projects	453,715	27,855
Engineering Structures	25,241,711	25,791,049
Machinery & Equipment	351,318	409,941
Furntiure and Small Equip	11,122	0
Vehicles	84,514	106,966
Work in Progress Utility	1,728,118	543,971
Total Tangibles	41,606,692	41,086,282
TOTAL ASSETS	41,638,812	41,132,248
LIABILITIES		
<i>Short Term Debt and Payables</i>		
Due To (From) General Capital Fund	0	0
Due To (From) Sewerage Operating Fund	-9,520,806	-8,255,518
Due To (From) General Revenue Fund	-2,301,901	-2,317,983
Accrued Liabilities	339	43,918
STD Bank Loan TD Bank	0	0
Total Short Term Debt	-11,822,368	-10,529,583
<i>Bonds</i>		
Total Debentures Payable	9,450,000	10,107,000
Deferred Capital Grant Revenue	1,766,572	1,085,279
Investment in Capital Assets	42,244,609	40,469,551
TOTAL LIABILITIES	41,638,812	41,132,248

Town of Quispamsis
UTILITY RESERVE FUNDS
UNAUDITED Balance Sheet
As at 2022-02-28

	THIS YEAR	LAST YEAR
ASSETS		
Bank BOM Utility Reserves	2,520,554	1,707,389
Short Term Investments	0	0
<i>Inter Fund Transfers</i>		
Due From To General Revenue Fund	1,942	20,577
Due From To Utility Revenue Fund	300,000	0
TOTAL ASSETS	2,822,496	1,727,966
 LIABILITIES AND EQUITY		
Investment in Utility Operating Reserve	160,507	136,782
Invest. in Utility Equipment Replacement Reserve	574,283	544,111
Invest. in Utility Capital Reserve	2,044,669	1,011,767
Investment in Utility FC Reserve	39,837	33,213
Surplus (Deficit) Current Year	3,200	2,093
TOTAL LIABILITIES AND EQUITY	2,822,496	1,727,966

Town of Quispamsis
UTILITY RESERVE FUNDS
Statement of Revenues & Expenditures
For the Period Ended 2022-02-28

	ACTUAL	LAST YEAR
	YTD	YTD
REVENUE / EXPENSE ACCOUNTS		
Interest on Investments Capital reserve	2,540	1,427
Interest on Investments Operating reserve	659	666
Transfers From Other Funds	0	0
Transfer to Other Util funds	0	0
NET SURPLUS / (DEFICIT)	3,200	2,093



TOWN OF QUISPAMISIS & NB POWER FREE ENERGY SAVING KITS PROMO!

- The Town of Quispamsis' Climate Change Committee is happy to partner with NB Power in a Community Outreach Program promoting energy saving products!

If you are a Quispamsis resident, who is -

- a senior on a fixed income,
- a tenant of a rental property,
- or a homeowner unable to introduce more expensive energy retrofits at this time,

Then YOU qualify for a *free* Energy Efficiency Kit

Please drop by the Quispamsis Town Hall at 12 Landing Court and pick up your free kit. Start saving both energy and dollars today!



Each Kit Includes:

- LED lightbulbs (2)
- LED nightlight (1)
- Kitchen Faucet Aerator (1)
- Bathroom Faucet Aerator (1)
- Water-Efficient Showerhead (1)
- Outlet Safety Caps (1 pkg)
- Outlet and switch foam gaskets (1 pkg)
- Foam weatherstripping (1 pkg)
- V-seal weatherstripping (1 pkg)
- Power bar (1)





Town of Quispamsis

12 Landing Court | Quispamsis, NB | E2E 4R2

T: 506 849 5778 | F: 506 849 5799 | quispamsis@quispamsis.ca

NOTICE OF DECISION

2 Clarwood Drive, PID 00054205

TO: Dr. Helen Rees/Kincade
2 Clarwood Drive
Quispamsis, NB E2E 4K1

TAKE NOTICE that a decision of the Quispamsis Planning Advisory Committee was rendered in the matter of your request pursuant to the provisions of the *Community Planning Act of New Brunswick*.

1. Matter requested:

Approval to permit a residential use in the lower level of 2 Clarwood Drive, PID 00054205.

2. Date, Place of Consideration of Request:

Date: March 8, 2022

Planning Advisory Committee Meeting, Council Chambers

3. Decision of Committee:

That the Planning Advisory Committee approve the addition of a Residential Use in the lower level to allow a Commercial/Residential Use at 2 Clarwood Drive, PID 00054205 as a Compatible Use to this property within the Central Commercial Zone, subject to the following terms and conditions:

1. The residential use must be secondary to the primary commercial use of the main building;
2. The residential use is restricted to 100% of the lower level, no accommodations for short term rental will be permitted in the upper level of the building, where 100% of the Podiatry Clinic is located;
3. The residential use must be connected to the Municipal Sewer System as part of the Building Permit Process and all costs associated with the connection are the responsibility of the property owner. Once connected to the Municipal Sewer System, the residential use will receive a second sewer account billing as per the Town Sewerage By-law 005;
4. The current three (3) metre-wide buffering of the commercial property along the southern most side lot line must be maintained at all times to protect adjacent properties from the commercial uses;
5. Renovations to the building must follow the National Building Code of Canada, current edition;

...continued on page 2 of 2

6. An amendment to the Development Agreement must be made to reflect the uses permitted in the main building and applicable terms and conditions imposed by the PAC; and
7. A Building Permit must be issued prior to any work being commenced

4. Other:

This variance approval by the Planning Advisory Committee is only for the property named herein.

DATED this 11th day of March A.D., 2022.

Cc: Building Inspection Department, Town of Quispamsis



Violet Brown, Secretary
Quispamsis Planning Advisory Committee

DECLARATION

**New Brunswick
Disability Awareness Week**

Whereas, the government of New Brunswick wishes to see all citizens able to enjoy full participation in their communities; and

Whereas, many citizens living with disabilities face particular barriers to employment, as well as to information, transportation, housing, education, recreation, and other disability-related supports; and

Whereas, we believe that more citizens with disabilities should have access to appropriate disability-related supports to reach their full potential in New Brunswick; and

Whereas, we support the theme

"Adapt – Improve – Overcome!";

Now, Therefore, Be It Known That, I, Blaine Higgs, Premier of New Brunswick, do hereby declare May 29th – June 4th, 2022 as being

**New Brunswick
Disability Awareness Week**

I ask all New Brunswickers to join me in recognizing persons with disabilities and help them to help themselves to a better future in our province.

DÉCLARATION

**Semaine de sensibilisation à la situation des
personnes handicapées du Nouveau-Brunswick**

Attendu que le gouvernement du Nouveau-Brunswick souhaite voir les citoyens jouir d'une pleine participation dans leurs communautés;

Attendu que de nombreux citoyens vivant avec des handicaps font face à des obstacles particuliers à l'emploi et à l'accès à l'information, au transport, au logement, à l'éducation, aux loisirs, et autres soutiens reliés aux handicaps;

Attendu que nous croyons que plus de citoyens handicapés devraient accéder aux soutiens reliés aux personnes handicapées nécessaires pour atteindre leur plein potentiel au Nouveau-Brunswick;

Attendu que nous appuyons le thème

« S'adapter – Improviser – Surmonter! »;

À ces causes, sachez que, je, Blaine Higgs, premier ministre du Nouveau-Brunswick, déclare la semaine du 29 mai au 5 juin 2022 comme étant la

**Semaine de sensibilisation à la situation des
personnes handicapées du Nouveau-Brunswick**

Je demande à toute la population du Nouveau-Brunswick de se joindre à moi afin de reconnaître les personnes ayant des handicaps et les aider à s'aider eux-mêmes afin d'avoir un meilleur avenir dans notre province.



Blaine Higgs
Premier / Premier ministre

PROCLAMATION

DISABILITY AWARENESS WEEK— MAY 29TH TO JUNE 4TH, 2022

"Adapt – Improvise – Overcome!"

Whereas, the municipality of _____

is committed to assisting citizens with disabilities to participate fully in our community, and

Whereas, many persons living with disabilities face barriers in the areas of employment, access to information, transportation, housing, education, recreation, and other disability-related supports; and

Whereas, we believe that more citizens with disabilities should have the chance to access disability related supports to improve their opportunities in New Brunswick; and

Whereas, we support the theme: "**Adapt – Improvise -Overcome!**";

Now Therefore Be It Known That I, _____

Mayor of _____, do hereby request the citizens of _____ to join with our Council in recognizing persons with disabilities and their role in our community by the observance of Disability Awareness Week, May 29th to June 4th, 2022.

Signed and Sealed by: _____

Mayor of: _____

Please return this proclamation to:

Premier's Council on Disabilities

250 King Street, Suite 140

PO Box 6000

Fredericton, N.B. E3B 9M9

Fax: (506) 444-3001

E-mail: pcd-cpmph@gnb.ca

The Proclamation for Disability Awareness Week was read by

_____ during the council meeting of
(Name of person)

_____ on this date _____, 2022.
(Name of municipality)

unite • connect • represent • inform

UMNB BULLETIN

unir • relier • défendre • informer



OFFICE REPORT

Happy Monday!

It's been another busy week here at the office. Here are a few things you need to know:

Provincial Budget

Tomorrow, the government is releasing its 2022-23 budget and UMNB will be in the lockdown and share news with you as soon as it is released. Among the things included in UMNB's pre-budget submission that we would like to see:

- Dedicated funding for the recruitment of doctors and nurses throughout NB, but particularly in rural and underserved areas
- Increased resources to help with the implementation of municipal reform. Ensuring that the department and communities are resources properly to ensure the white paper's goal of vibrant and sustainable communities are met.
- Concrete actions to protect and promote housing affordability. We hope to see meaningful investments to increase the stock of affordable housing.

RAPPORT DU BUREAU

Bon Lundi!

C'est une autre semaine chargée ici au bureau. Voici quelques choses que vous devez savoir :

Budget provincial

Demain, le gouvernement publie son budget 2022-23 et UMNB sera dans le huis clos et partagera les nouvelles avec vous dès qu'elles seront publiées. Parmi les éléments inclus dans la soumission pré-budgétaire de l'UMNB que nous aimerions voir :

- Des fonds dédiés au recrutement de médecins et d'infirmières dans tout le Nouveau-Brunswick, mais surtout dans les régions rurales et mal desservies.
- Des ressources accrues pour aider à la mise en œuvre de la réforme municipale. S'assurer que le ministère et les collectivités disposent des ressources adéquates pour atteindre l'objectif du livre blanc, soit des collectivités dynamiques et durables.
- Des actions concrètes pour protéger et promouvoir l'accessibilité au logement. Nous espérons voir des investissements significatifs pour augmenter le parc de logements abordables.

ACOA Announcement-Rediscover Main Streets Initiative

On Friday, UMNb attended an ACOA Announcement with many mayors and councillors from Southeast New Brunswick at the Dieppe Market. Rediscover Main streets is a program aimed at bringing people back to rediscover our wonderful downtowns and communities. It could be hosting a food festival or organizing a regional buy local campaign.

\$10 Million is being made available to support this and funding is available to non-profits, tourism associations, destination marketing groups, or others.

More information can be found [here](#).

Next Webinar- A primer on Media Relations with Porter-O'Brien.

Our next webinar will be taking place on March 24th at 6pm and is sponsored by Porter-O'Brien. We will be talking media relations for municipal councils. This is not meant to replace any existing communications strategies your municipality may have but is meant to complement it with insights and best practices in working with reporters and understanding the evolving media landscape. To register, please click [here](#).

Improving the participation of women on corporate boards and in politics

Women in Business New Brunswick is hosting a series of interactive dialogues to hear from stakeholders on ideas and inclusive solutions to ensure that all women

Annonce de l'APECA - L'initiative Redécouvrir les rues principales .

Vendredi, l'UMNB a assisté à une annonce de l'APECA avec de nombreux maires et conseillers du sud-est du Nouveau-Brunswick au marché de Dieppe. Redécouvrir les rues principales est un programme qui vise à ramener les gens à redécouvrir nos merveilleux centres-villes et communautés. Il peut s'agir de l'organisation d'un festival alimentaire ou d'une campagne régionale d'achat local.

10 millions de dollars sont mis à disposition pour soutenir ce programme et le financement est disponible pour les organismes à but non lucratif, les associations touristiques, les groupes de marketing de destination ou autres.

Vous trouverez de plus amples informations [ici](#).

Prochain webinaire - Relations avec les médias avec Porter-O'Brien

Notre prochain webinaire aura lieu le 24 mars à 18 heures et est parrainé par Porter-O'Brien. Nous parlerons des relations avec les médias pour les conseils municipaux. Il ne s'agit pas de remplacer les stratégies de communication existantes de votre municipalité, mais de les compléter par des idées et des pratiques exemplaires pour travailler avec les journalistes et comprendre l'évolution du paysage médiatique. Pour vous inscrire, veuillez cliquer [ici](#).

Améliorer la participation des femmes aux conseils d'administration des entreprises et en politique

Femmes en affaires Nouveau-Brunswick organise une série de dialogues interactifs afin d'entendre les intervenants parler d'idées

have the right to equal participation in political, economic, and public life. There are three sessions:

- March 29th, 2022 9-11am (English)
- March 29th, 2022, 12-2pm (French)
- March 30th, 2022, 12-2pm (English)

Registration is open until March 28th

et de solutions inclusives pour faire en sorte que toutes les femmes aient droit à une participation égale à la vie politique, économique et publique. Il y a trois sessions:

- 29 mars 2022 de 9 à 11 heures (anglais)
- 29 mars 2022, 12h-14h (français)
- 30 mars 2022, 12h-14h (anglais)

Les inscriptions sont ouvertes jusqu'au 28 mars

NEWS

March 16th-New Brunswick To Host 2029 Canada Summer Games

The Canada Games will return to New Brunswick in 2029.

New Brunswick has hosted the Canada Games twice before: the 1985 Summer Games took place in Saint John, while the 2003 Winter Games were held in Bathurst and Campbellton.

The location for the Games will be chosen by 2025 following a selection process that will unfold over the next three years. Preliminary timelines of the host selection process [are available online](#).

The Games bring together the best young athletes from every province and territory and foster the development of sporting excellence among Canada's youth.

The 2029 Canada Summer Games will feature more than 4,000 athletes, coaches and officials, about 20 sports, and more than 3,000 volunteers.

Team New Brunswick is preparing to compete at the 2022 Canada Summer Games, which will take place in Ontario's Niagara region this August, and the 2023 Canada Winter Games in Prince Edward Island.

NOUVELLES

Le 16 mars-Le Nouveau-Brunswick sera l'hôte des Jeux d'été du Canada de 2029

Les Jeux du Canada reviendront au Nouveau-Brunswick en 2029.

Le Nouveau-Brunswick a accueilli les Jeux du Canada deux fois par le passé : les Jeux d'été de 1985 ont eu lieu à Saint John et les Jeux d'hiver de 2003 se sont tenus à Bathurst et Campbellton.

L'emplacement des jeux sera choisi d'ici 2025 à la suite d'un processus de sélection qui aura lieu au cours des trois prochaines années. Le calendrier préliminaire du processus de sélection de la région hôte [est disponible en ligne](#).

Les jeux rassemblent les jeunes athlètes les plus prometteurs de chaque province et territoire et encouragent le développement de l'excellence sportive chez la jeunesse canadienne.

Les Jeux d'été du Canada de 2029 rassembleront plus de 4000 athlètes, entraîneurs et officiels pour des compétitions dans environ 20 sports, avec le soutien de plus de 3000 bénévoles.

Équipe Nouveau-Brunswick s'apprête à participer aux Jeux d'été du Canada de 2022 qui se tiendront en août dans la région de Niagara, en Ontario, et aux Jeux d'hiver du Canada de 2023 qui auront lieu à l'Île-du-Prince-Édouard.

March 16th-New Brunswick pledges support to Ukraine

New Brunswick has donated \$100,000 to the National Bank of Ukraine to support the people of that country.

“More than 3,500 New Brunswick residents are of Ukrainian descent, including some who were born in Ukraine,” said Premier Blaine Higgs. “I cannot imagine how hard it is to watch what is happening, worrying about your family and friends who live there. Know that New Brunswickers, as well as all Canadians, stand with you and the people of Ukraine.”

The donation will help Ukraine defend against the invasion by Russian armed forces.

“I want to condemn the violent actions that Russia has taken against Ukraine,” said Higgs. “We support the federal government and all sanctions it is taking against Russia in response to this.”

New Brunswickers who also wish to donate to the aid effort in Ukraine can do so through [the National Bank of Ukraine website](#).

Alternatively, donations may be made through the [Canadian Red Cross website](#) or by calling, toll-free, 1-800-418-1111.

LE 16 MARS-LE NOUVEAU-BRUNSWICK APPORTE SON SOUTIEN À L'UKRAINE

Le Nouveau-Brunswick a fait don de 100 000 \$ à la Banque nationale d'Ukraine pour soutenir la population de ce pays.

« Plus de 3500 résidents du Nouveau-Brunswick sont d'origine ukrainienne, et certains d'entre eux sont nés en Ukraine », a déclaré le premier ministre, Blaine Higgs. « Je ne peux imaginer à quel point cela doit être difficile de regarder ce qui se passe, de s'inquiéter pour votre famille et vos amis qui vivent là-bas. Sachez que les gens du Nouveau-Brunswick, ainsi que toute la population canadienne, sont de tout cœur avec vous et avec la population ukrainienne. »

Ce don aidera l'Ukraine à se défendre contre l'invasion du pays par les forces armées russes.

« Je tiens à condamner les mesures violentes prises par la Russie contre l'Ukraine, a affirmé M. Higgs. Nous soutenons le gouvernement fédéral et toutes les sanctions qu'il impose à la Russie en réponse à cette agression. »

Les gens du Nouveau-Brunswick qui souhaitent également faire un don pour soutenir l'aide en Ukraine peuvent le faire par l'entremise du [site Web de la Banque nationale d'Ukraine](#).

Les gens peuvent également faire un don par l'entremise du [site Web de la Croix-Rouge canadienne](#) ou en téléphonant au numéro sans frais 1-800-418-1111.

March 16th-Infrastructure upgrades to Wells Recreation Park in Rothesay

Provincial and federal investments totalling more than \$985,000 were announced today toward the construction of a new building at Wells Recreation Park in Rothesay.

Flemming made the announcement on behalf of Environment and Climate Change Minister Gary Crossman, who is also the minister responsible for the Regional Development Corporation.

The funding will allow the town to build an accessible welcome building that will provide public washrooms, meeting rooms, a food service area, and a covered area for outdoor activities. The building will serve as the entrance to the park's trail system, fields and dog park and is intended to serve as a safe and comfortable place for the community to come together.

The provincial government is providing a grant of \$486,000 through the Regional Development Corporation, while the Atlantic Canada Opportunities Agency (ACOA) is providing \$500,000 through the Canada Community Revitalization Fund.

Rothesay Mayor Nancy Grant thanked the provincial and federal governments for their support.

"The Wells recreation building is a very exciting project for Rothesay," said Grant. "The park is well-used now, and the building will support the many activities there, as well as giving the neighbourhood a focus for meetings and social events. We are really proud of the recreation opportunity this will add to the Greater Saint John region."

Le 16 mars-Modernisation des infrastructures du Wells Recreation Park à Rothesay

Des investissements des gouvernements provincial et fédéral totalisant plus de 985 000 \$ ont été annoncés, aujourd'hui, pour la construction d'un nouveau bâtiment au Wells Recreation Park, à Rothesay.

M. Fleming participait à l'annonce au nom du ministre de l'Environnement et du Changement climatique, Gary Crossman, qui est également ministre responsable de la Société de développement régional.

Le financement permettra à la Ville de construire un bâtiment d'accueil accessible qui comprendra des toilettes publiques, des salles de réunion, une zone de restauration et une zone couverte pour les activités extérieures. Le bâtiment servira d'entrée au réseau de sentiers, aux terrains et au parc à chiens et sera un lieu sûr et agréable où les membres de la collectivité pourront se réunir.

Le gouvernement provincial accorde une subvention de 486 000 \$ par l'entremise de la Société de développement régional, tandis que l'Agence de promotion économique du Canada atlantique (APECA) fournit 500 000 \$ par l'entremise du Fonds canadien de revitalisation des communautés.

La mairesse de Rothesay, Nancy Grant, a remercié les gouvernements provincial et fédéral pour leur soutien.

« La construction du bâtiment Wells est un projet très emballant pour Rothesay, a dit Mme Grant. Le parc est déjà bien utilisé, et ce bâtiment permettra d'appuyer les nombreuses activités qui s'y déroulent, tout en donnant au quartier un endroit pour tenir des réunions et des événements sociaux. Nous sommes très fiers que ce projet permette d'ajouter une autre possibilité de prendre part à des loisirs dans la grande région de Saint John. »

March 17th-New Brunswick Finfish Aquaculture Growth Strategy to benefit seafood sector

A multi-year strategy to guide continued responsible development in the province's finfish aquaculture sector was released today.

The [New Brunswick Finfish Aquaculture Growth Strategy 2022-2030](#) will focus on opportunities that promote sustainable and responsible growth. The strategy highlights the challenges and opportunities facing the sector and seeks to address industry needs while recognizing the importance of environmental and socio-economic sustainability and coexistence with other aquatic resource user groups and interests.

The strategy focuses on land-based production through the implementation of new technological advancements, more efficient use of current leases and producing different species, including arctic char and sturgeon.

The strategy is one component of the overall Aquaculture Growth Agenda for New Brunswick and highlights the interconnection of ongoing initiatives in aquaculture.

The other components are:

- strengthening relationships with First Nations, the commercial fishing industry and environmental organizations through ongoing engagement on topics of mutual interest;
- updating the legislative and regulatory framework to modernize the department's approach and implement a robust framework that provides increased transparency, regulatory certainty for industry and an enabling environment for responsible growth; and
- completing the last year of the New Brunswick Shellfish Aquaculture Development Strategy.

The strategy will be reviewed annually to ensure relevancy

Le 17 mars-Le secteur des produits de la mer profitera de la stratégie de croissance de la pisciculture du Nouveau-Brunswick

Une stratégie pluriannuelle visant à guider la croissance continue et responsable du secteur de la pisciculture dans la province a été dévoilée aujourd'hui.

La [Stratégie de croissance de la pisciculture au Nouveau-Brunswick 2022-2030](#) mettra l'accent sur les possibilités qui favorisent une croissance durable et responsable. La stratégie met en évidence les défis et les possibilités qui se présentent au secteur et cherche à répondre aux besoins de l'industrie, tout en reconnaissant l'importance de la viabilité environnementale et socioéconomique ainsi que la coexistence avec d'autres champs d'intérêt et groupes d'utilisateurs des ressources aquatiques.

La stratégie se concentre sur la production terrestre par la mise en œuvre de nouvelles avancées technologiques, une utilisation plus efficace des baux actuels et la production de différentes espèces, notamment l'omble chevalier et l'esturgeon.

La stratégie est une composante du programme global de croissance de l'aquaculture au Nouveau-Brunswick et met en évidence l'interconnexion des initiatives en cours en aquaculture.

Les autres composantes sont :

- le renforcement des relations avec les Premières Nations, le secteur de la pêche commerciale et les organismes environnementaux grâce à un engagement continu sur des sujets d'intérêt mutuel;
- la mise à jour du cadre législatif et réglementaire afin de moderniser l'approche du ministère et de mettre en œuvre un cadre solide qui offre une transparence accrue, une certitude réglementaire pour le secteur et un environnement propice à une croissance responsable; et
- l'achèvement de la dernière année de la Stratégie de développement de la conchyliculture 2017-2021 au Nouveau-Brunswick.

La stratégie sera réexaminée chaque année pour en assurer la pertinence.

March 17th-Federal and provincial governments provide \$16.1 million for patient-oriented Maritime research hub

The federal government and the three Maritime provincial governments today announced a total of \$16.1 million over five years in funding and in-kind support for the Maritime SPOR SUPPORT Unit, a hub for patient-oriented health research.

The provincial government is investing \$2.5 million.

This investment is provided as part of SPOR (Strategy for Patient-Oriented Research), a pan-Canadian initiative dedicated to integrating the voices of patients in research and health care. SPOR is led by the Canadian Institutes of Health Research with support from partners across the country. SPOR Support for People and Patient-Oriented Research and Trials (SUPPORT) Units are located across the country.

The Maritime SPOR SUPPORT Unit has contributed to 56 projects related to COVID-19. For example, it supported a study to better understand how the needs of patients and primary-care providers are being met, and what lessons COVID has provided about improving the way people access primary care.

With the assistance of patients, the unit also produced reports on how the pandemic has affected the mental health of people in New Brunswick and Nova Scotia. The research results are informing how the provincial governments allocate resources to help people at risk for mental health and substance use challenges.

Shephard said this new investment will help the Maritime unit continue this work and bring it to the next level, ensuring patients have a greater say in setting research priorities, that they are involved in more aspects of the research process, and that the knowledge from research is applied to improve health care and patient outcomes.

Since 2013, the Maritime SPOR SUPPORT Unit has played a role building regional capacity in patient-oriented research in New Brunswick, Nova Scotia, and Prince Edward Island.

LE 17 MARS-LES GOUVERNEMENTS FÉDÉRAL ET PROVINCIAUX INVESTISSENT 16,1 MILLIONS \$ DANS UN CENTRE DE RECHERCHE AXÉ SUR LE PATIENT DANS LES MARITIMES

Le gouvernement fédéral et les gouvernements des trois provinces maritimes ont annoncé, aujourd'hui, un investissement total de 16,1 millions \$ sur cinq ans dans le financement et le soutien non financier de l'Unité de soutien SRAP des Maritimes, un centre de recherche en santé axé sur le patient.

Le gouvernement provincial investit 2,5 millions \$.

Ce montant s'inscrit dans le cadre de la Stratégie de recherche axée sur le patient (SRAP), une initiative pancanadienne visant à intégrer la voix des patients dans la recherche et les soins de santé. La stratégie est dirigée par les Instituts de recherche en santé du Canada avec le soutien de partenaires partout au pays. Les unités de soutien SRAP sont situées partout dans le pays.

L'Unité de soutien SRAP des Maritimes a contribué à 56 projets relatifs à la COVID-19. Par exemple, elle a appuyé une étude visant à mieux comprendre comment les besoins des patients et des fournisseurs de soins primaires sont satisfaits, et quelles leçons la COVID-19 a permis de tirer pour améliorer la façon dont les gens obtiennent des soins primaires.

Avec l'aide des patients, l'unité a également produit des rapports sur les répercussions de la pandémie sur la santé mentale de la population du Nouveau-Brunswick et de la Nouvelle-Écosse. Les résultats de la recherche guident les gouvernements provinciaux dans la façon dont ils affectent les ressources pour aider les personnes qui risquent d'avoir des problèmes de santé mentale et de dépendance.

Mme Shephard a indiqué que ce nouvel investissement aidera l'unité des Maritimes à poursuivre ces efforts et à passer au niveau supérieur, tout en veillant à ce que les patients puissent s'exprimer davantage quant à l'établissement des priorités de recherche et donner leur avis sur un plus grand nombre d'aspects du processus de recherche, et à ce que les connaissances issues de la recherche soient appliquées pour améliorer les soins de santé et les résultats pour les patients.

Depuis 2013, l'Unité de soutien SRAP des Maritimes joue un rôle dans le renforcement des capacités régionales en matière de recherche axée sur le patient

au Nouveau-Brunswick, en Nouvelle-Écosse et à l'Île-du-Prince-Édouard.

March 18th -Study recommends options to protect national trade corridor

A transportation study has recommended three options to help preserve the flow of goods and services between New Brunswick and Nova Scotia.

About \$35 billion in trade is conducted via the Chignecto Isthmus each year.

The options outlined in the study are:

- raising the existing dikes;
- building new dikes; or
- raising the existing dikes and installing steel sheet pile walls at select locations.

The two provinces will decide on a course of action after discussing these options with the federal government.

The cost of each option ranges from about \$190 million to more than \$300 million. Details can be found online in the study's [executive summary](#).

The National Trade Corridors Fund is designed to help infrastructure owners and users invest in transportation assets that support economic activity. A total of \$4.2 billion over 11 years (2017-28) has been allocated for the fund.

MARCH 21STFUNDING AGREEMENT WITH UNB TARGETS NURSING SHORTAGE

The provincial government has entered into a 10-year funding agreement with the University of New Brunswick (UNB) to encourage increased enrollment in the bachelor of nursing program and reward the university for graduating nurses.

Under the agreement the university will receive up to \$1,785,000 each year for graduating nurses above a baseline of 155. The government will provide

LE 18 MARS UNE ÉTUDE RECOMMANDE DIFFÉRENTES OPTIONS POUR PROTÉGER UN CORRIDOR COMMERCIAL NATIONAL

Une étude sur les transports a recommandé trois options pour aider à maintenir la circulation des biens et services entre le Nouveau-Brunswick et la Nouvelle-Écosse.

Chaque année, environ 35 milliards \$ d'échanges commerciaux transitent par l'isthme de Chignecto.

Voici les options que propose l'étude :

- élever les digues existantes;
- construire de nouvelles digues; ou
- élever les digues existantes et installer des rideaux de palplanches en acier à certains endroits.

Les deux provinces prendront une décision quant à la façon de procéder après avoir discuté de ces options avec le gouvernement fédéral.

Le coût des options se situe entre environ 190 millions \$ et plus de 300 millions \$. Des renseignements détaillés sont présentés en ligne dans le [sommaire de l'étude](#).

Le Fonds national des corridors commerciaux vise à aider les propriétaires et les utilisateurs d'infrastructures à investir dans les biens d'infrastructure qui appuient l'activité économique. Au total, une somme de 4,2 milliards \$ sur une période de 11 ans (2017-2028) a été attribuée au fonds.

Le 21 mars-Une entente de financement avec l'Université du Nouveau-Brunswick pour contrer la pénurie de ressources infirmières

Le gouvernement provincial a conclu une entente de financement de 10 ans avec l'Université du Nouveau-Brunswick afin de favoriser les inscriptions au baccalauréat en sciences infirmières et de récompenser l'université pour la diplomation de personnel infirmier.

\$35,000 for each confirmed graduate above this baseline, up to 206 per year, supporting up to 51 additional seats.

The agreement aligns with the enhancement of nursing education in New Brunswick action item as part of the [Nursing Resources Strategy](#) released in 2019. It is also in line with the auditor general's 2019 recommendation that the department provide funding only after desired outcomes or targets have been achieved.

Over the 10 years of the agreement, the university could receive up to \$18 million.

The university must submit reports to the department each year validating the number of graduates above the baseline threshold and providing details on successes or barriers to meeting its goal.

En vertu de cette entente, l'université pourra recevoir jusqu'à 1 785 000 \$ chaque année pour ses diplômés en sciences infirmières au-delà d'un seuil de 155. Le gouvernement versera 35 000 \$ pour chaque personne diplômée en sciences infirmières au-delà de ce seuil, jusqu'à concurrence de 206 par année, ce qui permettra de soutenir jusqu'à 51 places supplémentaires.

Cette entente s'inscrit dans les mesures proposées pour l'amélioration de la formation en sciences infirmières au Nouveau-Brunswick de la [Stratégie en matière de ressources infirmières](#) publiée en 2019. De plus, elle répond à la recommandation de la vérificatrice générale de la même année sur l'octroi d'une aide financière seulement après que le ministère a constaté l'atteinte des résultats souhaités ou des cibles fixées.

Au cours des 10 années de l'entente, l'université pourrait recevoir jusqu'à 18 millions \$.

L'université devra présenter chaque année au ministère un rapport confirmant le nombre de diplômés au-delà du seuil fixé et détaillant les éléments favorisant ou nuisant à l'atteinte de son objectif.

MARCH 21ST FUNDING AGREEMENT WITH UNIVERSITÉ DE MONCTON TARGETS NURSING SHORTAGE

The provincial government has entered into a 10-year funding agreement with the Université de Moncton to encourage increased enrollment in the bachelor of nursing program and reward the university for graduating nurses.

Under the agreement the university will receive up to \$1.19 million each year for graduating nurses above a baseline of 126. The government will provide \$35,000 to for each graduate above this baseline, up to 160 per year, supporting up to 34 additional seats.

The agreement aligns with the enhancement of nursing education in New Brunswick action item as part of the [Nursing Resources Strategy](#) released in 2019. It is also in line with the auditor general's 2019 recommendation that the department provide funding only after desired outcomes or targets have been achieved.

Le 21 mars Une entente de financement avec l'Université de Moncton pour contrer la pénurie de ressources infirmières

Le gouvernement provincial a conclu une entente de financement de 10 ans avec l'Université de Moncton afin de favoriser les inscriptions au baccalauréat en sciences infirmières et de récompenser l'université pour la diplomation de personnel infirmier.

En vertu de cette entente, l'université pourra recevoir jusqu'à 1,19 million \$ chaque année pour ses diplômés en sciences infirmières au-delà d'un seuil de 126. Le gouvernement versera 35 000 \$ pour chaque personne diplômée en sciences infirmières au-delà de ce seuil, jusqu'à concurrence de 160 par année, ce qui permettra de soutenir jusqu'à 34 places supplémentaires.

Cette entente s'inscrit dans les mesures proposées pour l'amélioration de la formation en sciences infirmières au Nouveau-Brunswick de la [Stratégie en matière de ressources infirmières](#) publiée en 2019. De plus, elle répond à la recommandation de la vérificatrice générale de la même année sur l'octroi

Over the ten years of the agreement, the university could receive up to \$12 million.

The university must submit reports to the department each year validating the number of graduates above the baseline threshold and providing details on successes or barriers to meeting its goal.

d'une aide financière seulement après que le ministère a constaté l'atteinte des résultats souhaités ou des cibles fixées.

Au cours des 10 années de l'entente, l'université pourrait recevoir jusqu'à 12 millions \$.

L'université devra présenter chaque année au ministère un rapport confirmant le nombre de diplômés au-delà du seuil fixé et détaillant les éléments favorisant ou nuisant à l'atteinte de son objectif.

FUNDING

The [Canada Community Revitalization Fund \(CCRF\)](#) aims to help communities across Canada build and improve community infrastructure projects so they can rebound from the effects of the COVID-19 pandemic. Questions: ACOA Business Information Services at 1-888-576-4444 or at bis-sie@acoa-apeca.gc.ca.

Applications now being accepted for the Active Transportation Fund!

The Honourable Dominic LeBlanc, Minister of Intergovernmental Affairs, Infrastructure and Communities, [opened the call for applications](#) for the Active Transportation Fund, as well as other new funding opportunities in support of public transit systems.

We are pleased to announce that Infrastructure Canada will be accepting applications for both the planning and capital funding streams of the Active Transportation Fund between **January 27, 2022 and March 31, 2022, at 7:00 P.M. EST.** Applications from eligible Indigenous

FINANCEMENT

Le [Fonds canadien de revitalisation des communautés \(FCRC\)](#) vise à aider les collectivités de tout le pays à améliorer les infrastructures communautaires et à en construire de nouvelles afin qu'elles puissent se remettre des effets de la pandémie de COVID-19. Questions: Services d'information aux entreprises de l'APECA au 1-888-576-4444 ou par courriel à bis-sie@acoa-apeca.gc.ca.

Les demandes sont maintenant acceptées pour le Fonds pour le transport actif !

L'honorable Dominic LeBlanc, ministre des Affaires intergouvernementales, de l'Infrastructure et des Collectivités, [a lancé l'appel de demandes](#) pour le Fonds pour le transport actif, ainsi que d'autres nouvelles possibilités de financement à l'appui des systèmes de transport en commun.

Nous avons le plaisir d'annoncer qu'Infrastructure Canada acceptera les demandes pour les projets de planification et les projets d'immobilisations du Fonds pour le transport actif entre **le 27 janvier 2022 et le 31 mars 2022 (19h00 HNE).** Les demandes pour

recipients will be accepted on an ongoing basis.

The Active Transportation Fund's goal is to generate economic, environmental and social benefits for Canadians by increasing the amount, quality and usage of active transportation infrastructure.

If you are an eligible recipient with a project that will support a modal shift away from cars and towards active transportation, we invite you to submit your application through the [Applicant Portal](#). To assist potential applicants in determining eligibility and preparing an application, guidance materials are available on [Infrastructure Canada's website](#), including:

- [General information](#) on the Active Transportation Fund, which includes applicant and project eligibility requirements;
- Answers to [Frequently Asked Questions](#);
- Instructions on [how to apply](#), including:
 - The [Applicant Guide](#); and
 - The [Step-by-Step Guides](#) for submitting an application.

Infrastructure Canada will be hosting weekly Webinars for interested potential applicants, beginning on February 2nd, 2022. At these webinar sessions, attendees will be provided with details on applicant and project eligibility, the application process, and the evaluation process. There will also be an opportunity to ask questions. A list of available sessions and links to register are available on the [Webinars for Potential Applicants](#) page.

The Active Transportation Fund team welcomes you to contact us in regard to any questions you may have about the Active

les projets de planification et d'immobilisations des bénéficiaires autochtones admissibles seront acceptées de manière continue.

Si vous êtes un bénéficiaire admissible avec un projet qui soutiendra un transfert modal de la voiture vers le transport actif, nous vous invitons à soumettre votre demande via le [Portail des candidats](#). Pour aider les demandeurs potentiels à déterminer leur admissibilité et à préparer une demande, des documents d'orientation sont disponibles sur le [site Web d'Infrastructure Canada](#), notamment :

- des [informations générales](#) sur le Fonds pour le transport actif, y compris les conditions d'admissibilité des demandeurs et des projets;
- des réponses dans la section [Foire aux questions](#); et
- des instructions sur la façon de [déposer une demande](#), incluant :
 - Le [Guide du demandeur](#); et
 - Les [Guides étape par étape](#) pour soumettre une demande.

Infrastructure Canada organisera des webinaires pour les demandeurs potentiels intéressés, à partir du 2 février 2022. Au cours de ces webinaires, les participants recevront des détails sur l'admissibilité des demandeurs et des projets, le processus de demande et le processus d'évaluation. Une période pour poser des questions sera également allouée. Une liste des sessions disponibles et les liens pour s'inscrire sont disponibles sur la [page Web des webinaires pour les demandeurs potentiels](#).

L'équipe du Fonds pour le transport actif vous invite à nous contacter pour toute question concernant le Fonds pour le transport actif ou le processus de demande en envoyant un courriel à ATF-FTA@inf.gc.ca. Veuillez noter que nous ne sommes pas en mesure de fournir des

Transportation Fund or the application process by sending an email to ATF-FTA@infc.gc.ca. Please be advised that we will not be able to provide information on project eligibility until an application is received in full through our project intake process.

informations sur l'éligibilité d'un projet avant d'avoir reçu une demande complète dans le cadre de l'admission des projets.

[Intact Public Entities Municipal Climate Resiliency Grant](#) investira dans des projets susceptibles d'accroître la résilience des communautés face aux risques d'inondation et de feu de forêt.

[Intact Public Entities Municipal Climate Resiliency Grant](#) will invest in projects that can increase community resiliency to flood and wildfire risks.

COVID-19 RESOURCES

UMNB: [COVID-19 Information and Resources](#)

New Brunswick has 41,378 confirmed cases of coronavirus, 4055 of which are active.

GNB:

- [Mandatory Order](#) (11 March 2022)
- [NB COVID Dashboard](#)
- [Information about COVID-19 vaccines](#) (including booking first, second or booster doses)
- [Information on getting tested](#) (PCR or rapid tests, including pickup locations)
- [Healthy and Safe Schools website](#) (including information on cases in schools and daycares)
- [Information and guidelines on isolation](#)
- [Information and resources to help New Brunswickers live with COVID-19](#)
- [Travel information](#) (including the Travel Registration Program)

RESSOURCES COVID-19

UMNB : [COVID-19 Information et ressources](#)

Le Nouveau-Brunswick compte 41,378 cas confirmés de coronavirus, dont 4055 sont actifs.

GNB :

- [Arrêté obligatoire](#) (11 mars 2022)
- [Tableau de bord de la COVID-19 au Nouveau-Brunswick](#)
- [Renseignements sur les vaccins contre la COVID-19](#) (y compris la façon de prendre rendez-vous pour obtenir une première ou une deuxième dose ou une dose de rappel)
- [Renseignements sur le programme de dépistage](#) (tests PCR ou tests de dépistage rapide, y compris les sites de distribution de trousse)
- [Site Web Écoles saines et sécuritaires](#) (y compris des renseignements sur les cas dans les écoles et les garderies)

- For concerns: call 844-462-8387 (daily 8:30am – 4:30 pm) or email helpaide@gnb.ca

- [Renseignements et lignes directrices sur l'isolement](#)
- [Renseignements et ressources visant à aider les gens du Nouveau-Brunswick à vivre avec la COVID-19](#)
- [Renseignements pour les voyageurs](#) (y compris le programme d'enregistrement des voyages)
- En cas d'inquiétude : appeler 844-462-8387 (8h30 à 16h30 quotidienne) // courriel : helpaide@gnb.ca

WORKSAFE NB:

- [Green and Beyond: communicable disease prevention](#)
- [Communicable Disease Prevention: A guide for New Brunswick Employers](#)
- [Communicable Disease Prevention: A guide for New Brunswick Employees](#)

TRAVAIL SÉCURITAIRE NB

- [Phase verte et au-delà : prévention des maladies transmissibles](#)
- [Prévention des maladies transmissibles : guide pour les employeurs Néo-Brunswickois](#)
- [Prévention des maladies transmissibles : guide pour les travailleurs Néo-Brunswickois](#)

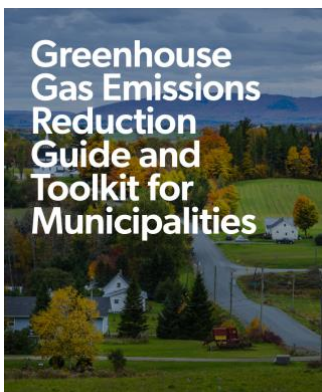
CANADA:

- [COVID Alert application](#)
- [COVID-19 Awareness Toolkit](#)

CANADA:

- [L'application Alerte COVID](#)
- [Trousse d'outils de sensibilisation – COVID-19](#)

RESOURCES



GREENHOUSE GAS REDUCTION GUIDE & TOOLKIT

[Visit our website to download the guide!](#)

SSG

RESSOURCES



GUIDE ET TROUSSE D'OUTILS SUR LA RÉDUCTION DES ÉMISSIONS DE GES

[Visitez notre site web pour télécharger le guide !](#)

SSG

Recreation NB Policy Template: [Gender Equity in the Allocation of Public Recreation Spaces](#) for

Modèle de politique de Récréation NB sur [L'équité entre les sexes dans l'attribution des espaces](#)

municipalities and organizations looking to develop their own equitable access policy with respect to recreation facilities and programming.

récréatifs publics pour les municipalités et les organismes qui souhaitent élaborer leur propre politique d'accès équitable aux installations et aux programmes de loisirs.



ICLEI Canada: [Canada in a Changing Climate: Regional Perspectives Report](#)
Chapter 1: [Atlantic Provinces](#)

ICLEI Canada : [Le Canada dans un climat en changement : rapport sur les perspectives régionales](#)
Chapitre 1 : [Provinces de l'Atlantique](#)

Other resources can be found via our [website's resource portal](#).

D'autres ressources peuvent être trouvées via [le portail de ressources de notre site web](#).

EXTERNAL EVENTS

ÉVÉNEMENTS EXTERNES

****NEW DATE** MAR 29-31**

[GLOBE Forum 2022 – Local Solutions to Net Zero program stream](#)

FCM's Local Solutions to Net Zero track will focus on high-impact areas where municipalities have an essential role to play: buildings, energy, transportation and waste. Within these topics, this stream will showcase local innovation that can be accelerated and scaled up, as well as explore implementation challenges related to procurement, governance and regulation—all of which require new partnerships with the private sector and unprecedented cooperation

****NOUVELLE DATE** 29-31 MAR**

[GLOBE Forum 2022 – Solutions locales vers la carboneutralité](#)

Le volet Solutions locales vers la carboneutralité se concentrera sur les domaines à fort impact dans lesquels les municipalités jouent un rôle essentiel, soit les bâtiments, l'énergie, les transports et les matières résiduelles. Pour chacun de ces domaines, le volet mettra en relief les innovations municipales qui peuvent être accélérées et élargies à l'échelle nationale. On y explorera également les défis de mise en œuvre liés à l'approvisionnement, à la gouvernance et à la réglementation, soit autant d'aspects qui

between orders of government. In-person: \$350 | Online access: \$195
[REGISTER TODAY](#)

nécessiteront de nouveaux partenariats avec le secteur privé et une coopération sans précédent entre les gouvernements. En personne : 350 \$ | Accès en ligne : 195 \$
[INSCRIVEZ-VOUS](#)

ABOUT UMNb

The **Union of the Municipalities of New Brunswick (UMNB)** is a bilingual association of 61 local governments of all sizes, representing over one third of New Brunswick's population. Since 1994, UMNb has advocated for strong, sustainable communities throughout the province. Our members decide UMNb's policies & priorities through member resolutions, at regional Zone meetings, and at our Annual General Meeting. Together, our members tackle local challenges and share solutions to make life better for their citizens.

The land on which we work and gather is the traditional unceded territory of the Wolastoqiyik (Wəlastəkewiyik / Maliseet), Mi'kmaq and Peskotomuhkati Peoples, whose ancestors signed "Treaties of Peace and Friendship" with the British Crown in the 1700s. The treaties recognized Mi'kmaq and Wolastoqiyik title and established the rules for what was to be an ongoing relationship between nations.

Acknowledging the land is Indigenous protocol. To recognize the land is an expression of our gratitude and appreciation to those whose territory we are on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

Follow us on [Twitter @MunicipalNB](#) and on [Facebook @MunicipalNB](#).

À PROPOS DE L'UMNB

L'**Union des municipalités du Nouveau-Brunswick (UMNB)** est une association bilingue de 61 gouvernements locaux à travers la province et qui représente plus du tiers de la population. Depuis 1994, l'UMNB milite pour des collectivités fortes et durables à la grandeur de la province. Nos membres déterminent les politiques et les priorités de l'UMNB au moyen de résolutions adoptées par les membres, lors des réunions régionales de zones et de notre assemblée générale annuelle. Nos membres unissent leurs efforts pour relever les défis locaux et échangent des solutions visant à améliorer la vie de leurs citoyens.

La terre sur laquelle nous travaillons et nous nous rassemblons est le territoire traditionnel non cédé des peuples Wolastoqiyik (Wəlastəkewiyik / Maliseet), Mi'kmaq et Peskotomuhkati, dont les ancêtres ont signé des « traités de paix et d'amitié » avec la Couronne britannique dans les années 1700. Ces traités reconnaissaient les titres ancestraux des peuples Mi'kmaq et Wolastoqiyik et établissaient les règles de ce qui allait devenir une relation continue entre diverses nations.

La reconnaissance de la terre est un protocole autochtone. La reconnaissance de la terre est un moyen d'exprimer notre gratitude et notre appréciation à l'endroit des peuples sur le territoire desquels nous nous trouvons, et aussi d'honorer les peuples autochtones qui vivent et travaillent sur ces terres depuis des temps immémoriaux.

Suivez-nous sur [Twitter @MunicipalNB](#) et sur [Facebook @MunicipalNB](#).

APPENDIX

Environment & Climate Change Canada's Canadian Wildlife Service is working with partners to share information on the ongoing Highly Pathogenic Avian Influenza (HPAI) outbreak in Atlantic Canada.

There are important ways that community members across New Brunswick can help, such as:

- Reporting sick or dead birds to the NB Department of Natural Resources and Energy Development information line 1-833-301-0334, and
- Minimizing transmission between birds by refraining from handling wild birds and feeding ducks and gulls. Feeding encourages wild birds to congregate around food sources and can increase the probability of transmission.

Please find the following background and links to information and guidance, including recent ECCC social media posts, which we encourage you to share with the public.

Background:

On February 3, 2022 the Canadian Food Inspection Agency (CFIA) confirmed the presence of high pathogenic avian influenza (AI), subtype H5N1, in a commercial flock in western Nova Scotia. [Detection of high pathogenic avian influenza \(H5N1\) in Newfoundland and Labrador 2021 and Nova Scotia 2022](#)

Avian influenza virus (AIV) is a contagious viral infection that can affect domestic and wild birds throughout the world. Many strains occur naturally in wild birds and circulate in migratory populations. AIV is designated highly pathogenic avian influenza

ANNEXE

Le Service canadien de la faune d'Environnement et Changement climatique Canada travaille avec des partenaires pour mettre en commun des renseignements sur l'éclosion d'influenza aviaire hautement pathogène (IAHP) en cours au Canada atlantique

Les membres de la collectivité du Nouveau-Brunswick peuvent fournir une aide appréciable de différentes façons, notamment les suivantes :

- Signaler un oiseau malade ou mort à la ligne d'information du Ressources naturelles et Développement de l'énergie 1-833-301-0334;
- Réduire au minimum le risque de transmission entre les oiseaux en s'abstenant de manipuler et de nourrir les canards et les goélands. Le nourrissage peut encourager les oiseaux sauvages à se rassembler autour des sources de nourriture et peut augmenter la probabilité de transmission.

Vous trouverez ci-dessous des renseignements généraux et des liens vers de l'information et des conseils, y compris des publications récentes d'ECCC dans les médias sociaux, que nous vous encourageons à communiquer au public.

Renseignements

généraux :

Le 3 février 2022, l'Agence canadienne d'inspection des aliments (ACIA) a confirmé la présence de l'influenza aviaire (IA) hautement pathogène du sous-type H5N1, dans un troupeau commercial de l'ouest de la Nouvelle-Écosse. [Détection d'influenza aviaire hautement pathogène \(H5N1\) à Terre-Neuve-et-Labrador en 2021 et en Nouvelle-Écosse en 2022](#)

(HPAI) when it has characteristics that cause mass disease and mortality in infected poultry.

There have been no human cases of avian influenza resulting from exposure to wild birds in North America.

Le virus de l'influenza aviaire (VIA) cause une infection contagieuse qui peut toucher les oiseaux domestiques et sauvages dans le monde entier. De nombreuses souches sont naturellement présentes chez les oiseaux sauvages et circulent dans les populations migratrices. Le virus de l'influenza aviaire est qualifié de hautement pathogène (IAHP) lorsqu'il présente des caractéristiques qui provoquent une maladie et une mortalité massives chez les volailles infectées.

Il n'y a eu aucun cas humain d'influenza aviaire résultant d'une exposition à des oiseaux sauvages en Amérique du Nord.

FCM's Sustainable Communities Awards

The call for nominations for FCM's 2022 Sustainable Communities Awards is open. The awards are available to Canadian cities and communities of all sizes. The deadline for submissions is March 31, 2022. We will honour the winners at our 2022 Sustainable Communities Conference. [CLICK HERE TO ACCESS THE SUBMISSION FORMS](#)

Prix des collectivités durables de la FCM

L'appel de candidatures pour les Prix des collectivités durables 2022 de la FCM est ouvert. Les prix sont accessibles aux villes et aux collectivités canadiennes de toutes les tailles. La date limite pour présenter un projet est le 31 mars 2022. Nous reconnaissons officiellement les gagnants pendant la Conférence sur les collectivités durables 2022. [CLIQUEZ ICI POUR PRÉSENTER VOTRE CANDIDATURE](#)

Get your flu shot: A message from the Public Health Agency of Canada



This flu season, with Covid-19 still circulating, it's more important than ever that we take action to keep ourselves

and those around us safe and healthy. Get the flu shot as soon as you are able. It can help prevent the flu and flu-related complications, such as pneumonia. It can also help reduce the severity of

Faites-vous vacciner contre la grippe : un message de l'Agence de la santé publique du Canada



En cette saison de la grippe, et la Covid-19 circule toujours, il est plus

important que jamais que nous prenions des mesures pour assurer notre sécurité et celle de notre entourage. Faites-vous vacciner contre

your symptoms even if you do get the flu. You should get the flu shot even if you've already had the COVID-19 vaccine. (The COVID-19 vaccine doesn't protect you from the flu.)

To find out more, visit Canada.ca/flu, including [Flu clinics across Canada](#), and [Flu \(influenza\) awareness resources](#) (posters, social media materials, and the mobile guide for health professionals).

la grippe dès que vous le pouvez. Le vaccin antigrippal peut aider à prévenir la grippe et les complications liées à la grippe, comme la pneumonie. Il peut également aider à réduire la gravité de vos symptômes si vous avez la grippe. Vous devriez vous faire vacciner contre la grippe même si vous avez déjà reçu le vaccin contre la COVID-19. (Le vaccin contre la COVID-19 ne vous protège pas contre la grippe.)

Pour en savoir plus, visitez Canada.ca/grippe, qui comprend des [cliniques de vaccination contre la grippe à travers le Canada](#), et des [Ressources de sensibilisation à la grippe](#) (affiches, matériel des médias sociaux, et le guide mobile à l'intention des professionnels de la santé.)



Budget 2022-23 Municipal highlights:

UMNB participated in the budget lock-in today on behalf of municipal members. While many questions remain, here are some items that may be of interest to our members:

Municipal Reform

- *\$10 million is being set aside for municipal reform in this year's budget this is help cover transition costs (facilitators, HR and legal services, RSC transition and more).*

Transportation

- *There's been a \$3 million dollar increase in the Municipal Designated Highway Program. It goes from \$12.9 million to \$15 million in 2022-23. While an improvement, it still does not meet resolution U-19-09 to return the program funding to \$25 million.*
- *An additional \$4 million allocated for the brush cutting program.*
- *An additional \$3 million for preventative bridge maintenance.*

Public Safety

- *\$3.3 million has been allocated for expanded enforcement efforts in battling drug relate crime.*
- *There's a \$6 million increase to the policing contact management line. UMNB will be meeting with the Department of Public Safety shortly to discuss this. We anticipate cost estimates for the RCMP retro-pay to start arriving to municipalities in May.*

Environment

- *An \$11 million increase for Climate Change Fund, to \$47 million.*
- *A \$500,000 reduction to the Environmental Trust Fund.*

Housing

- *\$1 million has been allocated to assist with immigration, retention, and settlement.*
- *A one-year cap of 3.8% will be applied to rent increases for the 2022.*
- *A provincial property-tax reduction has been proposed to be phased in over a 3-year period:*
 - *50% reduction over 3 years for non-owner-occupied residential properties (apartments, and other rentals)*
 - *15% for other residential properties, such as nursing homes*
 - *15% for other non-residential properties.*
- *A commitment to increase spending by \$6.3 million on affordable housing, along with an offer of "loan guarantees" from Opportunities New Brunswick to assist with workforce housing in rural areas. UMNB will be seeking further clarification on this process.*

Health

- *A 6.4% to increase in total health care spending.*



- 38 million has been set aside for the implementation of the 5 action areas in the Health Care Plan.
- The budget provides 3.7 million to “enhance and re-direct resources towards multi-disciplinary, team-based community care”. Examples of where the Department of Health are working on this approach include Sussex and Dalhousie.

Gender Impact Statement

- The government once again conducted a Gender Impact Statement on the budget. P.18 looks at Local Governance Reform. You can read the statement [here](#).

More information on the 2022-23 Budget can be found [here](#).

From: [Kennedy, Aaron](#)
To: [Snow, Cathy](#)
Subject: KV Kings to Host U15 AAA Atlantic Championship in Quispamsis / Les Kings de la VK seront les hôtes du championnat de hockey U15 AAA de l'Atlantique, à Quispamsis
Date: March 17, 2022 10:54:17 AM
Attachments: [image001.png](#)
[image002.png](#)

For April 5 reports please.

KV Kings to Host U15 AAA Atlantic Championship in Quispamsis

Quispamsis, NB – Hockey New Brunswick is proud to announce the KV Kings as hosts of the U15 AAA Atlantic Championship, that will be held May 5th-8th at the qplex in Quispamsis, New Brunswick. The event will host the top U15 AAA teams from across Atlantic Canada as they compete for the chance to hoist the Atlantic Championship trophy.

Joining the host KV King's at this year's U15 AAA Atlantic Championship will be the Provincial Champions from Nova Scotia, Prince Edward Island, Newfoundland and Labrador, and New Brunswick.

The first game of the tournament will be played on Thursday May 5th at 1:00 pm and the Championship Game will finish up the weekend on Sunday May 8th at 12:00 noon. The Opening Ceremonies will take place at the qplex on Thursday evening prior to the 7:30 pm game, which will feature the host KV Kings against Newfoundland and Labrador.

"We are excited to host the top U15 AAA teams in Atlantic Canada. This is a premier event for this age group, and after the 2020 and 2021 Atlantic Championships were cancelled due to the COVID-19 pandemic, we are looking forward to an exciting weekend of hockey in Quispamsis," said Brogan Bailey, Director of High Performance & Events at Hockey New Brunswick.

"Hosting a tournament of this magnitude requires many dedicated volunteers and the support of the community," added Tiffany Green, 2022 host committee chair. "We are grateful to the many local businesses that are generously supporting the event and making it possible to bring this prestigious tournament to our local area. We hope to see many local fans in the stands cheering the players on."

With the tournament estimated to bring more than 350 room nights and \$85,000 in economic impact to the Saint John region, Envision Saint John: The Regional Growth Agency is looking forward to welcoming players, coaches, families, scouts, and spectators from across Atlantic Canada.

“Our region has been anxiously awaiting the return of sporting events, and 2022 is our year to showcase all we have to offer,” said Paulette Hicks, CEO of Envision Saint John. “We recognize the economic impact that events like this will provide to our region. Sports Tourism is without doubt a key driver of our economy, for the Saint John region, and for New Brunswick.”

For a full schedule and further details on the tournament, visit the official website at <https://u15-male.atlanticaahockey.ca/>

For more information:

Brogan Bailey
Director, High Performance & Events
Hockey New Brunswick
(506)453-0864
bbailey@hnb.ca

Media partners:



Les Kings de la VK seront les hôtes du championnat de hockey U15 AAA de l'Atlantique, à Quispamsis

Quispamsis (N.-B.) – Hockey Nouveau-Brunswick est fier d'annoncer que les Kings de la Vallée de la rivière Kennebecasis (VK) seront les hôtes du championnat de hockey U15 AAA de l'Atlantique, qui aura lieu du 5 au 8 mai, au Qplex, à Quispamsis, au Nouveau-Brunswick. Ce championnat rassemblera les meilleures équipes de hockey U15 AAA du Canada atlantique, qui s'affronteront pour avoir la chance d'accueillir le championnat du trophée de l'Atlantique.

Les champions provinciaux de la Nouvelle-Écosse, de l'Île-du-Prince-Édouard, de Terre-Neuve-et-Labrador et du Nouveau-Brunswick se joindront aux hôtes, les Kings de la VK, pour participer au championnat de l'Atlantique de hockey U15 AAA de cette année.

Le premier match du tournoi sera disputé le jeudi 5 mai, dès 13 h, et le match de championnat aura lieu le dimanche 8 mai, dès 12 h. Les cérémonies d'ouverture auront lieu au Qplex, le

jeudi soir, avant le match de 19 h 30, qui opposera les Kings de la VK à l'équipe de Terre-Neuve-et-Labrador.

« Nous sommes emballés d'accueillir les meilleures équipes de hockey U15 AAA du Canada atlantique. Il s'agit d'un événement de premier ordre pour ce groupe d'âge et, après l'annulation des championnats de l'Atlantique 2020 et 2021 en raison de la pandémie de la COVID-19, nous avons hâte de vivre une fin de semaine de hockey excitante à Quispamsis » déclare Brogan Bailey, directeur de la haute performance et des activités à Hockey Nouveau-Brunswick.

« Pour accueillir un tournoi de cette ampleur, il faut de nombreux bénévoles dévoués et le soutien de la communauté », ajoute Tiffany Green, présidente du comité d'accueil 2022. « Nous sommes reconnaissants aux nombreuses entreprises locales qui soutiennent généreusement cette activité et rendent possible l'organisation de ce prestigieux tournoi dans notre région. Nous espérons voir de nombreux amateurs locaux dans les estrades pour encourager les joueurs. »

On estime que le tournoi se traduira par plus de 350 nuitées et 85000 \$ en retombées économiques dans la région de Saint John. Imaginer Saint John : l'Agence de croissance régionale se réjouit d'accueillir les joueurs, les entraîneurs, les familles, les dépisteurs et les spectateurs de tout le Canada atlantique.

« Dans notre région, on a attendu avec impatience le retour des activités sportives, et 2022 est notre année pour montrer tout ce que nous avons à offrir », affirme Paulette Hicks, présidente et directrice générale d'Imaginer Saint John. « Nous reconnaissons l'impact économique que des activités comme celle-ci apporteront à notre région. Le tourisme sportif est sans aucun doute un moteur clé de notre économie, dans la région de Saint John et au Nouveau-Brunswick. »

Pour l'horaire complet et tous les renseignements concernant ce championnat, visitez le site officiel du championnat, à <http://www.atlanticaaahockey.ca>.

Pour en savoir plus :

Brogan Bailey
Hockey Nouveau-Brunswick
506-453-0864
bbailey@hnb.ca

Commanditaires médiatiques :

