



Order of the Day
Quispamsis Town Council
Regular Meeting
Electronic Meeting

February 1, 2022, 7:00 p.m.

[https://www.youtube.com/channel/
UC_leVndeMNGD6JDHchaGVTg](https://www.youtube.com/channel/UC_leVndeMNGD6JDHchaGVTg)

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Town of Quispamsis Treaty Acknowledgement/Moment of Reflection

We would like to respectfully acknowledge that Quispamsis exists on the traditional territory of the Wolastoqiyik (Wool-las-two-wi-ig), Maliseet (Mal-i-seet) and Mi'Kmaq (Mik-mak) people whose ancestors along Passamaquoddy Tribes signed Peace and Friendship Treaties with the British Crown in the 1700s.

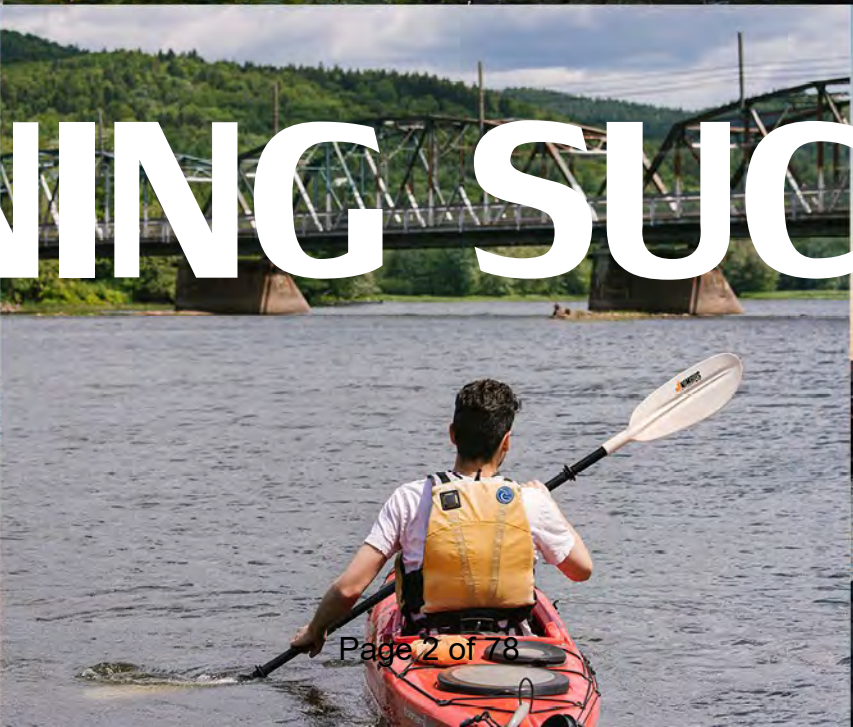
We would like to take this moment to pay respect to the elders, past and present and the descendants of this traditional territory.

And, may we remind ourselves of the important work we have before us tonight. May we make good decisions without prejudice or bias and always in the best interests of our community, which we are here to serve.

(August 2021)



DEFINING SUCCESS



Who we are

**ENVISION SAINT JOHN:
THE REGIONAL GROWTH AGENCY**
is the region's sales, marketing and
support engine strategically focused
on attracting people, visitors, business,
and investment.

Defining success

10-YEAR OUTCOMES

MORE PEOPLE

Growing the population by **25,000** from the 2021 census.

MORE TAX REVENUE

Increasing municipal property tax base by **30-35%** from 2022.

STRONGER PLACE BRAND

Our community is highly regarded and our people are proud ambassadors, as measured by a positive change related to pride of place over 2022 baseline.

How we do it

**ENVISION SAINT JOHN:
THE REGIONAL GROWTH AGENCY**

**is accelerating regional growth by
connecting innovators, entrepreneurs,
and builders to get stuff done now.**

Strategic priorities

Growth Readiness

How well the region anticipates and prepares for growth including labour, real estate, healthcare etc.

Talent Acquisition & Pipeline

A complex strategy to grow the working population including immigration, repatriation and retention.

Entrepreneurship & Business Growth

Assisting with start up, scale up, access to capital and business connections.

Engaging entrepreneurs and leaders to design a high-potential innovation play for our region.

Opportunity – UNBSJ MBA

10 Year Outcomes:

MORE PEOPLE

MORE PROPERTY TAX REVENUE

STRONGER PLACE BRAND

Short and Mid-term Outcomes:

- Targeted Recruitment
- Building the Talent Pipeline for our Home Teams
- Increased Student Enrollment
- Retention of Post-Secondary Students
- Retention of Newcomers

Opportunity – Fundy Sea Shanty Festival

10 Year Outcomes:

MORE PEOPLE

MORE PROPERTY TAX REVENUE

STRONGER PLACE BRAND

Short and Mid-term Outcomes:

- Economic Impact
- Increased Visitation
- New Tourism Product Development
- Showcasing St. Martins – elevating our place brand, creating pride of place
- Fundy Trail Activation
- DP World Saint John – entrenchment in the community, enhancing their brand

Opportunity – UNB's Integrated Health Initiative

10 Year Outcomes:

MORE PEOPLE

MORE PROPERTY TAX REVENUE

STRONGER PLACE BRAND

Short and Mid-term Outcomes:

- Building the Talent Pipeline
- Preparing the Region for Growth
- Increasing our Population
- 500 New Students
- \$40M in Economic Impact – faculty payroll, staff researchers and students
- \$2.9M in Research Funding Growth
- Yet-to-be-defined Private Sector Investments and Spin-offs

Alignment & evaluation

- All activities/resources will always be aligned to our 10-year outcomes.
- Strategic platforms/opportunities will be continually evaluated/measured to ensure support of the 10-year outcomes.
 - Criteria review for engagement
 - Bi-annual evaluation
 - Post-mortem
- Quarterly impact reports for Investors.

How can we
help?

www.envisionsaintjohn.com

hello@envisionsaintjohn.com

DEFINING SUCCESS

ENVISION
Saint John

THE
REGIONAL
GROWTH
AGENCY

Helping To Create The Conditions For Growth

10-YEAR OUTCOMES

MORE PEOPLE

Growing the population by **25,000** from the 2021 census.

MORE TAX REVENUE

Increasing municipal property tax base by **30-35%** from 2022.

STRONGER PLACE BRAND

Our community is highly regarded and our people are proud ambassadors, as measured by a positive change related to pride of place over 2022 baseline.

OUR ROLE - CORE SERVICES & PLATFORM METHODOLOGY

Envision Saint John is the region's sales, marketing, and support engine strategically focused on attracting people, visitors, business, and investment. We are convening platforms, which are forums that engage stakeholders to collaborate on strategic areas of opportunity to drive lasting and sustainable growth outcomes.

Platforms can be multi-year in nature with a combination of short, medium, and long-term outcomes. We will also be identifying and leading sprint platforms, which will be highly focused with accelerated deadlines, and more immediate impact. Specifically, we will:

- Map ecosystems and convene strategic platforms for areas of opportunity, **set specific growth goals**, projects and timelines.
- Bring the right people to the table and identify clear objectives - **act as a catalyst and convenor** to accelerate the work.
- Lead a collective approach to solve both **complex and acute** problems.
- **Inform** investors on platform performance at regular intervals and **celebrate** wins to the broader community.

Criteria for Agency Engagement:

When evaluating potential platform opportunities to determine allocation of resource and influence, the Agency will be using a combination of the following criteria:

- Aligns with at least one of the Agency's 10-year outcomes.
- Aligns with Agency Value Proposition & Guiding Principles.
- Supports Agency Strategic Priorities: Growth Readiness, Talent Attraction & Pipeline, and Entrepreneurship & Business Growth.
- Leverages Agency Core Services.
- Engages the ecosystem partners (relevant to their pressing issues).
- Adds value and return on investment.
- Reinforced by meaningful data.

OUR PERFORMANCE MEASUREMENT & EVALUATION FRAMEWORK

We have designed a performance measurement and evaluation framework appropriately calibrated to the complexity of this challenge and for the innovation the platform model represents. This includes a whole-system approach and the recognition all partners and ecosystems have accountabilities for success. The measurement system itself will be evaluated and upgraded regularly.

Three Distinct Phases of Work

The intent and focus of the measurement framework changes at each phase. The primary intent of Phase One is:

- Build the conditions for success.
- Develop the necessary supports and infrastructure.
- Detail the specific goals and objectives of each platform and how these connect to the larger objectives.
- Test and adapt the overall methodology.

The activities in Phase One will inform future phases, including focus on efficiency and effectiveness and our ability to harvest and scale.

Three Distinct Approaches to Measure Progress

- **Agency Performance:** What are the things we are accountable for, that we can impact, and that we will achieve?
- **Platform Performance:** Platform accountability and effectiveness rests with the platform ecosystem partners. Goals and strategies are defined by the platform and tied to 10-year outcomes.
- **Platform Methodology Evaluation:** This is how we do the work, learn and adjust to do things better, and apply the learning to each platform. System issues will manifest in the platforms.

DEFINING SUCCESS

Helping To Create The Conditions For Growth

AGENCY PERFORMANCE	PLATFORM PERFORMANCE	PLATFORM METHODOLOGY EVALUATION
PHASE 1: 2022 - 2023 Development Indicators: Learn, Adapt, Develop and Test		
<p>Agency KPIs:</p> <p>Fiscal Accountability</p> <ul style="list-style-type: none"> Annual audit. Annual balanced budget. Annual plan. Secured funding. <p>Performance Management</p> <ul style="list-style-type: none"> Annual individual employee work-plans with KPIs. 3 formal employee check-ins per year to focus on objectives and results. <p>Employee Engagement</p> <ul style="list-style-type: none"> 90% participation in employee survey. 90% recommend Envision Saint John as a place to work. 	<p>Year 1 KPIs:</p> <ul style="list-style-type: none"> 6 clearly defined platforms with a minimum of 3 achieving outcomes. 5 sprint platforms completed. <p>Year 2 KPIs:</p> <ul style="list-style-type: none"> 4 additional platforms defined. A minimum of 6 platforms achieving outcomes. 10 additional sprint platforms completed. <p>Platform Activities & Outputs</p> <ul style="list-style-type: none"> Standardized platform evaluation process: <ul style="list-style-type: none"> Criteria review Bi-annual evaluation Post-mortem Quarterly impact reports. <p>Each platform will have outcomes that reflect:</p> <ol style="list-style-type: none"> Agency efforts achieved results. Partners in ecosystem benefited from activity/service. Agency is generating desired effects (indicators that drive 10-year outcomes). 	<p>How is the Agency effectively leveraging the platform methodology:</p> <ul style="list-style-type: none"> How do we effectively help platforms to integrate measurement into their work? How do we enable the following principals in the work: Relevance, Transparency, Whole System View, Honest and Integrity? How can we effectively support the novel composition of platforms? Does the platform draw the partners in an engaging way? What are the most effective convening strategies? Idea development processes? Implementation supports? How do we assess readiness and then stimulate the right conditions for success within a platform? What else is needed to effectively resource the platforms?
PHASE 2: 2024 - 2026 Growth Indicators: Effectiveness and Efficiency		
<ul style="list-style-type: none"> Build on Phase 1. Attach metrics to the growth outcomes. Solidify Phase 3 metrics. 	<ul style="list-style-type: none"> A minimum of 10 platforms achieving identified outcomes. Platforms seeing breakthrough results. 	<ul style="list-style-type: none"> Platform methodology is more effective and efficient.
PHASE 3: 2027 - 2031 Growth Indicators: Harvest		
<ul style="list-style-type: none"> Detailed measures to outcomes. 	<ul style="list-style-type: none"> More detailed and specific targets that drive the 10-year outcomes. 	<ul style="list-style-type: none"> Platform methodology is fully operational and transcending the work.

REGIONAL GROWTH DASHBOARD

The Agency will develop a Regional Growth Dashboard with meaningful metrics that will provide insight into the health and growth of our region, including economic and social growth indicators. These metrics will reflect the collaborative efforts of the region.



ACTIVITY

TIMING

Launch Regional Growth Dashboard 1.0.	By end of 2021
Development for 2.0 <ul style="list-style-type: none"> Identify/recruit dedicated internal resource. Develop requirements for Dashboard 2.0. RFP to build site. 	2022
Regional Growth Dashboard 2.0.	By end of 2022
Develop platform activities to Regional Growth Dashboard 3.0.	2023+



QUISPAMIS TOWN COUNCIL

REGULAR MEETING

MINUTES

January 18, 2022, 7:00 pm

Council Chambers

Quispamsis Town Hall

Present:

Mayor Libby O'Hara
Deputy Mayor Mary Schryer
Councillor Mike Biggar
Councillor Noah Donovan
Councillor Kerrie Luck
Councillor Kirk Miller
Councillor Emil T. Olsen
Councillor Beth Thompson
Brandon; Krista, Town Treasurer
Kennedy, Aaron; Acting CAO
Losier, Gary; Director of Engineering & Works
MacInnis, Lisa; Assistant. Clerk
Purton Dickson, Dana; Director of Community Services
Snow, Catherine; Town Clerk

1. Approval of Agenda

Moved By Councillor Olsen

Seconded By Councillor Donovan

The Agenda be approved as prepared.

Motion Carried

2. Mayor's Comments

Mayor O'Hara shared a good news story that recently occurred at the qplex grounds. A young woman had lost her iphone sledding, called the Town to see if anyone had found it. A bit later another individual emailed the Town that they found an iphone, and the staff were able to connect the two, and the phone was returned, and everyone was happy.

Mayor O'Hara announced yesterday, due to concerns for the safety of their workers with the winter storm weather conditions, FERO had pulled their trucks off the road, and any garbage collection missed was to be picked up today. She suggested residents register online with Fundy Regional Service Commission to receive regular service reminders as well as any garbage collection notices, a free and worthwhile service they offer.

3. Treaty Acknowledgement - Moment of Reflection

Deputy Mayor Schryer read the Treaty Acknowledgement – Moment of Reflection.

4. Disclosures of Interest

No disclosures were declared.

5. Presentations

6. Public Hearings - As Virtual Meeting - Callers May Phone in Using the Following Number: 1-844-924-0630 Canada

(Dec.7/21) Public Hearing - David McKenzie, Ascension Elevating Devices Ltd. – 355 Hampton Road, David McKenzie, Application to Amend Section 59 CPA Agreement to Permit Addition of Accessory Buildings and Additional Staff

Mr. McKenzie, Owner of Ascension Elevating Devices Ltd., expanded upon his application to amend his Section 59 Amending CPA Agreement dated July 27, 2016 concerning his Neighbourhood Commercial property at 355 Hampton Road, PID No's. 00250787 and 30220644. The proposed amendment would -

- Permit onsite storage of elevator parts;
- Increase administrative staff from one to six;
- increase repair service providers from the current allowable 1 - 3 to 4.

Mr. McKenzie apologized for missing the January 11, 2022 PAC meeting due to a family emergency. He stated his business has grown and he needs the extra space to store his materials, noting the COVID pandemic has greatly changed how his business operates. Equipment that was normally shipped directly to the customer for installation is no longer possible due to supply chain challenges. The delays in delivery has necessitated the storage of project equipment on site as they wait for the necessary parts to arrive to complete a job. He stated he has included with his application letters of support of the proposed amendment from neighbours on both sides of his property. He noted the sea can storage unit is set back 180' from the road, is painted white, is difficult to see, and is not visible from the complainant's house. He acknowledged the mixed land uses along that section of the Hampton Road, including an arena, ballfields, churches, and seniors' housing complexes.

Objection Letter Received from Liz Flogeras - Mr. Rod Gillis, Solicitor, Speaking on Behalf of Ms. Flogeras

Mr. Rod Gillis, Solicitor, expanded upon his client, Ms. Flogeras' written letter of objection to the metal dome building which has already been constructed and is in use on the site. Ms. Flogeras' letter acknowledged the applicant did receive a cease and desist order from the Town early last fall, which had been ignored. By early October the front and rear walls had been painted and the building was in full use. Her objection lies with the warehouse building which she feels belongs in an industrial park with appropriate access for both delivery of incoming goods and outgoing services. She does not oppose the original small commercial business.

Mr. Gillis stated while the proponent has indicated it is difficult to see the metal dome sea can building from the road, he could see on google maps two 40 foot containers on the proponent's property. That, he said is an issue of concern in a Neighbourhood Commercial Zone, and this change in use of the property is more fitting to what is described under accessory buildings in a Light Industrial Zone. His client's concern is the shipping container, and what the proponent is asking for is to amend the Zoning By-law No. 038 with respect to changing the definition for size requirements of an accessory building in a Neighbourhood Commercial Zone. The Neighbourhood Commercial Zone is identified in the Zoning By-law to permit uses such as retail and services such as a convenience store, a grocery store, repair shops, service shops and professional services that offer convenience services to adjacent residential areas. He concluded stating the best place for this activity would be in a Light Industrial Zone as it does not fit in a Neighbourhood Commercial Zone.

Council members directed questions to Mr. McKenzie, including his intentions re this being a temporary arrangement until the business relocates, and his proceeding with constructing the storage unit without receiving the proper approvals from the Town.

Mr. McKenzie apologized for not going through the permit process, stating the sea cans were considered temporary to keep the snow off his trailers, and then to store equipment, as previously noted, when it got really busy with the Covid changes. He said he is just trying to run a small elevator company and if Council can give him a couple of years to continue at his present location, he could then relocate his business.

The Director of Engineering & Works informed Council the Planning Advisory Committee is responsible for considering variances to the Town's Zoning By-law re the accessory building size. However, once it was recognized that a Section 59 CPA Amendment to the Agreement was required, PAC decided to defer the decision on the variance until such time the Council has the opportunity to render a decision regarding the request to amend the Agreement.

Planning Advisory Committee - Request for Extension of Written Views

A Notice of Decision from PAC indicated the applicant, Mr. McKenzie of Ascension Elevating Devices Ltd. did not attend the January 11, 2022 PAC Meeting, therefore PAC is seeking an extension to the Section 110(3) Community Planning Act requirement of PAC submitting their written views to Council on a Section 59 CPA Agreement.

Moved By Councillor Olsen
Seconded By Councillor Biggar

In consideration of PAC's request for an extension to provide their written views as noted in their Notice of Decision, Council grant PAC their request for an extension up to 30 days from the date requested, (Jan 12, 2022), and further Council postpone Ascension Elevating Devices Ltd.'s application to amend their Section 59 CPA Agreement pending receipt of PAC's recommendations.

Motion Carried

7. Minutes of Previous Meetings

7.1 December 21, 2021 - Regular Meeting

Moved By Councillor Miller
Seconded By Deputy Mayor Schryer

Minutes be approved as prepared.

Motion Carried

8. Unfinished Business

8.1 2022 Applications for Borrowing - Staff Reports from Town Treasurer

8.1.1 Transportation Services - 2022 Street Capital

Ms. Brandon's Staff Report indicated as part of the 2022 Capital Budget, Council budgeted borrowing of \$600,000 as a component of the funding related to the 2022 Street Capital Program.

Moved By Deputy Mayor Schryer
Seconded By Councillor Thompson

That the Municipality of Quispamsis submit to the Municipal Capital Borrowing Board an application for authorization to borrow for capital expenses for the following terms and amounts:

PURPOSE	AMOUNT
TERM	

Transportation Services

2022 Street Capital - Paving \$600,000
15 years

Motion Carried

8.1.2 Protective Services - Fire Station No. 2 Renovations

Ms. Brandon's Staff Report indicated as part of the 2022 Capital Budget, Council budgeted for renovations to Fire Station #2. Quispamsis' share of the total renovation cost (shared with Rothesay) is estimated at \$1,785,000 which is 59.2242% of total estimated cost of \$3,021,439. Funding is coming from borrowing of \$1,356,000 and a transfer from reserves of \$428,264. Given the uncertainty with renovation projects and current supply chain issues, Ms. Brandon recommends that the borrowing be set up for Quispamsis' share of the full estimated cost, and at the time of actual borrowing only the amount needed be borrowed.

Moved By Councillor Miller

Seconded By Councillor Luck

That the Municipality of Quispamsis submit to the Municipal Capital Borrowing Board an application for authorization to borrow for capital expenses for the following terms and amounts:

PURPOSE	AMOUNT
TERM	

Protective Services

Fire Station #2 Renovations	\$1,785,000
20 years	

Motion Carried

9. Correspondence

9.1 Concerns Re Consumer Fire Works

Memo from Fire Chief Bill Ireland - In Attendance to Respond to Any Inquiries

Chief Ireland was in attendance and expanded upon his Memo noting the current approach to regulating the use of consumer fireworks was endorsed by Council during the adoption of the new Fire Prevention and Protection By-law. Fireworks are statistically an insignificant cause of fires, however, more notably, the improper

use of fireworks has been known to cause significant injury to people. He feels the best and most efficient tool to ensure public safety is education. The existing Fire Prevention and Protection By-law is intended to address the risks associated with 'consumer' fireworks and strikes an appropriate balance between public safety and recreational activities in the community. It does not prohibit the use of consumer fireworks but provides requirements intended to ensure that fireworks are stored and discharged safely. Consumer fireworks are tested and approved by the Explosives Regulatory Division of Natural Resources Canada and are generally considered safe for backyard use.

Correspondence from Councillor Kerrie Luck and Residents Re Consumer Fireworks- Victoria Wright, Kris McGuire, Michael Cumming, Leslie Rice, Becky Thibault, and Kolin Henderson,

Correspondence from several residents expressed their concerns re consumer fireworks, including their affect on animals, people with PTSD, and autism. Also related was an incident that occurred on Christmas Eve when a round of fireworks were set off, and with the high winds, they fell over and fired everywhere, hitting a neighbour's dining room window and leaving burn marks on their exterior siding.

Councillor Luck noted the impetus of adding this item to the Council Agenda was the incident that happened over the holidays where damage was done to a neighbouring home. She noted this has become a hot topic of debate on social media, and it appears the regulations for consumer fireworks stated in the Town's Noise By-law and Fire Prevention By-law are not working as intended. She suggested in addition to education, that the Town look to a better way forward by researching best practices in other communities to see if the Town's by-law can be adjusted to find a happy middle ground re regulating consumer fireworks

Moved By Councillor Olsen

Seconded By Deputy Mayor Schryer

This item be referred to Staff to investigate through UMNB and FCM what other communities do re best practices to regulate consumer fireworks, and bring back recommendations to Council re an all encompassing by-law that deals with fireworks.

Motion Carried

- 9.2 Winter Trail Maintenance - Councillor Kerrie Luck and Letters from Residents - Steve Palmer, Don Clendenning, Carolyn & David MacLeod, Dana Manzer, Jeff McCluskey, Joe Culligan, Denise Connors, Daryl Steeves, Steve Dawes, Margie Leclerc, and Marilyn Isnor

Councillor Luck's correspondence acknowledged the spike in users of the Town's trail systems over the past two years, noting outdoor physical activity supports residents' health and wellbeing. She has received requests from residents over the last month asking why the Town does not keep the trail systems plowed to support their safe use during the winter months. She has requested this item be placed on the agenda to discuss with Council if this is something the Town should be exploring, even if it is to designate only one trail to be plowed during the winter season, especially during the pandemic.

Further correspondence from the above referenced residents expressed their views on winter trail maintenance, with the majority of them asking that the trails, particularly the paved QR Trail, be plowed and sanded during winter months so they can be safely used.

Staff Report from Director of Community Services

The Director of Community Services expanded upon her Staff Report informing Council as staff have been building trails over the years, they anticipated this would evolve into maintaining a section for winter walking, specifically the paved QR Trail. Currently staff grooms 10 kilometers of trail for snow shoeing, cross country skiing and walking. The pandemic has increased interest in outdoor recreation and trail use, which is wonderful to see. This generates a rise in expectations in the level of service including winter trail maintenance, year-round access to washrooms, more benches, garbage cans and poop and scoop bags.

Ms. Purton Dickson noted there are considerations to review for such requests such as -

- What are the resources required to fulfill this request?
- What is the budgetary impact?
- Does the Town have the ability to do the work with the existing staff complement and equipment?
- From a risk management and liability perspective, is the Town able to ensure regular inspections to document the work in this area?
- What is the level of service expectation, i.e. plowed and sanded within x number of hours after a storm, seven days per week. Trail location and distance.
- What is the best location from an accessibility perspective, for equipment and the community?
- Other factors to consider would be terrain, bridges, surface, etc. Once all the above have been determined a consistent communications plan for the public would be required. This would include posting on social media as well as installing additional trail signage.

Ms. Purton Dickson expects there will be more public discussion on this topic as part of the three (3) new plans currently underway – 1) the Master Transportation Plan, 2) the Master Recreation Plan and 3) the Strategic Plan, and then recommendations can be brought forth for the 2023 budget.

In response to several Council Members expressing an interest in exploring areas that might be feasible to provide the community with outdoor space this winter season, Ms. Purton Dickson stated she has received an estimate from a Contractor to plow and sand the 2 km portion of the QR trail for \$7,000 - \$8,000 to cover 15 plows. This would entail most of the trail and would end just below Selkirk where the bridge is located. The Community Services Department does not have the resources to do this work internally, but would still perform the inspection process as part of the Town's due diligence requirements. She noted Mr. Losier would need to comment on whether the Works Department's sidewalk plows have the resource capacity to do this work internally.

Moved By Councillor Thompson

Seconded By Councillor Miller

That Council consider the request for winter trail plowing and sanding in the 2023 budget process, if it is identified as a requested level of service through the Recreation Master Plan, Master Transportation Plan and/or Strategic Plan.

Against (1): Councillor Luck

Motion Carried

Moved By Deputy Mayor Schryer

Seconded By Councillor Donovan

In the interim, Staff be directed to look at the possibility of being able to plow any of the trails for the 2022 winter season; and report their findings back to Council, to include the Director of Engineering & Works' input.

Against (1): Councillor Biggar

Motion Carried

9.3 Rezoning Application - Propertystar - Residential (R1) to Highway Commercial (HC) - Proposed Two Phased Mixed Use Commercial Development - 36 Acres off Gondola Point Arterial

In Attendance: Mr. Mark Hatfield, President, Propertystar and Homestar Inc.

Attached Documents: Staff Report from Municipal Planning Officer, Rezoning Schedule, Preliminary Servicing Review Report by Don-Moore Surveys & Engineering Ltd., and Route 119 Homestar Access Traffic Impact Study by Englobe Engineering, Site Plans and Renderings

Mr. Mark Hatfield, President of PropertyStar was in attendance and presented his rezoning application for a Municipal Plan By-law No. 054 Amendment and Zoning By-law No. 038 Amendment to Council. He is requesting a total of 17.12 hectares, (42.30 acres), identified as PID No. 250217, (11.45 hectares), and PID No. 173765, (5.67 hectares), situated between Route 119, (Gondola Point Arterial), CN Rail, Monarch Drive and Phinney Lane area be rezoned from Residential (R1) to Highway Commercial (HC) to develop a mixed use commercial development.

The property proposed has adequate access to the arterial, can be adequately serviced by water and sewer, is of sufficient size to meet parking, loading, setback, land landscaping requirements including consideration to protection of adjacent residential development by placement of a vegetated buffer strip. Access to the development is proposed through a public street off Route 119 with a future street connection to Phinney Lane.

The applicant has indicated the proposed development will be a multi-phase project with the office space in Phase 1 possibly becoming the location for the central office for the Homestar Group of companies currently located on the Elliot Road in Quispamsis and Hampton Road in Rothesay. Subsequent phases would see additional commercial developments that align with the Highway Commercial zone, (retail, office, food service, establishments, box stores).

The applicant has obtained approval from DTI for the street access to the proposed location. As indicated in Englobe's traffic study, at Phase I level of development, traffic control and access to the development is manageable by non-signalized control methods, (i.e. stand traffic control signs); however, with full development buildout and a future connection to Phinney Lane, a signalized intersection becomes necessary at the Route 119 access location. The cost of the construction of the signalized intersection will be on the Developer unless the Developer enters a cost-sharing arrangement made with the Town and/or other parties, with details of such arrangement being included in the Section 59 Agreement..

Moved By Councillor Olsen

Seconded By Deputy Mayor Schryer

Council schedule and advertise a Public Presentation date for February 15, 2022, to present the proposed Municipal Plan By-law and Zoning By-law amendments to the public pursuant to Section 25 of the *Community Planning Act*.

Motion Carried

- 9.4 Reappointment of Mayor Libby O'Hara to Kennebecasis Regional Joint Board of Police Commissioners - Recommendation from Nominating Committee

Moved By Deputy Mayor Schryer

Seconded By Councillor Thompson

Council endorse the Nominating Committee's recommendation to reappoint Mayor O'Hara as one of the Town's representatives on the Kennebecasis Regional Joint Board of Police Commissioners for a three (3) year term, effective immediately and expiring January 31, 2025.

Motion Carried

10. By-laws

- 10.1 Dec.21/21 - Proposed Amendment No. 05-22; A By-law of the Municipality of Quispamsis Respecting Sewerage Utility

Moved By Deputy Mayor Schryer

Seconded By Councillor Donovan

Third and Final Reading be given to Sewerage Utility By-law Amendment No. 005-22 -

A By-law respecting the Sewerage Utility, hereby amended as follows:

1. By deleting definition u) "Utility Inspector" in Section 2. and substituting the following:
 1. u) "Utility Inspector" means the Director of Engineering and Works or his or her designate.
2. By adding in a Section 8.h) which would read as follows:

The town will accept the "Residential Property Tax Credit Statement" for a multi-unit dwelling as a means of reducing the sewer billing by one dwelling unit. The statement shall be received by January 1st each year, or the billing will revert back to the designated number of dwelling units.

Motion Carried

11. New Business

11.1 Gondola Point Road Waste Water Pump Station No. 5 - Part A - Design Phase - Staff Report from Director of Engineering & Works

Mr. Losier's Staff Report informed Council, as part of the 2022 Utility Capital budget, the Town will be proceeding to Phase 2 of the Wastewater Pumping station upgrade located along the Gondola Point Road. The construction for the replacement and modernization of the WWPS #1 on Roberts Lane has already begun. The changes will divert a portion of flows away from the downstream WWPS along the Gondola Point Road. WWPS #5 will be replaced as the highest priority pump, and \$1.730 million was identified in the 2022 budget which will include a replaced pumping station, replaced force main to Quispamsis Road as well as an infiltration and inflow review of the catchment area and associated Engineering, land and legal costs.

Moved By Councillor Donovan

Seconded By Councillor Thompson

The Town direct Engobe Corp to commence Part A of the design phase Gondola Point Road WWPS #5 project since the project falls under current Municipal authority for award of consultants. Staff will provide council with reports prior to seeking formal authorization to proceed to Parts B and C of the project.

Motion Carried

11.2 Proposed Memorial and Dedication Program Policy No. 074 - Staff Report from Director of Community Services

A Staff Report from the Director of Community Services informed Council on occasion enquiries are received regarding the installation or dedication of a bench in the memory of a loved one. The Town recognizes the importance of providing residents the opportunity to create memorials while also enhancing the community's outdoor spaces. As such, Staff are recommending the adoption of the proposed Memorial and Dedication Program Policy to provide a methodology for the control and management of dedication requests on town owned properties.

Moved By Deputy Mayor Schryer

Seconded By Councillor Donovan

Council accept the Director of Community Services' recommendation to adopt the Memorial and Dedication Program Policy No. 074.

Motion Carried

12. Reports

- 12.1 University of New Brunswick's Integrated Health Initiative - Support Letter to Premier Higgs from Saint John Region Mayors
- 12.2 Planning Advisory Committee - December 14, 2021 Meeting Minutes
- 12.3 KV3C Thank You Letter - Donation and Use of qplex Conference Centre Rooms
- 12.4 Climate Change Action Plan - Copy of Letter from AMANB to Department of Environment & Local Government
- 12.5 UMNB January 2022 Bulletin

Moved By Councillor Olsen
Seconded By Deputy Mayor Schryer

Reports be received and filed.

Motion Carried

13. Business Arising from Committee of the Whole (none)

14. Adjournment

Moved By Councillor Luck
Seconded By Councillor Donovan

Meeting adjourn to February 1, 2022.

Motion Carried

Meeting adjourned at 9:15 p.m.

X

Elizabeth (Libby) O'Hara
Mayor

X

Catherine Snow
Town Clerk



Staff Report

to Council

Date: January 26, 2022

From: Aaron Kennedy, Acting Chief Administrative Officer

Subject:

Consumer Fireworks

Background and Discussion:

At the January 18, 2022 meeting, Council passed a motion requesting staff to investigate through UMN and FCM what other communities do re best practices regulating fireworks, and bring back recommendations to Council regarding an all encompassing by-law that deals with fireworks.

It appears there are no “best practices” when it comes to local by-laws governing the sale and use of fireworks across Canada. It is truly a localized issue. For instance, the use of consumer fireworks is restricted to two days per year - New Year’s Eve and Canada Day - in St. John’s, NL.

However, the common practice in larger municipalities in New Brunswick is an outright ban. Moncton, Saint John, Fredericton, Dieppe and Riverview – the only New Brunswick municipalities larger than Quispamsis - have banned the detonation of consumer fireworks. Saint John has also banned their sale.

The by-laws in some of those jurisdictions permit the detonation of fireworks with written permission from the Fire Chief, but that permission is generally reserved for public display fireworks only (special event, concert, etc.), not for individual residents to detonate on their own private property.

Like in Quispamsis, by-law enforcement is primarily complaint driven.

Some municipalities require residents to pay a permit fee in order to detonate consumer fireworks. That is an additional administrative burden that does not appear to have any impact on the issues surrounding noise and nuisance brought before Council in January.

As Council is aware, rules governing the detonation of consumer fireworks in Quispamsis fall under two by-laws: Fire Prevention and Noise Prohibition. The detonation of consumer fireworks is only permitted between the hours of dusk and 11 pm, which, in practical terms, leaves about a one-hour window during the summer months.

In his report included on the Jan. 18 council agenda, Fire Chief Bill Ireland advised Council that “it has been the experience of the KVFD, and more broadly the North American fire service, that ‘consumer’ fireworks are a statistically insignificant cause of fires....Over the past decade, the KVFD has not responded to any fires caused by fireworks.”

As per the motion, staff is suggesting three options for Council’s consideration:

- Create a Fireworks By-law that would limit the detonation of consumer fireworks to Friday and Saturday evenings only (from dusk to 11 pm) during the months of May to September, inclusive; permit the detonation of consumer fireworks on New Year’s Eve, Canada Day and New Brunswick Day; and implement higher fines for violations of the by-law.
- An outright ban on the sale and use of consumer fireworks in Quispamsis, effective July 2, 2022.
- Maintain status quo since restrictions on the use of consumer fireworks are already included in the Fire Prevention and Noise Prohibition by-laws.

Financial Implications:

None.

Attachment(s):

N/A

Recommendation:

Council move one of the recommendations listed above.



Staff Report

to Council

Date: January 25, 2022

From: Dana Purton Dickson Director of Community Services

Subject:

Follow Up Report on Winter Trail Plowing and Sanding

Background and Discussion:

As requested by Council the cost to plow and sand two kilometres of the QR Trail is estimated to be between \$7,000 and \$8,000. This number is based on a quote from our current snow removal contractor, who is responsible for plowing and sanding Randy Jones Way as well as all municipal and Comex parking lots. The estimate provided is based on plowing and sanding 15 times and sanding an additional 5 times.

Council also requested input from the Director of Engineering and Works. His feedback on the addition of this level of service is attached.

Financial Implications:

This item is not included in the 2022 operating budget.

Attachment(s):

Memo from the Director of Engineering and Works.

Recommendation:

Receive and file as this item has been referred to the 2023 budget process, if it is identified as a requested level of service through the recreation master plan, master transportation plan or strategic plan.



Memorandum

To Dana Purton Dickson, Director of Community Services
From W. Gary Losier, P.Eng, Director of Engineering and Works
Date January 21, 2022
Subject Winter Trail Maintenance Inquiry

You have requested a follow-up to the Council agenda item regarding the winter maintenance on the Quispamsis trail network. I have had opportunity to discuss with my Works Operation staff the concept of having Works plows clear and maintain both sides of the QR trail off the Pettingill Road (approx. 2km as you indicated).

In a general sense, if there was no priority placed on the timing of the plowing and clean up, then the QR trail could be plowed by town works equipment after storm events and after street clearing operations have ceased. This is normally 48 to 72 hrs after the main snow event.

As you know, the paved trail system is approximately twice as wide as a normal sidewalk and would take multiple passes to get to the paved surface. Our sidewalk equipment is configured to a 6 ft wide surface, and we figure it would take 2 passes along the QR Trail to clear snow and a third pass to apply de-icer or aggregate (sand) if required.

Ideally, we envision that the best set-up would be if we had a one-ton truck with an adjustable V-Plow and a rear discharge sander/salter. Unfortunately, the Works equipment fleet does not include this type of truck.

I believe the key to the issue at hand is that some of the residents have asked council to place a high priority on trail snow removal which I interpret as responding at the same time as we plow our sidewalks. If this is the priority requested, the works crews cannot respond in this timeline.

We are equipped to deliver a level of service on the sidewalk network that will see all the sidewalks cleared to a snow packed surface 12 hours after the end of a storm event. The primary areas are immediately around schools for the students who walk, then the secondary sidewalks are along the collector roads such as Hampton Road, Pettingill Road and Vincent Road. We also will look to get to the off-road sidewalks such as Southwood and Gondola Blvd shortly after school zones are completed.

Another consideration is that the addition of 2km of trail would delay response time to the school areas sidewalks and if the sidewalks are left with pushback snow from the road plows for an extended period the snow will freeze making it that much harder for the smaller sidewalk units to properly clear the sidewalks.

Subsequent plowing and regular repeat passes on the sidewalks are done to scrape off any slush or snow build up to get to a surface that is acceptable for salt and sand application. This takes away the time for the gear to attend to the QR Trail.

Another observation is that if we use narrower plow equipment on the wider QR Trail, there is potential for ice build-up in low lying areas and areas where the banks cannot be properly pushed back. This would then require some extra maintenance by larger equipment

It is the consensus of the Operations crews that we cannot undertake the plowing of the QR trail without the level of service for both the QR Trail and the towns existing sidewalk network suffering substantially.

If there is a will of council to examine dedicated or specialized equipment for the trail along with the appropriate operators to run the new equipment, I can revisit the request to include the QR trail in our winter sidewalk maintenance program.

Sincerely

Gary Losier



Staff Report

to Council

Date: January 24, 2022

From: Mark Morrison, CET – Engineering Manager

Subject:

Stonehurst Subdivision Ph1 – Woodleigh Development Ltd. – Council Final Acceptance

Background and Discussion:

On August 18th, 2015, Woodleigh Development Ltd. entered into a Subdivision Developer's Agreement with the Town for Stonehurst Subdivision Phase 1.

The purpose of the agreement was to subdivide land and create: 13 residential building lots, land for Public Purposes, a public utility easement, to vest an extension to Westminster Drive as a public street and to create public utility easements.

The roadway cross section for this street is the typical 8.0 meter paved width with 1.0 meter shoulders on each side. The ditches vary between 450mm and 600mm in depth. The road structure is the typical construction of 300mm of pit-run sub-base, 150mm of granular base, 50mm of base asphalt and 40mm of seal asphalt. Base asphalt was placed in November 2016 while seal asphalt was placed in November 2018. Test results were acceptable as confirmed by the Consulting Engineer, Brunswick Engineering.

Underground infrastructure included sanitary and storm infrastructure. Flows from this development are directed to a storm detention area adjacent Winchester and Kingsley Drive intersection.

Record drawings, in accordance with the Municipal Standards, were submitted by exp Ltd. in December 2021. Submissions met the requirements of the Subdivisions Specifications and Guidelines.

Financial Implications:

As part of the Asset Management Plan, future routine maintenance of the sanitary system, storm system, detention pond and road structure shall be required.

Attachment(s):

1. **Registered Subdivision Plan**
2. **Construction Completion Certificate**
3. **Final Acceptance Certificate**

Recommendation:

Whereas the Developer has satisfied the minimum requirements in accordance with Subdivision By-law 035 and the Developers Agreement, it would be appropriate for Council to grant final acceptance of the Stonehurst Subdivision Phase 1 development. In addition, we recommend that Council approve release of the \$15,147.30 bond to Woodleigh Development Ltd.

35154724

2015-08-19

TOWN OF QUISPAMISIS

11:39:01

SUBDIVISION DEVELOPER'S AGREEMENT

THIS AGREEMENT made the 18 day of AUGUST, 2015

BY AND BETWEEN: **Woodleigh Development Limited**
11 Kensington Drive
Quispamsis, New Brunswick
E2E- 2T8

a duly incorporated company under the laws of the Province of New Brunswick, having its head office in Quispamsis, in the County of Kings, in the Province of New Brunswick, (hereinafter called the "Developer" and),

OF THE FIRST PART;

- and -

QUISPAMISIS
12 Landing Court
Quispamsis, New Brunswick
E2E 4Z4

a body corporate under and by virtue of the *Municipalities Act*, R.S.N.B. 1973, Chapter M-22, located in the county of Kings and Province of New Brunswick (hereinafter called the "Town")

OF THE SECOND PART

WHEREAS the Developer is the owner of the certain land (the "land") within the Town, and intends to subdivide certain lands having **PID No. 252809** and which is shown outlined in red in the subdivision plan attached hereto (the "lands"), identified as **Stonehurst Subdivision Phase 1**, prepared by **Kierstead, Quigley and Roberts Ltd**, a copy of which plan is attached hereto as Schedule "A" (hereinafter called the "Development"); and

WHEREAS the Developer, as condition of approval of the subdivision plan for the lands hereinbefore recited, is required to provide certain services, utilities and facilities in order to service the said lands and the Town requires from the Developer a written agreement providing for the installation of such services, utilities and facilities and the observance of certain conditions with respect to the development of the said lands;

NOW THEREFORE THIS AGREEMENT WITNESSETH that for and in consideration of the mutual covenants and agreements herein contained and in consideration of the approval of the plan, the parties hereto covenant and agree as follows:

1. i) Subsequent to tentative approval and prior to the signing of the Developer's Agreement, the Developer shall submit for approval by the Town plans of sufficiently large scale to indicate clearly the following:
 - (a) Location and dimensions of each lot with existing and proposed elevations related to geodetic datum;
 - (b) Location of Public Street(s) including elevations, widths and proposed names along with the location of drainage ditches and, if included in the design, the location of proposed curb and gutter and sidewalks, and any traffic calming measures has approved by the Town;
 - (c) Proposed design of Sanitary Sewer Services, stamped by a Professional Engineer registered or licensed to practice in the Province of New Brunswick;
 - (d) Proposed design of the Storm Water Management Plan and Drainage system stamped by a Professional Engineer registered or licensed to practice in the Province of New Brunswick;
 - (e) Proposed Lot Grading and Drainage Plan stamped by a Professional Engineer registered or licensed to practice in the Province of New Brunswick;

- (f) Municipal Service Easements as required for the Sanitary Sewer Services and Storm Water Management Plan and Drainage system as well as utility easements;
 - (g) Wooded areas, ponds, streams, recreational areas, right-of-ways, green belts and any lands intended for designation as Land for Public Purposes; and
 - (h) Such contours and elevations as may be necessary to determine the grade of the streets and the drainage of the land.
- ii) At the time of the submission of these plans to the Town, the Developer shall also deliver the necessary plans to electricity and telephone utility companies to initiate proposed layouts for these services. Arrangements should also be made for the easements required by these utilities.
2. i) In compliance with Town By-laws and existing specifications and requirements of the Town as set forth in Town of Quispamsis Subdivision Specifications and Guidelines and, furthermore, subject to inspection and approval by Town representatives for each approved subdivision or accepted phase thereof, the Developer shall carry out and pay the entire actual cost of the following:
- (a) Survey and staking of lots, streets, ditches and, if included in design, sidewalks, curbs and gutters;
 - (b) Rough grading of streets to profiles approved by the Town;
 - (c) Fine grading of streets to profiles approved by the Town – thickness and gradation of granular base and sub-base to Town specifications as set forth in Town of Quispamsis Subdivision Specifications and Guidelines;
 - (d) Hard-surfacing of the streets to Town specifications as set forth in Town of Quispamsis Subdivision Specifications and Guidelines. Sub-grade standards, compaction and finish must be approved by the Town Engineer or designate, in writing, before hard-surfacing may be installed;
 - (e) Shaping and grading of all ditches, including the installation of grass (i.e. hydro-seed or sod), to the approved profiles or piped in accordance with the design;
 - (f) The installation of the grass (i.e. hydro-seed or sod) from the edge of roadway shoulder or back edge of curb to the limits to the street right-of-way;
 - (g) Where applicable to the development, streets, ditches and driveway culverts, and all storm sewer infrastructure shall be completed as stipulated in paragraph 4 to permit traffic and to control the flow of all storm water before house construction may commence;
 - (h) Complete construction and/or installation of all Traffic Calming measures as approved by the Town;
 - (i) Engineering design, supply, installation, inspection and testing of sanitary sewers and manholes inclusive of all pipes, laterals, fittings, and pre-cast concrete units in compliance with the General Specifications – Water and Sewer Projects by the consulting Practice Committee of the APENB. Sanitary sewers must be protected at all times during installation to prevent the entry of storm or groundwater into the system. No storm or other accumulated water will be allowed to collect in the sanitary sewer by any method. Minimum testing requirements are outlined in Subdivision Specifications and Guidelines;
 - (j) Engineering design, supply, installation, inspection and testing of all infrastructure associated with the Stormwater Management and Drainage system in accordance with the approved engineered design, inclusive of the shaping, grading and hydro-seeding or sodding ditches or swales to the approved design and profiles as per the Plans filed with the Town;
 - (k) Unless otherwise waived in writing by the Town, the installation of driveways including the installation of the driveway culvert in accordance with the engineered design drawings submitted and released for construction by the Town;
 - (l) Street lighting to be installed to the satisfaction of the New Brunswick Electric Power Commission and the Town at the entrance to the subdivision and major intersections within the subdivision;
 - (m) Compilation and the submission of "Record Drawings" in both digital and hardcopy formats as accepted by the Town for all roadway construction, for all components of the sanitary sewer and stormwater drainage systems, including the location of connection services as signed and sealed by a Professional Engineer licensed to practice in the Province of New Brunswick;

- (n) Complete video inspection and reports of all sanitary sewer mains, including the connection of the service laterals at the mains; and
 - (o) Complete video inspection and reports of stormwater drainage systems components, if required by the Town.
- ii) The Developer shall be responsible for the construction and maintenance of any drainage facilities, i.e. piping, ditches, etc., required to be installed on any drainage easement shown on the plan and not required by the Town for drainage of public property.
 - iii) All materials and equipment ordered onsite are the responsibility of the Developer until the Town accepts the completed works.
3. The Town shall supply and install street signs and traffic control signs at the Developer's expense with the cost to the Developer for such signs to be the same as the cost of same to the Town. The cost of supply and installation to be on a once only basis.
 4. The Developer agrees that it will not convey a building lot or allow construction of any dwelling until such time as the street, which will provide access to such building lot or dwelling:
 - i) the roadway has been constructed to the base level in accordance with the Town of Quispamsis Subdivision Specifications and Guidelines standards and the engineered design drawings as reviewed and stamped Released for Construction by the Town Engineer or designate;
 - ii) finished street grades must be staked and available so builders may determine basement elevations prior to the submission of the building permit application;
 - iii) unless waived in writing by the Town, to have the crushed gravel base in place prior to September 30th in the year of the start of construction so that road beds will be permitted to settle for one winter season before application of the asphaltic concrete base course. The Town will not be responsible for providing snow plowing on any road which does not have the crushed gravel surface in place; and
 - iv) the driveway has been installed in the accordance with the Lot Drainage and Grading Plan or the engineered design drawings as reviewed and stamped Released for Construction by the Town Engineer or designate.
 5. The Developer shall also do and shall well and truly observe, perform, fulfill and keep all the by-laws of the Town and which by or on the part of the Developer, its successors and assigns, are or ought to be observed, performed, fulfilled and kept within such time and in such manner in all respects as in the said by-laws and this Agreement are mentioned or required according to the true intent and meaning of the by-laws and this Agreement.
 6. The Developer acknowledges that it is familiar with the town of Quispamsis Municipal Plan By-law No. 37 and amendments thereto - dated January 16, 2007; Zoning By-law No. 38 and amendments thereto - dated January 16, 2007; Subdivision By-law No. 35 and amendments thereto - dated March 15, 2005; and Building By-law No. 44 and amendments thereto - dated October 07, 2010. If during the development of this subdivision, the Town is of the opinion that additional works shall be reasonably necessary to provide the extensions of roads or for drainage and sewer works or for extensions or connections from other subdivision(s) in the future development of the area surrounding the present subdivision, the Developer agrees to construct, install or perform all works reasonably necessary for the development of the Town as set out in the Municipal Plan hereinbefore mentioned or any reasonable modifications thereof. Work of this nature should be described and agreed upon prior to the signing of the Developer's Agreement.
 7. The Developer shall undertake to complete the works set out in Paragraph 2 above for the subdivision or each agreed phase thereof in an orderly progressive manner within a period of **two (2) years** following signature of this document. In this Agreement, the term "complete" or "completion" means complete or completion to the satisfaction of the Town Engineer or designate as certified in writing by the Town Engineer or designate. Final Completion means completion as accepted by resolution of the Town Council.

8. Prior to final completion, employees or agents of the Town may enter the land at any time and from time to time for the purpose of making any emergency repairs to any of the works, or for the purpose of snow removal, and such work shall not be deemed an acceptance of the works, nor any assumption by the Town of any liability in connection therein nor a release of the Developer from any of the obligations under this Agreement. The Developer agrees to fully indemnify the Town for the cost of any such emergency repairs as herein set forth, and for any liability the Town may incur to members of the general public for damages resulting from the faulty works or arising from the repair of same. The Developer shall not be required to reimburse the Town for snow removal.
9. When the Town has, by resolution or by a decision of the Arbitration Board, accepted final completion of the works, the works mentioned in Paragraph 2 shall automatically vest in the Town; prior to the time of such resolution, the Developer agrees that he shall maintain all the services and works for a period of **one (1) year**. If any defect or faulty material, or bad workmanship shall be discovered during the **one (1) year** maintenance period, the Developer shall repair such defects and make good such bad workmanship and faulty material within **thirty (30) days** after written notice from the Town, and upon failure to do so, the Town may perform such work and the cost so incurred shall be paid forthwith by the Developer. If a defect in any of the work described in this agreement is discovered within **one (1) year**, the Town Engineer shall re-inspect and if approved, issue a certificate with respect to the repair of the defective work and such work shall be deemed to be guaranteed by the Developer for a further period of **one (1) year** from the date of the new certificate.
10. The Developer shall insert a covenant in the deed to transfer to each purchaser of a dwelling, requiring such purchaser to carry out the following landscaping works within **twenty-four (24) months** after occupancy of the dwelling. Failure to comply with such a covenant shall render the purchaser liable to having the work completed by or under the direction of the Town at the expense of the purchaser. Furthermore the covenant shall outline the following obligations:
- i) The purchaser is required to maintain the landscaped drainage ditches to the gravel shoulder of the street or to the edge the concrete curb, taking care not to interfere with the drainage pattern of the stormwater management system;
 - ii) Changes to driveway location shall require approval of the Town and the associated costs must be paid by the lot owner;
 - iii) The lot owner is responsible for the removal of all dead trees, major broken limbs and any limbs or trees likely to interfere with buried sewer services, sidewalks or ditches;
 - iv) The lot owner is responsible for the removal of unsightly or dense underbrush likely to present a fire hazard;
 - v) The provision of a gravelled or paved pathway, driveway, or car parking space within the lot in accordance with the Zoning By-law;
 - v) Landscaping by mowed lawns between the building and street frontage and for a distance of not less than 5.0 decimal zero (5.0) metres in the remaining directions without encroaching on an adjoining property;
 - vi) The lot owner is responsible for the maintenance of all lot corner pins, which must be established by the Developer through a New Brunswick Land Surveyor before a building permit is obtained; and
 - vii) Any proposed fences or retaining walls shall require Town consent prior to construction.
11. The Developer shall, on the execution of this Agreement, file with the Town security in the form of Cash, Certified Cheque or Letter of Credit in the amount of **One Hundred Thousand Ninety Hundred Eighty-Two and 00/100s Canadian Dollars (CAD100,982)** to cover the cost of completing the facilities required to be completed by the Developer under this Agreement. This security shall be kept in force until the Town has released same in accordance with the terms of Paragraph 12. Should the security provided be for a term ending prior to its release by the Town in accordance with Paragraph 12, the failure of the Developer to renew the same, **thirty (30) days** prior to its expiry date shall be deemed a breach of this Agreement, entitling the Town to claim under said security.

A copy of Letter of Credit No.: BMT04761000S from Bank of Montreal with respect to this Agreement is filed with the Town.

12. Upon final completion of the work by the Developer to the satisfaction of the Town within the time periods hereinbefore mentioned, the Town shall forthwith complete an inspection of the work to determine its level of completeness in accordance with the approved engineering design drawings and amendments thereto and for the purposes of security release. Upon receipt of any required inspection reports from the Consulting Engineer, and based on the results of the said inspection, the Town at its sole discretion may release to the Developer a portion of the cash, securities or bond posted in accordance with Paragraph 11 hereof to a maximum of **eighty-five percent (85%)**. If no defects occur or are found in the work as provided for in Paragraph 9 hereof, the remaining **fifteen percent (15%)** of the security posted will be released at the end of **one (1) year** from the date of final completion.
13. Arbitration Process
- i) Where a difference arises between the Town and Developer as to the completion of all or any portion of the works undertaken herein or as to the interpretation of any clause contained herein or as to any difference of opinion hereunder, either of the parties may notify the other party in writing of its desire to submit the difference to arbitration and the notice shall contain the name of the person appointed to the Arbitration Board by the party giving the notice. The party to whom the notice is given shall, within **ten (10) days** of receiving the notice, name the person whom it appoints to the Arbitration Board and shall advise the other party of the name of its appointee to the Arbitration Board. If either party fails to appoint an arbitrator to be its representative and to notify the other party of such appointment, the appointed arbitrator may apply to a Judge of the Court of Queen's Bench of New Brunswick to appoint an arbitrator to be the representative of the other party. The two appointees so selected shall, within **five (5) days** of the appointment of the second of them, appoint a third person who shall be the Chairman and, where they shall fail to agree on such third arbitrator, such person be appointed by a Judge of the Court of Queen's Bench of New Brunswick on application of either party hereto. The Arbitration Board shall hear and determine the difference and shall issue a decision and the decision is final and binding on the Town and the Developer. The decision of a majority is the decision of the Arbitration Board, but, if there is not a majority, the decision of the Chairman shall be the decision of the Arbitration Board.
 - ii) The Town and the Developer shall each bear the cost of the party whom they appoint to the Arbitration Board, together with **fifty percent (50%)** of those of the Chairman.
 - iii) Should the Arbitration Board find in favour of the Town as to the failure of the Developer to complete all or any portion of the works which it has undertaken herein, the Developer will be entitled to complete said works in a time period to be set by the board. If the Developer does not complete the works within the aforesaid time period, the Town shall be entitled to complete same using the proceeds from the guarantee or other security provided pursuant to Paragraph 11 hereof.
 - iv) Should the Arbitration Board find in favour of the Developer as to the works undertaken herein rectification period referred to in Paragraph 9 shall commence as of the date set by the Arbitration Board.
 - v) Upon completion of the works outlined herein by the Developer to the satisfaction of the Town or upon a decision in favour of the Developer by the Arbitration Board, the Town shall forthwith release to the Developer at the end of the rectification period referred to in Paragraph 9 hereof the cash or guarantees or security therefore posted in accordance with this Agreement as set out in Paragraph 11 herein. The security will be released as set out in Paragraph 12 herein.
14. Land for Public Purposes (LPP) requirements in the amount of **One Thousand Seven Hundred Fifty-Nine (1759) square metres** for this phase of the Development will be met through a dedication of **Nine Thousand One Hundred Ninety (9190) square metres** of land as shown on Stonehurst Subdivision Phase 1 Plan as prepared by Kierstead, Quigley and Roberts Ltd dated August 29, 2014 having drawing number DWG. NO. 0563. The remaining surplus of LPP land in the amount of balance of **Seven Thousand Four Hundred Thirty One (7431) square metres** shall be established as a land credit for use toward future LLP obligations.

- 15. The Developer does hereby indemnify and save harmless the Town from all manner of claims or actions by third parties arising out of the work performed hereunder, except claims or actions resulting from the negligence of the Town, and the Developer shall file with the Town prior to the commencement of any work hereunder, standard policies of liability insurance to a limit of **One Million and 00/100s Canadian Dollars (CAD1,000,000)** per incident.
- 16. In accordance with the Town of Quispamsis Subdivision By-law 035, the Developer shall submitted to the Town a Comprehensive Water Supply Source Assessment (CWSSA) Report (Hydrogeological Report) as prepared, signed and sealed by a qualified Professional Engineer licensed to practice in the Province of New Brunswick covering this Development and the remnant of PID No. 252809.
- 17. The Developer agrees to follow and incorporate the requirements of the CWSSA Report into the Development as detailed therein and recommendations of the report regarding the treatment of water for safe drinking purposes shall be contained the Deed Covenants.
- 18. The Developer will be responsible for all the costs associated with the re-alignment, ditching, roadway reconstruction and any asphalt resurfacing of the any portion of Westminster Drive necessary to connect the existing public street with the extension thereof. Such portions of the existing public street where work is to be completed shall be identified by the Town and shall be completed to the satisfaction of the Town. Furthermore, there is to be no gap in the travelled portion of the asphalt and the road is to be constructed to the Quispamsis Subdivision Specifications and Guidelines Standards.
- 19. If blasting is to be conducted, all Town By-laws and Provincial regulations for blasting must be adhered to for operational and safety concerns including proper notice to residents, pre and post – blast inspections, and protection against shock damage. The Developer will be held totally responsible for any blast related damage.
- 20. The Developer's Agreement to be registered so deed covenants can be enforced.
- 21. Nothing in this Agreement shall be deemed to take precedence over any provision of any By-law of the Town of Quispamsis.
- 22. i) This Agreement contains the whole agreement between the parties hereto and supersedes any prior agreement as regards the lands outlined on the plan hereto annexed. This agreement shall enure to the benefit of and be binding upon the successors and assigns of the respective parties hereto.
- ii) The Owner joins in this agreement and acknowledges and agrees that it is jointly and severally bound by the obligations and agreements of the Developer made to the Town herein and that the said obligations and agreements shall run with and be binding on the Owner's land until there has been compliance therewith as determined by the Town.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be signed by their proper signing officers and their respective corporate seals to be hereunto affixed.

SIGNED, SEALED AND DELIVERED)
in the presence of)

DEVELOPER

SECRETARY

MAYOR TOWN OF QUISPAMISIS

ACTING CLERK
TOWN OF QUISPAMISIS


PROVINCE OF NEW BRUNSWICK

COUNTY OF KINGS

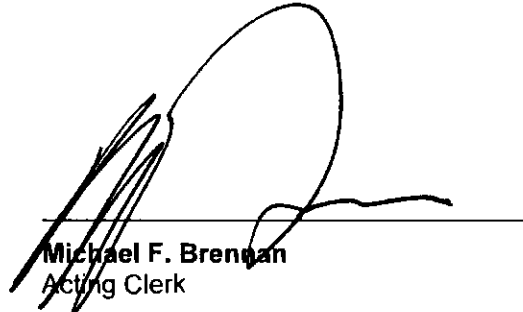
I, Michael F. Brennan, of the town of Quispamsis, in the County of Kings and Province of New Brunswick, MAKE OATH AND SAY as follows:

1. I am the Acting Clerk of the town of QUISPAMSIS.
2. THAT the seal affixed to the foregoing Indenture purporting to be the corporate seal of the town of QUISPAMSIS, is the corporate seal of the said Town of Quispamsis and was so affixed by order of the Council of the said town.
3. THAT the signature "Michael F. Brennan" subscribed to the said Indenture as Acting Clerk is my signature, and the signature "Murray Discroll", subscribed to the said Indenture as Mayor is the signature of Murray Discroll, and the Mayor and Acting Clerk are duly authorized to execute the said Indenture on behalf of the town of Quispamsis.

SWORN TO at the Town of Quispamsis }
in the County of Kings and Province of New }
Brunswick, this 18th day of August }
, A.D., 2015 , BEFORE ME; }


A COMMISSIONER OF OATHS }

Lisa A. MacInnis
A Commissioner of Oaths
My commission Expires
December 31, 2015


Michael F. Brennan
Acting Clerk }

AFFIDAVIT OF CORPORATE EXECUTION

Land Titles Act, S.N.B. 1981, c.L-1.1, s.55

Deponent: **George Queen**
11 Kensington Drive
Quispamsis, New Brunswick
E2E 2T8

Office Held by Deponent: **President**

Corporation: **Woodleigh Development Limited**

Other Officer Who Executed the Instrument: **Judith Queen**

Office Held by Other Officer Who Executed the Instrument: **Secretary**

Place of Execution: Hampton
~~Quispamsis~~, New Brunswick

Date of Execution: August 19th 2015.

I, George Queen, the deponent, make oath and say:

1. That I hold the office specified above in the corporation specified above, and am authorized to make this affidavit and have personal knowledge of the matters hereinafter deposed to;
2. That the attached instrument was executed by **me** and **Judith Queen**, the other officer specified above, as the officers duly authorized to execute the instrument on behalf of the corporation;
3. That the seal of the corporation was affixed to the instrument by order of the Board of Directors of the corporation.
4. That the instrument was executed at the place and on the date specified above.
5. That the ownership of a share of the corporation does not entitle the Owner thereof to occupy the parcel described in the attached instrument as a marital home.

Hampton
SWORN TO at ~~Quispamsis~~)
in the County of Kings and)
Province of New Brunswick, on)
the 19th day of August 2015)

BEFORE ME:)

Margaret Keirstead)
Title:)

George Queen
George Queen)

Commissioner of Oaths
being a Deputy
Registrar of Deeds

Commissaire aux serments
étant Conservateur Adjoint
des titres de propriété

SCHEDULE "A"

HEALTHCARE

HEALTHCARE

APPROVALS

APPROVALS

TITLE DATA

TITLE DATA

GENERAL NOTES

GENERAL NOTES

NOTES

NOTES



Certificate of Final Acceptance

Town of Quispamsis
12 Landing Court
P.O. Box 21085
Quispamsis, NB E2E 4Z4
Phone 506-849-5778
Fax 506-849-5799
Email: engineering@quispamsis.ca
Website: www.quispamsis.ca

Subdivision: STONEHURST SUB Phase: 1
Developer: WOODLEIGH DEV LTD Engineering Consultant: EXP SERVICES INC.
Completion Date: SEPT. 22, 2019 Issuance Date: SEPT. 22, 2020
See attached Construction Completion Certificate. One year from Construction Completion Certificate date.

As the Engineering Consultant engaged by the Developer I hereby certify that, as of the issuance date above, the infrastructure in the Subdivision Development named above meets all of the requirements for acceptance as per the Town of Quispamsis Subdivision Specifications and the approved engineering drawings, and hereby recommend this infrastructure for Final Acceptance by the Town of Quispamsis.

Engineering Consultant Stamp:



Charles Goguen
Name of Engineering Consultant
(Please Print)

[Signature]
Signature of Engineering Consultant

As per the Developer's Agreement, the term "completed" means completion to the satisfaction of the Town Engineer as certified in writing by the Town Engineer. "Final Acceptance" means completion as accepted by resolution of the Town Council. The subdivision named above is ready for Final Acceptance by Resolution of Council. When the Town has, by resolution or by a decision of the Arbitration Board, accepted final completion of the works, the works mentioned in the Developer's Agreement shall automatically be vested to the Town. Upon this Final Acceptance of Council, any bonds held by the Town are hereby released.

The remaining 15% has been released as of this date: _____

The Developer has ensured that the Town has clear title to all streets located within the subdivision. As confirmation of this, the Developer has provided the Town with a Certificate of Registered Ownership confirming clear title to the lands.

Approval of this subdivision completion is authorized with the following signatures:

[Signature]
W. Gary Losier, PEng
Director of Engineering & Works

[Signature]
Mark Morrison, CET
Engineering Manager

[Signature]
S. Dwight Colbourne, PTech
Municipal Planning Officer

[Signature]
Krista Brandon
Town Treasurer



Construction Completion Certificate

Town of Quispamsis
12 Landing Court
P.O. Box 21085
Quispamsis, NB E2E 4Z4
Phone: 506-849-5778
Fax: 506-849-5799
Email: engineering@quispamsis.ca
Website: www.quispamsis.ca

Subdivision: STONEHURST SUB

Phase: 1

Developer: WOODLEIGH DEV LTD

Engineering Consultant: EXP SERVICES INC.

As the Engineering Consultant engaged by the Developer to design and inspect the construction of the above noted Subdivision Development, I do hereby certify that the infrastructure within the development area, and as shown on the attached subdivision plan, has been constructed, inspected, and found to be in conformance with the approved designs and the latest edition of the Town of Quispamsis Subdivision Specifications.

Engineering Consultant's Stamp:



Charles Goguen
Name of Engineering Consultant
(Please Print)

[Signature]
Signature of Engineering Consultant

An inspection has been completed on the above named Subdivision with the following in attendance:

<u>Mark Morrison</u>	<u>ENGINEERING MANAGER</u>	<u>Town of Quispamsis</u>
Name	Title	Organization
<u>LES JANSZBARK</u>	<u>ENGINEERING TECHNICIAN</u>	<u>Town of Quispamsis</u>
Name	Title	Organization
Name	Title	Organization

A list of deficiencies (see attached) was issued on this date: JULY 9, 2019

A deficiency list has been corrected as of the date of this final inspection: SEPT. 22, 2019

Upon final completion of the work by the Developer to the satisfaction of the Town within the time periods as indicated in the Developer's Agreement, the Town shall forthwith release to the Developer eighty-five percent (85%) of the cash, securities or bond posted in accordance with said agreement. If no defects occur or are found in the work as provided for in the Subdivision Developer's Agreement, the remaining fifteen percent (15%) of the security will be released at the end of one (1) year from the date of final construction completion.

The Town has on record one of the following securities:

Financial Institution: BANK OF MONTREAL Original Amount: \$100,782.00 15%: \$15,117.30

The Developer shall ensure that the Town has clear title to all streets located within the Subdivision. As confirmation of this, the Developer shall provide the Town with a Certificate of Registered Ownership confirming clear title prior to Final Acceptance of Council and prior to the release of final bonding.

July 9, 2019

Woodleigh Development Ltd.
Attention: George Queen
11 Kensington Avenue
Quispamsis, NB E2E 2T8

RE: Deficiency List - Stonehurst Subdivision Phase 1

Dear Mr. Queen,

Please find the following deficiency list generated from a site visit on July 9, 2019.

- 1) Civic 45 driveway culvert outlet needs cleaning and riprap to support unstable slope. This may also be rectified by extending the pipe 2 to 3 feet and resloping.
- 2) The roadway limits of the subdivision require shouldering.
- 3) Civic 41 driveway culvert inlet is broken.
- 4) Civic 39 ditch line requires landscaping and riprap to support inlet and outlet. The back of ditch will need to be bermed to contain storm flows.
- 5) The empty lot across from civic 39 requires a berm at the back of ditch to contain flows.
- 6) Swale adjacent to Lot 11-C is not well defined. This should be cleaned up to ensure no damming occurs. There is a high point along tree line which should be removed.
- 7) Driveway culverts at Lots 23-4 and 24-4 need to be installed. Ditches should be checked prior to install.
- 8) The Town is still awaiting submission of sanitary videos. Air tests have been received.
- 9) Records and service cards are still outstanding.
- 10) A letter from the consultant summarizing the requirements of Section 1.17 Acceptance of the Subdivision.

If you have any questions or wish to discuss this information further, please feel free to contact me at 849-5768.

Sincerely,



Mark Morrison, CET
Engineering Manager
Town of Quispamsis

Cc. Mr. W. Gary Losier, P. Eng. – Director of Engineering and Works
Mr. Dwight Colbourne, P.Tech – Municipal Planning Officer
Mr. Angus MacKenzie, P.Eng. – exp Services Inc.

Point	Easting	Northing	Remarks
110	2541214.221	7380336.748	SMF
117	2541121.814	7380375.650	SMF
118	2541135.837	7380406.470	SMF
119	2541174.066	7380389.077	SMS
120	2541192.377	7380380.746	SMF
121	2541227.056	7380364.966	SMF
122	2541119.346	7380546.295	SMS
123	2541127.334	7380519.878	SMS
124	2541117.470	7380502.479	CALC
125	2541101.495	7380555.314	CALC
126	2541179.599	7380467.258	SMS
127	2541189.462	7380484.657	CALC
128	2541210.315	7380420.454	CALC
129	2541192.110	7380428.736	SMS
159	2541204.695	7380408.101	SMS
160	2541239.477	7380392.274	SMS
162	2541253.241	7380422.535	SMS
163	2541240.679	7380427.923	SMS
164	2541219.250	7380433.690	SMS
165	2541213.557	7380430.064	SMS
169	2541123.138	7380378.559	SMS
171	2541098.328	7380546.720	SMS
172	2541099.954	7380522.684	SMS
173	2541115.089	7380503.941	SMS
174	2541141.139	7380489.061	SMS
175	2541145.488	7380486.596	SMS
176	2541172.348	7380471.369	SMS
177	2541186.590	7380416.387	SMS
178	2541139.577	7380512.937	SMS
179	2541165.675	7380498.142	SMS
180	2541191.315	7380483.553	SMS
181	2541210.170	7380462.181	SMS
255	2541050.781	7380374.309	Plan 9718
257	2541068.933	7380410.476	SMS
258	2541159.144	7380547.453	SMS
259	2541184.935	7380532.116	SMS
260	2541243.567	7380496.360	SMS
265	2541040.824	7380357.399	Plan 10424
268	2541150.600	7380432.712	SMS
269	2541126.748	7380453.538	SMS
270	2541153.718	7380433.250	SMS
370	2541056.151	7380556.967	SMS
372	2541042.544	7380401.988	Plan 9718
373	2541005.958	7380418.159	Plan 10424
419	2541032.008	7380461.835	Plan 10424
420	2541039.511	7380491.398	SMF
438	2541065.716	7380594.655	SMF
440	2541093.980	7380472.114	SMS
441	2541043.674	7380500.633	SMS
445	2541042.083	7380501.535	SMS
448	2541122.398	7380456.004	SMS
800	2541137.197	7380537.276	Rad.Pl.
801	2541164.804	7380441.160	Rad.Pl.
802	2541228.157	7380381.387	Rad.Pl.
810	2541059.517	7380394.485	SMF
902	2541162.935	7380545.537	SMF
919	2540887.054	7380470.716	Rad.Pl.
932	2541189.775	7380399.315	Rad.Pl.
933	2541187.173	7380417.883	CALC
934	2541205.407	7380409.668	CALC
1031	2541105.373	7380431.042	CALC
1032	2541059.333	7380390.587	CALC
1033	2541045.231	7380364.883	CALC
1034	2541113.241	7380424.643	CALC
1037	2541076.738	7380405.881	CALC
1038	2541085.809	7380400.539	CALC
1083	2541149.503	7380594.898	Plan 14836150
1084	2541142.786	7380592.690	Plan 14836150
1085	2541127.905	7380563.235	SMF
1086	2541110.054	7380572.254	SMF
1087	2541124.935	7380601.709	Plan 14836150
1088	2541122.727	7380608.426	Plan 14836150
2090	2541358.939	7380426.029	Plan 20555109
2921	2541212.999	7380514.995	SMF
20734	2539709.441	7380323.323	NBCM (Adj)
20738	2540834.825	7381541.737	NBCM (Adj)
20754	2541702.947	7380610.889	NBCM (Adj)
20758	2541369.734	7379773.832	NBCM (Adj)
20759	2541321.910	7379652.072	NBCM (Adj)

APPROVALS:

TOWN OF QUISPAMIS
Pursuant to s. 56, Community Planning Act, Council assented to this sub-division plan on
JUNE 16, 2015
Date of Assent
AT THE
Clerk

SUBDIVISION APPROVAL:
APPROVED
George Queen
DEVELOPMENT OFFICER
TOWN OF QUISPAMIS
JULY 05, 2015
DATE

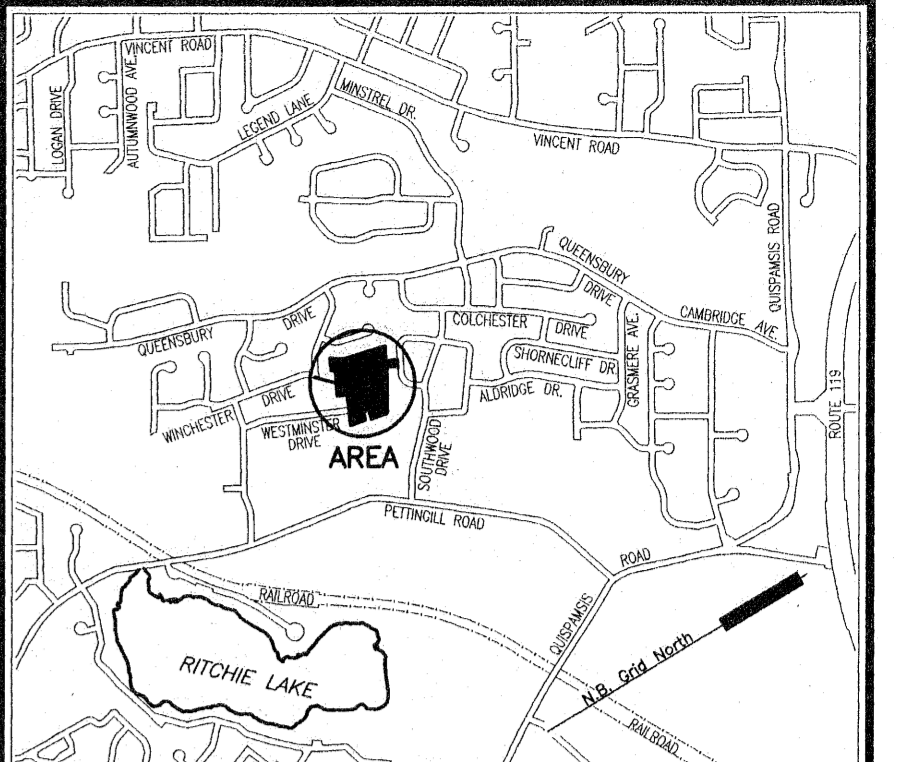
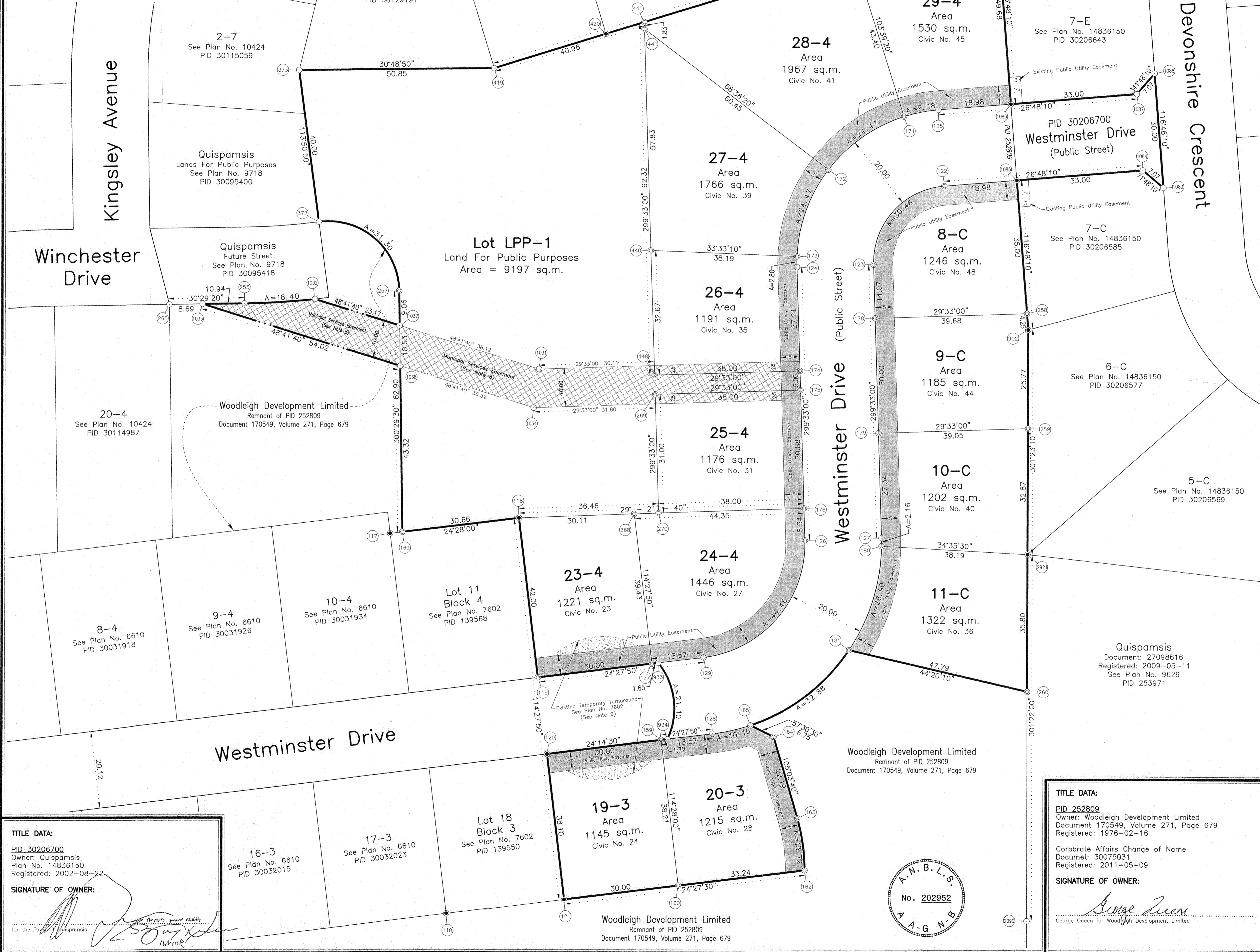
I certify that this instrument is registered or filed in the **NEW BRUNSWICK** Land Registry Office, **NOUVEAU BRUNSWICK** Nouveau-Brunswick
AUG 13 2015 11:44:37 35154799
date/heure
Register-Conservateur

TITLE DATA:
PID 30206700
Owner: Quispamis
Plan No. 14836150
Registered: 2002-08-22

SIGNATURE OF OWNER:
George Queen
for the Town of Quispamis

Curve Data Table

Point	Point	Arc	Chord	Chord Azimuth	Radius	Rad.Pt.
123	122	30.46	27.60	343°10'30"	20.00	800
124	173	2.80	2.80	301°33'00"	40.00	800
128	165	10.16	10.14	18°38'30"	50.00	801
129	126	44.46	40.50	342°00'20"	30.00	801
163	162	13.72	13.67	113°12'50"	48.19	802
165	181	32.88	32.30	353°58'50"	50.00	801
171	125	9.18	9.16	20°13'50"	40.00	800
172	171	24.47	24.09	358°07'50"	40.00	800
173	172	24.47	24.09	321°04'40"	40.00	800
180	127	2.16	2.16	300°47'10"	50.00	801
181	180	28.90	28.50	318°34'50"	50.00	801
255	1032	18.40	18.39	27°43'00"	190.00	919
372	257	31.30	27.72	72°10'10"	18.56	810
933	934	21.10	20.00	114°15'10"	18.75	932



Key Plan
Scale = 1:25,000

LEGEND:
 ● SMF - Standard survey marker found
 ○ SMS - Standard survey marker set
 ○ RIBF - Round iron bar found
 ■ IBF - Square iron bar found
 ○ IPF - Iron pipe found
 ○ CALC - Calculated point
 ▲ NBCM - N.B. Co-ordinate Monument
 sq.m. - Square metres
 A - Arc R - Radius
 Rad.Pt. - Radius point
 PID - Parcel identifier number
 Adj - Adjusted network
 (100) - Tabulated co-ordinate reference
 A.N.B.L.S. - Association of N.B. Land Surveyors

NOTES:
 1. Azimuths and Co-ordinate values refer to the NEW BRUNSWICK GRID CO-ORDINATE SYSTEM (Adjusted Network) and were derived from the tabulated New Brunswick Co-ordinate Monuments. Computations performed and co-ordinate values shown are based on the New Brunswick (CSRS) ellipsoid.
 2. Azimuths are rounded to the nearest 10 seconds.
 3. Distances are in METRES and are rounded to the nearest CENTIMETRE.
 4. Lands dealt with by this plan are bounded thus
 5. Peripheral information and adjacent names were derived from various sources and should be verified.
 6. All plans and documents referenced are recorded in the Kings County Registry Office or in the Land Titles Office for the District of New Brunswick.
 7. Field survey was completed June, 2015.
 8. Municipal Services Easement
 This easement vests in the Town of Quispamis pursuant to Section 56(4.01) of the Community Planning Act and Regulation 84-217.
 9. The sections of the existing Qui-de-Sac indicated thus () will vest back to the developer upon filing of this plan per Section 57(3)(b) of the Community Planning Act.
 10. Civic numbers assigned by the Town of Quispamis.
PURPOSE OF PLAN:
 • To create 13 residential building lots.
 • To create Land For Public Purposes (LPP-1).
 • To create a Municipal Services Easement.
 • To create and vest an extension of Westminister Drive as a Public Street.
 • To create Public Utility Easements.
PUBLIC UTILITY EASEMENTS:
 These easements vest in Bell Aliant Regional Communications, Limited Partnership and the New Brunswick Power Corporation pursuant to Section 56(4.02) of the Community Planning Act and Regulation 84-217.
 The easements shown on this plan conform to the requirements of the following Utility Companies:
Amelia Murphy June 15, 2015
 For Bell Aliant Regional Communications, Limited Partnership
D. Gray June 15, 2015
 For The New Brunswick Power Corporation

Subdivision Plan
Stonehurst Subdivision
Phase 1
Town of Quispamis
Kings County, N.B.

Scale = 1:500

TITLE DATA:
PID 252809
Owner: Woodleigh Development Limited
Document 170549, Volume 271, Page 679
Registered: 1976-02-16
Corporate Affairs Change of Name
Document: 30075031
Registered: 2011-05-09
SIGNATURE OF OWNER:
George Queen
George Queen for Woodleigh Development Limited

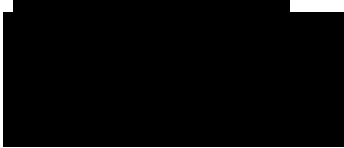
KIERSTEAD QUIGLEY and ROBERTS Ltd.
Saint John, New Brunswick

Dated: June 9, 2015
Steven R. Saunders, N.B.L.S. #352

Job No. 13-0093
Book 366
Pages 26 & 35-36
Dwg. No. 3526

35154799


January 13, 2022



Quispamsis Town Council;


At the December Vestry meeting for St. Luke's Anglican Church, located at 5 Quispamsis Road, we were discussing the budget for 2022. As you may be aware, our congregation has taken on a huge project to refurbish the exterior of the church building. A grant for half of the cost was approved by Parks Canada because the church is a designated Canadian historical site. That still leaves us with a debt of \$50,000. Before Covid we had several fundraisers as well as donations from friends of St. Lukes and have managed to raise approximately \$25,000. Since the onset of Covid restrictions, our fundraising has been limited to drive through, pickup lunches and dinners.

In order to meet our budget, it was suggested that the dusk to dawn lights might be removed to save some money. However, there were some who felt those lights were needed because we host three Scouting groups in our hall three evenings a week. This reminded me that when we were the Village of Gondola Point, there were 6 scouting groups that met in the Church Hall and the Village Council did not charge us for sewage as a thank-you for providing suitable space for the scouting groups to meet. When we were amalgamated with Quispamsis, the sewage bills for our Parish Hall were reinstated. We had a young vibrant congregation at the time and paying for sewage was not an issue. Since then, our congregation has dwindle in number and grown much older.

I would ask that you might consider reinstalling the sewage exemption for a period of five years which would help us meet the cost of the Church renovations. I am available to attend a Council meeting or you can reach me at 

Thank-you for your consideration.

Sincerely,


Joyce McElman , Warden



Staff Report to Council

Date: January 25, 2022

From: Krista Brandon, CPA, CMA Town Treasurer

Subject:

St. Luke's Anglican Church request for Five-year sewer fee exemption

Background and Discussion:

We received a letter dated January 13, 2022, from Joyce McElman, Warden of St. Luke's Anglican Church requesting a five-year exemption from paying their sewer invoices. Our utility services are a user pay system with no property taxpayer dollars used to support the utility and as such we do not waive utility fees for any reason. The letter mentions the Village of Gondola Point waiving the sewer fees, but the Town of Quispamsis has not.

Financial Implications:

The annual user fees for sewer are \$518.

Attachment(s):

Recommendation:

That council deny the request from St. Luke's Anglican Church for a five-year exemption to their sewer user fees.



Staff Report

to Council

Date: January 20, 2022

From: Katherine Shannon, Human Resources Manager

Subject:

Minimum Wage Increase – Student Wages

Background and Discussion:

In December, after the Town's 2022 budget was approved by Council, the Government of New Brunswick announced that on April 1, 2022, minimum wage will increase to \$12.75 per hour. On October 1, 2022, it will increase to \$13.75 per hour.

The Town of Quispamsis typically hires 24 students in spring/summer to aid in operations. Of the 24 positions, four are specialized technical positions (Utility and Engineering) and these wages are above minimum wage, approved through the 2022 budgeting process. For the remainder of the student positions, the rate budgeted for 2022 is \$12.50 per hour. The Town has trended above minimum wage so that it would be identified as an employer of choice, attracting and retaining student hires.

The Town must increase its hourly rate for students to at least be in line with the new minimum wage. Students are hired for a duration of up to seventeen (17) weeks, between April and September. Therefore, for 2022, it is recommended Council approve a new rate of \$13.50 per hour for student wages and evaluate the 2023 season during the budget process.

Increasing the student wage to \$13.50 per hour is an 8% increase from what was approved in the 2022 budget. This rate will allow the Town to attract and hire top performing students while continuing to remain an employer of choice.

The Town continuously looks to maximize grants available to offset costs as much as possible. Grants typically applied for are the Student Employment Experience Development, Canada Summer Jobs, and Canadian Parks and Recreation.

Financial Implications:

An 8% increase to the 2022 budget for student wages, approximately \$14,637.

Attachment(s):

N/A

Recommendation:

Approve an increase of the student wage rate to \$13.50 per hour for 2022.



Staff Report

to Council

Date: January 24, 2022

From: Dana Purton Dickson Director of Community Services

Subject:

Tender Award qplex Roofing

Background and Discussion:

Tender 2021TQ12-34 for the qplex Roofing was opened at 10am, Wednesday January 12th. The following 8 bids (including HST) were submitted:

MDM Construction (5 layer)	\$349,600
Flynn Canada	\$336,950
Evolution Roofing	\$294,630
Brault Roofing Maritimes	\$241,500
Elite Pro Painting	\$216,200
Dowd Roofing	\$212,175
MDM Construction (3 layer)	\$174,800
A-Tech Roofing	\$163,691

A-Tech Roofing was low bidder for the project and has meet all specifications of the tender.

Financial Implications:

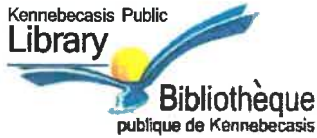
There is \$150,000 in the 2022 Capital Budget for this item. There is also \$32,000 allocated for this project in reserves, as this funding and work from 2021 was deferred to 2022, therefore there is sufficient financing.

Attachment(s):

None

Recommendation:

That Council award Tender 2021TQ12-34 to the low bidder A-Tech Roofing for \$163,691, which includes HST.

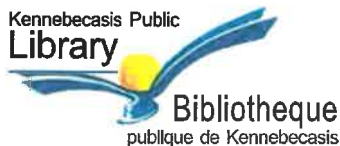


Agenda

Kennebecasis Public Library Board

Wednesday, November 17, 2021, 6:30 p.m.

- 1.) Call to Order
- 2.) Disposition of Minutes from Previous Meeting
- 3.) Communications
- 4.) Report of the Librarian
- 5.) Committee Reports
 - a. Financial
 - b. Facilities Management
- 6.) New and Unfinished Business
 - a. Library bumper stickers
 - b. [REDACTED]
 - c. Update from Regional Forum Meeting Nov. 2nd



A meeting of the Board of Trustees, Kennebecasis Public Library was held on November 17, 2021 at 6:30pm via Zoom.

In Attendance: Mrs. L Hansen, Chair; Ms. N Emerson, Secretary; Mrs. Amy Watling, Treasurer; Ms. E. Greer, Vice-Chair, Mr. Kevin Winchester, Mrs. Susan Webber, Mr. Don Shea, Mr. Noah Donovan

Regrets: N/A

Absences: Mr. Allison Maxwell

Call to Order: Mrs. Hansen called the meeting to order at 6:35 pm.

Approval of Agenda

It was moved by Mr. Shea to approve the agenda. Mrs. Watling seconded, and the motion carried.

Disposition of Minutes

Mr. Donovan moved to approve the minutes of the October regular meeting. Ms. Greer seconded, and the motion carried.

Communications

N/A

Report of the Librarian

Ms. Emerson presented her report to the board, including staff changes and absences.

Ms. Emerson updated the board about the passive and online programs taking place in November, with a focus on financial literacy.

Ms. Emerson described the changes to library operations since the September mandatory order. Proof of COVID-19 vaccination and a piece of ID for everyone over the age of 12 is now required to enter the library, except for brief processes such as holds, completed at the entrance to the library. Until the emergency order is lifted, in-person programs will be on hold.

Mr. Donovan moved to accept the Librarian's Report. Mr. Shea seconded, and the motion carried.

Financial Statement

Mrs. Watling presented the financial report, outlining the surpluses remaining for the financial year. Discussion ensued, including Ms. Emerson's plans to reduce the surplus before year-end.

Ms. Emerson requested board approval to transfer funds from areas of surplus to those of deficit. Mr. Donovan moved to approve these transfers, and Mrs. Webber seconded, and the motion carried.

Facilities Management

[REDACTED]

[REDACTED]

[REDACTED]

New and Unfinished Business

Ms. Emerson informed the board that all Fundy Region libraries are required to undertake one innovative marketing measure before year-end. KPL will be producing bumper stickers and welcomes any slogan or design suggestions from the board. Discussion ensued, including recommendations for suppliers and sticker types.

Mrs. Hansen presented an update from the Regional Forum meeting on Nov. 2nd.

Adjournment: As there was no other business, Mrs. Hansen moved that the meeting be adjourned at 7:23 pm.

Next Meeting: The next meeting is scheduled for January 19, 2022 at 6:30pm.

Respectfully submitted,



Norah Emerson
Library Director and Secretary to the Board



Memorandum

To: Mayor and Council
From: Violet Brown, PAC Secretary
Date: January 25, 2022
Re: PAC Review for 2021

There were twenty-one Planning Advisory Committee (PAC) meetings scheduled for 2021. Two were cancelled because no applications were received by the agenda deadline. The following table summarizes the type of variances reviewed over the last eleven years and the PAC Members attendance for 2021.

Variance Type	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Accessory Building Before Dwelling		1						1			
Amend Developer Agreement	2	2	1		1	3	4	5	2	4	3
Coach Homes							1		1		2
Commercial	2			2	3	4				1	1
Discretionary Use	1	3	1	1	4			1	2	2	3
Elevation	4	2	2		5	2	3	3	4	1	6
Home Occupation	1	5	6	6	9	10	8	8	7	6	4
Lot Access			3	1							
Lot Size	1	1	2	3	1			1			
Sign		3	2	4	4	8	10	3	3	5	1
Similar or Compatible Use	2		4			2	4	4	12	1	4
Structure	15	9	12	13	13	11	10		3	13	5
Subdivision	20	21	11	14	16	18	26	18	15	25	21
Temporary Use		2	1	2	3	3	1	1		2	1
Waterfront	5	3	2	4	3	7	3	1	5	2	6
Yard Setbacks	17	21	17	18	19	17	21	15	16	16	20
Zoning	4	3	2	4	3	3	2	13	5	3	2
Grand Total	75	76	66	72	84	88	93	74	75	81	79

Please feel free to contact the undersigned should you require further information.

Sincerely,

Violet Brown, PAC Secretary

Cc: Dwight Colbourne, PTech – Planning Officer

2021	Absent	Attended	% Absent
Brenda Fowlie	0	19	0%
Brent Preston	0	19	0%
Darin Lamont	0	19	0%
Darren Bishop	1	18	5%
John Groden	6	13	32%
Kendal Mason	1	18	5%
Marc Gosselin	0	19	0%



QUISPAMISIS PLANNING ADVISORY COMMITTEE
MEETING MINUTES – January 11, 2022

Present: Darin Lamont Marc Gosselin
 Darren Bishop Chrissy Scott, GIS Technologist
 Brenda Fowlie Jennifer Jarvis, Planning Technologist
 Brent Preston Violet Brown, PAC Secretary
 Kendall Mason S. Dwight Colbourne, Municipal Planning Officer

Absent: John Groden

1. Call to Order

Due to technical issues with the virtual meeting, the PAC Secretary, Ms. Violet Brown, called the meeting to order at 7:15 p.m. to begin the nominations for the Chair position for 2022.

Moved By Marc Gosselin

Seconded By Kendall Mason

That Mr. Darin Lamont be nominated for the position of Chairperson for 2022. No other nominations were made.

Motion Carried

Mr. Lamont stepped up as Chairperson and asked for nominations for the position of Vice Chairperson for 2022.

Moved By Brenda Fowlie

Seconded By Marc Gosselin

That Mr. Darren Bishop be nominated for the position of Vice Chairperson for 2022. No other nominations were made.

Motion Carried

2. Approval of Agenda

Moved By Darren Bishop

Seconded By Brenda Fowlie

That the Agenda be approved as written.

Motion Carried

3. Disclosures of Interest - No disclosures were declared.

4. Approval of Previous Minutes

Moved By Brenda Fowle

Seconded By Kendall Mason

That the minutes of the December 14, 2021, PAC meeting be received and filed.

Motion Carried

5. Business Arising from Minutes - Notice of Decisions

Moved By Brent Preston

Seconded By Marc Gosselin

That the Notices of Decision be received and filed.

Motion Carried

6. Unfinished Business

7. New Business

7.1 57 Stock Farm Road - Detached Garage Size and Setback

Mr. Allan Powell attended virtually seeking approval for an Oversize Detached Garage, located in front of the front line of the main dwelling unit at 57 Stock Farm Road, PID 30019673.

Ms. Jarvis reviewed the application for the size variance of four (4) square metres from the Town's Zoning By-law 038 Section 8.(G)(1)(c), the location variance from Section 8.(G)(1)(b)(i) whereas the garage is proposed to be beyond the front line of the main dwelling, and a review of the PAC as per Section 6.(BB)(a) and 6.(I)(1) of Zoning By-law No. 038 for any construction on waterfront.

There were no concerns received and no one attended virtually to speak for or against the application.

Moved By Marc Gosselin

Seconded By Kendall Mason

That the Planning Advisory Committee approve the waterfront development, a four (4) square metre variance to Section 8(G)(I)(c) of the Town's Zoning By-law 038, and a variance to Section 8.(G)(1)(b)(i) of the same by-law to permit the construction of a sixty-seven (67) square metre detached garage to be located in front of the front line of the main dwelling unit at 57 Stock Farm Road, PID 30019673, subject to the following terms and conditions:

1. The property lines are clearly delineated in advance of any construction and setbacks are verified;

2. A site drainage plan, showing how the drainage is to be directed, must be approved and filed with the Town, prior to the issuance of a Building Permit;
3. The exterior finish of the garage is to be a cladding recognized by the National Building Code of Canada, current adopted edition;
4. The garage is not to be used for business, for the keeping of animals or other household pets, or as a dwelling unit; and
5. Construction does not begin prior to the issuance of a Building Permit.

Motion Carried

- 7.2 23 Autumn Ave - Coach Home
The Applicant was unavailable to review their application.
- 7.3 184 Hampton Road - Take Out Restaurant (Discretionary Use)
The Applicant was unavailable to review their application.
- 7.4 355 Hampton Rd - Developer's Agreement Amendment
The Applicant was unavailable to review their application.

Moved By Marc Gosselin

Seconded By Darren Bishop

To defer items 7.2 and 7.3 until the applicants can attend, with a tentative date of January 25, 2022 – the next PAC Meeting. For item 7.4, due to the applicant not being available at this PAC Meeting, that the PAC Secretary, on behalf of the PAC Members, request an extension through the Town Clerk, to allow additional time to review the application with the applicant, with a tentative date of January 25, 2022 – the next PAC Meeting.

Motion Carried

8. Information Items and/or Discussion - None

9. Adjournment

Moved By Darren Bishop

Seconded By Brenda Fowlie

Meeting adjourned at 7:38 p.m.

Respectfully Submitted,



CHAIRMAN



SECRETARY

Date : January 18, 2022 / Le 18 janvier 2022

To/Dest. : Brittany Merrifield, Chair, Fundy Regional Service Commission / Présidente,
Commission de services régionaux de Fundy
Marc Macleod, Executive Director, Fundy Regional Service Commission / Directeur
général, Commission de services régionaux de Fundy

Copy/Copie: Board Members (Fundy Regional Service Commission) / Membres du conseil
d'administration (Commission de services régionaux de Fundy)
Members of Council (Fundy Regional Service Commission) / Membres du conseil
(Commission de services régionaux de Fundy)
Members of Local Service District (LSD) Advisory Committees (Fundy Regional
Service Commission) / Membres des comités consultatifs des districts de services
locaux (DSL) (Commission de services régionaux de Fundy)
Terry Keating, Local Services Manager / Gestionnaire des services locaux
Wayne Tallon, Transition Facilitator / Facilitateur de la transition

From/Exp. : Ryan Donaghy, Acting Deputy Minister, Local Government and Local Governance
Reform / Sous-ministre par intérim, Gouvernements locaux et de la Réforme de la
gouvernance locale

Subject/Objet: **Regional Collaboration Implementation – Transition Facilitators / Mise en
oeuvre de la collaboration régionale – Facilitateurs/facilitatrices de la
transition**

As you are aware, it is a priority of the Government of New Brunswick (GNB) to pursue local governance reform. A detailed description of the process and associated timelines are available on our website at: www.gnb.ca/VibrantNB.

The modernization of New Brunswick's local governance system reached a significant milestone with the release of the government's white paper: [Working together for vibrant and sustainable communities](#) in November 2021. The department subsequently received

Comme vous le savez, la poursuite de la réforme de la gouvernance locale est une priorité du Gouvernement du Nouveau-Brunswick (GNB). Une description détaillée du processus et des échéanciers est disponible sur notre site web : www.gnb.ca/NBdynamique.

La modernisation du système de gouvernance locale du Nouveau-Brunswick a franchi une étape importante avec la publication en novembre 2021 du livre blanc du gouvernement : [Unir nos efforts pour bâtir des communautés dynamiques et viables](#). Le ministère a ensuite reçu des

feedback from residents, stakeholders and community leaders. As a result of this feedback, some [adjustments](#) were made in late December 2021 to the proposed restructuring plans if they improved the plan and were consistent with the vision and direction that were considered as part of the strategic restructuring project.

Transition and Implementation

Restructuring at the local and regional levels will be led and supported by the provincial government. The implementation of local and regional structural reform will be divided into “restructuring projects” that will be led by various appointed transition facilitators.

The transition facilitators’ primary purpose is to work alongside new local governments and RSCs in their transition phase. To achieve this, they will need to inspire and motivate change, as well as lead tactical initiatives such as:

- familiarizing their teams and others with new enabling legislation and regulations;
- developing options and best practices for new councils and setting boundaries;
- presenting options and best practices to support the establishment of different tax rates in local governments;
- supporting local governments in preparing for municipal elections;
- leading the staffing of local governments and RSCs executive positions;
- preparing preliminary budgets, and
- working with community representatives to determine the new legal name and type of local government.

commentaires des résidents, des parties prenantes et des leaders communautaires. À la suite de ces commentaires, certains [ajustements](#) ont été apportés en fin décembre 2021 aux plans de restructuration proposés s'ils amélioreraient le plan et s'ils étaient conformes à la vision et à l'orientation qui ont été envisagées dans le cadre du projet de restructuration stratégique.

Transition et mise en oeuvre

La restructuration aux niveaux local et régional sera dirigée et soutenue par le gouvernement provincial. La mise en œuvre de réformes structurelles locales et régionales sera divisée en “projets de restructuration” qui seront confiés à divers facilitateurs/facilitatrices de la transition désignés.

L'objectif principal des facilitateurs/facilitatrices de la transition est de travailler avec les nouveaux gouvernements locaux et les CSR dans leur phase de transition. Pour atteindre cet objectif, ils devront inspirer et motiver le changement, ainsi que mener des initiatives tactiques telles que :

- familiariser leurs équipes et les autres acteurs avec les nouvelles lois habilitantes et règlements;
- élaborer des options et des pratiques exemplaires pour les nouveaux conseils et établir les limites municipales;
- présenter les options et les pratiques exemplaires pour faciliter l'établissement de différents taux d'imposition dans les gouvernements locaux;
- appuyer les gouvernements locaux dans leurs préparation aux élections municipales;
- diriger le recrutement pour les postes de direction des gouvernements locaux et des CSR;
- préparer les budgets préliminaires; et
- travailler avec les représentants communautaires afin d'établir le nom légal et le type de gouvernement local.

The RSC structure will be improved and strengthened through changes and actions that will include:

- expanding the role and mandate of the commissions to include numerous initiatives such as economic and community development, regional tourism promotion, regional transportation and cost-sharing on recreational facilities. In addition, the regional service commissions in the Southeast, Fundy and Capital regions will also work with partners to fund service delivery in the areas of homelessness, poverty reduction and mental health;
- facilitating improved co-ordination including adjusted representation and voting processes;
- re-aligning boundaries;
- enhancing leadership capacity by expanding the executive team;
- requiring the development of a comprehensive regional strategy that will identify strengths and gaps, and establish priorities and actions, and
- establishing standards and performance measures.

We are pleased to advise you that the transition facilitator for your restructuring project is **Wayne Tallon**.

Mr. Tallon will be in contact with you within the next few days to introduce himself and to work with you to establish a committee that will help all parties work toward the full and effective transition to new entities by January 1, 2023. He will adopt an outcomes-based approach, ensure that milestones are met, and report effectively on progress.

La structure des CSR sera améliorée et renforcée par des changements et des actions qui comprendront :

- élargir le rôle et le mandat des commissions pour inclure de nombreuses initiatives telles que le développement économique et communautaire, la promotion du tourisme régional, le transport régional et le partage des coûts des installations récréatives. De plus, les commissions de services régionaux dans le sud-est, Fundy, et région de la capitale travailleront également avec des partenaires pour financer la prestation de services dans les domaines de l'itinérance, de la réduction de la pauvreté, et de la santé mentale;
- faciliter une meilleure coordination, y compris des processus de représentation et de vote ajustés;
- ajuster les limites géographiques.
- améliorer la capacité de leadership en élargissant l'équipe de direction;
- exiger l'élaboration d'une stratégie régionale globale visant à identifier les forces et les lacunes, et à établir des priorités et des actions; et
- établir des normes et des mesures du rendement.

Nous avons le plaisir de vous informer que le facilitateur de la transition pour votre projet de restructuration est **Wayne Tallon**.

M. Tallon prendra contact avec vous dans les prochains jours afin de se présenter et travailler avec vous à l'établissement d'un comité qui aidera toutes les parties à œuvrer à la transition complète et efficace vers de nouvelles entités d'ici le 1er janvier 2023. Il adoptera une approche axée sur les résultats, veillera à ce que les jalons soient respectés et rendra compte efficacement des progrès accomplis.

Please share this information with your board members. We thank you for your collaboration in supporting and undertaking this phase of local governance reform.

Veillez partager cette information avec vos membres du conseil d'administration. Nous vous remercions de votre collaboration pour soutenir et entreprendre cette phase de la réforme de la gouvernance locale.

Sincerely,

Cordialement,

(Original signed by / Original signé par)

Ryan Donaghy

Acting Deputy Minister, Local Government and Local Governance Reform /
Sous-ministre par intérim, Gouvernements locaux et de la Réforme de la gouvernance locale

Snow, Cathy

From: Sarah Blenis <projects@hrra.ca>
Sent: January 27, 2022 1:02 PM
To: Snow, Cathy
Subject: Crowley's Pool Follow Up

CAUTION: External Email- Check before you click!

Hello Cathy!

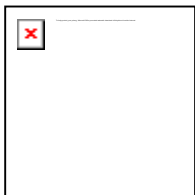
I just wanted to follow up with the Town of Quispamsis in regard to the Crowley's Pool proposal; unfortunately, Canada Nature Fund did not select our project to receive funding. The feedback provided was that they had a very high volume of applicants/limited funding.

I am so very appreciative that the Town Council invited me to speak, and I am grateful for the support and Letter of Support that you provided. My hope is to refine the proposal, and try submitting it again in the fall to a different funding opportunity. I hope that the Town of Quispamsis and the HRAA will have more opportunities in the future to collaborate!

Thank you so much for your support,

Sarah Blenis | Project Coordinator & Environmental Educator
Hammond River Angling Association
10 Porter Road, Nauwigewauk, NB, E5N 6X1

T 506 832-1230 | E projects@hrra.ca | W www.hrra.ca





OFFICE REPORT

2022 is off to a roaring start! With many big things happening at UMNB, and seemingly everywhere else as well. Here are a few updates for you:

Staff Transition

I want to take a quick minute to thank our Director of Communications and Operations, Kandise Brown for her service to UMNB. Kandise revolutionized our member communications and brought her keen eye for details and quick wit to our team, and we will miss her dearly. Kandise, on behalf of the entire membership of UMNB we wish you nothing but success in your new position!

With Kandise's departure, we will begin a hiring process shortly to bring a new person in to lead communications and conference planning. Keep your eyes peeled for the posting in the coming days. I will keep the bulletin rolling on an interim basis, though there may be some growing pains so please be patient with me as I figure it out!

Reform Update

The transition leaders have begun to be appointed and will begin meeting with communities this week. As we learn more about the municipal reform process we will continue to keep you informed.

RAPPORT DU BUREAU

L'année 2022 démarre sur les chapeaux de roue ! Beaucoup de choses importantes se passent à UMNB, et apparemment partout ailleurs aussi. Voici quelques mises à jour pour vous :

Transition du personnel

Je tiens à prendre une minute pour remercier notre directrice des communications et des opérations, Kandise Brown, pour les services qu'elle a rendus à UMNB. Kandise a révolutionné nos communications avec les membres et a apporté son sens aigu du détail et sa vivacité d'esprit à notre équipe, et elle nous manquera beaucoup. Kandise, au nom de tous les membres de l'UMNB, nous vous souhaitons beaucoup de succès dans vos nouvelles fonctions !

Avec le départ de Kandise, nous allons entamer sous peu un processus de recrutement d'une nouvelle personne pour diriger les communications et la planification des conférences. Soyez attentifs à l'annonce qui sera faite dans les prochains jours. Je continuerai à faire tourner le bulletin à titre intérimaire, mais il se peut qu'il y ait quelques problèmes de croissance, alors soyez patients avec moi pendant que j'y réfléchis !

Mise à jour sur la réforme

Les dirigeants de la transition ont commencé à être nommés et ils commenceront à rencontrer les collectivités cette semaine. Au fur et à mesure que nous en apprendrons davantage sur le processus de réforme municipale, nous continuerons à vous tenir informés.

Climate Change Committee

UMNB has been invited to present to the NB Legislative Standing Committee on Climate Change on Thursday afternoon. If you have specific ideas on how the provincial government can help municipalities reduce GHG emissions, with adaptation or mitigation, and community energy development please don't hesitate to reach out to me. (dan.murphy@umnbc.ca)

Upcoming UMNB Webinar: Affordable Housing January 27 @ 6:00 PM

Speakers include Aditya Rao and Jael Duarte from NB Coalition for Tenants Rights, and Marina Sloutsky and Aude Morel from CMHC. Sponsored by CMHC. Interpretation will be available; more information still to come. [Register here](#).

Fire Marshal: COVID-19 Guidance

The Office of the Fire Marshal has circulated [revised COVID-19 guidance for Fire Service](#).

Comité sur le changement climatique

UMNB a été invité à faire une présentation devant le Comité permanent des changements climatiques de l'Assemblée législative du Nouveau-Brunswick jeudi après-midi. Si vous avez des idées précises sur la façon dont le gouvernement provincial peut aider les municipalités à réduire les émissions de GES, avec l'adaptation ou l'atténuation, et le développement énergétique communautaire, n'hésitez pas à me contacter. (dan.murphy@umnbc.ca)

Prochain webinaire UMNB : Logement abordable le 27 janvier à 18 h

Les conférenciers sont Aditya Rao et Jael Duarte de la Coalition pour les droits des locataires du Nouveau-Brunswick, ainsi que Marina Sloutsky et Aude Morel de la SCHL. Commandité par la SCHL. Des services d'interprétation seront disponibles ; plus d'information à venir. [Inscrivez-vous ici](#).

Prévoit des incendies : conseils COVID-19

Le bureau du Prévoit des Incendies a fourni une [version révisée des directives COVID-19 à l'intention des services d'incendie](#).

webinaires de l'UMNB

UMNB WEBINARS

27 JAN

Affordable Housing / Logement abordable



Participants:

- Aditya Rao & Jael Duarte, NB Coalition for Tenants Rights / Coalition pour les droits des locataires au N-B
- Marina Sloutsky & Aude Morel, CHMC / SCHL

Sponsored by / Commandité par :



NEWS

14 JAN 2022 – Level 3 of the COVID-19 winter plan goes into effect provincewide at 11:59 tonight

New Brunswick will move to Level 3 of the COVID-19 winter plan for 16 days starting tonight, Friday, Jan. 14, at 11:59 p.m. It will remain in effect until Jan. 30 at 11:59 p.m.

Under Level 3, the following measures will be in effect:

- People must stay within their single-household bubble. A single-household bubble includes the people you live with. Where required, this can be extended to include: caregivers; a family member who needs support from someone within the household; or one other person who needs support (for example, someone who lives alone, or another family member).
- A single-household bubble may extend care to children from another household for the purposes of informal daycare or online education support. This must be the same household bubble for as long as Level 3 is in effect.
- Public gatherings are not permitted, and gyms, indoor recreation, fitness and sports facilities, entertainment centres, spas and salons are not allowed to operate.
- Restaurants may provide drive-thru, takeout and delivery only.
- Retail businesses may continue to remain open at 50 per cent capacity and with physical distancing measures in place. People are encouraged to use contactless curbside pickup and/or designate one person from the household to go shopping, if feasible, to reduce contacts.
- Faith venues may provide outdoor, virtual or in-car religious services only.
- Organized sport activities – games, competitions and practice – involving people outside of a household bubble are prohibited. Individual sports that can be

NOUVELLES

14 JAN 2022 – La phase 3 du plan pour l'hiver en réponse à la COVID-19 entre en vigueur dans l'ensemble de la province à 23 h 59 ce soir

Toutes les régions du Nouveau-Brunswick passeront à la phase 3 du plan pour l'hiver en réponse à la COVID-19, et ce, pour une période de 16 jours, à 23 h 59 ce soir, le vendredi 14 janvier. Cette mesure sera en vigueur jusqu'au 30 janvier à 23 h 59.

Dans le cadre de la phase 3, les mesures suivantes entreront en vigueur :

- Les personnes doivent rester au sein de leur bulle formée d'un seul ménage. Une bulle d'un seul ménage comprend les personnes avec qui vous vivez. Selon les besoins, la bulle peut être élargie pour inclure : des aidants naturels; un membre de la famille qui a besoin de soutien de la part d'un membre du ménage; ou une autre personne qui a besoin de soutien (par exemple, quelqu'un qui vit seul, ou un autre membre de la famille).
- Une bulle formée d'un seul ménage peut être élargie pour s'occuper d'enfants d'un autre ménage dans le cadre d'un service de garde informel ou pour offrir du soutien à l'enseignement en ligne. Cette bulle doit rester la même tout au long de la phase 3.
- Les rassemblements publics ne sont pas autorisés; et les gymnases, les centres de loisirs intérieurs, les installations d'entraînement physique, les installations sportives, les centres de divertissement, les spas et les salons ne sont pas autorisés à poursuivre leurs activités.
- Les restaurants peuvent seulement offrir le service au volant, des commandes à emporter, et des livraisons.
- Les commerces de détail peuvent rester ouverts à 50 pour cent de leur capacité et des mesures de distanciation physique doivent être en place. La population est invitée à utiliser la collecte à l'auto sans contact ou à désigner une personne du ménage pour aller faire les courses, si c'est possible, afin de réduire les contacts.
- Les lieux de cultes peuvent seulement offrir des services religieux en plein air, virtuels, ou dans les voitures.

conducted outdoors, such as skiing, skating and snowmobiling, are permitted as long as distancing is maintained from those outside of a household bubble. Buildings that support outdoor sports, such as ski lodges and warm-up shelters, must maintain 50 per cent capacity, distancing and masking. Food and drinks cannot be served. The government will be working with sports organizations to develop a plan to resume some form of play or practice for all ages when New Brunswick returns to Level 2.

- Masks must still be worn at all times in indoor public spaces and in outdoor public spaces where physical distancing cannot be maintained.
- The New Brunswick Travel Registration Program will no longer be in effect. This will allow enforcement officers with the Department of Justice and Public Safety to focus on ensuring individuals and businesses are complying with Level 3 measures.

More information on the COVID-19 alert system, including guidance on public health measures, restrictions and the mandatory order, [is available online](#).

- Les activités sportives organisées – parties, compétitions et séances d’entraînement – avec des personnes ne faisant pas partie de la bulle d’un seul ménage sont interdites. Les sports individuels qui peuvent être pratiqués en plein air – tels que le ski, le patinage et la motoneige – sont autorisés à condition que la distanciation soit maintenue avec les personnes qui ne font pas partie de la bulle d’un seul ménage. Les édifices qui accueillent des sports de plein air, tels que les pavillons de ski et les abris pour se réchauffer, doivent maintenir une capacité de 50 pour cent, ainsi qu’assurer la distanciation et le port du masque. On ne peut pas y servir de nourriture et de boissons. Le gouvernement travaillera en collaboration avec les organisations sportives afin de développer un plan pour reprendre certaines formes de jeu ou de séances d’entraînement pour tous les âges dès que le Nouveau-Brunswick retournera à la phase 2.
- Le port du masque demeure obligatoire en tout temps dans les lieux publics intérieurs. Il est également obligatoire que dans les lieux publics extérieurs lorsque la distanciation physique ne peut être maintenue.
- Le Programme d’enregistrement de voyage du Nouveau-Brunswick ne sera plus en vigueur. Cela permettra aux agents d’application de la loi du ministère de la Justice et de la Sécurité publique de veiller à ce que les personnes et les commerces respectent les mesures de la phase 3.

De plus amples renseignements sur le système d’alerte pour la COVID-19 – y compris les directives sur les mesures de santé publique, les restrictions et l’arrêté obligatoire – [sont disponibles en ligne](#).

13 JAN 2022 – Small business grant enhanced and extended

Opportunities NB is launching a third phase of the New Brunswick Small Business Recovery Grant program, extending until the end of February 2022.

Phase 3 of the program includes enhanced eligibility for businesses impacted by recent pandemic measures. Businesses that accessed the grant under the first phases remain eligible to apply for the full amount available under Phase 3 – \$10,000 – which applies to the reduction of sales incurred beginning December 2021.

In alignment with New Brunswick's COVID-19 Winter Plan, eligible businesses include restaurants (excluding quick-service restaurants with drive-thru options), caterers, and drinking establishments, retail stores, gyms and fitness facilities, personal services (barbers, hair stylists and spas), and entertainment centres. This phase of the program has also been enhanced to now include all retail.

Funding will take the form of a maximum payment of up to \$10,000 per business. Included in the one-time payment, applicants may receive up to \$300 for supplementary work provided by additional accounting or bookkeeping staff required to assist with the preparation of an application, provided they can demonstrate evidence of additional costs incurred.

Applications can be made online through the [Opportunities NB website](#) beginning on Jan. 24 and will be accepted for the period ending Feb. 28.

More information, including application requirements, can be found by contacting Opportunities NB's Business Navigators by email (nav@navnb.ca) or phone (1-833-799-7966).

13 JAN 2022 – La subvention aux petites entreprises est améliorée et prolongée

Opportunités NB lance une troisième phase du programme de subvention pour le rétablissement des petites entreprises du Nouveau-Brunswick, qui s'étendra jusqu'à la fin du mois de février 2022.

La phase 3 du programme comprend une admissibilité accrue pour les entreprises touchées par les récentes mesures liées à la pandémie. Les entreprises qui ont eu accès à la subvention dans le cadre des premières phases demeurent admissibles à la totalité du montant disponible dans le cadre de la phase 3 – 10 000 \$ – qui s'applique à la réduction des ventes subie à partir de décembre 2021.

Conformément au plan pour l'hiver en réponse à la COVID-19 du Nouveau-Brunswick, les entreprises admissibles comprennent les restaurants (à l'exception de la restauration rapide offrant un service au volant), les traiteurs, les débits de boissons, les magasins de détail, les gyms et autres installations de conditionnement physique, les services personnels (barbiers, coiffeurs et spas) et les centres de divertissement. Cette phase du programme a également été améliorée pour inclure désormais tous les commerces de détail.

Le financement prendra la forme d'un paiement pouvant atteindre 10 000 \$ maximum par entreprise. Ce paiement unique pourra également comprendre un montant d'un maximum de 300 \$ pour du travail additionnel de comptabilité ou de tenue de livres requis pour aider à la préparation d'une demande, à condition que les demandeurs puissent prouver les coûts additionnels engagés.

Les demandes peuvent être faites en ligne sur le site [Web d'Opportunités NB](#) à partir du 24 janvier et elles seront acceptées pour la période se terminant le 28 février.

Les entrepreneurs peuvent obtenir de plus amples renseignements, y compris les exigences relatives aux demandes, en contactant les navigateurs d'affaires d'Opportunités NB par courriel à l'adresse nav@navnb.ca ou par téléphone en composant le 1-833-799-7966.

FUNDING

****EXTENDED** Commemorate Canada Reopening Fund** supports initiatives that will:

- increase opportunities for Canadians to participate in various commemorative activities and celebrations to mark Canada's emergence from the COVID-19 pandemic; or
- build a sense of pride and belonging to Canada by holding celebratory and commemorative activities that recognize people and achievements in the response to COVID-19 ; and / or
- support the revival of local economies through in-person events.

Municipalities and non-profits are eligible to apply. Contact [Reopening Fund](#) to request an application package. Applications must be received by January 31, 2022.

The Active Transportation Fund, aims to accelerate the construction of active transportation infrastructure and support a modal shift away from cars and toward active transportation. Visit [Infrastructure Canada – Active Transportation](#) where you will find the [Applicant Guide](#) and additional information. ATF-FTA@infcc.gc.ca

The [Canada Community Revitalization Fund \(CCRF\)](#) aims to help communities across Canada build and improve community infrastructure projects so they can rebound from the effects of the COVID-19 pandemic. Questions: ACOA Business Information Services at 1-888-576-4444 or at bis-sie@acoa-apeca.gc.ca.

[Intact Public Entities Municipal Climate Resiliency Grant](#) will invest in projects that can increase community resiliency to flood and wildfire risks.

FINANCEMENT

****REPOUSSÉE** Le Fonds de Commémoration Canada** soutien les initiatives qui :

- augmenteront les occasions pour les Canadiens et Canadiennes de participer à diverses activités et célébrations commémoratives pour marquer l'émergence du Canada de la pandémie de COVID-19; ou
- susciteront un sentiment de fierté et d'appartenance au Canada en organisant des activités de célébration et de commémoration qui rendent hommage aux personnes et aux réalisations dans le cadre de la réponse à la pandémie de COVID-19; et/ou
- soutiendront la relance des économies locales par des événements en personne.

Les municipalités et les organismes à but non lucratif faire une demande. Communiquer avec [Fonds de réouverture](#) pour obtenir une trousse de demande. Les demandes doivent être reçues au plus tard le 31 janvier 2022.

Le Fonds pour le transport actif, vise à accélérer la construction d'infrastructures de transport actif et à soutenir un transfert modal de la voiture vers le transport actif. Consulter [Infrastructure Canada - Transport actif](#) où vous trouverez le [Guide du demandeur](#) ainsi que des renseignements supplémentaires. ATF-FTA@infcc.gc.ca

Le [Fonds canadien de revitalisation des communautés \(FCRC\)](#) vise à aider les collectivités de tout le pays à améliorer les infrastructures communautaires et à en construire de nouvelles afin qu'elles puissent se remettre des effets de la pandémie de COVID-19. Questions : Services d'information aux entreprises de l'APECA au 1-888-576-4444 ou par courriel à bis-sie@acoa-apeca.gc.ca.

COVID-19 RESOURCES

UMNB: [COVID-19 Information and Resources](#)

New Brunswick has 23,173 confirmed cases of coronavirus, 4,914 of which are active.

GNB:

- [Mandatory Order](#) (14 Jan 2022)
- ****NEW**** [Interim measures for sport and recreation](#) (14 Jan 2022)
- [NB COVID Dashboard](#)
- [Information about COVID-19 vaccines](#) (including booking first, second or booster doses)
- [Information on getting tested](#) (PCR or rapid tests, including pickup locations)
- [Healthy and Safe Schools website](#) (including information on cases in schools and daycares)
- [Information and guidelines on isolation](#)
- [Information and resources to help New Brunswickers live with COVID-19](#)
- [Travel information](#) (including the Travel Registration Program)
- For concerns: call 844-462-8387 (daily 8:30am – 4:30 pm) or email helpaide@gnb.ca

WORKSAFE NB:

- [Green and Beyond: communicable disease prevention](#)
- [Communicable Disease Prevention: A guide for New Brunswick Employers](#)
- [Communicable Disease Prevention: A guide for New Brunswick Employees](#)

CANADA:

- [COVID Alert application](#)
- [COVID-19 Awareness Toolkit](#)

RESSOURCES COVID-19

UMNB : [COVID-19 Information et ressources](#)

Le Nouveau-Brunswick compte 23,173 cas confirmés de coronavirus, dont 4,914 sont actifs.

GNB :

- [Arrêté obligatoire](#) (14 jan 2022)
- ****NOUVEAU**** [Mesures provisoires pour le sport et les loisirs](#) (14 janvier 2022)
- [Tableau de bord de la COVID-19 au N-B](#)
- [Renseignements sur les vaccins contre la COVID-19](#) (y compris la façon de prendre rendez-vous pour obtenir une première ou une deuxième dose ou une dose de rappel)
- [Renseignements sur le programme de dépistage](#) (tests PCR ou tests de dépistage rapide, y compris les sites de distribution de trousse)
- [Site Web Écoles saines et sécuritaires](#) (y compris des renseignements sur les cas dans les écoles et les garderies)
- [Renseignements et lignes directrices sur l'isolement](#)
- [Renseignements et ressources visant à aider les gens du Nouveau-Brunswick à vivre avec la COVID-19](#)
- [Renseignements pour les voyageurs](#) (y compris le programme d'enregistrement des voyages)
- En cas d'inquiétude : appeler 844-462-8387 (8h30 à 16h30 quotidienne) // courriel : helpaide@gnb.ca

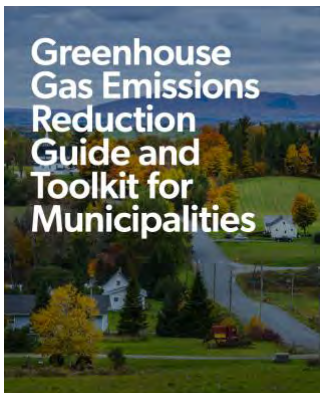
TRAVAIL SÉCURITAIRE NB

- [Phase verte et au-delà : prévention des maladies transmissibles](#)
- [Prévention des maladies transmissibles : guide pour les employeurs Néo-Brunswickois](#)
- [Prévention des maladies transmissibles : guide pour les travailleurs Néo-Brunswickois](#)

CANADA:

- [L'application Alerte COVID](#)
- [Trousse d'outils de sensibilisation – COVID-19](#)

RESOURCES



GREENHOUSE GAS REDUCTION GUIDE & TOOLKIT

[Visit our website to
download the guide!](#)

SSGC

Intact Public Entities: [Risk Management Considerations for Questions to Ask When Amalgamating or Merging](#)

Recreation NB Policy Template: [Gender Equity in the Allocation of Public Recreation Spaces](#) for municipalities and organizations looking to develop their own equitable access policy with respect to recreation facilities and programming.



The knowledge gaps and research needs most pressing to advance climate change adaptation in Atlantic Canada include:

- Better understanding and addressing viewpoints of Indigenous communities;
- Developing monitoring and evaluation tools;
- Strengthening research on effective communication methods;
- Policy planning and adaptation budgeting; and
- Increasing understanding of how to approach relocation resulting from climate impacts

CANADA IN A CHANGING CLIMATE: REGIONAL PERSPECTIVES REPORT
ATLANTIC PROVINCES CHAPTER

ICLEI Canada: [Canada in a Changing Climate: Regional Perspectives Report](#)
Chapter 1: [Atlantic Provinces](#)

Other resources can be found via our [website's resource portal](#).

RESSOURCES

GUIDE ET TROUSSE D'OUTILS SUR LA RÉDUCTION DES ÉMISSIONS DE GES

[Visitez notre site web pour
télécharger le guide !](#)



SSGC

Intact Public Entities : [Considérations sur la gestion des risques pour les questions à poser lors d'un regroupement ou d'une fusion](#) (EN)

Modèle de politique de Récréation NB sur [L'équité entre les sexes dans l'attribution des espaces récréatifs publics](#) pour les municipalités et les organismes qui souhaitent élaborer leur propre politique d'accès équitable aux installations et aux programmes de loisirs.



Les lacunes dans les connaissances et les besoins de recherche les plus pressants pour faire progresser l'adaptation aux changements climatiques au Canada atlantique sont les suivantes :

- Une meilleure compréhension et prise en compte des points de vue des communautés autochtones;
- Élaborer des outils de suivi et d'évaluation;
- Renforcer la recherche sur les méthodes de communication efficaces;
- Planifier les politiques et budgétiser l'adaptation
- Améliorer la compréhension de la manière d'aborder la réinstallation.

LE CANADA DANS UN CLIMAT EN CHANGEMENT: LE RAPPORT SUR LES
PERSPECTIVES RÉGIONALES
CHAPITRE 1 - PROVINCES DE L'ATLANTIQUE

ICLEI Canada : [Le Canada dans un climat en changement : rapport sur les perspectives régionales](#)
Chapitre 1 : [Provinces de l'Atlantique](#)

D'autres ressources peuvent être trouvées via [le portail de ressources de notre site web](#).

EXTERNAL EVENTS

JAN 17 – 21

Canada Summer Jobs Information Sessions (details in appendix).

JAN 18, FEB 15, MAR 15

NB Power: Industrial Energy Efficiency - Winter Webinar Series

a [free webinar series on a variety of Industrial Energy Efficiency topics this winter](#). The webinars will be offered in both [English](#) and [French](#). These sessions are designed for consulting engineers and energy management service providers, as well as facility production managers or other industrial employees working on energy initiatives.

FEB 15 – 17

GLOBE Forum 2022 – Local Solutions to Net Zero program stream

FCM's Local Solutions to Net Zero track will focus on high-impact areas where municipalities have an essential role to play: buildings, energy, transportation and waste. Within these topics, this stream will showcase local innovation that can be accelerated and scaled up, as well as explore implementation challenges related to procurement, governance and regulation—all of which require new partnerships with the private sector and unprecedented cooperation between orders of government. In-person: \$350 | Online access: \$195 [REGISTER TODAY](#)

ÉVÉNEMENTS EXTERNES

17 - 21 JAN

Séances d'information sur Emplois d'été Canada (détails en annexe).

18 JAN, 15 FÉV, 15 MARS

Énergie NB : Efficacité énergétique industrielle - Série de webinaires d'hiver

Une [série de webinaires gratuits sur une variété de sujets liés à l'efficacité énergétique industrielle](#) cet hiver. Les webinaires seront offerts en anglais et en [français](#). Ces séances sont conçues pour les ingénieurs-conseils et les fournisseurs de services de gestion de l'énergie, ainsi que pour les gestionnaires de production d'installations ou d'autres employés industriels qui travaillent à des initiatives énergétiques.

15-17 FÉV

GLOBE Forum 2022 – Solutions locales vers la carboneutralité

Le volet Solutions locales vers la carboneutralité se concentrera sur les domaines à fort impact dans lesquels les municipalités jouent un rôle essentiel, soit les bâtiments, l'énergie, les transports et les matières résiduelles. Pour chacun de ces domaines, le volet mettra en relief les innovations municipales qui peuvent être accélérées et élargies à l'échelle nationale. On y explorera également les défis de mise en œuvre liés à l'approvisionnement, à la gouvernance et à la réglementation, soit autant d'aspects qui nécessiteront de nouveaux partenariats avec le secteur privé et une coopération sans précédent entre les gouvernements.

En personne : 350 \$ | Accès en ligne : 195 \$ [INSCRIVEZ-VOUS](#)

ABOUT UMNb

The **Union of the Municipalities of New Brunswick (UMNB)** is a bilingual association of 61 local governments of all sizes, representing over one third of New Brunswick's population. Since 1994, UMNb has advocated for strong, sustainable communities throughout the province. Our members decide UMNb's policies & priorities through member resolutions, at regional Zone meetings, and at our Annual General Meeting. Together, our members tackle local challenges and share solutions to make life better for their citizens.

The land on which we work and gather is the traditional unceded territory of the Wolastoqiyik (Wəlastəkewiyik / Maliseet), Mi'kmaq and Peskotomuhkati Peoples, whose ancestors signed "Treaties of Peace and Friendship" with the British Crown in the 1700s. The treaties recognized Mi'kmaq and Wolastoqiyik title and established the rules for what was to be an ongoing relationship between nations.

Acknowledging the land is Indigenous protocol. To recognize the land is an expression of our gratitude and appreciation to those whose territory we are on, and a way of honouring the Indigenous people who have been living and working on the land from time immemorial.

Follow us on [Twitter @MunicipalNB](#) and on [Facebook @MunicipalNB](#).

À PROPOS DE L'UMNB

L'**Union des municipalités du Nouveau-Brunswick (UMNB)** est une association bilingue de 61 gouvernements locaux à travers la province et qui représente plus du tiers de la population. Depuis 1994, l'UMNB milite pour des collectivités fortes et durables à la grandeur de la province. Nos membres déterminent les politiques et les priorités de l'UMNB au moyen de résolutions adoptées par les membres, lors des réunions régionales de zones et de notre assemblée générale annuelle. Nos membres unissent leurs efforts pour relever les défis locaux et échangent des solutions visant à améliorer la vie de leurs citoyens.

La terre sur laquelle nous travaillons et nous nous rassemblons est le territoire traditionnel non cédé des peuples Wolastoqiyik (Wəlastəkewiyik / Maliseet), Mi'kmaq et Peskotomuhkati, dont les ancêtres ont signé des « traités de paix et d'amitié » avec la Couronne britannique dans les années 1700. Ces traités reconnaissaient les titres ancestraux des peuples Mi'kmaq et Wolastoqiyik et établissaient les règles de ce qui allait devenir une relation continue entre diverses nations.

La reconnaissance de la terre est un protocole autochtone. La reconnaissance de la terre est un moyen d'exprimer notre gratitude et notre appréciation à l'endroit des peuples sur le territoire desquels nous nous trouvons, et aussi d'honorer les peuples autochtones qui vivent et travaillent sur ces terres depuis des temps immémoriaux.

Suivez-nous sur [Twitter @MunicipalNB](#) et sur [Facebook @MunicipalNB](#).

APPENDIX

On December 25, 2021, the proposed [Single-Use Plastics Prohibition Regulations](#) were published in the Canada Gazette, Part I initiating a 70-day public comment period ending on March 5, 2022. During this period, stakeholders and partners are invited to submit comments to Environment and Climate Change Canada on the proposed Regulations, the accompanying Regulatory Impact Analysis Statement, as well as the draft [Guidance for Selecting Alternatives](#).

The proposed Regulations would prohibit the manufacture, import and sale of six categories of single-use plastic items (checkout bags, cutlery, foodservice ware made from or containing problematic plastics, ring carriers, stir sticks, and straws), with certain exceptions for straws.

Provide your feedback, no later than March 5, 2022, to the following email address: plastiques-plastics@ec.gc.ca.

FCM's Sustainable Communities Awards

The call for nominations for FCM's 2022 Sustainable Communities Awards is open. The awards are available to Canadian cities and communities of all sizes. The deadline for submissions is March 31, 2022. We will honour the winners at our 2022 Sustainable Communities Conference. [CLICK HERE TO ACCESS THE SUBMISSION FORMS](#)

ANNEXE

Le 25 décembre 2021, le [projet de Règlement interdisant les plastiques à usage unique](#) a été publié dans la Gazette du Canada, Partie I amorçant une période de commentaires du public d'une durée de 70 jours se terminant le 5 mars 2022. Pendant cette période, les intervenants et les partenaires sont invités à soumettre leurs commentaires à Environnement et Changement climatique Canada sur le projet de Règlement, le Résumé de l'étude d'impact de la réglementation qui l'accompagne, ainsi que sur le [Cadre de gestion pour la sélection d'alternatives proposé](#).

Le projet de Règlement interdirait la fabrication, l'importation et la vente de six catégories de plastiques à usage unique (les sacs d'emplettes, les ustensiles, les récipients alimentaires fabriqués à partir de plastiques problématiques ou qui en contiennent, les anneaux pour emballage de boissons, les bâtonnets à mélanger et les pailles), avec certaines exceptions pour les pailles.

Fournir votre rétroaction, d'ici le 5 mars 2022, à l'adresse courriel suivante : plastiques-plastics@ec.gc.ca.

Prix des collectivités durables de la FCM

L'appel de candidatures pour les Prix des collectivités durables 2022 de la FCM est ouvert. Les prix sont accessibles aux villes et aux collectivités canadiennes de toutes les tailles. La date limite pour présenter un projet est le 31 mars 2022. Nous reconnaitrons officiellement les gagnants pendant la Conférence sur les collectivités durables 2022. [CLIQUEZ ICI POUR PRÉSENTER VOTRE CANDIDATURE](#)

February 11 is 211 Day

211 is the front door to help. It is an information and referral service that connects New Brunswickers quickly to the critical human, social, community and government support they need. It is free and confidential. Phones are answered 24/7, 365 days a year, in 170 languages through interpretation services.

During this time, our core mandate is to assist New Brunswickers to navigate food access, financial assistance, mental health resources, COVID relief programs, newcomer supports, family services and more.

Given that 211 Day is approaching, we are wondering if you would be able to help us spread awareness about the service by shining a red light onto one of your local monuments/buildings for the evening of the 11th.

Many landmarks and monuments across Canada will be participating, and we will release a press release listing everyone involved (including your organization, we hope!) as well as a photo compilation of these monuments and landmarks to celebrate access to 211 across the country.

If your community wishes to participate, please reach out to us at 211info@moncton.unitedway.ca to confirm the details of your participation.

To mark National Non-Smoking Week (January 16th to 22nd), Health Canada is encouraging Canadians to find out about the resources available to help smokers quit. Find out more on the [Smoking, vaping and tobacco](#) page on Canada.ca, which includes links to free [counselling, coaching and other services in your province or territory](#), as well as a section on the risks of vaping (including a [tip sheet for parents on talking to teens about vaping](#)).

Follow and share our posts on Instagram: [@HealthyCdns](#); Facebook: [Healthy Canadians](#); and Twitter: [@GovCanHealth](#).

Le 11 février est la Journée 211

Le 211 est la porte d'entrée de l'aide. C'est un service d'information et d'aiguillage qui relie rapidement les Néo-Brunswickois au soutien humain, social, communautaire et gouvernemental dont ils ont besoin. Il est gratuit et confidentiel. On répond au téléphone 24 heures sur 24, 7 jours sur 7, 365 jours par an, dans 170 langues grâce à des services d'interprétation.

Pendant cette période, notre mandat principal est d'aider les Néo-Brunswickois à s'orienter vers l'accès à la nourriture, l'aide financière, les ressources en santé mentale, les programmes de secours COVID, le soutien aux nouveaux arrivants, les services aux familles et plus encore.

Étant donné que la Journée 211 approche, nous nous demandons si vous pourriez nous aider à faire connaître le service en allumant une lumière rouge sur l'un de vos monuments/bâtiments locaux le soir du 11.

Nous publierons un communiqué de presse énumérant toutes les personnes impliquées (y compris votre organisation, nous l'espérons !) ainsi qu'une compilation de photos de ces monuments et points de repère pour célébrer l'accès au 211 dans tout le pays.

Si votre communauté souhaite participer, veuillez nous contacter à 211info@moncton.unitedway.ca pour confirmer les détails de votre participation.

Pour souligner la Semaine nationale sans fumée (du 16 au 22), Santé Canada invite les Canadiens à se renseigner sur les ressources disponibles pour aider les fumeurs à cesser de fumer. Pour en savoir plus, consultez la page Web [Tabagisme, vapotage et tabac](#), qui contient des liens des [consultation, coaching et autres services gratuits dans votre province ou territoire](#), ainsi qu'une section sur les risques du vapotage (y compris une [fiche de conseils pour les parents sur la façon de parler du vapotage avec les adolescents](#)).

Suivez-nous et partagez nos gazouillis sur : Instagram : [@CANenSante](#); Facebook : [Canadiens en santé](#); et Twitter : [@GouvCanSante](#).

What to do if Your Employee Tests Positive for COVID-19

If an employee tests positive for COVID-19 and there is a possibility of a workplace exposure, they must notify you immediately. This [infosheet](#) provides guidance on what your employee needs to do if they test positive for COVID-19.

Just as an employee is required to notify you of a positive COVID-19 test and potential exposure at the workplace, you are required to report the exposure to WorkSafeNB. [We have developed this simple reporting tool for you.](#)

A positive workplace exposure may generate questions by your employees and they will be looking to you for leadership. This [infosheet](#) will provide them with guidance.

We strongly encourage you develop a [communicable disease prevention plan](#) to learn what measures to put in place to prevent COVID-19 from spreading in your workplace. It is important to note that WorkSafeNB may require a written plan, depending on circumstances observed during inspections and investigations. [More information is available here.](#)

Ce qu'il faut faire si votre employé a reçu un résultat positif à la COVID-19

Si un employé reçoit un résultat positif à la COVID-19 et qu'il existe la possibilité d'une exposition au travail, l'employé doit vous en aviser immédiatement. Cette [feuille de renseignements](#) offre des conseils aux employés qui reçoivent un résultat positif à la COVID-19.

Tout comme un employé est tenu de vous aviser d'un résultat positif à la COVID-19 et d'une exposition possible au lieu de travail, vous devez signaler l'exposition à Travail sécuritaire NB. [Nous avons préparé cet outil de déclaration simple pour vous.](#)

Vos employés pourraient avoir des questions à la suite d'une exposition positive au travail. Ils se tourneront vers vous pour assurer un leadership. Cette [feuille de renseignements](#) leur fournira des conseils.

Pour connaître les mesures à mettre en place pour prévenir la propagation de la COVID-19 à votre lieu de travail, nous vous encourageons fortement à élaborer un [plan de prévention des maladies transmissibles](#). Il importe de prendre note que Travail sécuritaire NB peut exiger un plan écrit en fonction des circonstances observées lors d'inspections et d'enquêtes. [De plus amples renseignements se trouvent ici.](#)

Get your flu shot: A message from the Public Health Agency of Canada



This flu season, with Covid-19 still circulating, it's more important than ever that we take action to

keep ourselves and those around us safe and healthy. Get the flu shot as soon as you are able. It can help prevent the flu and flu-related complications, such as pneumonia. It can also help reduce the severity of your symptoms even if you do get the flu. The COVID-19 vaccine doesn't protect you from the flu.

Faites-vous vacciner contre la grippe : un message de l'Agence de la santé publique du Canada



En cette saison de la grippe, et la Covid-19 circule toujours, il est plus important que jamais que nous prenions des mesures pour assurer notre

sécurité et celle de notre entourage. Faites-vous vacciner contre la grippe dès que vous le pouvez. Le vaccin antigrippal peut aider à prévenir la grippe et les complications liées à la grippe, comme la pneumonie. Il peut également aider à réduire la gravité de vos symptômes si vous avez la grippe. Le vaccin contre la COVID-19 ne vous protège pas contre la grippe.

To find out more, visit Canada.ca/flu, including [Flu clinics across Canada](#), and [Flu \(influenza\) awareness resources](#) (posters, social media materials, and the mobile guide for health professionals).

Pour en savoir plus, visitez Canada.ca/grippe, qui comprend des [cliniques de vaccination contre la grippe à travers le Canada](#), et des [Ressources de sensibilisation à la grippe](#) (affiches, matériel des médias sociaux, et le guide mobile à l'intention des professionnels de la santé.)

We are writing to let you know about a [Discussion Paper](#) on the [Onshore Pipeline Regulations](#) (OPR), and to invite your input.

La présente vise à vous informer de l'existence d'un [document de travail](#) sur le [Règlement de la Régie canadienne de l'énergie sur les pipelines terrestres](#) (le « RPT ») et vous inviter à nous faire part de votre point de vue.

Virtual information sessions will be offered to provide you with an opportunity to have additional context and to be able to ask questions to help inform your input. Please let us know if you would like to participate by sending us an email at opr-rpt@cer-rec.gc.ca, with the subject line "Virtual Session" and the date that works for you.

Des séances d'information virtuelles seront offertes pour vous donner plus de contexte sur le document de travail et vous permettre de poser des questions qui étayeront vos commentaires. Nous vous prions de bien vouloir nous indiquer si vous souhaitez participer à l'une d'elles en nous faisant parvenir un courriel à l'adresse opr-rpt@cer-rec.gc.ca et en indiquant dans la ligne d'objet « Séance virtuelle » et la date de la séance de votre choix.

9 February 2022: 11:00am to 12:30pm (MST) (French); 1:30pm to 3:00pm (MST) (English)

9 février 2022 : de 11 h à 12 h 30 (HNR) (en français); de 13 h 30 à 15 h (HNR) (en anglais)

23 February 2022: 10:30am to 12:00pm (MST) (English)

23 février 2022 : de 10 h 30 à 12 h (HNR) (en anglais)

9 March 2022: 10:30am to 12:00pm (MST) (English)

9 mars 2022 : de 10 h 30 à 12 h (HNR) (en anglais)

30 March 2022: 1:30pm to 3:00pm (MST) (English)

30 mars 2022 : de 13 h 30 à 15 h 00 (HNR) (en anglais)

Additional French language virtual sessions can be accommodated if requested.

D'autres séances virtuelles en français pourront être ajoutées sur demande.

[What do New Brunswickers think about weight loss? A survey study](#) from the UNB Behaviour Change Lab.

[À la recherche d'une activité gratuite à inscrire dans votre programmation?](#)

Accueillez une conférence interactive et dynamique animée par une experte du Jour de la Terre pour vous aider à réduire le poids de vos déchets alimentaires au quotidien! Choisissez le format (présentiel, virtuel ou hybride) et l'heure qui vous convient le mieux. [En savoir plus](#). Les inscriptions (sur tirage au sort) sont ouvertes jusqu'au 15 février 2022, ne manquez pas votre chance!

NB Power is hosting a monthly webinar series on a variety of industrial energy efficiency topics.

Compressed Air Systems (January 18)

We will begin by establishing the high cost and low efficiency of compressed air systems. Participants will be provided with a methodology for assessing systems from the end-use back to the point of generation. Key components, their efficiency, and opportunities for savings will be explored. We will provide an outline and objectives for compressed air audits to assist those seeking them. Simple methods for measuring and estimating savings will be presented.

Motor Driven Systems (February 15)

Motors are prevalent in almost all industrial facilities. While usage efficiency is often viewed in terms of the actual motor efficiency, this webinar will reveal that the best savings opportunities lie typically within the devices/systems driven by motors as opposed to the motor itself. We will examine the principles of efficiency in motors and the driven system, including the use and limitations of variable frequency drives. Tools and techniques will be provided to assist participants in finding and evaluating savings opportunities in common motor driven systems.

Energy Submetering Systems (March 15)

We will leverage the idea that “You cannot improve that which you do not measure”. While your utility meters provide a valuable source of data for whole facility analytics, in any energy management effort, there emerges a need for more granular data. We will identify the benefits of sub-metering. A description of the various types of meters, their cost and application will be provided. This training is intended only for New Brunswick residents and employees and contractors of New Brunswick businesses.

Jan 18, 2022 10:00 AM - 11:30 AM AST

Feb 15, 2022 10:00 AM - 11:30 AM AST

Mar 15, 2022 10:00 AM - 11:30 AM ADT

Énergie NB offre une série de webinaires sur divers sujets liés à l'efficacité énergétique dans le secteur industriel.

Systèmes d'air comprimé (18 jan.)

Dans ce webinaire : nous commencerons par établir le coût élevé et la faible efficacité des systèmes d'air comprimé ; nous présenterons aux participants une méthodologie d'évaluation des systèmes depuis l'utilisation finale jusqu'au point de production ; nous aborderons les principaux composants, leur fonction, leur efficacité et les possibilités d'économies ; nous fournirons un plan pour la vérification des systèmes d'air comprimé ; nous présenterons des méthodes simples pour mesurer et estimer les économies.

Systèmes entraînés par moteur (15 févr.)

Dans ce webinaire : nous examinerons les principes d'efficacité des moteurs et de l'entraînement, y compris le rôle et les limites des mécanismes d'entraînement à fréquence variable ; nous fournirons aux participants les outils pour trouver et évaluer les possibilités d'économie dans les systèmes courants à moteur, y compris les ventilateurs et les pompes.

Systèmes de sous-comptage de l'énergie (15 mars)

Dans ce webinaire : nous recenserons les avantages potentiels du sous-comptage pour vérifier, contrôler et réduire les coûts ; nous fournirons une description des différents types de compteurs, de leur coût et de leur application.

18 janv. 2022 14:00 - 15:30 AST

15 févr. 2022 14:00 - 15:30 AST

15 mars 2022 14:00 - 15:30 ADT

CANADA SUMMER JOBS: ENGLISH INFORMATION SESSIONS

Information Sessions Time/Date	WebEx Link
17 Jan – 10:00AM	https://canada.webex.com/canada/k2/j.php?MTID=te2597c26bfed7ed0b149018731eae03
17 Jan – 2:00PM	https://canada.webex.com/canada/k2/j.php?MTID=t333f7945bf2baf0ded14eefe966d844f
18 Jan – 10:00AM	https://canada.webex.com/canada/k2/j.php?MTID=tc8f4082d143f629c461cfc1bd2c7ba49
19 Jan – 2:00PM	https://canada.webex.com/canada/k2/j.php?MTID=t36b9ef6e510ab14b23449f5201a6ce0e
20 Jan – 2:00PM	https://canada.webex.com/canada/k2/j.php?MTID=t4a22231065003f5988e359c8027dbd84
21 Jan – 10:00AM	https://canada.webex.com/canada/k2/j.php?MTID=t7b39c029c7120cd430396d6f9345dc35

EMPLOIS D'ÉTÉ CANADA : SÉANCES D'INFO EN FRANÇAIS:

Information Sessions Time/Date	WebEx Link
18 janvier 2022 – 2:00PM	https://canada.webex.com/canada-fr/k2/j.php?MTID=t0f419c3cf774b0badfc168e06b70b64b
21 janvier 2022 – 2:00PM	https://canada.webex.com/canada-fr/k2/j.php?MTID=t9483c2c426f9fd67edc97f219eef15bd