



Revised Order of the Day  
Quispamsis Town Council  
Special Meeting  
Council Chambers, Quispamsis Town Hall

October 23, 2021, 8:30 am

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2. <u>Motion of Council to Resolve into Committee of the Whole, (Open to Public) to Allow for Less Formal Discussions</u>	
3. <u>Proposed 2022 Town of Quispamsis Budget</u>	
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1. Aaron Kennedy, Acting CAO - Opening Remarks and Proposed 2022 General Operating Budget	
2. Dana Purton Dickson, Community Services Director - Proposed 2022 Community Services General and Capital Budgets	
3. Gary Losier, Engineering, Works , & Utility Director - Proposed 2022 Engineering, Works and Utility General and Capital Budgets	
4. Aaron Kennedy, Acting CAO - Proposed 2022 Budgets from External Sources, (Regional Services)	
5. Krista Brandon, Town Treasurer, Final Budget Summary and Comments	

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## **Town of Quispamsis Treaty Acknowledgement/Moment of Reflection**

We would like to respectfully acknowledge that Quispamsis exists on the traditional territory of the Wolastoqiyik (Wool-las-two-wi-ig), Maliseet (Mal-i-seet) and Mi'Kmaq (Mik-mak) people whose ancestors along Passamaquoddy Tribes signed Peace and Friendship Treaties with the British Crown in the 1700s.

We would like to take this moment to pay respect to the elders, past and present and the descendants of this traditional territory.

And, may we remind ourselves of the important work we have before us tonight. May we make good decisions without prejudice or bias and always in the best interests of our community, which we are here to serve.

(August 2021)

## 2022 PROPOSED BUDGET PACKAGE FOR COUNCIL REVIEW

October 23, 2021

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## 2022 PROPOSED GENERAL OPERATING FUND BUDGET - SOURCES OF CHANGES

	2022	2021	2022 \$ Change	Tax Rate Effect 2022	2022 % Change
<b>EXTERNAL SOURCES</b>					
Kenn. Regional Police Dept.	4,590,676	4,280,435	310,241	0.0154	7.25%
Kenn. Valley Fire - Operating	3,338,718	3,217,276	121,442	0.0060	3.77%
Kenn. Valley Fire - Capital	-	197,230	(197,230)	(0.0098)	-100.00%
Kenn. Valley Fire - Capital Fire Stn. #2	74,834	-	74,834	0.0037	-
Sub-total Police and Fire	8,004,228	7,694,941	309,287	0.0153	4.02%
Regional Services Commission	7,602	7,600	2	-	0.03%
Envision Saint John: The Regional Growth Agency	219,000	168,000	51,000	0.0025	30.36%
Regional Facilities Commission	479,207	532,253	(53,046)	(0.0026)	-9.97%
Kenn. Regional Library	154,418	161,906	(7,488)	(0.0004)	-4.62%
Garbage Collection and tipping fees	1,194,900	1,113,405	81,495	0.0040	7.32%
COMEX	74,938	151,772	(76,834)	(0.0038)	-50.62%
Civic Relations Sponsorships and Grants	27,960	32,860	(4,900)	(0.0002)	-14.91%
<b>Sub-Total All External Sources</b>	<b>10,162,253</b>	<b>9,862,737</b>	<b>299,516</b>	<b>0.0148</b>	<b>3.04%</b>
<b>INTERNAL SOURCES</b>					
General Gov't Services	2,958,697	2,673,085	285,612	0.0141	10.68%
Transportation Services	4,667,002	4,586,041	80,961	0.0040	1.77%
Environmental Development	491,969	410,631	81,338	0.0040	19.81%
Community Services	4,476,708	4,270,698	206,010	0.0102	4.82%
Protective Services	460,442	513,098	(52,656)	(0.0026)	-10.26%
Environmental Health (Climate Protection)	4,000	4,000	-	-	0.00%
Impacts of Operational Performance Audit	10,000	10,000	-	-	0.00%
*Staffing Increases	137,411	-	137,411	0.0068	-
Debt Servicing	1,931,528	2,404,184	(472,656)	(0.0234)	-19.66%
Transfers to Reserves	296,445	371,897	(75,452)	(0.0037)	-20.29%
Sub-Total Internal before Capital	15,434,202	15,243,634	190,568	0.0094	1.25%
Proposed Capital Projects from Operating	2,609,064	1,248,636	1,360,428	0.0674	108.95%
<b>Sub-Total Internal Expenditures</b>	<b>18,043,266</b>	<b>16,492,270</b>	<b>1,550,996</b>	<b>0.0768</b>	<b>9.40%</b>
<b>Total Expenditures</b>	<b>28,205,519</b>	<b>26,355,007</b>	<b>1,850,512</b>	<b>0.0917</b>	<b>7.02%</b>
Unconditional Grant	115,254	115,092	162	-	0.14%
Other Revenue	1,519,002	1,385,947	133,055	0.0066	9.60%
Property Tax Warrant	26,571,263	24,853,968	1,717,295	0.0851	6.91%
<b>Total Revenue</b>	<b>28,205,519</b>	<b>26,355,007</b>	<b>1,850,512</b>	<b>0.0917</b>	<b>7.02%</b>
<b>TAX BASE</b>	<b>2,018,558,700</b>	<b>1,850,878,750</b>	<b>167,679,950</b>		<b>9.06%</b>
<b>TAX RATE CALCULATED</b>	<b>1.3163</b>	<b>1.3428</b>	<b>-0.0265</b>		<b>-1.97%</b>

\* Adding two positions an Engineering Tech position and an Operations Supervisor-Fleet position and eliminating one PT Admin Community Services position

## Proposed 2022 Fee Increases

Including HST	Proposed			
	Current	3%	4%	5%
Youth	\$146	\$150	\$152	\$153
Adult Prime	\$212	\$218	\$220	\$223
Late Night	\$146	\$150	\$152	\$153
STAT Days & PD No school days	\$212	\$218	\$220	\$223
For Profit - add to above	\$29	\$29	\$29	\$29
Dry Floor	\$52	\$54	\$54	\$55
Daily Dry Floor	\$600	\$618	\$624	\$630
Music Room 146 sq. ft	NEW	\$84		
Room A 621 sq. ft	NEW	\$357		
Room B 267 sq. ft	NEW	\$154		
Room C 162 sq. ft (KV Outreach)	NEW	\$93		
Room D 172 sq. ft	NEW	\$99		
Room E 205 sq. ft	NEW	\$118		
<b>TOTAL REVENUE FULL YEAR</b>	\$198,313	\$201,613	\$202,713	\$203,813
<b>IMPACT OF RATE CHANGE</b>		\$3,300	\$4,400	\$5,500

Including HST	Proposed			
	Current	3%	4%	5%
Base	\$234	\$241	\$243	\$246
Early (eliminate and combine with Day Rate)	\$118			
Day	\$98	\$122	\$123	\$126
Late Night	\$146	\$150	\$152	\$156
STAT Days & PD No school days	\$234	\$241	\$243	\$249
For Profit - add to above	\$29	\$29	\$29	\$29
Daily Floor Rate - Ice in (with covering)	\$3,605	\$3,713	\$3,749	\$3,788
Daily Floor Rate - Dry Floor	\$2,575	\$2,652	\$2,678	\$2,707
Drying Room 250 sq. ft	NEW	\$144		
<b>TOTAL REVENUE FULL YEAR</b>	\$512,836	\$519,030	\$521,094	\$523,159
<b>IMPACT OF RATE CHANGE</b>		\$6,194	\$8,258	\$10,323

## Proposed 2022 Fee Increases

<b>qplex Pool Rates</b>		Proposed			
Including HST	Current	3%	4%	5%	
Membership - Family	\$187	\$193	\$194	\$196	
Membership - Individual	\$75	\$77	\$78	\$79	
Membership - Senior	\$58	\$60	\$60	\$61	
Public Swim	\$5	\$5	\$5	\$5	
Loonie/Toonie Swim	\$2	\$2	\$2	\$2	
Swimming Lessons – Member	\$62	\$64	\$64	\$65	
Swimming Lessons – Non-Member	\$68	\$70	\$71	\$71	
Rental ½ pool (1 Hour)	\$161	\$166	\$167	\$169	
Rental – Whole pool (1 Hour)	\$322	\$332	\$335	\$338	
Caregiver nonresident	\$27	\$28	\$28	\$28	
School field trips	\$208	\$214	\$216	\$218	
Day Camp Field Trips	\$5	\$5	\$5	\$5	

<b>POOL ADMISSIONS</b>	\$75,300	\$77,559	\$78,312	\$79,065
<b>IMPACT OF RATE CHANGE</b>		\$2,259	\$3,012	\$3,765
<b>SWIM LESSONS</b>	\$32,000	\$32,960	\$33,280	\$33,600
<b>IMPACT OF RATE CHANGE</b>		\$960	\$1,280	\$1,600

<b>qplex Conf Rates</b>		Proposed			
Including HST	Current	3%	4%	5%	
<b>2 hours</b>					
Moosehead - Cap 240	\$100	\$103	\$104	\$105	
Oland Room (1/2) – Cap 136	\$50	\$52	\$52	\$53	
Alpine Room (1/4) - Cap 58	\$40	\$41	\$42	\$42	
Moose Light Room (1/4) – Cap 58	\$40	\$41	\$42	\$42	
<b>4 hours</b>					
Moosehead - Cap 240	\$380	\$391	\$395	\$399	
Oland Room (1/2) – Cap 136	\$180	\$185	\$187	\$189	
Alpine Room (1/4) - Cap 58	\$140	\$144	\$146	\$147	
Moose Light Room (1/4) – Cap 58	\$140	\$144	\$146	\$147	
<b>8+ hours</b>					
Moosehead - Cap 240	\$780	\$803	\$811	\$819	
Oland Room (1/2) – Cap 136	\$380	\$391	\$395	\$399	
Alpine Room (1/4) - Cap 58	\$300	\$309	\$312	\$315	
Moose Light Room (1/4) – Cap 58	\$300	\$309	\$312	\$315	

<b>TOTAL REVENUE FULL YEAR</b>	\$13,400	\$13,802	\$13,936	\$14,070
<b>IMPACT OF RATE CHANGE</b>		\$402	\$536	\$670

## Proposed 2022 Fee Increases

<b>Fields/Courts Rates</b>		Proposed			
Including HST	Current	3%	4%	5%	
<b>Tennis Courts</b>					
Adult 2h per court	\$76	\$78	\$79	\$80	
Youth 2h per court	\$40	\$41	\$42	\$42	
<b>Volleyball Courts</b>					
Adult 2h	\$20	\$20	\$20	\$21	
Youth 2h	\$9	\$9	\$10	\$10	
<b>Fields</b>					
<b>Primary Ballfields (Walter Jewitt &amp; Meenan's Cove)</b>					
Adult 2h	\$40	\$41	\$42	\$42	
Youth 2h	\$12	\$12	\$12	\$12	
Lights evening 2h	\$22	\$23	\$23	\$23	
Storage Meenan's Cove 60 sq. ft (3 available)	NEW	\$35			
<b>Secondary Ballfields (Memorial &amp; Centennial)</b>					
Adult 2h	\$24	\$25	\$25	\$25	
Youth 2h	\$9	\$9	\$9	\$9	
<b>Soccer Fields (Rolfe &amp; Saunders)</b>					
Adult 2h	\$24	\$25	\$25	\$25	
Youth 2h	\$12	\$12	\$12	\$12	
<b>Facilities Rates</b>		Proposed			
Including HST	Current	3%	4%	5%	
Damage Deposit	\$250	\$250	\$250	\$250	
<b>Beach House</b>					
4h	\$345	\$355	\$359	\$362	
4h non profit	\$276	\$284	\$287	\$290	
8h	\$633	\$651	\$658	\$664	
8h non profit	\$506	\$521	\$526	\$531	
Weekend (Fri 6pm-Sun noon)	\$1,380	\$1,725	\$1,725	\$1,725	
Kitchen	\$173	\$178	\$179	\$181	
<b>Arts &amp; Culture Park / MC Picnic Arena</b>		<b>Current</b>	<b>3%</b>	<b>4%</b>	<b>5%</b>
0-50 People	\$60	\$62	\$62	\$63	
50-100 People	\$118	\$122	\$123	\$124	
100+ People	\$178	\$184	\$185	\$187	
151+ &/or For Profit	NEW	\$288	\$288	\$288	
<b>Community Garden</b>		<b>Current</b>	<b>3%</b>	<b>4%</b>	<b>5%</b>
12x20	\$23	\$24	\$24	\$24	
12x15	\$29	\$30	\$30	\$30	
<b>Facilities</b>	<b>REVENUE FULL YEAR</b>	<b>3%</b>	<b>4%</b>	<b>5%</b>	
Beach House	\$32,347	\$33,317	\$33,641	\$33,964	
Ballparks, Soccer Fields	\$28,304	\$29,153	\$29,436	\$29,719	
Tennis Courts	\$1,011	\$1,041	\$1,051	\$1,062	
Meenan's Cove Park	\$2,022	\$2,083	\$2,103	\$2,123	
Volleyball Court	\$202	\$208	\$210	\$212	
Community Garden	\$2,426	\$2,499	\$2,523	\$2,547	
Arts & Culture Park	\$4,043	\$4,164	\$4,205	\$4,245	
2022 Budget		\$72,465	\$73,169	\$73,872	



## 2022 Budget - Department Summary

Revenue	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
Community Services	1,155,465	955,122	200,343	21.0%	673,704	799,637
Permits & Fees	171,000	146,000	25,000	17.1%	188,508	230,044
Equalization Grant	115,254	115,092	162	0.1%	76,728	114,312
Transfers from Other Funds	83,447	140,447	(57,000)	-40.6%	5,968	8,952
2nd Prior Year Deficit (Surplus)	13,942	49,230	(35,288)	-71.7%	32,819	48,939
Other Revenue	95,148	95,148	-	0.0%	1,280,978	634,971
<b>Total Revenue</b>	<b>1,634,256</b>	<b>1,501,039</b>	<b>133,217</b>	<b>8.9%</b>	<b>2,258,705</b>	<b>1,836,855</b>
<b>Warrant</b>	<b>26,571,263</b>	<b>24,853,968</b>	<b>1,717,295</b>	<b>6.9%</b>	<b>16,569,312</b>	<b>24,180,624</b>
<b>Total Revenue</b>	<b>28,205,519</b>	<b>26,355,007</b>	<b>1,850,512</b>	<b>7.0%</b>	<b>18,828,017</b>	<b>26,017,479</b>

## 2022 Budget - Department Summary

	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
<b>GENERAL GOVERNMENT SERVICES</b>						
MAYOR	63,977	61,331	2,646	4.3%	32,887	45,844
COUNCIL	207,204	199,976	7,228	3.6%	106,090	149,609
ADMINISTRATOR	357,226	321,699	35,527	11.0%	203,830	304,110
HUMAN RESOURCES	78,822	78,822	-	0.0%	32,740	53,323
IT SUPPORT	215,677	151,589	64,088	42.3%	91,601	149,265
CLERK	246,809	230,155	16,654	7.2%	159,592	213,073
TOWN HALL	208,675	197,010	11,665	5.9%	118,649	157,851
ACCOUNTING	493,423	478,289	15,134	3.2%	308,644	446,165
COMMUNICATIONS	112,873	108,536	4,337	4.0%	71,646	103,027
MISCELLANEOUS GENERAL GOVERNMENT	1,011,971	888,538	123,433	13.9%	615,113	765,326
<b>GENERAL GOVERNMENT TOTAL</b>	<b>2,996,657</b>	<b>2,715,945</b>	<b>280,712</b>	<b>10.3%</b>	<b>1,740,792</b>	<b>2,387,593</b>

## 2022 Budget - Department Summary

	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
<b>PROTECTIVE SERVICES</b>						
KENN. REGIONAL POLICE DEPT.	4,590,676	4,280,435	310,241	7.2%	2,838,298	4,089,147
KV FIRE DEPARTMENT	3,338,718	3,414,506	(75,788)	-2.2%	2,259,921	3,849,890
WATER TRANSFER COSTS	111,529	111,529	-	0.0%	111,529	111,529
EMO	58,885	94,573	(35,688)	-37.7%	62,302	156,409
911 DISPATCH CENTRE	-	-	-	0.0%	-	245,304
BUILDING INSPECTION	225,300	231,949	(6,649)	-2.9%	138,521	196,930
CROSSWALKS & GUARDS	10,728	10,305	423	4.1%	6,613	7,867
ANIMAL CONTROL	54,000	64,742	(10,742)	-16.6%	25,116	58,225
<b>PROTECTIVE TOTAL</b>	<b>8,389,836</b>	<b>8,208,039</b>	<b>181,797</b>	<b>2.2%</b>	<b>5,442,300</b>	<b>8,715,301</b>

## 2022 Budget - Department Summary

TRANSPORTATION AND WORKS	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
WORKS OFFICE	97,044	72,523	24,521	33.8%	51,175	77,515
ENGINEERING	608,051	521,627	86,424	16.6%	361,583	481,265
SUMMER	1,494,791	1,412,344	82,447	5.8%	901,483	1,435,462
WINTER	2,296,546	2,233,165	63,381	2.8%	1,360,661	2,058,638
TRAFFIC	416,060	498,154	(82,094)	-16.5%	316,985	467,463
<b>TRANSPORTATION TOTAL</b>	<b>4,912,492</b>	<b>4,737,813</b>	<b>174,679</b>	<b>3.7%</b>	<b>2,991,887</b>	<b>4,520,343</b>

## 2022 Budget - Department Summary

	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
<b>ENVIRONMENTAL</b>						
CLIMATE PROTECTION	4,000	4,000	-	0.0%	1,825	365
GARBAGE	1,194,900	1,113,405	81,495	7.3%	747,719	1,081,232
<b>ENVIRONMENTAL HEALTH TOTAL</b>	<b>1,198,900</b>	<b>1,117,405</b>	<b>81,495</b>	<b>7.3%</b>	<b>749,544</b>	<b>1,081,597</b>
<b>ENVIRONMENTAL DEVELOPMENT ADMIN</b>	<b>388,469</b>	<b>353,131</b>	<b>35,338</b>	<b>10.0%</b>	<b>231,852</b>	<b>280,047</b>
ENVIRONMENTAL DEVELOPMENT OTHER	103,500	57,500	46,000	80.0%	38,757	(7)
REGIONAL SERVICES COMMISSION	7,602	7,600	2	0.0%	5,700	5,227
<b>NEW REGIONAL ECONOMIC DEVELOPMENT CORPORATION</b>	<b>219,000</b>	<b>168,000</b>	<b>51,000</b>	<b>30.4%</b>	<b>126,000</b>	<b>112,133</b>
REGIONAL LIBRARY	154,418	161,906	(7,488)	-4.6%	92,688	156,303
REGIONAL FACILITIES COMMISSION	479,207	532,253	(53,046)	-10.0%	422,175	610,282
<b>ENVIRONMENTAL DEVELOPMENT TOTAL</b>	<b>1,352,196</b>	<b>1,280,390</b>	<b>71,806</b>	<b>5.6%</b>	<b>917,172</b>	<b>1,163,985</b>

## 2022 Budget - Department Summary

COMMUNITY SERVICES	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
ADMINISTRATION	181,864	185,540	(3,676)	-2.0%	113,276	174,112
CIVIC CENTRE	-	-	-	0.0%	-	46,211
BEACH HOUSE	69,569	62,835	6,734	10.7%	37,512	23,323
HAMMOND RIVER	11,500	19,160	(7,660)	-40.0%	12,335	10,951
MOUNTAIN BIKE PARK & TRAIL BEACHES	20,100	-	20,100	0.0%	-	-
QMA	80,917	72,940	7,977	10.9%	74,071	37,063
PARKS BUILDING	334,372	337,548	(3,176)	-0.9%	159,015	278,620
PARKS	92,376	92,031	345	0.4%	58,740	83,373
COURTS	813,863	764,634	49,229	6.4%	500,222	711,736
FIELDS	5,700	5,700	-	0.0%	1,637	2,333
TRAILS	41,591	50,127	(8,536)	-17.0%	42,227	40,752
PLAYGROUNDS	21,500	21,511	(11)	-0.1%	13,283	12,473
FACILITIES	24,430	20,530	3,900	19.0%	2,713	5,288
FOOD BANK	708,388	704,700	3,688	0.5%	425,509	454,773
WAREHOUSE	10,260	10,115	145	1.4%	5,068	7,148
PROGRAMMING	15,778	13,975	1,803	12.9%	8,366	9,428
QPLEX TOTAL	85,165	77,295	7,870	10.2%	48,106	6,848
COMMUNITY SERVICES TOTAL	1,926,194	1,832,057	94,137	5.1%	1,153,508	1,044,216
	4,443,567	4,270,698	172,869	4.0%	2,655,588	2,948,648

## 2022 Budget - Department Summary

	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
<b>PARKS &amp; FACILITIES</b>						
CIVIC CENTRE	-	-	-	0.0%	-	46,211
BEACH HOUSE	69,569	62,835	6,734	10.7%	37,512	23,323
HAMMOND RIVER	11,500	19,160	(7,660)	-40.0%	12,335	10,951
MOUNTAIN BIKE TRIAL & PARK	20,100	-	20,100	0.0%	-	-
BEACHES	80,917	72,940	7,977	10.9%	74,071	37,063
PARKS BUILDING	92,376	92,031	345	0.4%	58,740	83,373
PARKS	813,863	764,634	49,229	6.4%	500,222	711,736
COURTS	5,700	5,700	-	0.0%	1,637	2,333
FIELDS	41,591	50,127	(8,536)	-17.0%	42,227	40,752
TRAILS	21,500	21,511	(11)	-0.1%	13,283	12,473
PLAYGROUNDS	24,430	20,530	3,900	19.0%	2,713	5,288
FACILITIES	708,388	704,700	3,688	0.5%	425,509	454,773
FOOD BANK	10,260	10,115	145	1.4%	5,068	7,148
WAREHOUSE	15,778	13,975	1,803	12.9%	8,366	9,428
<b>PARKS &amp; FACILITIES TOTAL</b>	<b>1,915,972</b>	<b>1,838,258</b>	<b>77,714</b>	<b>4.2%</b>	<b>1,181,683</b>	<b>1,444,852</b>

## 2022 Budget - Department Summary

	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
<b>QPLEX</b>						
QPLEX ICE	772,725	747,883	24,842	65.2%	411,068	399,091
QPLEX POOL	252,746	230,054	22,692	39%	206,907	23,726
QPLEX CONFERENCE CENTRE	15,600	15,600	-	0.0%	2,650	1,097
QPLEX CHILD CARE CENTRE	600	413	187	45%	682	14,530
QPLEX WALKING TRACK	2,500	500	2,000	4	-	-
QPLEX GROUNDS & PARKING	36,500	30,000	6,500	-	17,807	27,035
QPLEX ICE	845,523	807,607	37,916	26.0%	514,394	578,737
<b>QPLEX TOTAL</b>	<b>1,926,194</b>	<b>1,832,057</b>	<b>94,137</b>	<b>5.1%</b>	<b>1,153,508</b>	<b>1,044,216</b>
QPEX REVENUE	784,625	696,160	88,465	-	490,511	403,407
NET DEFICIT	(1,141,569)	(1,135,897)	(5,672)		(662,997)	(640,809)



## 2022 Budget - Department Summary

QMA	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
Service Contracts QMA	9,900	10,050	(150)	-1.5%	3,644	3,967
Personal Prot Equip. QMA	2,700	3,700	(1,000)	-27.0%	1,814	687
*Office Supplies QMA	583	583	-	0.0%	308	463
*Telephone QMA	3,197	3,493	(296)	-8.5%	2,467	3,659
Equipment M & R QMA	19,600	20,800	(1,200)	-5.8%	6,898	15,046
Building M & R QMA	45,913	42,213	3,700	8.8%	23,776	23,964
Electricity QMA	69,000	72,500	(3,500)	-4.8%	33,357	41,925
Grounds M & R QMA	13,000	13,200	(200)	-1.5%	11,828	12,869
Property Ins. QMA	8,300	7,500	800	10.7%	5,047	6,528
Travel & Training QMA	6,000	6,000	-	0.0%	617	-
Equip.- Olympia M & R QMA	10,000	10,000	-	0.0%	1,177	2,261
Salaries QMA Adm	32,289	31,445	844	2.7%	19,699	34,631
Salaries QMA U	88,614	91,141	(2,527)	-2.8%	36,824	98,459
Salaries PT Alloc QMA Admin	-	-	-	0.0%	-	4,610
Salaries MERC QMA Adm	2,844	2,671	173	6.5%	2,099	3,453
Salaries Benefits QMA Adm	3,822	3,801	21	0.6%	2,232	4,534
Sal MERC QMA U	8,771	8,820	(49)	-0.6%	3,772	9,944
Sal Benefits QMA U	9,839	9,631	208	2.2%	3,456	11,620
<b>QMA</b>	<b>334,372</b>	<b>337,548</b>	<b>(3,176)</b>	<b>-0.9%</b>	<b>159,015</b>	<b>278,620</b>
QMA REVENUE	221,300	155,065	66,235	-	79,590	94,912
NET DEFICIT	(113,072)	(182,483)	69,411		(79,425)	(183,708)

## 2022 Budget - Department Summary

FISCAL SERVICES	2022 Budget	2021 Budget	\$ Change	% Change	2021 YTD (Aug)	2020 Actual
Debt Service Cost	1,931,528	2,404,184	(472,656)	-19.7%	1,551,979	2,205,543
Transfers To Operating Reserve Funds	-	255,897	(255,897)	-100.0%	-	456,600
Transfers To General Capital Fund	2,609,064	1,248,636	1,360,428	109.0%	500,000	1,790,211
Transfers To Capital Reserve Funds	371,279	116,000	255,279	220.1%	-	732,900
Capital from Operating	2,980,343	1,620,533	1,359,810	83.9%	500,000	2,979,711
<b>Total Fiscal Services</b>	<b>4,911,871</b>	<b>4,024,717</b>	<b>887,154</b>	<b>22.0%</b>	<b>2,051,979</b>	<b>5,185,254</b>

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
2							
3	GENERAL FUND	2022 PROPOSED	% Change	\$ Difference	2021 BUDGET		
4	Gross Expenditure	28,205,519	7.02%	1,850,512	26,355,007		
5	Non Tax Revenue	1,519,002	9.60%	133,055	1,385,947		
6	Subtotal Net Budget	26,686,517	6.88%	1,717,457	24,969,060		
7	Unconditional Transfer	115,254	0.14%	162	115,092		
8	Net Budget	26,571,263	6.91%	1,717,295	24,853,968		
9							
10	Tax Rate Denominator	2,018,558,700	9.06%	167,679,950	1,850,878,750		
11							
12	Tax Rate	1.3163	-1.97%	-0.026500	1.3428		
13	<i>Difference from prior year</i>	<i>-\$0.0265</i>					
14	<i>Dollar value of difference</i>	<i>\$ (534,918)</i>					
15							
16	GENERAL REVENUE FUND						Actual amount
17	REVENUE ACCOUNTS	2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
18	Warrants Municipal Taxes	26,571,263	24,853,968	1,717,295	6.91%	16,569,312	24,180,624
19	Sales PNB Road Mtce	51,648	51,648	-	0.00%	31,508	47,265
20	Arena Signage	6,900	5,175	1,725	33.33%	(653)	7,076
21	Civic Ctr Rentals	-	-	-	-	(463)	4,414
23	Beach House Rentals	33,300	37,500	(4,200)	-11.20%	13,032	359
25	Arena Rentals	210,400	146,290	64,110	43.82%	77,523	84,985
26	Arena Mezzanine Rentals	4,000	3,600	400	-	2,720	2,851
27	Ballpark Rentals	28,800	19,312	9,488	49.13%	20,045	20,526
28	Tennis court rentals	1,040	618	422	68.28%	1,196	773
29	Meenan's Cove Park Rentals	2,100	1,545	555	35.92%	680	-
30	Volleyball Court Rentals	210	386	(176)	-45.60%	204	-
31	Community Garden Plot Rentals	2,500	2,060	440	0	2,047	-
32	Arts and Culture Park Rentals	4,200	386	3,814	988.08%	2,412	-
33	Ice Rentals- qplex	519,000	402,457	116,543	28.96%	309,732	279,564
34	Floor Rentals- qplex	17,200	13,575	3,625	26.70%	6,329	-
35	Pool Admissions & Rentals- qplex	83,560	73,320	10,240	13.97%	86,140	(205)
36	Swim Program Revenue - qplex	32,960	29,355	3,605	12.28%	34,687	-
37	Conference Centre Revenue - qplex	18,800	24,720	(5,920)	-23.95%	14,045	6,330
39	Bday Parties Revenue - qplex	-	1,000	(1,000)	-100.00%	-	-
40	YMCA - YWCA Lease Revenue - qplex	50,654	50,543	111	0.22%	33,112	45,712
41	Special Events/Gate Revenue- qplex	1,575	1,575	-	0.00%	-	1,046
42	Advertising & Signage Revenue- qplex	20,000	15,000	5,000	33.33%	(1,500)	11,731
43	Canteen Rentals - qplex	3,000	3,500	(500)	-14.29%	2,077	2,322
44	Pro Shop Rental - qplex	2,550	2,550	-	0.00%	862	1,335
46	Qplex Sponsorships	35,326	78,565	(43,239)	-55.04%	5,027	55,572
47	<b>Sales TOTAL QPLEX REVENUE</b>	<b>784,625</b>	<b>696,160</b>	<b>88,465</b>	<b>12.71%</b>	<b>490,511</b>	<b>403,407</b>
48	<b>PROGRAMMING</b>						
51	Arts & Culture Park - SPONSORSHIPS	7,000	5,250	1,750	33.33%	6,760	-
52	<b>Sales TOTAL PROGRAMMING</b>	<b>7,000</b>	<b>5,250</b>	<b>1,750</b>	<b>33.33%</b>	<b>6,760</b>	<b>-</b>
53	Animal Control Revenue	6,000	6,000	-	0.00%	4,399	1,761
54	Bldg. Permits Sold	150,000	125,000	25,000	20.00%	167,134	200,738
55	By-Law Fees & Fines	15,000	15,000	-	0.00%	16,975	27,545
56	Food Bank Building Rentals	2,400	2,400	-	0.00%	1,718	2,394
57	Fire Stn Rentals	-	-	-	-	-	49,657
58	Interest on Investments	25,000	25,000	-	0.00%	13,884	17,622
59	Sales of Data	500	500	-	0.00%	-	-

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
60	Facility Insurance Revenue	7,520	5,640	1,880	33.33%	1,951	1,235
61	Misc. Revenue	18,000	18,000	-	0.00%	4,370	520,427
62	Recreation Grants	60,470	28,800	31,670	109.97%	54,021	54,717
63	Miscellaneous Grants	-	-	-	-	1,231,216	216,900
64	PNB Unconditional Transfers	115,254	115,092	162	0.14%	76,728	114,312
65	Transfer from Operating Reserve	74,500	131,500	(57,000)	-	-	-
66	Contribution to GRF LTD from UTILITY	8,947	8,947	-	0.00%	5,968	8,952
67	Deficit (Surplus) 2nd Prev Yr	13,942	49,230	(35,288)	-71.68%	32,819	48,939
68	<b>TOTAL GENERAL REVENUE</b>	<b>28,205,519</b>	<b>26,355,007</b>	<b>1,850,512</b>	<b>7.02%</b>	<b>18,828,017</b>	<b>26,017,479</b>
69	<b>GENERAL REVENUE FUND</b>						
70	<b>GENERAL GOVERNMENT SERVICES</b>						
71	Discretionary MAYOR	1,200	1,200	-	0.00%	-	300
72	*Copy & Printing MAYOR	400	400	-	0.00%	262	283
73	*Office Supplies MAYOR	292	292	-	0.00%	154	231
74	*Postage MAYOR	219	209	10	4.78%	89	211
75	*Telephone MAYOR	480	878	(398)	-45.33%	629	867
76	Travel & Training MAYOR	4,000	7,375	(3,375)	-45.76%	266	-
77	Salaries - Stipend MAYOR	52,633	46,879	5,754	12.27%	29,058	40,652
78	Salaries MERC's MAYOR	4,753	4,098	655	15.98%	2,429	3,300
79	<b>TOTAL MAYOR</b>	<b>63,977</b>	<b>61,331</b>	<b>2,646</b>	<b>4.31%</b>	<b>32,887</b>	<b>45,844</b>
80	Council Meetings	5,500	4,500	1,000	22.22%	3,326	2,010
81	Committies of COUNCIL	500	500	-	0.00%	28	389
82	*Copy & Printing COUNCILLORS	650	650	-	0.00%	439	474
83	IT Equipment COUNCILLORS	-	600	(600)	-100.00%	448	-
84	*Office Supplies COUNCILLORS	227	227	-	0.00%	120	180
85	*Postage COUNCILLORS	1,095	1,043	52	4.99%	445	1,054
86	*Telephone COUNCILLORS	5,271	6,146	(875)	-14.24%	4,358	5,970
87	Travel & Training COUNCILLORS	24,500	30,987	(6,487)	-20.93%	135	52
88	Salaries - Stipend COUNCILLORS	156,163	143,526	12,637	8.80%	90,520	131,085
89	Salaries MERC's COUNCILLORS	13,298	11,797	1,501	12.72%	6,271	8,395
90	<b>TOTAL COUNCILLORS</b>	<b>207,204</b>	<b>199,976</b>	<b>7,228</b>	<b>3.61%</b>	<b>106,090</b>	<b>149,609</b>
91	*Copy & Printing ADMINISTRATOR	650	650	-	0.00%	439	474
92	IT Equipment ADMINISTRATOR	36,271	11,122	25,149	226.12%	7,254	11,255
93	*Office Supplies ADMINISTRATOR	1,718	1,718	-	0.00%	908	1,362
94	*Postage ADMINISTRATOR	657	626	31	4.95%	267	632
95	*Telephone ADMINISTRATOR	2,403	3,919	(1,516)	-38.68%	2,779	3,948
96	Travel & Training ADMINISTRATOR	10,000	10,000	-	0.00%	305	886
97	Salaries ADMINISTRATOR	257,109	247,318	9,791	3.96%	158,440	238,149
98	Salaries MERC ADMINISTRATOR	18,167	16,935	1,232	7.27%	14,888	18,146
99	Sal Benefits ADMINISTRATOR	30,251	29,411	840	2.86%	18,550	29,258
100	<b>TOTAL TOWN ADMINISTRATOR</b>	<b>357,226</b>	<b>321,699</b>	<b>35,527</b>	<b>11.04%</b>	<b>203,830</b>	<b>304,110</b>
101	*Copy & Printing HR	650	650	-	0.00%	439	474
102	*Office Supplies HR	972	972	-	0.00%	514	771
103	Travel & Training HR	6,000	6,000	-	0.00%	260	1,866
104	Social, Wellness and Safety Prgrms HR	32,200	32,200	-	0.00%	13,292	25,198
105	Development Project HR	17,000	17,000	-	0.00%	4,776	15,550
106	Recruitment and Staff Training/ Dev'ment HR	22,000	22,000	-	0.00%	13,459	12,692
107	Performance Audit	-	-	-	-	-	(3,228)
108	Smoke Free By-Law Expenses	-	5,000	(5,000)	-100.00%	-	92
109	<b>TOTAL HUMAN RESOURCES</b>	<b>78,822</b>	<b>83,822</b>	<b>(5,000)</b>	<b>-5.97%</b>	<b>32,740</b>	<b>53,415</b>
110	*Copy & Printing CLERK	650	650	-	0.00%	439	474
111	IT Equipment CLERK	39,312	26,209	13,103	49.99%	26,115	25,901
112	*Office Supplies CLERK	3,177	3,177	-	0.00%	1,680	2,519
113	*Postage CLERK	1,752	1,669	83	4.97%	713	1,686
114	*Telephone CLERK	1,011	1,285	(274)	-21.32%	891	1,926
115	Travel & Training CLERK	5,000	5,000	-	0.00%	422	877

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
116	Salaries CLERK	151,612	148,642	2,970	2.00%	97,124	142,493
117	Salaries PT Alloc CLERK	2,724	2,550	174	6.82%	1,515	2,459
118	Sal MERC's Student CLERK	916	923	(7)	-0.76%	857	368
119	Salaries Student CLERK	8,302	8,708	(406)	-	7,918	3,645
120	Sal MERC CLERK	14,014	13,259	755	-	10,447	13,019
121	Sal Benefits CLERK	18,339	18,083	256	-	11,471	17,706
122	<b>TOTAL TOWN CLERK</b>	<b>246,809</b>	<b>230,155</b>	<b>16,654</b>	<b>7.24%</b>	<b>159,592</b>	<b>213,073</b>
123	Property Tax TOWN HALL	37,500	37,200	300	0.81%	36,442	36,442
124	IT Equipment TOWN HALL	62,263	49,356	12,907	26.15%	37,657	36,628
125	Building M & R TOWN HALL	35,063	32,913	2,150	6.53%	11,217	24,552
126	Electricity TOWN HALL	61,300	61,300	-	0.00%	31,339	53,944
127	Grounds M & R TOWN HALL	8,497	8,497	-	0.00%	4,013	10,064
128	Property Ins. TOWN HALL	3,400	3,100	300	9.68%	2,087	2,736
129	Janitorial Services TOWN HALL	67,044	67,044	-	0.00%	35,394	46,102
130	Reallocation to Util TOWN HALL	(66,392)	(62,400)	(3,992)	6.40%	(39,500)	(52,617)
131	<b>TOTAL TOWN HALL</b>	<b>208,675</b>	<b>197,010</b>	<b>11,665</b>	<b>5.92%</b>	<b>118,649</b>	<b>157,851</b>
132	Solicitor	175,000	150,000	25,000	16.67%	91,454	133,618
133	Associations' Dues	32,000	30,000	2,000	6.67%	27,671	29,816
134	Labour Relations	40,000	40,000	-	0.00%	8,811	28,040
135	Asset Management Plan	40,000	30,000	10,000	33.33%	9,458	36,534
136	Strategic Planning	50,000	50,000	-	0.00%	-	-
137	Recreation Master Plan	60,000	-	60,000	-	-	-
138	Continuous Improvement	10,000	10,000	-	0.00%	-	-
139	IT Support	149,350	94,165	55,185	58.60%	50,129	94,054
140	Cyber Security Insurance	7,600	-	7,600	-	3,865	-
141	Salaries IT Support	47,982	47,042	940	2.00%	30,738	45,339
142	Sal MERC IT Support	4,978	4,670	308	6.60%	3,264	4,315
143	Sal Benefits IT Support	5,767	5,712	55	0.96%	3,605	5,557
144	Recorded Information Management	1,000	300	700	233.33%	-	-
145	Computer Services ACCOUNTING	2,500	2,500	-	0.00%	2,977	2,490
146	*Copy & Printing ACCOUNTING	1,300	1,300	-	0.00%	869	939
147	IT Equipment ACCOUNTING	27,268	18,621	8,647	46.44%	10,593	10,436
148	*Office Supplies ACCOUNTING	4,603	4,603	-	0.00%	2,434	3,850
149	*Postage ACCOUNTING	2,190	2,086	104	4.99%	891	2,107
150	*Telephone ACCOUNTING	2,207	1,691	516	30.51%	1,200	2,985
151	Travel & Training ACCOUNTING	6,500	6,500	-	0.00%	465	4,700
152	Salaries ACCOUNTING	350,621	347,710	2,911	0.84%	228,522	331,236
153	Salaries PT Hrly ACCOUNTING	17,705	16,574	1,131	6.82%	9,847	15,980
154	Sal MERC ACCOUNTING	34,421	32,924	1,497	4.55%	24,773	31,417
155	Sal Benefits ACCOUNTING	44,108	43,780	328	0.75%	26,073	40,025
156	<b>TOTAL ACCOUNTING</b>	<b>493,423</b>	<b>478,289</b>	<b>15,134</b>	<b>3.16%</b>	<b>308,644</b>	<b>446,165</b>
157	External Auditor Fees	24,711	29,308	(4,597)	-15.69%	30	22,338
158	Other Misc MKTING & COMMUNICATIONS	-	-	-	-	-	469
159	Salaries MKTING & COMMUNICATIONS	93,536	89,743	3,793	4.23%	58,614	85,795
160	Sal MERC MKTING & COMM	7,111	6,678	433	6.48%	6,277	6,855
161	Sal Benefits MKTING & COMM	10,726	10,615	111	1.05%	6,755	10,137
162	Travel & Training MKTING & COMMUNICAT	1,500	1,500	-	0.00%	-	240
163	Civic Relations	15,800	22,300	(6,500)	-29.15%	1,631	4,358
164	Civic Sponsorships & Grants	27,960	32,860	(4,900)	-14.91%	29,310	48,097
165	Training Administration	-	-	-	-	-	91
166	Cost of Assessments	391,600	359,070	32,530	9.06%	359,070	349,350
167	Public Liability Insurance	142,200	128,000	14,200	11.09%	86,178	111,492
168	Bursary Grants	1,500	1,500	-	0.00%	1,500	1,500
169	Seniors Grants	200	200	-	0.00%	-	-
170	<b>TOTAL GRANTS</b>	<b>1,700</b>	<b>1,700</b>	<b>-</b>	<b>0.00%</b>	<b>1,500</b>	<b>1,500</b>
171	<b>TOTAL GEN. GOV. SERVICES</b>	<b>2,996,657</b>	<b>2,715,945</b>	<b>280,712</b>	<b>10.34%</b>	<b>1,740,791</b>	<b>2,388,062</b>

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
172	<b>PROTECTIVE SERVICES</b>						
173	Kenn. Regional Police Dept.	4,590,676	4,280,435	310,241	7.25%	2,838,298	4,089,147
174	Water Transfer Costs	111,529	111,529	-	0.00%	111,529	111,529
175	KV Fire Department	3,338,718	3,414,506	(75,788)	-2.22%	2,259,921	3,849,890
176	Operating Cost Reimbursement FIRE STN	-	-	-	-	-	(14,780)
177	Property Tax FIRE STN	-	-	-	-	-	3,784
178	Building M & R FIRE STN	-	-	-	-	-	2,809
179	Electricity FIRE STN	-	-	-	-	-	7,191
180	Property Ins. FIRE STN	-	-	-	-	-	996
181	<b>TOTAL FIRE STATION OPERATING</b>	-	-	-	-	-	-
182	E.M.O.	12,137	12,137	-	0.00%	1,505	19,568
183	Covid-19 EMO	37,500	75,000	(37,500)	(1)	58,179	130,917
184	IT Equipment EMO	6,000	4,250	1,750	-	348	3,709
185	*Telephone EMO	3,248	3,186	62	-	2,270	2,215
186	<b>TOTAL EMO</b>	<b>58,885</b>	<b>94,573</b>	<b>(35,688)</b>	<b>-37.74%</b>	<b>62,302</b>	<b>156,409</b>
187	<b>Telephone 911</b>	-	-	-	-	-	<b>245,304</b>
188	Electronic Records Mgmt. BLDG. INSP.	-	-	-	-	-	8,884
189	*Copy & Printing BLDG. INSP.	650	650	-	0.00%	439	474
190	IT Equipment BLDG. INSP	9,375	9,000	375	4.17%	10,162	3,813
191	*Office Supplies BLDG. INSP.	875	875	-	0.00%	463	694
192	*Postage BLDG. INSP.	657	626	31	4.95%	267	632
193	*Telephone BLDG. INSP.	1,608	2,357	(749)	-31.78%	1,697	2,504
194	Travel & Training BLDG. INSP	4,500	4,500	-	0.00%	2,128	3,925
195	Vehicle Fuels BLDG. INSP.	1,200	1,200	-	0.00%	2,115	900
196	Vehicle M & R BLDG. INSP.	1,000	1,000	-	0.00%	94	267
197	Vehicle Insurance BLDG. INSP.	1,700	1,500	200	13.33%	1,008	1,332
198	Supplies BLDG. INSP	500	500	-	0.00%	-	696
199	By-Law Enforcement BLDG. INSP	4,000	5,500	(1,500)	-27.27%	-	-
200	Salaries BLDG. INSP.	158,607	167,892	(9,285)	-5.53%	98,767	142,942
201	Salaries MERC's Student - BLDG INSP	631	-	631	-	-	-
202	Salaries Student - BLDG INSP	5,546	-	5,546	-	-	-
203	Salaries ByLaw Enforcment Sal & Ben Hrs	-	-	-	-	-	20
204	Sal MERC BLDG. INSP.	15,157	15,675	(518)	-3.30%	10,338	13,237
205	Sal Benefits BLDG. INSP.	19,294	20,674	(1,380)	-6.68%	11,043	16,610
206	<b>TOTAL BUILDING INSPECTION</b>	<b>225,300</b>	<b>231,949</b>	<b>(6,649)</b>	<b>-2.87%</b>	<b>138,521</b>	<b>196,930</b>
207	Crosswalks and Guards	7,528	7,305	223	3.05%	4,520	4,812
208	Electricity Crosswalks and Guards	3,200	3,000	200	6.67%	2,093	3,055
209	Contract Services ANIMAL CONTR	49,000	49,000	-	0.00%	24,504	30,250
210	IT Equipment ANIMAL CONTROL	-	1,304	(1,304)	-100.00%	-	-
211	Misc. Other ANIMAL CONTROL	5,000	14,438	(9,438)	-65.37%	612	5,265
212	Salaries & Benefits ANIMAL CONTR	-	-	-	-	-	22,710
213	<b>TOTAL OTHER PROTECTIVE</b>	<b>64,728</b>	<b>75,047</b>	<b>(10,319)</b>	<b>-13.75%</b>	<b>31,729</b>	<b>66,092</b>
214	<b>TOTAL PROTECTIVE SERVICES</b>	<b>8,389,836</b>	<b>8,208,039</b>	<b>181,797</b>	<b>2.21%</b>	<b>5,442,300</b>	<b>8,715,301</b>
215	<b>TRANSPORTATION SERVICES</b>						
216	IT Equipment WKS OFFICE	19,229	11,029	8,200	74.35%	10,663	14,227
217	Property Tax WKS OFFICE	5,200	4,800	400	8.33%	5,062	4,659
218	Building M & R WKS OFFICE	31,034	15,413	15,621	101.35%	9,648	20,648
219	Electricity WKS OFFICE	10,700	10,700	-	0.00%	6,145	8,357
220	Property Ins. WKS OFFICE	3,100	2,800	300	10.71%	1,888	2,460
221	Janitorial Services WKS OFFICE	27,781	27,781	-	0.00%	17,769	27,164
222	<b>TOTAL WORKS OFFICE</b>	<b>97,044</b>	<b>72,523</b>	<b>24,521</b>	<b>33.81%</b>	<b>51,175</b>	<b>77,515</b>
223	Survey Equipment & Supplies ENGINEERING	3,000	3,000	-	0.00%	2,786	2,370
224	Geographic Information System ENGINEERING	7,500	6,000	1,500	25.00%	3,717	3,717
225	CAD Line ENGINEERING	2,000	2,000	-	0.00%	-	2,596
226	*Copy & Printing ENGINEERING	3,300	3,300	-	0.00%	1,383	939

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
227	IT Equipment ENGINEERING	31,812	26,516	5,296	19.97%	22,854	32,299
228	*Office Supplies ENGINEERING	2,590	2,590	-	0.00%	1,511	2,626
229	*Postage ENGINEERING	657	626	31	4.95%	267	632
230	*Telephone ENGINEERING	4,068	6,038	(1,970)	-32.63%	4,292	4,815
231	Travel & Training ENGINEERING	8,750	8,750	-	0.00%	1,503	6,594
232	Vehicle Fuels ENGINEERING	9,950	9,950	-	0.00%	6,300	7,121
233	Vehicle M & R ENGINEERING	6,500	6,500	-	0.00%	5,193	5,415
234	Vehicle Insurance ENGINEERING	4,300	3,900	400	10.26%	2,625	3,348
235	Salaries ENGINEERING	409,930	335,639	74,291	22.13%	225,593	318,788
236	Sal MERC;s Students ENGINEERING	2,600	3,590	(990)	-27.58%	3,804	1,950
237	Salaries Students ENGINEERING	22,858	33,340	(10,482)	-31.44%	30,818	20,485
238	Sal MERC ENGINEERING	38,728	29,223	9,505	32.53%	23,092	28,295
239	Sal Benefits ENGINEERING	49,508	40,665	8,843	21.75%	25,845	39,275
240	<b>TOTAL ENGINEERING</b>	<b>608,051</b>	<b>521,627</b>	<b>86,424</b>	<b>16.57%</b>	<b>361,583</b>	<b>481,265</b>
241	Pers Prot Equipment SUMMER	7,300	7,300	-	0.00%	866	458
242	Outside Contracts SUMMER	17,500	17,500	-	0.00%	14,298	15,854
243	*Office Supplies SUMMER	583	583	-	0.00%	333	430
244	*Postage SUMMER	219	209	10	4.78%	89	222
245	*Telephone SUMMER	10,139	10,778	(639)	-5.93%	8,162	12,400
246	Equipment M & R SUMMER	77,000	68,000	9,000	13.24%	74,710	105,101
247	Infrastructure M & R SUMMER	44,000	38,000	6,000	15.79%	31,162	53,565
248	Property Tax SUMMER	12,000	11,000	1,000	9.09%	11,681	10,751
249	Building M & R SUMMER	3,500	3,500	-	0.00%	240	1,030
250	Electricity SUMMER	11,000	11,000	-	0.00%	4,427	6,436
251	Insurance Claims SUMMER	-	-	-	-	8,761	-
252	Property Ins. SUMMER	1,200	1,100	100	9.09%	738	918
253	Travel & Training SUMMER	6,000	6,000	-	0.00%	140	212
254	Vehicle Fuels SUMMER	40,000	39,000	1,000	2.56%	31,791	32,406
255	Vehicle M & R SUMMER	33,000	30,000	3,000	10.00%	25,655	53,724
256	Vehicle Insurance SUMMER	12,000	11,000	1,000	9.09%	7,344	9,948
257	Asphalt & Cold Mix SUMMER	66,500	66,500	-	0.00%	31,299	64,360
258	Sand & Gravel SUMMER	30,000	27,000	3,000	11.11%	28,791	27,499
259	Supplies SUMMER	12,450	10,700	1,750	16.36%	11,284	15,446
260	Equipment Rentals SUMMER	1,500	2,500	(1,000)	-40.00%	734	12,426
261	Salaries SUMMER Admin	220,064	176,533	43,531	24.66%	99,032	142,652
262	Salaries SUMMER Union	681,932	679,129	2,803	0.41%	392,262	683,122
263	Sal MERC SUMMER Adm	21,520	15,985	5,535	34.63%	10,870	13,219
264	Sal Benefits SUMMER Adm	26,552	21,696	4,856	22.38%	12,618	20,970
265	Sal MERC SUMMER Union	73,798	70,636	3,162	4.48%	43,159	69,188
266	Sal Benefits SUMMER Union	85,034	86,695	(1,661)	-1.92%	51,037	83,125
267	<b>TOTAL SUMMER ROAD MAINTENANCE</b>	<b>1,494,791</b>	<b>1,412,344</b>	<b>82,447</b>	<b>5.84%</b>	<b>901,483</b>	<b>1,435,462</b>
268	Pers Prot Equip WINTER	6,700	6,700	-	-	347	-
269	Outside Contracts WINTER	4,000	1,000	3,000	3	3,062	3,328
270	*Office Supplies WINTER	583	583	-	0.00%	284	495
271	*Postage WINTER	219	209	10	4.78%	89	200
272	*Telephone WINTER	10,139	10,778	(639)	-5.93%	7,220	16,007
273	Equipment M & R WINTER	110,000	110,000	-	0.00%	63,896	88,096
274	Infrastructure M & R WINTER	8,000	8,000	-	0.00%	4,973	20,914
275	Property Tax WINTER	12,000	11,000	1,000	9.09%	11,681	10,751
276	Snow Clearing Contracts WINTER	464,338	450,158	14,180	3.15%	280,010	409,427
277	Building M & R WINTER	16,872	16,872	-	0.00%	32,308	18,396
278	Electricity WINTER	26,500	25,600	900	3.52%	14,009	19,505
279	Insurance Claims WINTER	5,000	5,000	-	0.00%	22,353	16,041
280	Property Ins. WINTER	1,200	1,100	100	9.09%	744	918
281	Travel & Training WINTER	8,000	8,000	-	0.00%	535	2,849

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
282	Vehicle Fuels WINTER	92,500	92,500	-	0.00%	44,868	65,580
283	Vehicle M & R WINTER	19,500	17,500	2,000	11.43%	15,523	50,891
284	Vehicle Insurance WINTER	12,000	11,000	1,000	9.09%	7,465	11,154
285	Asphalt & Cold Mix WINTER	6,000	6,000	-	0.00%	4,619	14,456
286	Sand & Gravel WINTER	20,000	20,000	-	0.00%	2,825	21,668
287	Salt WINTER	230,000	230,000	-	0.00%	94,299	218,912
288	Supplies WINTER	17,000	17,000	-	0.00%	18,291	22,335
289	Equipment Rentals WINTER	3,000	3,000	-	0.00%	97	966
290	Salaries WINTER Adm	220,063	176,531	43,532	24.66%	95,096	154,252
291	Salaries WINTER Union	791,193	802,337	(11,144)	-1.39%	511,534	711,196
292	Sal MERC WINTER Adm	17,532	13,948	3,584	25.70%	9,783	13,080
293	Sal Benefits WINTER Adm	26,553	21,693	4,860	22.40%	11,503	16,943
294	Sal MERC WINTER Union	75,651	72,426	3,225	4.45%	52,587	68,385
295	Sal Benefits WINTER Union	92,003	94,230	(2,227)	-2.36%	50,660	81,893
296	<b>TOTAL WINTER ROAD MAINTENANCE</b>	<b>2,296,546</b>	<b>2,233,165</b>	<b>63,381</b>	<b>2.84%</b>	<b>1,360,661</b>	<b>2,058,638</b>
297	Driveway Culverts	82,500	73,000	9,500	13.01%	69,974	73,067
298	Street Lighting	12,000	12,000	-	0.00%	789	4,636
299	Electricity - Street Lighting	150,000	146,000	4,000	2.74%	96,892	141,930
300	Street Signs	12,800	37,800	(25,000)	-66.14%	14,864	31,448
301	Traffic Lanemarking	43,640	38,000	5,640	14.84%	39,356	33,302
302	Traffic Signals	6,066	6,066	-	0.00%	6,531	9,684
303	Electricity Traffic Signals	3,700	2,100	1,600	76.19%	1,772	2,093
304	Railroad Crossings	10,100	10,100	-	0.00%	5,564	9,528
305	Public Transit	95,254	173,088	(77,834)	-44.97%	81,243	161,775
306	<b>TOTAL TRANSPORTATION SERVICES</b>	<b>4,912,492</b>	<b>4,737,813</b>	<b>174,679</b>	<b>3.69%</b>	<b>2,991,890</b>	<b>4,520,343</b>
307	<b>ENVIRONMENTAL HEALTH SERVICES</b>						
308	Climate Protection	4,000	4,000	-	0.00%	1,825	365
309	Garbage - Collection	698,000	655,550	42,450	6.48%	436,966	618,195
310	Garbage - Tipping Fees	475,000	435,355	39,645	9.11%	296,928	444,546
311	Garbage - Town Dumpsters	18,900	18,500	400	2.16%	12,318	17,638
312	Garbage - Mun. Facil. Recycling Program	3,000	4,000	(1,000)	-25.00%	1,507	853
313	<b>TOTAL ENVIR. HEALTH SERVICES</b>	<b>1,198,900</b>	<b>1,117,405</b>	<b>81,495</b>	<b>7.29%</b>	<b>749,544</b>	<b>1,081,597</b>
314	<b>ENVIRONMENTAL DEV. SERVICES</b>						
315	Planning Advisory Board	5,000	2,940	2,060	70.07%	2,175	3,419
316	Filing Fees & Other Misc.	3,000	3,000	-	0.00%	1,343	11,163
317	*Copy & Printing E.D.S.	1,300	1,300	-	0.00%	869	939
318	IT Equipment E.D.S.	24,185	10,974	13,211	120.38%	10,462	13,234
319	*Office Supplies E.D.S.	3,436	3,436	-	0.00%	1,817	2,725
320	*Postage E.D.S.	1,315	1,252	63	5.03%	534	1,264
321	*Telephone E.D.S.	1,310	1,691	(381)	-22.53%	1,200	1,926
322	Travel & Training E.D.S.	3,000	3,000	-	0.00%	592	1,018
323	Vehicle Fuel E.D.S.	2,000	2,000	-	0.00%	359	801
324	Vehicle Insurance E.D.S.	830	760	70	9.21%	510	660
325	Advertising E.D.S.	4,000	4,000	-	0.00%	1,380	1,380
326	Salaries E.D.S.	274,445	263,349	11,096	4.21%	172,755	199,754
327	Salaries MERC's Student - E.D.S	631	-	631	-	-	-
328	Salaries Student - E.D.S	5,546	-	5,546	-	-	-
329	Salaries MERC E.D.S.	25,322	23,160	2,162	9.34%	18,245	17,550
330	Salaries Benefits E.D.S.	33,149	32,269	880	2.73%	19,611	24,214
331	<b>TOTAL ADMINISTRATION &amp; PAC</b>	<b>388,469</b>	<b>353,131</b>	<b>35,338</b>	<b>10.01%</b>	<b>231,852</b>	<b>280,047</b>
332	Municipal Plan Process	103,500	57,500	46,000	80.00%	38,757	(7)
333	Regional Services Commission	7,602	7,600	2	0.03%	5,700	5,227
334	New Regional Economic Development Corpore	219,000	168,000	51,000	30.36%	126,000	112,133
335	Regional Library	154,418	161,906	(7,488)	-4.62%	92,688	156,303
336	Regional Facilities Commission	479,207	532,253	(53,046)	-9.97%	422,175	610,282
337	<b>TOTAL ENVIRONMENTAL DEV. SER.</b>	<b>1,352,196</b>	<b>1,280,390</b>	<b>71,806</b>	<b>5.61%</b>	<b>917,173</b>	<b>1,163,985</b>



	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
<b>338</b>	<b>COMMUNITY SERVICES</b>						
339	Equipment Purchases COMM. SERV. ADMIN.	3,000	3,000	-	0.00%	-	2,242
340	*Copy & Printing COMM. SERV. ADMIN.	500	500	-	0.00%	177	191
341	IT Equipment COMM. SERV. ADMIN.	186	-	186	-	-	-
342	*Office Supplies COMM. SERV. ADMIN.	1,848	1,848	-	0.00%	977	1,465
343	*Postage COMM. SERV. ADMIN.	1,095	1,043	52	4.99%	445	1,054
344	*Telephone COMM. SERV. ADMIN.	481	878	(397)	-45.22%	629	867
345	Travel & Training COMM. SERV. ADMIN.	10,000	10,000	-	0.00%	640	1,221
346	Sport Tourism COMM. SERV. ADMIN.	7,000	7,000	-	0.00%	7,719	1,500
347	Salaries COMM. SERV. ADMIN.	127,814	124,518	3,296	2.65%	81,347	136,600
348	Salaries PT Alloc C.S. Admin	-	10,177	(10,177)	-100.00%	640	-
349	Salaries MERC's Student Clerk COMM. SERV.	350	-	350	-	281	-
350	Salaries Student Clerk COMM. SERV. ADM	3,098	-	3,098	-	2,616	-
351	Salaries MERC COMM. SERV. ADMIN.	10,962	11,295	(333)	-2.95%	8,266	10,498
352	Salaries Benefits COMM. SERV. ADMIN.	15,530	15,281	249	1.63%	9,539	18,474
<b>353</b>	<b>TOTAL ADMINISTRATION REC.</b>	<b>181,864</b>	<b>185,540</b>	<b>(3,676)</b>	<b>-1.98%</b>	<b>113,276</b>	<b>174,112</b>
354	*Telephone CIVIC CTR	-	-	-	-	-	2,311
355	Property Tax CIVIC CTR	-	-	-	-	-	6,115
356	Building M & R CIVIC CTR	-	-	-	-	-	16,170
357	Electricity CIVIC CTR	-	-	-	-	-	9,138
358	Grounds M & R CIVIC CTR	-	-	-	-	-	782
359	Property Ins. CIVIC CTR	-	-	-	-	-	996
360	Janitorial Services CIVIC CTR	-	-	-	-	-	10,699
<b>361</b>	<b>TOTAL CIVIC CENTRE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	<b>-</b>	<b>46,211</b>
362	*Telephone BEACH HOUSE	2,551	2,502	49	1.96%	1,770	1,348
363	Property Tax BEACH HOUSE	6,270	1,900	4,370	230.00%	6,086	1,895
364	Building M & R BEACH HOUSE	9,448	7,233	2,215	30.62%	4,075	7,328
365	Electricity BEACH HOUSE	10,800	10,800	-	0.00%	9,854	5,464
366	Grounds M & R BEACH HOUSE	7,500	7,500	-	0.00%	2,534	6,188
367	Property Ins. BEACH HOUSE	1,000	900	100	11.11%	605	768
368	Janitorial Services BEACH HOUS	32,000	32,000	-	0.00%	12,588	332
<b>369</b>	<b>TOTAL BEACH HOUSE</b>	<b>69,569</b>	<b>62,835</b>	<b>6,734</b>	<b>10.72%</b>	<b>37,512</b>	<b>23,323</b>
370	*Telephone HAMMOND RIVER	-	-	-	-	-	193
371	Property Tax HAMMOND RIVER	1,450	1,450	-	0.00%	1,402	1,406
372	Building M & R HAMMOND RIVER	3,700	8,900	(5,200)	-58.43%	8,767	4,293
373	Electricity HAMMOND RIVER	-	660	(660)	-100.00%	281	557
374	Grounds M & R HAMMOND RIVER	6,350	6,350	-	0.00%	673	2,918
375	Property Ins. HAMMOND RIVER	-	1,800	(1,800)	-100.00%	1,212	1,584
<b>376</b>	<b>TOTAL HAMMOND RIVER</b>	<b>11,500</b>	<b>19,160</b>	<b>(7,660)</b>	<b>-39.98%</b>	<b>12,335</b>	<b>10,951</b>
377	Grounds M & R MOUNTAIN BIKE PARK & TR.	20,100	-	20,100	-	-	-
<b>378</b>	<b>TOTAL MOUNTAIN BIKE PARK &amp; TRAIL</b>	<b>20,100</b>	<b>-</b>	<b>20,100</b>	<b>0.00%</b>	<b>-</b>	<b>-</b>
379	Lifeguards MC BEACH	32,986	32,025	961	3.00%	32,107	-
380	Property Tax MC BEACH	1,900	1,050	850	80.95%	1,815	1,021
381	Grounds M & R MC BEACH	5,000	-	5,000	-	4,352	488
382	Property Ins. MC BEACH	75	70	5	7.14%	48	72
383	Equipment MC BEACH	700	600	100	16.67%	-	-
<b>384</b>	<b>TOTAL BEACHES &amp; LIFEGUARDING MC</b>	<b>40,661</b>	<b>33,745</b>	<b>6,916</b>	<b>20.49%</b>	<b>38,322</b>	<b>1,581</b>
385	Lifeguards GP BEACH	32,986	32,025	961	3.00%	32,107	31,477
386	Property Tax GP BEACH	570	570	-	0.00%	557	557
387	Building M & R GP BEACH	1,500	1,500	-	0.00%	881	-
388	Electricity GP BEACH	300	300	-	0.00%	200	296
389	Grounds M & R GP BEACH	4,200	4,200	-	0.00%	2,004	3,152
390	Equipment GP BEACH	700	600	100	16.67%	-	-
<b>391</b>	<b>TOTAL BEACHES &amp; LIFEGUARDING GP</b>	<b>40,256</b>	<b>39,195</b>	<b>1,061</b>	<b>2.71%</b>	<b>35,749</b>	<b>35,482</b>

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
392	Service Contracts QMA	9,900	10,050	(150)	-1.49%	3,644	3,967
393	Personal Prot Equip. QMA	2,700	3,700	(1,000)	-27.03%	1,814	687
394	*Office Supplies QMA	583	583	-	0.00%	308	463
395	*Telephone QMA	3,197	3,493	(296)	-8.47%	2,467	3,659
396	Equipment M & R QMA	19,600	20,800	(1,200)	-5.77%	6,898	15,046
397	Building M & R QMA	45,913	42,213	3,700	8.77%	23,776	23,964
398	Building Maintenance POA Other Facilities	-	-	-	-	-	-
399	Electricity QMA	69,000	72,500	(3,500)	-4.83%	33,357	41,925
400	Grounds M & R QMA	13,000	13,200	(200)	-1.52%	11,828	12,869
401	Property Ins. QMA	8,300	7,500	800	10.67%	5,047	6,528
402	Travel & Training QMA	6,000	6,000	-	0.00%	617	-
403	Equip.- Olympia M & R QMA	10,000	10,000	-	0.00%	1,177	2,261
404	Salaries QMA Adm	32,289	31,445	844	2.68%	19,699	34,631
405	Salaries QMA U	88,614	91,141	(2,527)	-2.77%	36,824	98,459
406	Salaries PT Alloc QMA Admin	-	-	-	-	-	4,610
409	Salaries MERC QMA Adm	2,844	2,671	173	6.48%	2,099	3,453
410	Salaries Benefits QMA Adm	3,822	3,801	21	0.55%	2,232	4,534
411	Sal MERC QMA U	8,771	8,820	(49)	-0.56%	3,772	9,944
412	Sal Benefits QMA U	9,839	9,631	208	2.16%	3,456	11,620
413	<b>TOTAL QMA</b>	<b>334,372</b>	<b>337,548</b>	<b>(3,176)</b>	<b>-0.94%</b>	<b>159,015</b>	<b>278,620</b>
414	Property Tax PARKS BLDG	8,200	8,200	-	0.00%	8,022	8,022
415	Building M & R PARKS BLDG	20,929	20,884	45	0.22%	15,335	21,425
416	Electricity PARKS BLDG	16,900	16,900	-	0.00%	10,751	14,260
417	Grounds M & R PARKS BLDG	6,500	6,500	-	0.00%	2,426	7,512
418	Property Ins. PARKS BLDG	2,900	2,600	300	11.54%	1,753	2,280
419	Janitorial Services PARKS BLDG	36,947	36,947	-	0.00%	20,453	29,874
420	<b>TOTAL PARKS OFFICE</b>	<b>92,376</b>	<b>92,031</b>	<b>345</b>	<b>0.37%</b>	<b>58,740</b>	<b>83,373</b>
421	Town Beautification	23,550	23,550	-	0.00%	17,104	23,649
422	Festive Decorations	15,000	15,000	-	0.00%	7,228	10,447
423	Pers Prot Equip - PARKS/BALL	4,500	4,500	-	0.00%	3,874	6,004
424	General Expenses PARKS/BALL	31,000	23,500	7,500	31.91%	11,533	17,931
425	AT Maintenance PARKS	10,500	10,500	-	0.00%	9,470	4,615
426	Property Tax Other PARKS	13,000	16,000	(3,000)	-18.75%	12,710	15,441
427	Electricity PARKS	1,800	310	1,490	480.65%	525	171
428	Property Ins. PARKS	1,100	1,000	100	10.00%	673	900
429	Travel & Training UNION PARKS/BALL	7,500	7,500	-	0.00%	799	402
430	Matthews Cove PARKS	3,500	3,500	-	0.00%	1,463	3,376
431	Chelsea Dirt Jump Skills Park	5,900	4,900	1,000	20.41%	3,153	313
432	Meenan's Cove PARKS	8,020	9,030	(1,010)	-11.18%	7,595	12,612
433	MC Volleyball PARKS	4,000	1,500	2,500	166.67%	623	259
434	Ritchie Lake PARKS	6,800	7,562	(762)	-10.08%	1,497	2,480
435	Community Garden PARKS	2,550	2,550	-	0.00%	868	-
436	Dog Park PARKS	7,250	6,800	450	6.62%	4,669	3,765
437	Skate Park PARKS	2,000	2,000	-	0.00%	2,686	3,009
438	Town Hall Park	20,520	20,938	(418)	-2.00%	3,562	4,474
439	Outdoor Skating Rink PARKS	4,500	4,500	-	0.00%	1,491	458
440	Salaries Regular PARKS/BALL U	432,891	397,383	35,508	8.94%	247,880	445,433
441	Sal Summer MERC PARKS/BALL	12,153	12,002	151	1.26%	10,967	5,470
442	Salaries Summer PARKS/BALL	106,921	108,217	(1,296)	-1.20%	97,069	58,329
443	Salaries MERC PARKS/BALL U	46,943	40,626	6,317	15.55%	26,381	44,569
444	Salaries Benefits PARKS/BALL U	41,965	41,266	699	1.69%	26,402	47,629
445	<b>TOTAL PARKS</b>	<b>813,863</b>	<b>764,634</b>	<b>49,229</b>	<b>6.44%</b>	<b>500,222</b>	<b>711,736</b>
446	Tennis Courts	4,200	4,200	-	0.00%	1,116	771
447	Pickle Ball Courts	1,500	1,500	-	0.00%	521	1,562
448	<b>TOTAL COURTS</b>	<b>5,700</b>	<b>5,700</b>	<b>-</b>	<b>0.00%</b>	<b>1,637</b>	<b>2,333</b>

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
449	Property Tax FIELDS	12,000	12,000	-	0.00%	11,654	11,620
450	Electricity Ball Parks	4,700	4,700	-	0.00%	2,095	3,422
451	Property Ins. FIELDS	900	800	100	12.50%	538	720
452	Walter Jewett Field BALL	5,400	11,998	(6,598)	-54.99%	9,017	5,905
453	Meenans Cove BALL	2,291	4,329	(2,038)	-47.08%	3,946	6,563
454	Rolfe Multipurpose Field BALL	6,400	6,400	-	0.00%	5,736	2,347
455	Memorial Field BALL	3,750	3,750	-	0.00%	3,573	8,254
456	Centennial Ballfield BALL	3,150	3,150	-	0.00%	2,900	1,466
457	Saunders Ballfield BALL	3,000	3,000	-	0.00%	2,768	455
458	<b>TOTAL FIELDS</b>	<b>41,591</b>	<b>50,127</b>	<b>(8,536)</b>	<b>-17.03%</b>	<b>42,227</b>	<b>40,752</b>
459	Trail Work PARKS	21,500	21,511	(11)	-0.05%	13,283	12,473
460	<b>TOTAL TRAILS</b>	<b>21,500</b>	<b>21,511</b>	<b>(11)</b>	<b>-0.05%</b>	<b>13,283</b>	<b>12,473</b>
461	Property Tax PLAYGROUNDS	670	300	370	123.33%	650	270
462	Maintenance PLAYGROUNDS	23,500	20,000	3,500	17.50%	1,907	4,814
463	Property Ins. PLAYGROUNDS	260	230	30	13.04%	156	204
464	<b>TOTAL PLAYGROUNDS</b>	<b>24,430</b>	<b>20,530</b>	<b>3,900</b>	<b>19.00%</b>	<b>2,713</b>	<b>5,288</b>
465	IT Equipment PKS & FACIL ADMIN	10,560	8,673	1,887	21.76%	3,651	10,739
466	*Office Supplies PKS & FACIL ADMIN	1,297	1,297	-	0.00%	686	1,028
467	*Telephone PKS & FACIL ADMIN	4,719	6,340	(1,621)	-25.57%	4,535	6,355
468	Travel & Training Non Union PKS & FACIL AD	6,000	6,000	-	0.00%	-	857
469	Vehicle Fuels PKS & FACIL	35,000	35,000	-	0.00%	29,034	26,717
470	Vehicle M & R PKS & FACIL	25,000	25,000	-	0.00%	16,277	15,452
471	Vehicle Lease Costs PKS & FACIL	22,000	22,000	-	0.00%	16,432	19,522
472	Vehicle Insurance PKS & FACIL	10,600	9,500	1,100	11.58%	6,397	8,292
473	Facility User Insurance PKS & FACIL	2,470	7,520	(5,050)	-67.15%	1,688	6,203
474	Salaries PKS & FACIL ADMIN	360,833	352,996	7,837	2.22%	222,891	204,438
475	Salaries FACILITIES U	122,408	119,337	3,071	2.57%	60,260	93,326
476	Salaries PT Alloc PKS & FACIL ADMIN	-	9,877	(9,877)	-100.00%	640	-
477	Sal MERC's Pks Fac Adm Clerk Student	340	-	340	-	273	-
478	Sal Pks Fac Adm Clerk Student	3,007	-	3,007	-	2,539	-
479	Salaries MERC PKS & FACIL ADMIN	31,885	30,890	995	3.22%	23,300	17,802
480	Salaries Benefits PKS & FACIL ADMIN	43,559	43,235	324	0.75%	25,453	25,497
481	Salaries MERC FACILITIES U	13,095	11,972	1,123	9.38%	6,477	8,866
482	Salaries Benefits FACILITIES U	15,615	15,063	552	3.66%	4,976	9,679
483	<b>TOTAL FACILITIES</b>	<b>708,388</b>	<b>704,700</b>	<b>3,688</b>	<b>0.52%</b>	<b>425,509</b>	<b>454,773</b>
484	Furnace Fuel Oil FOOD BANK	2,000	2,000	-	0.00%	1,097	1,853
485	Property Tax FOOD BANK	760	760	-	0.00%	744	744
486	Building M & R FOOD BANK	4,600	4,475	125	2.79%	1,301	1,947
487	Electricity FOOD BANK	2,700	2,700	-	0.00%	1,806	2,448
488	Grounds M & R FOOD BANK	-	-	-	-	-	346
489	Property Ins. FOOD BANK	200	180	20	11.11%	120	156
490	<b>TOTAL FOODBANK</b>	<b>10,260</b>	<b>10,115</b>	<b>145</b>	<b>1.43%</b>	<b>5,068</b>	<b>7,494</b>
491	Property Tax WAREHOUSE	3,400	3,300	100	3.03%	3,282	3,253
492	Building M & R WAREHOUSE	5,008	4,975	33	0.66%	868	1,064
493	Electricity WAREHOUSE	4,700	3,100	1,600	51.61%	3,052	2,711
494	Grounds M & R Warehouse	2,000	2,000	-	0.00%	761	1,908
495	Property Ins. WAREHOUSE	670	600	70	11.67%	403	492
496	<b>TOTAL WAREHOUSE</b>	<b>15,778</b>	<b>13,975</b>	<b>1,803</b>	<b>12.90%</b>	<b>8,366</b>	<b>9,428</b>
497	Canada Day Expense	19,033	18,333	700	3.82%	6,227	-
498	New Year's Eve Celebrations	500	-	500	-	-	-
499	IT Equipment PROG EXP	-	-	-	-	34	-
500	*Telephone PROG EXP	687	1,405	(718)	-1	1,619	2,861
501	Special Events Exp- PROG EXP	18,759	14,494	4,265	29.43%	9,376	3,425
502	AT Events - PROG EX	3,000	3,000	-	0	1,123	-
503	Travel & Training PROG EXP	3,500	2,000	1,500	75.00%	20	473

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
504	New Prog. & Sp Evnts - PROG EX	19,965	19,365	600	3.10%	14,626	-
505	Sal MERC/Benefits New Prog. & Sp Evnts	2,002	1,789	213	11.91%	1,478	3
506	Salaries New Prog. & Sp Evnts	17,719	16,909	810	4.79%	13,603	86
507	<b>TOTAL PROGRAMMING</b>	<b>85,165</b>	<b>77,295</b>	<b>7,870</b>	<b>10.18%</b>	<b>48,106</b>	<b>6,848</b>
508	<b>qplex</b>						
509	Personal Prot Equip. qplex ICE	5,100	6,000	(900)	-15.00%	2,737	4,612
510	Equipment M & R qplex ICE	38,700	48,200	(9,500)	-19.71%	9,256	19,220
511	M & R qplex ICE	56,800	50,000	6,800	13.60%	33,001	45,071
512	Travel & Training qplex ICE	5,000	4,900	100	2.04%	542	574
513	Zamboni Expenses - qplex ICE	15,500	9,000	6,500	72.22%	4,972	15,286
514	Equipment Rentals & M & R - qplex ICE	1,000	1,000	-	0.00%	-	-
515	Salaries QPLEX ICE	531,096	514,085	17,011	3.31%	298,549	254,455
516	Salaries MERC QPLEX ICE	55,461	52,286	3,175	6.07%	31,701	25,259
517	Sal Benefits QPLEX ICE	64,068	62,412	1,656	2.65%	30,310	34,614
518	<b>TOTAL QPLEX ICE</b>	<b>772,725</b>	<b>747,883</b>	<b>24,842</b>	<b>3.32%</b>	<b>411,068</b>	<b>399,091</b>
519	Lifeguards qplex POOL	160,000	141,000	19,000	13.48%	137,658	-
520	IT Equipment qplex POOL	2,500	-	2,500	-	407	2,921
521	M & R qplex POOL	41,000	42,300	(1,300)	-3.07%	34,566	18,471
522	Grounds M & R qplex POOL	7,500	8,500	(1,000)	-11.76%	3,286	12
523	Travel & Training qplex POOL	3,500	3,500	-	0.00%	1,655	-
524	Pool Program Supplies qplex POOL	3,585	3,585	-	0.00%	222	36
525	Salaries qplex POOL FTP	7,931	7,661	270	3.52%	6,466	1,730
526	Sal MERC's qplex POOL Students	2,391	2,107	284	13.48%	1,327	-
527	Salaries qplex POOL Students	22,410	19,550	2,860	14.63%	19,168	-
528	Salaries MERC qplex POOL FTP	872	822	50	6.08%	1,447	156
529	Salaries Benefits qplex POOL FTP	1,057	1,029	28	2.72%	705	400
530	<b>TOTAL QPLEX POOL</b>	<b>252,746</b>	<b>230,054</b>	<b>22,692</b>	<b>9.86%</b>	<b>206,907</b>	<b>23,726</b>
531	M & R qplex CONFERENCE CENTRE	6,000	6,000	-	0.00%	2,650	181
532	Janitorial Services qplex CONFERENCE CENT	6,600	6,600	-	0.00%	-	461
533	Equipment & Supplies - Qplex CONFERENCE	3,000	3,000	-	0.00%	-	455
534	<b>TOTAL CONFERENCE CENTRE QPLEX</b>	<b>15,600</b>	<b>15,600</b>	<b>-</b>	<b>0.00%</b>	<b>2,650</b>	<b>1,097</b>
535	M & R qplex CHILD CARE CENTRE	600	413	187	45.28%	682	5,839
536	Janitorial Services qplex CHILD CARE CENTR	-	-	-	-	-	8,691
537	<b>TOTAL YMCA CENTRE QPLEX</b>	<b>600</b>	<b>413</b>	<b>187</b>	<b>45.28%</b>	<b>682</b>	<b>14,530</b>
538	Equip - qplex WALKING TRACK	2,500	500	2,000	400.00%	-	-
539	<b>TOTAL WALKING TRACK QPLEX</b>	<b>2,500</b>	<b>500</b>	<b>2,000</b>	<b>400.00%</b>	<b>-</b>	<b>-</b>
540	qplex M&R GROUNDS & PARKING	36,500	30,000	6,500	21.67%	17,807	27,035
541	<b>TOTAL QPLEX GROUNDS AND PARKING LOTS</b>	<b>36,500</b>	<b>30,000</b>	<b>6,500</b>	<b>21.67%</b>	<b>17,807</b>	<b>27,035</b>
542	Contracts for Services - qplex ADMIN.	24,800	27,600	(2,800)	-10.14%	9,884	14,925
543	*Copy & Printing qplex ADMIN	2,700	2,700	-	0.00%	1,738	1,877
544	IT Equipment qplex ADMIN	11,349	6,373	4,976	78.08%	3,732	9,110
545	*Office Supplies qplex ADMIN	4,927	4,927	-	0.00%	2,642	6,739
546	*Postage qplex ADMIN	1,752	1,669	83	4.97%	713	1,686
547	*Telephone qplex ADMIN	9,616	11,298	(1,682)	-14.89%	8,019	12,518
548	Property Tax qplex ADMIN	8,400	8,300	100	1.20%	8,126	8,126
549	Building M & R - qplex ADMIN	94,126	69,926	24,200	34.61%	55,890	65,735
550	Electricity qplex ADMIN	291,000	283,000	8,000	2.83%	185,713	203,031
551	Property Ins. qplex ADMIN	41,000	37,000	4,000	10.81%	24,916	32,028
552	Travel & Training qplex ADMIN	5,000	5,000	-	0.00%	714	2,284
553	Vehicle Fuels qplex ADMIN	3,000	3,000	-	0.00%	1,551	2,820
554	Vehicle M & R qplex ADMIN	2,000	2,000	-	0.00%	1,957	170
555	Vehicle Insurance - qplex ADMIN	2,600	2,300	300	13.04%	1,549	2,016
556	Janitorial Services qplex ADMIN	16,280	16,280	-	0.00%	9,486	7,075
557	Advertising & Promo - qplex ADMIN	5,000	5,000	-	0.00%	1,955	1,390
558	The WAVE Advert. Contract - qplex ADMIN	13,036	13,036	-	0.00%	-	-

	B	C	D	E	F	G	H
1		2022 Budget	2021 Budget	\$ Difference	% Difference	2021 YTD (Aug)	2020 Actual
559	Salaries qplex ADMIN	253,211	246,638	6,573	2.67%	157,752	152,914
560	Salaries PT Alloc qplex ADMIN	-	9,878	(9,878)	-100.00%	642	18,441
561	Sal MERC qplex Student	340	-	340	-	273	-
562	Sal qplex Student	3,007	-	3,007	-	2,539	-
563	Sal MERC qplex ADMIN	22,016	21,647	369	1.70%	16,417	15,182
564	Sal Benefits qplex ADMIN	30,363	30,035	328	1.09%	18,186	20,670
565	<b>TOTAL QPLEX OFFICE AND ADMINISTRATION</b>	<b>845,523</b>	<b>807,607</b>	<b>37,916</b>	<b>4.69%</b>	<b>514,394</b>	<b>578,737</b>
566	<b>TOTAL QPLEX</b>	<b>1,926,194</b>	<b>1,832,057</b>	<b>94,137</b>	<b>5.14%</b>	<b>1,153,508</b>	<b>1,044,216</b>
567	<b>TOTAL COMMUNITY SERVICES</b>	<b>4,443,567</b>	<b>4,270,698</b>	<b>172,869</b>	<b>4.05%</b>	<b>2,655,593</b>	<b>2,948,994</b>
568	<b>FISCAL SERVICES</b>						
569	Interest on Short Term Debt	25,000	25,000	-	0.00%	13,971	21,222
570	Interest on Long Term Debt	218,011	382,928	(164,917)	-43.07%	255,285	440,810
571	Principal Installments	1,547,000	1,874,198	(327,198)	-17.46%	1,249,465	1,629,170
572	Bond Discounts	24,594	19,135	5,459	28.53%	12,757	17,909
573	Bank Service Charges	25,000	11,000	14,000	127.27%	20,501	4,509
574	<b>TOTAL DEBT SERVICE COST</b>	<b>1,839,605</b>	<b>2,312,261</b>	<b>(472,656)</b>	<b>-20.44%</b>	<b>1,551,979</b>	<b>2,113,620</b>
575	Transfers To General Capital Fund	2,609,064	1,248,636	1,360,428	108.95%	500,000	1,790,211
576	Transfers To Utility Operating for Debt Charge:	91,923	91,923	-	0.00%	-	91,923
577	Transfers To Operating Reserve Funds	-	255,897	(255,897)	-100.00%	-	456,600
578	Transfers To Capital Reserve Funds	371,279	116,000	255,279	220.07%	-	732,900
579	<b>TOTAL TRANSFERS TO OWN FUNDS</b>	<b>3,072,266</b>	<b>1,712,456</b>	<b>1,359,810</b>	<b>79.41%</b>	<b>500,000</b>	<b>3,071,634</b>
580	<b>TOTAL FISCAL SERVICES</b>	<b>4,911,871</b>	<b>4,024,717</b>	<b>887,154</b>	<b>22.04%</b>	<b>2,051,979</b>	<b>5,185,254</b>
581	<b>TOTAL GENERAL EXPENDITURES</b>	<b>28,205,519</b>	<b>26,355,007</b>	<b>1,850,512</b>	<b>7.02%</b>	<b>16,549,270</b>	<b>26,003,536</b>
582	<b>NET SURPLUS (DEFICIT)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,278,747</b>	<b>13,942</b>

TOWN OF QUISPAMISIS  
GENERAL CAPITAL PROPOSED BUDGET

PROPOSED GENERAL CAPITAL FUND EXPENDITURES		<u>2022</u>					
<b>COMMUNITY SERVICES</b>							
<b>Recreation</b>	Expand Pickle Ball Courts	75,000					
	Mountain Bike Trails Parking area and driveway	125,000					
<b>Buildings and Equipment</b>	Rehabilitation Tennis Courts (2012)	245,000					
	AT Trail Connector (Crusher Run, Signage, Furniture etc.)	24,000	469,000				
	<sup>1</sup> Hammond River Park Upgrade	384,000					
	<sup>2</sup> qplex- roof recoating	150,000					
	Replace UTV (2006 Gator)	30,000					
	qplex Kube parts	15,000					
	qplex- replace wooden stairs to steel	70,000					
	qplex- Facility lighting upgrade to LED	125,000					
	qplex- concrete floor repairs in Zamboni room	13,000					
	qplex- replace floor scrubber (2011)	12,500					
	qplex- replace counters in 6 dressing rooms, 2 washrooms, 1 staff room and 2 referee rooms	21,000					
	qplex - pool piping replacement	50,000					
	qplex - Upgrade Conference room audio visual (2011)	30,000					
	qplex- gray water booster pumps replacement	25,000					
	QMA- dressing room and zamboni room heaters	15,000	940,500				
<b>TOTAL COMMUNITY SERVICES</b>			<b>1,409,500</b>				
<b>PROTECTIVE SERVICES</b>							
	<sup>2,3</sup> Fire Station # 2 Renovations - 59.2242% of total cost of \$3,021,439	1,784,692	1,784,692				
<b>TOTAL PROTECTIVE SERVICES</b>			<b>1,784,692</b>				
<b>ENGINEERING SERVICES</b>							
<b>Vehicles</b>	None Required		-				
<b>TOTAL ENGINEERING SERVICES</b>			-				
<b>TRANSPORTATION SERVICES</b>							
<b>Equipment</b>	Plow Truck c/w dump-sander body ( replacement Unit 320)	340,000					
	Wheeled Excavator top up	95,000	435,000				
<b>Vehicles</b>	1 ton replacement - Crew Cab	56,000	56,000				
<b>Storm</b>	Miscellaneous Storm Sewer	150,000					
	Local Improvement Program	15,000	165,000				
<b>Traffic Calming</b>	Equipment for Various areas ( Ped beacons, Radar speed signs)	15,000					
	Upgrade Signal Controls Hampton Rd/Pettingill	55,000	70,000				
<b>Roads</b>		<b>C &amp; G</b>	<b>S/Ws</b>				
		<b>Road</b>	<b>Base</b>				
		<b>Prepwork</b>	<b>Asphalt</b>				
		<b>Seal</b>	<b>Asphalt</b>				
			<b>Total</b>				
	<sup>1,3</sup> Meenan's Cove Road 1km (Rte 119 to Fullyer)	175,000	160,000	210,000	545,000		
	<sup>1,3</sup> Gondola Point Rd Corridor Analysis	100,000			100,000		
	<sup>1,3</sup> Parkside Road Ph 3 - entrance to Gwen	60,000	75,000	120,000	255,000		
	<sup>1,3</sup> Reynar Drive (0.9km)	28,000	45,000	75,000	148,000		
	<sup>1,3</sup> Swanton Drive (0.6km)	19,000	45,000	75,000	139,000		
	<sup>1,3</sup> Muriel (0.15 km)		5,000	15,000	20,000		
	<sup>1,3</sup> Sylvia (0.3km)	10,000	22,000	30,000	62,000		
	<sup>1,3</sup> Pleasant Ave (0.25 km)	5,000	16,000	28,000	49,000		
	<sup>1,3</sup> Braun Court (0.25 km)	5,000	17,000	30,000	52,000		
	<sup>1,3</sup> Roberts Lane (1.34 km)	50,000	75,000	115,000	240,000		
	<sup>1,3</sup> Rynlon Dr (0.7 km)	30,000	47,000	85,000	162,000		
	<sup>1,3</sup> Regal Drive (0.6km)	15,000	20,000	55,000	90,000		
	<sup>1,3</sup> Hill Ct (0.1km)	5,000	5,000	8,000	18,000		
	<sup>1,3</sup> Sunybank St (0.4km)	14,000	16,000	24,000	54,000		
	<sup>1,3</sup> Old Coach Road (1.3km)	25,000	24,000	45,000	94,000		
	<sup>1,3</sup> Hovey Road (0.1km)	7,500	24,000	42,000	73,500		
	Sidewalks - TBD				100,000		
		-	100,000	548,500	596,000	957,000	2,201,500
<b>TOTAL TRANSPORTATION SERVICES</b>						<b>2,927,500</b>	
<b>TOTAL 2022 GENERAL CAPITAL EXPENDITURES</b>						<b>6,121,692</b>	
Less Grants & Other Revenue							
	<sup>1</sup> Canada Community-Buidling Fund (Formerly Gas Tax)					(978,364)	
	<sup>2</sup> General Capital Reserve Fund					(578,264)	
	<sup>3</sup> Borrowing					(1,956,000)	
Funds to be Provided In 2022 Operating Budget						2,609,064	

TOWN OF QUISPAMISIS  
GENERAL CAPITAL PROPOSED BUDGET

PROPOSED GENERAL CAPITAL FUND EXPENDITURES		<b>2023</b>						
<b>COMMUNITY SERVICES</b>								
<b>Recreation</b>	Active Transportation/Trail Building						50,000	
	Playground Upgrade Cedar Ridge						150,000	
	Access Control Security Upgrade						150,000	
	Arts and Culture Park Sidewalk Repair						65,000	
						<u>415,000</u>		
<b>Buildings and Equipment</b>	Town Hall HVAC Repair						75,000	
	Replace Mowers						40,000	
	Public Works Renovation Office and Lunch Area.						125,000	
	Town Hall Renovation Phase 2 (Included Exterior Work)						200,000	
	qplex- Main roadway digital sign						43,000	
	qplex - Main vertical fire pump						20,000	
	qplex Hot water holding tank X4						36,000	
	qplex- Players dressing room hallway floor replacement						30,000	
	qplex- Rain water filter						15,000	
	qplex- Paint the exterior side of the building facing the pool and Playground						30,000	
	qplex- truck replacement						40,000	
	qplex - (1) Desiccant Wheel Silica Gel Replacement For RTU-2						15,000	
	qplex- supply and install RTU #4 to be on the controls system and provide individual disconnect at unit.						15,000	
	QMA - Chiller / Surge Drum Replacement, Existing Age 20 yrs						60,000	
	QMA - No. 2 Compressor Overhaul						15,000	
QMA - No. 2 Compressor Overhaul						15,000		
QMA - Add Building Mechanical Systems and Lights on Delta Controls						40,000		
						<u>814,000</u>		
<b>TOTAL COMMUNITY SERVICES</b>							<b>1,229,000</b>	
<b>ENGINEERING SERVICES</b>								
<b>Vehicles</b>	Replace Planning Vehicle #313 (electric?)						45,000	
						<u>45,000</u>		
<b>TOTAL ENGINEERING SERVICES</b>							<b>45,000</b>	
<b>TRANSPORTATION SERVICES</b>								
<b>Equipment</b>	Culvert Steamer replacement						25,000	
	Plow Truck c/w dump-sander body ( replacement Unit 317)						340,000	
							<u>365,000</u>	
<b>Vehicles</b>	Half ton Replacement						36,000	
	1 ton replacement - Crew Cab						56,000	
							<u>92,000</u>	
<b>Storm</b>	Miscellaneous Storm Sewer						150,000	
	Local Improvement Program						15,000	
							<u>165,000</u>	
<b>Traffic Calming</b>	Equipment for Various areas ( Ped beacons, Radar speed signs)						15,000	
							<u>15,000</u>	
<b>Roads</b>		<b>C &amp; G</b>	<b>S/Ws</b>	<b>Prepwork</b>	<b>Asphalt</b>	<b>Asphalt</b>	<b>Total</b>	
	Meenana's Cove Rd (Fuller to Collingwood)			100,000	75,000	105,000	280,000	
	Gondola Point Road - Walking Lane Ph 1			85,000	100,000	220,000	405,000	
	Cedar Ridge Blvd ( 33% - 0.75km)			25,000	35,000	85,000	145,000	
	Cambridge Ave (0.6km)			5,000	20,000	62,000	87,000	
	Captain Court (0.1km)			5,000	5,000	10,000	20,000	
	Ambassador Dr ( 0.6km)			10,000	35,000	68,000	113,000	
	Olympic Ct (0.15km)			5,000	10,000	12,000	27,000	
	Chilkoot CT (0.1km)			5,000	5,000	10,000	20,000	
	Sherwood Drive (0.8km)			30,000	20,000	85,000	135,000	
	Archer Dr ( 0.2km)			3,000	10,000	25,000	38,000	
	Windwood Court (0.1km)			5,000	5,000	10,000	20,000	
	Tanglewood Court (0.1km)			5,000	5,000	10,000	20,000	
	Lindsay (0.15km)			5,000		17,000	22,000	
	Market Street			10,000		45,000	55,000	
	Millennium Drive Resurf & Streetscape 1 of 2			125,000	85,000	120,000	330,000	
	Landing Court Sidewalk Rehab	20,000	80,000	33,000	75,000	75,000	283,000	
		<u>20,000</u>	<u>80,000</u>	<u>456,000</u>	<u>485,000</u>	<u>959,000</u>	<u>2,000,000</u>	
	<b>TOTAL TRANSPORTATION SERVICES</b>							<b>2,637,000</b>
	<b>TOTAL 2023 GENERAL CAPITAL EXPENDITURES</b>							<b>3,911,000</b>
Less Grants & Other Revenue								
Gas Tax							(594,364)	
Borrowing							(1,405,000)	
<b>Funds to be Provided in 2023 Operating Budget</b>							<b>1,911,636</b>	

TOWN OF QUISPAMISIS  
GENERAL CAPITAL PROPOSED BUDGET

PROPOSED GENERAL CAPITAL FUND EXPENDITURES		<b>2024</b>	
<b>COMMUNITY SERVICES</b>			
<b>Recreation</b>	Active Transportation/Trails	50,000	
	Playground Upgrade Parkside Drive	150,000	
	Mountain Bike Park Washroom Building	110,000	
	Walter Jewett Lights and Building	650,000	
	Replace Mowers	65,000	1,025,000
<b>Buildings and Equipment</b>	qplex - RTU1 overhaul/inspection/parts replacement	25,000	
	qplex - RTU2 overhaul/inspection/parts replacement	25,000	
	qplex - RTU4 overhaul/inspection/parts replacement	10,000	
	qplex- Expansion tanks in water mechanical room	10,000	
	qplex pool - pipe replacement	100,000	
	QMA - Zamboni - Overhaul (2019 purchase)	10,000	
	QMA - roof repair or replacement	100,000	280,000
<b>TOTAL COMMUNITY SERVICES</b>			<b>1,305,000</b>
<b>ENGINEERING SERVICES</b>			
<b>Vehicles</b>	Eng Dept Half Ton ( replace 329)	35,000	35,000
<b>TOTAL ENGINEERING SERVICES</b>			<b>35,000</b>
<b>TRANSPORTATION SERVICES</b>			
<b>Equipment</b>	Sidewalk Unit C/w Plow and Blower (replace unit 333)	150,000	150,000
<b>Vehicles</b>	Half ton Replacement	36,000	36,000
<b>Storm</b>	Miscellaneous Storm Sewer	150,000	
	Local Improvement Program	15,000	165,000
<b>Traffic Calming</b>	Equipment for Various areas ( Ped beacons, Radar speed signs)	15,000	15,000
<b>Roads</b>			
		<b>C &amp; G</b>	<b>S/Ws</b>
		<b>Prepwork</b>	<b>Asphalt</b>
		<b>Asphalt</b>	<b>Total</b>
	Quispamsis Rd Gond Blvd to Gond Pt Rd	75,000	75,000
	Gondola Point Road - Walking Lane Ph 2		65,000
	Cedar Ridge Blvd ( 33% - 0.75km)		25,000
	Kallars Hill Rd ( Bridge to Hayward Rd 2.5 Km)		75,000
	Hayward Rd (0.45km)		15,000
	Heather Street (0.17km)		5,000
	Forrester's Road (0.3km)		9,000
	Sunny Lane (0.2km)		5,000
	Winchester Drive (0.6km)	10,000	25,000
	Westminster Dr (0.7km)	15,000	30,000
	Princeton Ave (0.3km)	10,000	15,000
	Kensington Ave ( 0.5km)	10,000	25,000
	Charleston Ct (0.2km)	10,000	20,000
	Millennium Drive Resurf & Streetscape 2of2	75,000	75,000
		75,000	75,000
		454,000	425,000
		971,000	2,000,000
		2,000,000	2,000,000
<b>TOTAL TRANSPORTATION SERVICES</b>			<b>2,366,000</b>
<b>TOTAL 2024 GENERAL CAPITAL EXPENDITURES</b>			<b>3,706,000</b>
Less Grants & Other Revenue			
	Gas Tax		(600,000)
	Borrowing		(1,400,000)
Funds to be Provided in 2024 Operating Budget			<b>1,706,000</b>



TOWN OF QUISPAMISIS  
GENERAL CAPITAL PROPOSED BUDGET

PROPOSED GENERAL CAPITAL FUND EXPENDITURES		<b>2025</b>						
<b>COMMUNITY SERVICES</b>								
<b>Recreation</b>	Mountain Bike Park Expansion						125,000	
	Skate Park Expansion						75,000	
	Splash Pad Firefly Park						600,000	
	Active Transportation/Trail Building						50,000	
							850,000	
<b>Buildings and Equipment</b>	Replace Gator (2011)						30,000	
	qplex- Zamboni replacement (electric)						180,000	
	qplex- expansion tank replacement in refrigeration room						28,000	
	qplex - water softener replacement X2						20,000	
	qplex- Kube replacement- 4 of 8 units						200,000	
							458,000	
<b>TOTAL COMMUNITY SERVICES</b>							<b>1,308,000</b>	
<b>TRANSPORTATION SERVICES</b>								
<b>Equipment</b>	Hotbox replacement						75,000	
	Plow Truck c/w dump-sander body ( replacement Unit)						325,000	
							400,000	
<b>Vehicles</b>	1 ton replacement - Crew Cab						56,000	
							56,000	
<b>Storm</b>	Miscellaneous Storm Sewer						150,000	
	Local Improvement Program						15,000	
							165,000	
<b>Traffic Calming</b>	Equipment for Various areas ( Ped beacons, Radar speed signs)						15,000	
							15,000	
<b>Roads</b>		<b>C &amp; G</b>	<b>S/Ws</b>	<b>Prepwork</b>	<b>Asphalt</b>	<b>Asphalt</b>	<b>Total</b>	
	Hampton Road ( Designated Highway Cont)	75,000	75,000	25,000	25,000	50,000	250,000	
	Bradley Lake Rd Seal Asp (final 1km to Rothesay Border)			75,000	65,000	150,000	290,000	
	Gondola Point Road - Walking Lane Ph 3			65,000	100,000	220,000	385,000	
	Harrison Hill Rd (0.10km)			7,500		10,000	17,500	
	Wakefield Lane (0.15km)			10,000		15,000	25,000	
	Pettingill Road Lila to Maple Gr (0.7km)		15,000	10,000	50,000	95,000	170,000	
	Kingsley Ave (0.3km)			5,000	10,000	25,000	40,000	
	Leighton Ct (0.1km)			2,500	7,500	18,000	28,000	
	Heathcliff Ct (0.25km)			5,000	10,000	20,000	35,000	
	Lake Road (1.1km)			30,000	40,000	95,000	165,000	
	Phillips Dr (0.4 km)			10,000	12,000	28,000	50,000	
	Donlyn Drive Lower section (0.4km)			20,000	15,000	35,000	70,000	
	Amberdale Dr (0.25km)			10,000		20,000	30,000	
	Camrose Lane (0.15km)			7,500		15,000	22,500	
	Sunrise Drive (0.4km)			10,000	15,000	28,000	53,000	
	Meenan's Cove Rd 1km (Collingwood to Bonnel)			54,000	145,000	170,000	369,000	
			75,000	90,000	346,500	494,500	994,000	2,000,000
	<b>TOTAL TRANSPORTATION SERVICES</b>							<b>2,636,000</b>
	<b>TOTAL 2025 GENERAL CAPITAL EXPENDITURES</b>							<b>3,944,000</b>
Less Grants & Other Revenue								
	Gas Tax						(600,000)	
	Borrowing						(1,400,000)	
<b>Funds to be Provided in 2025 Operating Budget</b>							<b>1,944,000</b>	

TOWN OF QUISPAMIS  
GENERAL CAPITAL PROPOSED BUDGET

PROPOSED GENERAL CAPITAL FUND EXPENDITURES		<u>2026</u>	
<b>COMMUNITY SERVICES</b>			
<b>Recreation</b>	Ballfield, grading, drainage	400,000	
	Active Transportation/Trail Building	70,000	
	Playground Upgrade Goldrush	100,000	570,000
<b>Buildings and Equipment</b>	#122 Replace 1Ton	75,000	
	qplex- pool liner replacement	100,000	
	qplex-curb repairs	30,000	
	qplex- Kube replacement of remaining 4 of 8 units	200,000	405,000
<b>TOTAL COMMUNITY SERVICES</b>			<b>975,000</b>
<b>TRANSPORTATION SERVICES</b>			
<b>Equipment</b>	Plow Truck c/w dump-sander body ( replacement Unit )	345,000	
	Loader Replacement	225,000	
			570,000
<b>Vehicles</b>	Half Ton Replacement	36,000	36,000
<b>Storm</b>			-
<b>Traffic Calming</b>			-
<b>Roads</b>		<b>C &amp; G</b>	<b>S/Ws</b>
		<b>Prepwork</b>	<b>Asphalt</b>
		<b>Asphalt</b>	<b>Total</b>
	Gondola Point Road - Walking Lane Ph 4		65,000
	Evergreen Park Dr ( 0.6km)		100,000
	Rowanoak Lane ( 0.3km)		25,000
	Lindsay St (0.4km)		10,000
	Cliff St (0.9km)		12,000
	McAlpine Dr (0.9km)		55,000
	Fullyer Dr (0.67km)		85,000
	Millican Dr (0.7km)		125,000
	Pettingill Road Maple Gr to Southwood ( 0.8km)	15,000	10,000
	Elliot Road Rte 100 to Bridge		75,000
	Model Farm Rd Ph 2(M.Cove to Douglas Dr)		155,000
	Douglas Dr (0.6km)		125,000
		5,000	35,000
		-	15,000
		231,000	607,000
		1,147,000	2,000,000
<b>TOTAL TRANSPORTATION SERVICES</b>			<b>2,606,000</b>
<b>TOTAL 2026 GENERAL CAPITAL EXPENDITURES</b>			<b>3,581,000</b>
Less Grants & Other Revenue			
	Gas Tax		(600,000)
	Borrowing		(1,400,000)
Less Funds to be Provided in 2026 Operating Budget			1,581,000

**Town of Quispamsis  
Civic Relations, Sponsorships and Grants  
Proposed 2022 Budget**

CIVIC RELATIONS	Council		Finance Committee		Request		2022		2021		2020	
	Approval	Recommendations	Recommendations	Request	2022	2021	2020	2021	2020	2020	2020	
Town pins	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Merchandise Gifts	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Flowers/meetings/other misc	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Mayor's gifts	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
TBD	800	800	800	800	800	800	800	800	800	800	800	
Council Advertising	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
Website Enhancement	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Community Sponsorship Ads	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
New Council pictures	-	-	-	-	-	-	-	-	-	-	-	
2020 Election Expenses	-	-	-	-	-	-	-	-	-	-	-	
<b>TOTAL CIVIC RELATIONS</b>	<b>15,800</b>	<b>15,800</b>	<b>15,800</b>	<b>15,800</b>	<b>15,800</b>	<b>15,800</b>	<b>15,800</b>	<b>15,800</b>	<b>15,800</b>	<b>15,800</b>	<b>22,300</b>	

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SPONSORSHIPS	Council		Finance Committee		Requests		2022		2021		2020	
	Approval	Recommendations	Recommendations	Request	2022	2021	2020	2021	2020	2020	2020	
PRO Kids	7,135	7,135	7,135	7,135	7,135	7,135	7,135	7,135	7,135	7,135	7,135	
Saint John Midget AAA Vito's	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
International Women's Day	500	500	500	500	500	500	500	500	500	500	500	
KV Food Bank	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Discover Saint John	-	-	-	-	-	-	-	-	-	-	-	
Hammond River Angling Assoc.	300	300	300	300	300	300	300	300	300	300	300	
Junior Achievement	300	300	300	300	300	300	300	300	300	300	300	
<b>SUB-TOTAL SPONSORSHIPS</b>	<b>10,235</b>	<b>10,235</b>	<b>10,235</b>	<b>10,235</b>	<b>10,235</b>	<b>10,235</b>	<b>10,235</b>	<b>10,235</b>	<b>10,135</b>	<b>10,135</b>	<b>13,135</b>	

GRANTS	Council		Finance Committee		Requests		2022		2021		2020	
	Approval	Recommendations	Recommendations	Request	2022	2021	2020	2021	2020	2020	2020	
Dalhousie Medicine NB	-	-	-	-	-	-	-	-	-	-	-	
Greater Saint John Fieldhouse	-	-	-	-	-	-	-	-	-	-	-	
Acadian Games	-	-	-	-	-	-	-	-	-	-	-	
KV Committee for Disabled Persons	-	-	-	-	-	-	-	-	-	-	-	
Cherry Brook Zoo	-	-	-	-	-	-	-	-	-	-	-	
Kings Way LifeCare Alliance Foundation	-	-	-	-	-	-	-	-	-	-	-	
Key Industries	-	-	-	-	-	-	-	-	-	-	-	
Kennebecasis Valley Oasis Youth Centre	7,500	7,500	7,500	15,000	7,500	7,500	5,000	5,000	5,000	5,000	5,000	
The Saint John Theatre Company Inc.	500	500	500	1,500	500	500	500	500	500	500	500	
Saint John Regional Hospital Foundation Inc.	5,000	5,000	5,000	10,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Kennebecasis Valley - Community - Capacity- Children Inc (KV:	-	-	-	-	-	-	-	-	-	-	-	
The YMCA of Greater Saint John	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	
Compassionate Grief Centre	-	-	-	-	-	-	-	-	-	-	-	
Saint John Cycling Club	-	-	-	-	-	-	-	-	-	-	-	
Crimestoppers	1,875	1,875	1,875	10,000	1,875	1,875	1,500	1,875	1,500	1,500	1,500	
Various other donations and support	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	1,850	
<b>SUB-TOTAL GRANTS</b>	<b>17,725</b>	<b>17,725</b>	<b>17,725</b>	<b>44,350</b>	<b>17,725</b>	<b>22,725</b>	<b>35,183</b>	<b>22,725</b>	<b>35,183</b>	<b>35,183</b>	<b>35,183</b>	
<b>TOTAL SPONSORSHIPS AND GRANTS</b>	<b>27,960</b>	<b>27,960</b>	<b>27,960</b>	<b>54,585</b>	<b>32,860</b>	<b>48,318</b>	<b>61,200</b>	<b>48,318</b>	<b>61,200</b>	<b>61,200</b>	<b>61,200</b>	

<b>GRAND TOTAL CIVIC RELATIONS</b>	<b>43,760</b>	<b>43,760</b>	<b>43,760</b>	<b>70,385</b>	<b>48,660</b>	<b>70,618</b>	<b>70,618</b>	<b>48,660</b>	<b>70,618</b>	<b>70,618</b>	<b>70,618</b>
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**2022 PROPOSED UTILITY OPERATING FUND BUDGET SUMMARY**

	<b>2022</b>	<b>2021</b>	<b>\$ change</b>	<b>% change</b>
Gross Expenditure	\$3,649,047	\$3,441,840	\$207,207	6.02%
Less Non Sewer Revenue	233,960	227,220	6,740	2.97%
Less: Trf from Other funds	91,923	91,923	-	0.00%
Less: Surplus (2nd Prior Year)	42,082	25,947	16,135	62.18%
<b>Subtotal Net Budget</b>	<b>\$3,281,082</b>	<b>\$3,096,750</b>	<b>\$184,332</b>	<b>5.95%</b>
Water Revenue	320,712	266,369	54,343	20.40%
Sewer User Revenue	\$2,960,370	\$2,830,381	\$129,989	4.59%

<b>REVENUE</b>	<b>2022</b>	<b>2021</b>	<b>\$ change</b>	<b>% change</b>	<b>% of total</b>
Water Sales	\$320,712	\$266,369	54,343	20.40%	8.79%
Other Revenue	367,965	345,090	22,875	6.63%	10.08%
Sewer User Fees	2,960,370	2,830,381	129,989	4.59%	81.13%
<b>Total Revenue</b>	<b>\$3,649,047</b>	<b>\$3,441,840</b>	<b>\$207,207</b>	<b>6.02%</b>	<b>100.00%</b>

<b>EXPENDITURES</b>	<b>2022</b>	<b>2021</b>	<b>\$ change</b>	<b>% change</b>	<b>% of total</b>
Water Services	\$280,356	\$269,339	\$11,017	4.09%	7.68%
Utility Administration	732,414	686,585	45,829	6.67%	20.07%
Sewer Infrastructure	165,116	155,912	9,204	5.90%	4.52%
Sewer Lift Stations	331,030	305,098	25,932	8.50%	9.07%
Sewer Treatment	269,162	262,511	6,651	2.53%	7.38%
Debt Service costs	939,179	1,034,839	(95,660)	-9.24%	25.74%
Transfer to Capital Fund	566,000	545,000	21,000	3.85%	15.51%
Transfer to Reserves	329,490	148,056	181,434	122.54%	9.03%
Other Fiscal Services	36,300	34,500	1,800	5.22%	0.99%
<b>Total Expenditures</b>	<b>\$3,649,047</b>	<b>\$3,441,840</b>	<b>\$207,207</b>	<b>6.02%</b>	<b>99.99%</b>

<b>Equivalent Users- Sewer</b>		
Residential	5,178	5,095
Commercial	124	124
Institutional	413	408
<b>Total Equivalent Users</b>	<b>5,715</b>	<b>5,627</b>

	<b>2022</b>	<b>2021</b>	<b>\$ change</b>	<b>% change</b>	
<b>Sewer User Rate</b>	<b>\$518</b>	<b>\$503</b>	<b>\$15</b>	<b>2.98%</b>	
<b>Residential Water Rates:</b>					
<b>Water User Fixed Rate</b>	<b>\$250</b>	<b>\$243</b>	<b>\$7</b>	<b>2.88%</b>	(basic meter size)
<b>Consumption Fees - Low rate</b>	<b>\$1.0199</b>	<b>\$0.9902</b>	<b>\$0.0297</b>	<b>3.00%</b>	per c.m. up to threshold (96 c.m. basic)
<b>Consumption Fees - High rate</b>	<b>\$1.6151</b>	<b>\$1.5681</b>	<b>\$0.0470</b>	<b>3.00%</b>	above threshold per quarter

## Proposed 2022 Utility Rate Increases

### SEWAGE

#### RATES

<i>Actual increase due to rounding</i>		2.98%	3.98%	4.97%
	Current	3% Increase	4% Increase	5% Increase
<b>Annual Rate</b>	<b>\$503.00</b>	<b>\$518.00</b>	<b>\$523.00</b>	<b>\$528.00</b>
Annual Increase		\$15.00	\$20.00	\$25.00
Quarterly Rate	\$125.75	\$129.50	\$130.75	\$132.00
Quarterly increase		\$3.75	\$5.00	\$6.25

#### IMPACT ON REVENUE

		Proposed Increases			
	\$503	\$518	\$523	\$528	
	Users	Current	2.98%	3.98%	4.97%
Residential	5178	\$2,604,534	\$2,682,204	\$2,708,094	\$2,733,984
Commercial	124	\$62,372	\$64,232	\$64,852	\$65,472
Institutional	413	\$207,739	\$213,934	\$215,999	\$218,064
<b>TOTAL</b>	<b>5715</b>	<b>\$2,874,645</b>	<b>\$2,960,370</b>	<b>\$2,988,945</b>	<b>\$3,017,520</b>
<b>Revenue Increase (over current)</b>			<b>\$85,725</b>	<b>\$114,300</b>	<b>\$142,875</b>

### WATER

#### RATES

<i>Actual increase due to rounding</i>		2.881%	4.115%	4.938%
	2021 Rates	3% Increase	4% Increase	5% Increase
<b>FIXED CHARGE</b>				
Annual Rate	\$243.00	\$250.00	\$253.00	\$255.00
Annual Increase		\$7.00	\$10.00	\$12.00
Quarterly Rate	\$60.75	\$62.50	\$63.25	\$63.75
Quarterly increase		\$1.75	\$2.50	\$3.00
<b>CONSUMPTION CHARGE</b>				
		3%	4%	5%
up to 96 cm	\$0.9902	\$1.0199	\$1.0298	\$1.0397
over 96 cm	\$1.5681	\$1.6151	\$1.6308	\$1.6465

	Budgeted Revenue	less Sprinkler	Net revenue	2.88%	4.12%	4.94%
Residential	\$175,401		\$175,401	\$180,453	\$182,628	\$184,066
Commercial	\$50,708	\$3,200	\$47,508	\$48,876	\$49,465	\$49,855
Institutional	\$85,850	\$4,800	\$81,050	\$83,384	\$84,389	\$85,054
<b>TOTAL</b>	<b>\$311,959</b>	<b>\$8,000</b>	<b>\$303,959</b>	<b>\$312,713</b>	<b>\$316,482</b>	<b>\$318,975</b>
<b>Revenue Increase (over current)</b>				<b>\$8,754</b>	<b>\$12,523</b>	<b>\$15,016</b>

Note: Sprinkler charge has not increased since rate was set. \$400 per quarter = \$1,600 per year

Utility Revenue	2022 Budget	2021 Budget	\$ change	% change	2021 Aug YTD	2020 Actual
Total Water Revenue	321,462	267,119	54,343	20.3%	150,040	277,125
Total Sewer Revenue	2,981,370	2,846,381	134,989	4.7%	2,148,813	2,732,508
Total Interest	80,440	73,700	6,740	9.1%	58,551	101,211
Total Other	265,775	254,640	11,135	4.4%	132,758	216,076
<b>TOTAL REVENUE</b>	<b>3,649,047</b>	<b>3,441,840</b>	<b>207,207</b>	<b>6.0%</b>	<b>2,490,162</b>	<b>3,326,920</b>

## EXPENDITURES

### Water Services

Total Wellfields	6,250	6,250	0	0.0%	0	3,239
Total Water Treatment	46,400	46,400	0	0.0%	16,481	41,717
Total Water Pump MD	36,318	35,579	739	2.1%	17,393	24,461
Total Water Pump RP	12,052	11,689	363	3.1%	4,013	11,445
Total Water System	179,336	169,421	9,915	5.9%	114,022	165,062
<b>TOTAL WATER</b>	<b>280,356</b>	<b>269,339</b>	<b>11,017</b>	<b>4.1%</b>	<b>151,909</b>	<b>245,924</b>

### Sewer Services

Total Sewer Infrastructure	165,115	155,911	9,204	5.9%	115,462	170,859
Total Sewer Lift Stations	331,030	305,098	25,932	8.5%	222,864	296,149
Total Sewer Treatment	269,162	262,511	6,651	2.5%	172,954	263,330
<b>TOTAL SEWER</b>	<b>765,307</b>	<b>723,520</b>	<b>41,787</b>	<b>5.8%</b>	<b>511,280</b>	<b>730,338</b>

### Utility Administration

Maintenance	95,883	78,439	17,444	100.0%	43,872	51,414
Salaries	468,410	452,260	16,150	3.6%	300,031	351,539
Other	168,120	155,885	12,235	7.8%	80,976	113,908
<b>TOTAL ADMINISTRATION</b>	<b>732,413</b>	<b>686,584</b>	<b>45,829</b>	<b>6.7%</b>	<b>424,879</b>	<b>516,861</b>

### Fiscal Services

DEBT	975,479	1,069,339	-93,860	-8.8%	710,688	1,075,679
CAPITAL	566,000	545,000	21,000	3.9%	0	350,467
RESERVES	329,490	148,056	181,434	122.5%	0	365,573
<b>TOTAL FISCAL SERVICES</b>	<b>1,870,969</b>	<b>1,762,395</b>	<b>108,574</b>	<b>6.2%</b>	<b>710,688</b>	<b>1,791,719</b>

<b>TOTAL EXPENDITURES</b>	<b>\$3,649,047</b>	<b>\$3,441,840</b>	<b>\$207,207</b>	<b>6.0%</b>	<b>\$1,798,756</b>	<b>\$3,284,838</b>
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<b>NET INCOME</b>	<b>\$0</b>	<b>\$0</b>			<b>\$ 691,406</b>	<b>\$ 42,082</b>
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	C	D	E	F	G	H	I
1	REVENUE ACCOUNTS	2022 Budget	2021 Budget	\$ change	% change	2021 Aug YTD	2020 Actual
2	Residential Water Sales	147,200	119,031	28,169	23.7%	65,492	120,530
3	Residential Water Fixed Fee- non-hookup	33,252	29,656	3,596	12.1%	14,459	25,252
4	Commercial Water Sales	49,576	39,208	10,368	26.4%	22,718	40,508
5	Commercial Water Fixed Fee - non - hookup	2,500	2,430	70	2.9%	1,215	2,360
6	Institutional Water Sales	87,435	75,072	12,363	16.5%	44,291	71,893
7	Institutional Water Fixed Fee - non - hookup	749	972	(223)	-22.9%	365	472
8	User Fees - Sewer - Residential	2,673,398	2,553,731	119,667	4.7%	1,916,191	2,444,552
9	User Fees - Sewer - Res - non - hookup	8,806	9,054	(248)	-2.7%	6,539	8,784
10	User Fees - Sewer - Commercial	63,714	61,366	2,348	3.8%	45,270	53,544
11	User Fees - Sewer - Comm - non- hookup	518	1,006	(488)	-48.5%	503	976
12	User Fees Institutional	213,416	205,224	8,192	4.0%	152,283	195,688
13	User Fees Institutional-non hookup	518	-	518	n/a	4,527	1,464
14	Water Permit Conn. Chgs - RES	750	750	-	0.0%	1,500	3,750
16	Water System Access Fee - Non-RES	-	-	-	n/a	-	5,000
17	Water System Infrast. Dev. Fee	-	-	-	n/a	-	7,360
18	Sewer Permit Conn. Chgs - RES	20,000	16,000	4,000	25.0%	21,500	24,500
19	Sewer Permit Conn. Chgs Non-RES	1,000	-	1,000	n/a	2,000	3,000
20	Sales Misc. Revenue	20,241	25,241	(5,000)	-19.8%	3,931	5,275
21	Interest on Investments	10,000	8,000	2,000	25.0%	8,851	15,787
22	Interest on User Fees	70,000	65,000	5,000	7.7%	49,700	84,756
23	Interest & Surcharges	440	700	(260)	-37.1%	-	668
25	Water Transfer Costs	111,529	111,529	-	0.0%	111,529	111,529
26	Transfer from General Operating	91,923	91,923	-	0.0%	-	91,923
27	Surplus from 2nd Previous Year	42,082	25,947	16,135	62.2%	17,298	7,349
28	<b>TOTAL UTILITY REVENUES</b>	<b>3,649,047</b>	<b>3,441,840</b>	<b>207,207</b>	<b>6.0%</b>	<b>2,490,162</b>	<b>3,326,920</b>
29							
30	<b>EXPENDITURE ACCOUNTS</b>						
31	<b>ENVIRONMENTAL HEALTH SERVICES</b>						
32	Security & Monitoring WELLFIELDS	1,500	1,500	-	0.0%	-	-
33	Grounds M&R WELLFIELDS	4,750	4,750	-	0.0%	-	3,239
34	<b>Total Wellfields</b>	<b>6,250</b>	<b>6,250</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>3,239</b>
35	Infrastructure M & R WATER TREAT	7,500	4,500	3,000	66.7%	-	6,093
36	Analysis WATER TREAT -	35,900	35,900	-	0.0%	14,168	33,491
37	Supplies WATER TREAT	3,000	6,000	(3,000)	-50.0%	2,313	2,133
38	<b>Total Water Treatment</b>	<b>46,400</b>	<b>46,400</b>	<b>-</b>	<b>0.0%</b>	<b>16,481</b>	<b>41,717</b>
39	Equipment M & R WATER PUMP MD	12,000	12,000	-	0.0%	854	3,309
40	Property Tax WATER PUMP MD	4,300	4,300	-	0.0%	4,191	4,177
41	Building M&R WATER PUMP MD	750	750	-	0.0%	813	-
42	Electricity WATER PUMP MD	11,268	11,129	139	1.2%	6,751	11,390
43	Grounds M & R WATER PUMP MD	1,000	1,000	-	0.0%	16	-
44	Property Insurance WATER PUMP MD	5,800	5,200	600	11.5%	3,501	4,524
45	Supplies WATER PUMP MD	1,000	1,000	-	0.0%	1,267	1,061
46	Equipment Rentals WATER PUMP MD	200	200	-	0.0%	-	-
47	<b>Total Water Pump MD</b>	<b>36,318</b>	<b>35,579</b>	<b>739</b>	<b>2.1%</b>	<b>17,393</b>	<b>24,461</b>
48	Equipment M & R WATER PUMP RP	2,500	2,500	-	0.0%	-	1,311
49	Property Tax WATER PUMP RP	660	650	10	1.5%	640	633
50	Building M&R WATER PUMP RP	3,250	3,250	-	0.0%	209	4,761
51	Electricity WATER PUMP RP	4,642	4,289	353	8.2%	3,151	4,528
52	Grounds M & R WATER PUMP RP	500	500	-	0.0%	-	212
54	Supplies WATER PUMP RP	300	300	-	0.0%	13	-
55	Equipment Rentals WATER PUMP RP	200	200	-	0.0%	-	-
56	<b>Total Water Pump RP</b>	<b>12,052</b>	<b>11,689</b>	<b>363</b>	<b>3.1%</b>	<b>4,013</b>	<b>11,445</b>
57	Infrastructure M & R WATER SYSTEM	5,400	4,000	1,400	35.0%	5,341	5,549
58	Water purchased WATER SYSTEM	3,100	3,100	-	0.0%	1,444	2,767
59	Electricity WATER SYSTEM	4,751	4,751	-	0.0%	3,279	4,189
60	Reservoir WATER SYS	7,250	7,250	-	0.0%	1,396	9,785
61	Hydrants WATER SYS	1,500	1,500	-	0.0%	133	3,635

	C	D	E	F	G	H	I
1	REVENUE ACCOUNTS	2022 Budget	2021 Budget	\$ change	% change	2021 Aug YTD	2020 Actual
62	Meters WATER SYS	10,000	6,000	4,000	66.7%	11,641	(3,451)
63	Supplies WATER SYSTEM	1,750	1,500	250	16.7%	1,623	6,665
64	Equipment Rentals WATER SYSTEM	200	200	-	0.0%	-	-
66	Salaries WATER SYSTEM	118,770	115,463	3,307	2.9%	73,773	112,105
67	MERC's WATER SYSTEM	12,105	11,359	746	6.6%	7,829	10,941
68	Benefits WATER SYSTEM	14,510	14,298	212	1.5%	7,563	12,877
69	<b>Total Water infrastructure</b>	<b>179,336</b>	<b>169,421</b>	<b>9,915</b>	<b>5.9%</b>	<b>114,022</b>	<b>165,062</b>
70	<b>TOTAL WATER SERVICES</b>	<b>280,356</b>	<b>269,339</b>	<b>11,017</b>	<b>4.1%</b>	<b>151,909</b>	<b>245,924</b>
71	Town Hall Allocation (25%)	66,392	62,400	3,992	6.4%	39,500	52,617
72	Personal Prot Equip UTILITY	8,000	2,600	5,400	207.7%	2,433	4,419
73	Copying & Printing UTILITY	2,600	2,600	-	0.0%	1,460	1,577
74	Computer Services UTILITY	1,500	1,500	-	0.0%	-	-
75	Office Equip. M & R UTILITY	47,373	30,139	17,234	57.2%	28,732	34,924
76	Office Supplies UTILITY	4,700	4,700	-	0.0%	2,841	4,921
77	Postage UTILITY	10,077	9,597	480	5.0%	4,098	9,693
78	Legal Fees UTILITY	2,000	2,000	-	0.0%	340	2,110
79	Telephone UTILITY	14,766	14,003	763	5.4%	9,968	11,844
81	Bldg - M & R UTILITY	8,910	8,700	-	0.0%	-	-
82	Bldg Electricity UTILITY	16,085	16,085	-	0.0%	-	-
83	Bldg Property Insur UTILITY	900	800	-	0.0%	538	684
84	Training & Seminars UTILITY	10,700	10,700	-	0.0%	1,233	3,530
85	Vehicle Fuels UTILITY	18,000	18,000	-	0.0%	15,199	18,169
86	Vehicle M & R UTILITY	20,000	20,000	-	0.0%	15,140	16,490
87	Vehicle Insurance UTILITY	5,500	5,000	500	10.0%	3,366	4,344
88	Bldg Janitorial UTILITY	19,600	19,600	-	0.0%	-	-
89	Geographic Info Systems UTILITY	5,500	5,500	-	0.0%	-	-
90	CAD Line UTILITY	400	400	-	0.0%	-	-
91	Bldg Supplies UTILITY	1,000	-	-	n/a	-	-
92	Salaries UTILITY	372,727	359,540	13,187	3.7%	234,050	285,531
93	Salaries PT Alloca UTILITY	6,809	6,375	434	6.8%	3,787	6,146
94	MERC's Student UTILITY	1,207	1,200	7	0.6%	1,056	-
95	Salaries Student UTILITY	10,627	11,145	(518)	-4.6%	9,193	-
96	MERC's Salaries UTILITY	31,666	29,571	2,095	7.1%	24,428	24,084
97	Benefits UTILITY	45,374	44,429	945	2.1%	27,517	35,778
98	<b>TOTAL UTILITY ADMINISTRATION</b>	<b>732,414</b>	<b>686,585</b>	<b>45,829</b>	<b>6.7%</b>	<b>424,879</b>	<b>516,861</b>
99	Outfall Line Maint. SEW INFRA.	11,256	11,140	116	1.0%	11,140	10,918
100	Forrester's Cove SEW INFRA.	2,500	1,000	1,500	150.0%	12,959	1,844
101	Infrastructure M & R SEW INFRA.	10,750	10,750	-	0.0%	2,345	14,345
102	Sewer services purchased - SEW INFRA	4,100	3,800	300	7.9%	4,000	3,700
103	Insurance Claims SEW INFRA.	1,000	1,000	-	0.0%	406	682
104	Supplies SEW INFRA.	8,000	6,750	1,250	18.5%	11,202	11,869
105	Equipment Rentals SEW INFRA.	8,600	8,600	-	0.0%	2,355	20,990
106	Salaries SEW INFRA.	97,326	92,443	4,883	5.3%	58,784	87,849
107	MERC's SEW INFRA.	9,821	9,059	762	8.4%	6,241	8,574
108	Benefits SEW INFRA.	11,762	11,369	393	3.5%	6,030	10,088
109	<b>TOTAL SEWER INFRASTRUCTURE</b>	<b>165,116</b>	<b>155,912</b>	<b>9,204</b>	<b>5.9%</b>	<b>115,462</b>	<b>170,859</b>
110							
111	Equipment M & R SEW LIFT	31,000	18,000	13,000	72.2%	17,399	31,051
112	Property Tax SEW LIFT	12,000	11,600	400	3.4%	11,599	12,509
113	Building M & R SEW LIFT	3,950	3,950	-	0.0%	1,518	2,283
114	Electricity SEW LIFT	134,275	125,218	9,057	7.2%	97,344	120,157
115	Grounds M & R SEW LIFT	1,250	1,250	-	0.0%	289	-
116	Property Ins. SEW LIFT	12,300	11,100	1,200	10.8%	7,473	9,624
117	Supplies SEW LIFT	12,400	12,400	-	0.0%	12,581	13,427
118	Equipment Rentals SEW LIFT	5,700	8,700	(3,000)	-34.5%	3,595	580
119	Salaries SEW LIFT	96,710	92,443	4,267	4.6%	58,793	87,855
120	MERC's SEW LIFT	9,759	9,059	694	7.7%	6,242	8,574



	C	D	E	F	G	H	I
1	REVENUE ACCOUNTS	2022 Budget	2021 Budget	\$ change	% change	2021 Aug YTD	2020 Actual
121	Benefits SEW LIFT	11,692	11,378	314	2.8%	6,031	10,089
122	<b>TOTAL SEWER LIFT STATIONS</b>	<b>331,030</b>	<b>305,098</b>	<b>25,932</b>	<b>8.5%</b>	<b>222,864</b>	<b>296,149</b>
123	Equipment M & R SEW TREAT	10,000	10,000	-	0.0%	11,178	23,411
124	Property Tax SEW TREAT	13,400	13,300	100	0.8%	13,024	13,003
125	Wastewater Analysis SEW TREAT	20,000	22,250	(2,250)	-10.1%	10,680	15,497
126	Solids disposal SEW TREAT	5,600	5,300	300	5.7%	3,611	3,964
127	Building M & R SEW TREAT	1,000	1,000	-	0.0%	1,531	3,729
128	Electricity SEW TREAT	80,292	74,837	5,455	7.3%	51,504	76,315
129	Grounds M & R SEW TREAT	1,000	1,000	-	0.0%	350	-
130	Property Ins. SEW TREAT	6,600	5,900	700	11.9%	3,975	5,088
131	Supplies SEW TREAT	5,000	5,000	-	0.0%	3,061	6,841
132	Equipment Rentals SEW TREAT	2,200	3,150	(950)	-30.2%	-	-
133	Wildwood system SEW TREAT	7,500	8,750	(1,250)	-14.3%	3,513	9,858
134	Salaries SEW TREAT	95,426	91,745	3,681	4.0%	58,347	87,118
135	Salaries SEW TREAT	9,615	8,989	626	7.0%	6,195	8,502
136	Salaries SEW TREAT	11,529	11,290	239	2.1%	5,985	10,004
137	<b>TOTAL SEWER TREATMENT</b>	<b>269,162</b>	<b>262,511</b>	<b>6,651</b>	<b>2.5%</b>	<b>172,954</b>	<b>263,330</b>
138	<b>TOTAL ENVIR. HEALTH SERVICES</b>	<b>1,778,078</b>	<b>1,679,445</b>	<b>98,633</b>	<b>5.9%</b>	<b>1,088,068</b>	<b>1,493,123</b>
139	<b>FISCAL SERVICES</b>						
140	Interest on Short Term Debt S	2,500	5,000	(2,500)	-50.0%	249	503
141	Interest on Short Term Debt W	2,500	5,000	(2,500)	-50.0%	-	-
142	Interest on Long Term Debt-S	317,490	324,189	(6,699)	-2.1%	216,126	337,875
143	Interest on Long Term Debt -W	14,804	25,625	(10,821)	-42.2%	17,083	25,882
144	Principal Installments-S	558,938	608,872	(49,934)	-8.2%	405,915	622,730
145	Principal Installments-W	26,062	48,128	(22,066)	-45.8%	32,085	34,270
146	Bond Discounts Amortization -S	7,584	8,288	(704)	-8.5%	5,525	8,755
147	Bond Discounts Amortization - W	354	784	(430)	-54.8%	523	780
148	Credit Card /SNB Commissions	26,500	25,000	1,500	6.0%	17,713	27,257
149	Sewer contribution to GRF LT debt	8,300	8,298	2	0.0%	5,536	8,304
150	Water Contribution to GRF LT debt	647	655	(8)	-1.2%	432	648
151	USER FEES Discounts	9,000	9,000	-	0.0%	8,851	8,375
152	E-Mail discounts	800	500	300	60.0%	650	300
153	<b>TOTAL DEBT SERVICE COST</b>	<b>975,479</b>	<b>1,069,339</b>	<b>(93,860)</b>	<b>-8.8%</b>	<b>710,688</b>	<b>1,075,679</b>
154	Trf To Sewer Capital Fnd	473,800	125,700	348,100	276.9%	-	323,293
155	Trf to Water Capital	92,200	419,300	(327,100)	-78.0%	-	27,174
156	Trf to Cap Replacement Reserve SEW TREAT	40,000	40,000	-	0.0%	-	40,000
157	Trf To Capital Reserve	282,653	102,222	180,431	176.5%	-	319,912
158	Trf To Utility Operating Reserve						
159	Trf To Forrester's Cove Reserve	6,837	5,834	1,003	17.2%	-	5,661
161							
162	<b>TOTAL TRANSFERS TO OWN FUNDS</b>	<b>895,490</b>	<b>693,056</b>	<b>202,434</b>	<b>29.2%</b>	<b>-</b>	<b>716,040</b>
163	<b>TOTAL FISCAL SERVICES</b>	<b>1,870,969</b>	<b>1,762,395</b>	<b>108,574</b>	<b>6.2%</b>	<b>710,688</b>	<b>1,791,719</b>
164	<b>TOTAL EXPENDITURES</b>	<b>3,649,047</b>	<b>3,441,840</b>	<b>207,207</b>	<b>6.0%</b>	<b>1,798,756</b>	<b>3,284,838</b>
165	<b>NET INCOME (DEFICIT)</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>691,406</b>	<b>42,082</b>

**PROPOSED UTILITY CAPITAL FUND EXPENDITURES**

**2022**

**SANITARY SEWER**

<b>Buildings / Equipment</b>	2	Utility Building (Add'al amount)		200,000
	2,4	Hoist Truck (2002) Replacement ( with hoist)		145,000
	4	Replace technician Van ( 2010)		65,000
<b>Collection Systems</b>	4	SCADA Radio Updates		30,000
<b>Lift Stations</b>	1,4	Gondola Point WWPS upgrades Phase 2		1,730,000
<b>Treatment Systems</b>	4	Lagoon aerator replacement		15,000
<b>Total Sanitary Sewer</b>				<b>2,185,000</b>

**WATER SYSTEM**

<b>Ridgewood Park System</b>		None Identified		0
<b>Millennium Drive System</b>	2	Water Tower Interior and Exterior Rehabil (add'al amount )		150,000
	4	VFD		25,000
	4	SCADA Radio Updates	\$	12,000
<b>Water Meter Program</b>		None Identified		0
<b>Infrastructure/GTF Program</b>	1	Hampton Rd Water exp Old Coach Rd to Hovey	\$	550,000
<b>Total Water System</b>				<b>737,000</b>

<b>TOTAL 2022 UTILITY CAPITAL EXPENDITURES</b>	<b>\$ 2,922,000</b>
--	---------------------

Less Grants & Other Revenue

	1	Canada Community-Building Fund (Formerly Gas Tax)	\$	1,980,000
	2	Utility Capital Reserve Fund	\$	376,000
	3	Borrowing		

4 Funds to be Provided in 2022 Operating Budget	<b>\$ 566,000</b>
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**PROPOSED UTILITY CAPITAL FUND EXPENDITURES****2023****SANITARY SEWER**

<b>Equipment</b>	Utility Operator Truck Replacement (2011)( 4x4)	48,000
<b>Collection Systems</b>	Asset Management Condition assesement Study	40,000
<b>Lift Stations</b>	Ashfield Dr WWPS - Electrical/Control enclosure	\$ 150,000
<b>Treatment Systems</b>	Net Zero Electricity Conversion project (ph 1/2)	200,000
<b>Total Sanitary Sewer</b>		<b><u>438,000</u></b>

**WATER SYSTEM**

<b>Ridgewood Park System</b>	None Identified	0
<b>Millennium Drive System</b>	Emergency Genset reconfiguration	100,000
<b>Water Meter Program</b>	None Identified	0
<b>Infrastructure/GTF Program</b>	None Identified	0
<b>Total Water System</b>		<b><u>100,000</u></b>

<b>TOTAL 2023 UTILITY CAPITAL EXPENDITURES</b>	<b>\$ 538,000</b>
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Less Grants & Other Revenue

- 1 Canada Community-Buidling Fund (Formerly Gas Tax)
- 2 Utility Capital Reserve Fund
- 3 Borrowing

4 Funds to be Provided in 2023 Operating Budget	<b>\$ 538,000</b>
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**PROPOSED UTILITY CAPITAL FUND EXPENDITURES**

**2024**

**SANITARY SEWER**

<b>Equipment</b>	None Identified	0
<b>Collection Systems</b>	None Identified	0
<b>Lift Stations</b>	Gondola Point WWPS upgrades Phase 3	1,010,000
<b>Treatment Systems</b>	Net Zero Electricity Conversion project (ph 2/2)	200,000
<b>Total Sanitary Sewer</b>		<b>1,210,000</b>

**WATER SYSTEM**

<b>Ridgewood Park System</b>	None Identified	0
<b>Millennium Drive System</b>	Cedar Ridge Water distribution loop	\$ 3,250,000
<b>Water Meter Program</b>	None Identified	0
<b>Infrastructure/GTF Program</b>	None Identified	
<b>Total Water System</b>		<b>3,250,000</b>

<b>TOTAL 2024 UTILITY CAPITAL EXPENDITURES</b>	<b>\$ 4,460,000</b>
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Less Grants & Other Revenue

1	Canada Community-Buidling Fund (Formerly Gas Tax)	\$ 2,360,000
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2	Utility Capital Reserve Fund	
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3	Borrowing	\$ 1,500,000
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4	Funds to be Provided in 2024 Operating Budget	\$ 600,000
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## PROPOSED UTILITY CAPITAL FUND EXPENDITURES

**2025****SANITARY SEWER**

<b>Equipment</b>	None Identified		0
<b>Collection Systems</b>	None Identified		0
<b>Lift Stations</b>	Maple Grove Court WWPS Building upgrade	\$	200,000
<b>Treatment Systems</b>	None Identified		0
	<b>Total Sanitary Sewer</b>		<b>200,000</b>
<b><u>WATER SYSTEM</u></b>			
<b>Ridgewood Park System</b>	None Identified		0
<b>Millennium Drive System</b>	Hampton Road Water exp Pinewood to Pettingill	\$	3,500,000
<b>Water Meter Program</b>	None Identified		0
<b>Infrastructure/GTF Program</b>	None Identified		0
	<b>Total Water System</b>		<b>3,500,000</b>

**TOTAL 2025 UTILITY CAPITAL EXPENDITURES****\$ 3,700,000**

## Less Grants &amp; Other Revenue

<sup>1</sup>	Canada Community-Buidling Fund (Formerly Gas Tax)	\$	1,500,000
<sup>2</sup>	Utility Capital Reserve Fund		
<sup>3</sup>	Borrowing	\$	1,500,000
<sup>4</sup>	Funds to be Provided in 2025 Operating Budget	\$	700,000

## PROPOSED UTILITY CAPITAL FUND EXPENDITURES

**2026**

<b><u>SANITARY SEWER</u></b>		
<b>Equipment</b>	Utilitiy Operator 1/2ton - Electric?	45,000
<b>Collection Systems</b>	None Identified	0
<b>Lift Stations</b>	Gondola Point WWPS upgrades Phase 4	1,050,000
<b>Treatment Systems</b>	None Identified	0
	<b>Total Sanitary Sewer</b>	<b>1,095,000</b>
<b><u>WATER SYSTEM</u></b>		
<b>Ridgewood Park System</b>	None Identified	0
<b>Millennium Drive System</b>	None Identified	\$ -
<b>Water Meter Program</b>	None Identified	0
<b>Infrastructure/GTF Program</b>	None Identified	0
	<b>Total Water System</b>	<b>0</b>
<b>TOTAL 2025 UTILITY CAPITAL EXPENDITURES</b>		<b>\$ 1,095,000</b>
Less Grants & Other Revenue		
1	Canada Community-Buidling Fund (Formerly Gas Tax)	\$ 500,000
2	Utility Capital Reserve Fund	
3	Borrowing	
4	Funds to be Provided in 2025 Operating Budget	\$ 595,000

WATER AND SEWER RATE PROJECTIONS

	A	B	C	D	Z	AA
1						
2	PREPARED BY: TREASURER/SENIOR ACCOUNTANT					
3						
4	<b>UTILITY FUND - RATE PROJECTIONS</b>					
5		<b>Original Amount</b>	<b>Amount</b>		<b>2020</b>	<b>2021</b>
15	AY15 May 16, 2018 (\$130,000) 10 Yrs	130,000	#####		paid	paid
16	BB-24 Nov 6, 2019 (\$290,000) (10 yrs)	290,000			paid	paid
17	BD-21 Nov 19, 20120(\$300,000) (10 yrs)	300,000			35,155	paid
18	BE15 May 27, 2021 (\$591,000) 10 yrs	591,000			69,984	69,168
19	BF 20 Nov 2021 (200,000) 10 yrs	200,000			20,271	20,639
20	BI 19 June 2033 (1,733,000) 20 yrs	1,733,000			120,601	120,461
21	BJ22 Nov 2033 (2,750,000) 20 yrs	2,750,000			200,212	200,595
22	BK10 2014 2039(25 Yrs) (3,650,000)	3,650,000			239,408	239,821
23	BL24 2014 (20yrs) \$2,000,000	2,000,000			122,283	122,735
24	BO18 June 6, 2026 (10 Yrs) \$1,304,000	1,304,000			147,217	146,782
25	BR20 Dec 12, 2037 (20 yrs) (+5 yr renewal)	1,000,000			58,550	58,931
26	BX17 Dec 12, 2040 (20 yrs) (+5 yr renewal)	500,000			13,081	27,682
27	Estimate of 2020 spring debenture-int only on \$500K				7,292	
28	Current Long Term Debt Payments				1,034,052	1,006,815
29	Contribution to General 2002 (20yrs)	100,000			8,947	8,953
30	User Disc & S/Ch (1% 2019 then 2% future)				0	0
31	Short Term Debt cost				10,000	10,000
32	Bond Discount Amortization			##	9,581	9,072
33	Total Present Long Term Debt cost			##	1,062,580	1,034,840
34						
35						
36	2022 capital- as per 2022 bugt	2,922,000				
37	less from oper 2022	-566,000				
38	less from CCBF	-1,980,000				
39	less from reserves	-376,000				
40	2022 Capital 25 yrs	0				
41	2023 capital - as per 2022 bugt future years	538,000				
42	less from oper 2023	-538,000				
43	less from CCBF 2023	0				
44	2023 Capital 25 yrs	0				
45	2024 capital - as per 2022 bugt future years	4,460,000				
46	less from oper 2024	-600,000				
47	less from CCBF 2024	-2,360,000				
48	2024 Capital 25 yrs	1,500,000				
49	2025 capital - as per 2022 bugt future years	3,700,000				
50	less from oper 2025	-700,000				
51	less from CCBF 2025	-1,500,000				
52	2025 Capital 25 yrs	1,500,000				
53	2026 capital - as per 2022 bugt future years	1,095,000				
54	less from oper 2026	-595,000				
55	less from CCBF 2026	-500,000				
56	2026 Capital 25 yrs	0				
57						
58	<b>Total Debt Service Cost</b>			##	<b>1,062,580</b>	<b>1,034,840</b>
59						
68	Water Services (2% future)			++<	283,378	269,339
69	Sewer Administration (2% future)				601,251	686,585
70	Sewer Infrastructure (2% future)				151,972	155,912
71	Sewer Lift Stations (2% future)				296,272	305,098
72	Sewer Treatment (2% future)				253,640	262,510
73	User Disc & S/Ch (2% future)				33,600	34,500
74	Infrastructure Reserve Fund & FC (req'd)				45,661	45,834
75	Operation & Maintenance Expenditures				1,665,774	1,759,778
76	Transfer to Utility Capital Reserve				69,912	102,222
77	Transfer to Utility Operating Reserve				0	0
78	Transfer to Capital Fund (W&S)				448,000	545,000
79	<b>Total Budget Expenditure</b>				<b>3,246,266</b>	<b>3,441,840</b>
80	<b>REVENUE</b>					
81	<b>Road Construction Transfer from General</b>				<b>91,923</b>	<b>91,923</b>
82	Transfer from Utility Operating Reserve					
83	2nd Prior Year Deficit/(Surplus)				7,349	25,947
84	Other Revenue	102.50%		##	199,173	227,220
85	Water User Charge Revenue	2.0%			250,645	266,369
86	Sewer User Charge Revenue				2,697,176	2,830,381
87	<b>Total REVENUE</b>				<b>3,246,266</b>	<b>3,441,840</b>
88	Assumed Equivalent Sewerage Users	( + 50/ yr)		##	5,527	5,627
89	<b>Projected Sewerage User Fee Rate</b>			##	<b>488</b>	<b>503</b>
90	% increase from previous year				8.9%	3.1%
98	<b>RATIOS</b>					
99	Debt Cost as a % of Gross Expenditure			##	32.73%	30.07%
100						
101	Debt cost change over previous year				-4.07%	-2.61%

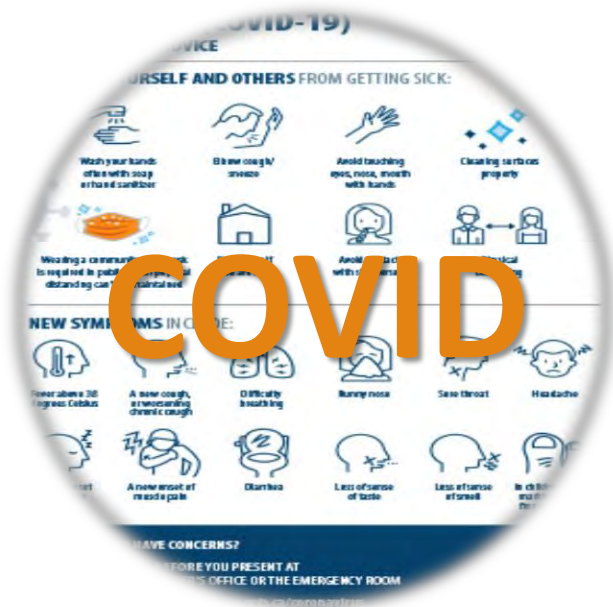
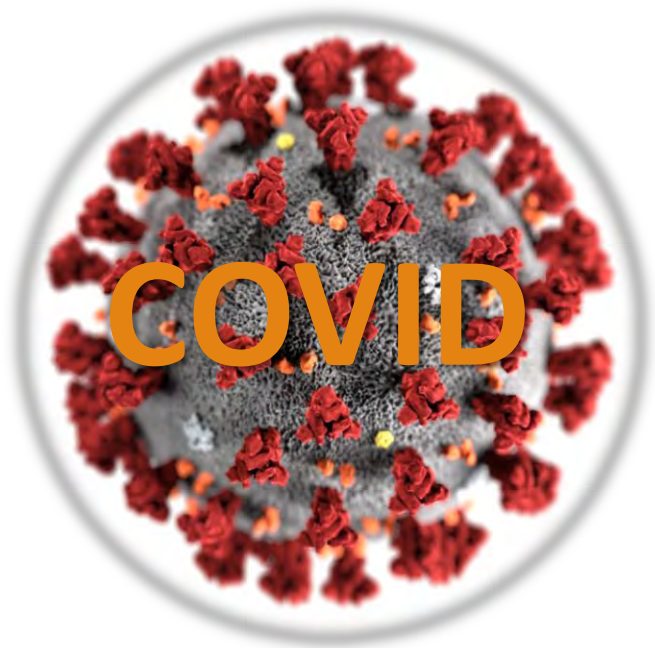
# BUDGET 2022





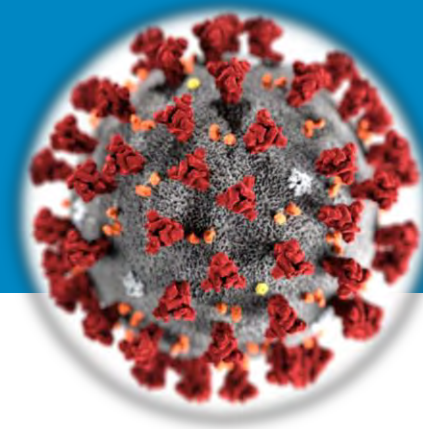
# VISION

Quispamsis is a forward-thinking community where families enjoy a safe, friendly and active lifestyle surrounded by a beautiful, natural environment.



... continued

# COVID MEASURES IN FACILITIES

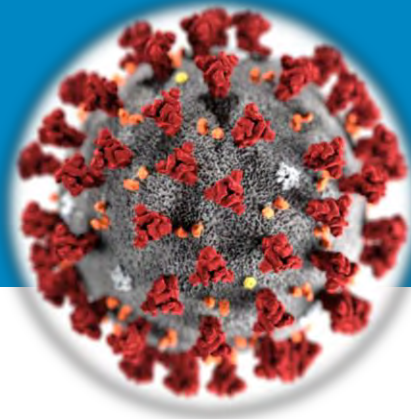


qplex



Signage

# COVID MEASURES IN FACILITIES

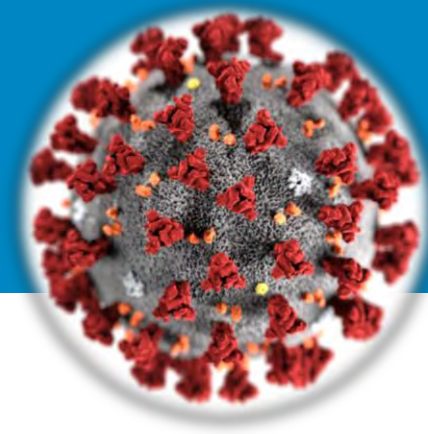


Physical barriers to continue governance



Physical barriers for public

# COVID CHALLENGES



- Operational Plans
- Evolving Mandatory Order
- Proof of Vaccination Public Facilities (security)
- Vaccination Protocol (staff)
- Special Events

# 2021 YEAR IN REVIEW



Town Council 2021-2025

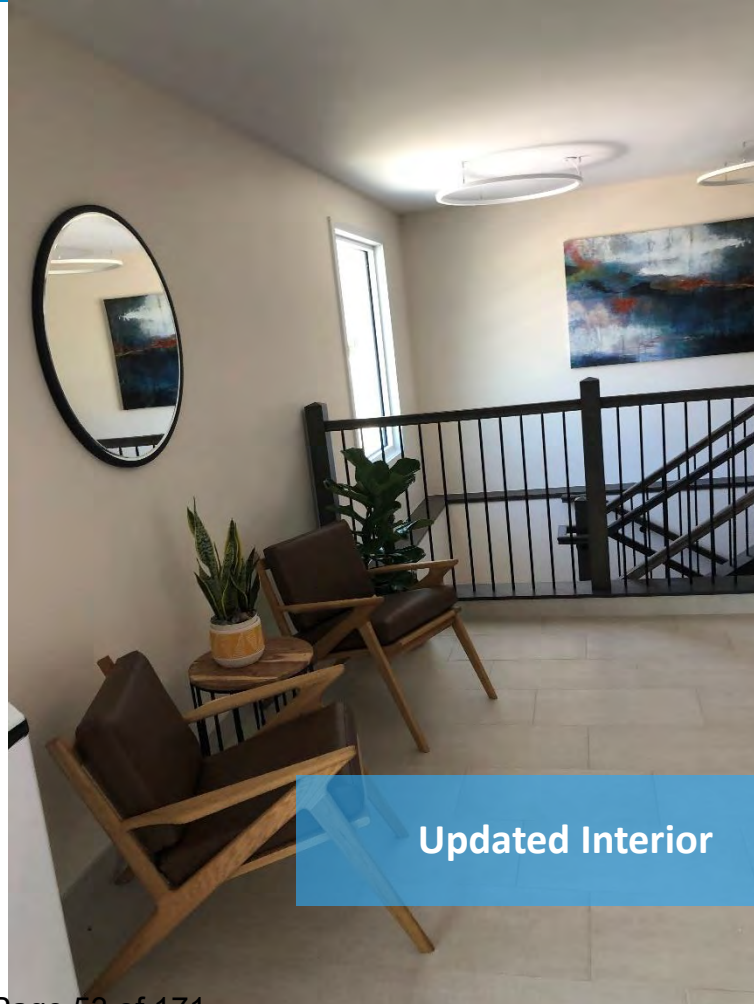


New AV System

# 2021 YEAR IN REVIEW



Beach House Re-opened



Updated Interior

# 2021 YEAR IN REVIEW



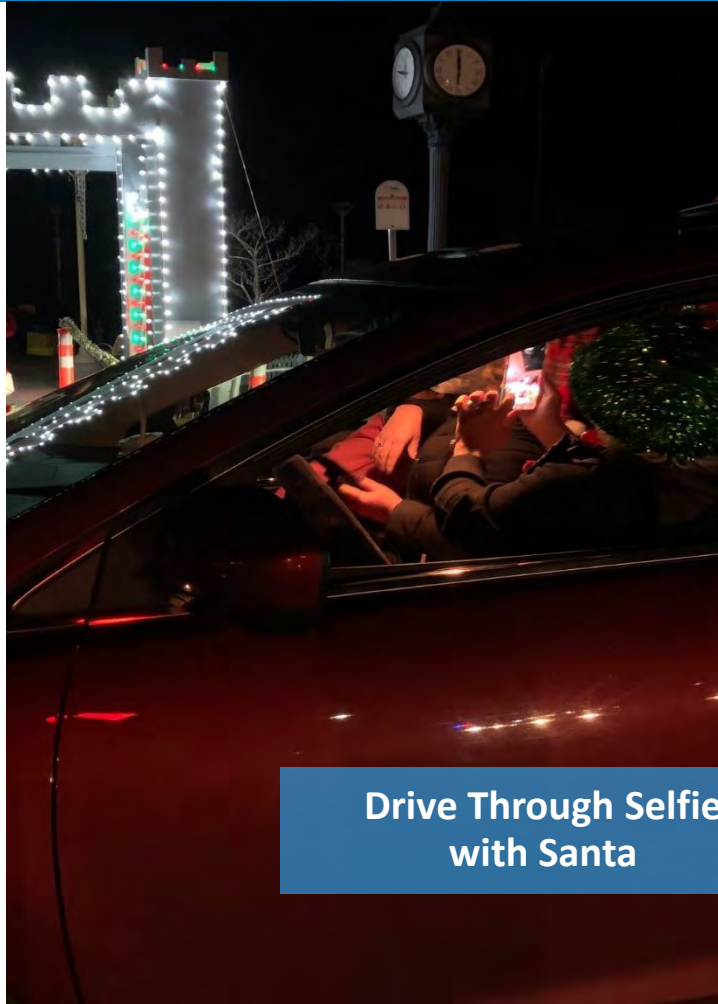
Envision Strategic Plan



Strong Residential Growth



# 2021 YEAR IN REVIEW



Drive Through Selfie  
with Santa



Quispamsis Road and  
Hammond River Road  
Construction

# 2021 YEAR IN REVIEW

## Human Resources Manager

Town of Quispamsis



As an important member of the Town's management team, the Human Resources Manager will play an important role in overseeing and managing human resources and labour relations services, providing strategic advice and direction in support of municipal services delivery. Reporting directly to the Chief Administrative Officer, the Manager of Human Resources will provide leadership in all activities that enable the Town of Quispamsis to attract, support and retain a skilled and knowledgeable workforce and ensuring the commitment, integrity and responsibility in their service to the community.

### Key Responsibility

- Advising and supporting the Chief Administrative Officer, Management and Town Council on human resource matters.
- Aligning human resource management functions with established organizational strategy and goals.
- Fostering a workplace culture of respect, service excellence and continuous improvement.
- Encouraging positive employee and labour relations through partnership and interest-based collaboration.
- Coaching, mentoring, and developing staff.
- Providing leadership, direction, and authority to the Town's Department of Human Resources.

Specific operational areas of responsibility include compensation plan, payroll, pension and benefits administration, staffing, employee training and development, labour and employee relations, contract negotiation and administration, organizational development, employee social and wellness initiatives and the administration of employee health and safety.

### Essential Qualifications:

- Completed University degree in Business Administration or related discipline.
- A CPHR (Chartered Professional in Human Resources) designation would be considered an asset.
- Minimum of 7 years progressive human resources experience, ideally in a public sector environment including 4 years direct experience in employment labour relations with a strong knowledge of applicable legislation.
- Strong relationship building skills, ability to work with internal and external stakeholders.
- Excellent communication skills, both verbal and written.

### The Town of Quispamsis

*There Is No Other*, evokes the uniqueness of the town's name and the pride of its 18,000 residents who call it home. This picturesque suburban community is located in southwestern New Brunswick, 22 kilometers northeast of the City of Saint John. Quispamsis is a progressive, vibrant community with many attractive residential opportunities for all types of family units. Abundant recreational areas, quality schools, places of worship, retail and professional services are all within the Kennebecasis Valley. Our vision "A forward-thinking community where families enjoy a safe, friendly and active lifestyle surrounded by a beautiful, natural environment."

## Staffing Changes



# 2021/2022 STAFFING

- Engineering Technician (new)
- Fleet Operations Supervisor
- qplex Clerk

# 2022 BUDGET CHALLENGES

## Covid-19

- Continually changing processes to maintain compliance

When will it end?

# SUMMARY OF 2022 PROPOSED BUDGET

## [Source of Changes 2022](#)

Refer to Page 1 of Budget Package

# INTERNAL SOURCES



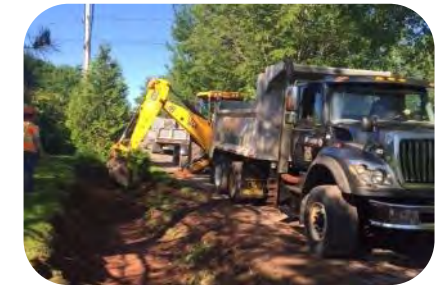
General  
Government



Internal Protective  
Services



Environmental  
Health and  
Development



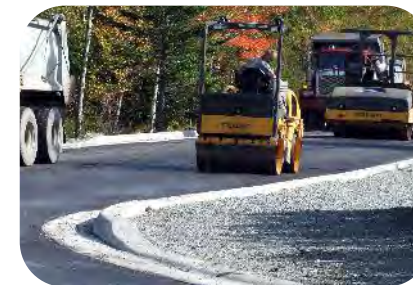
Transportation  
Services



Community  
Services



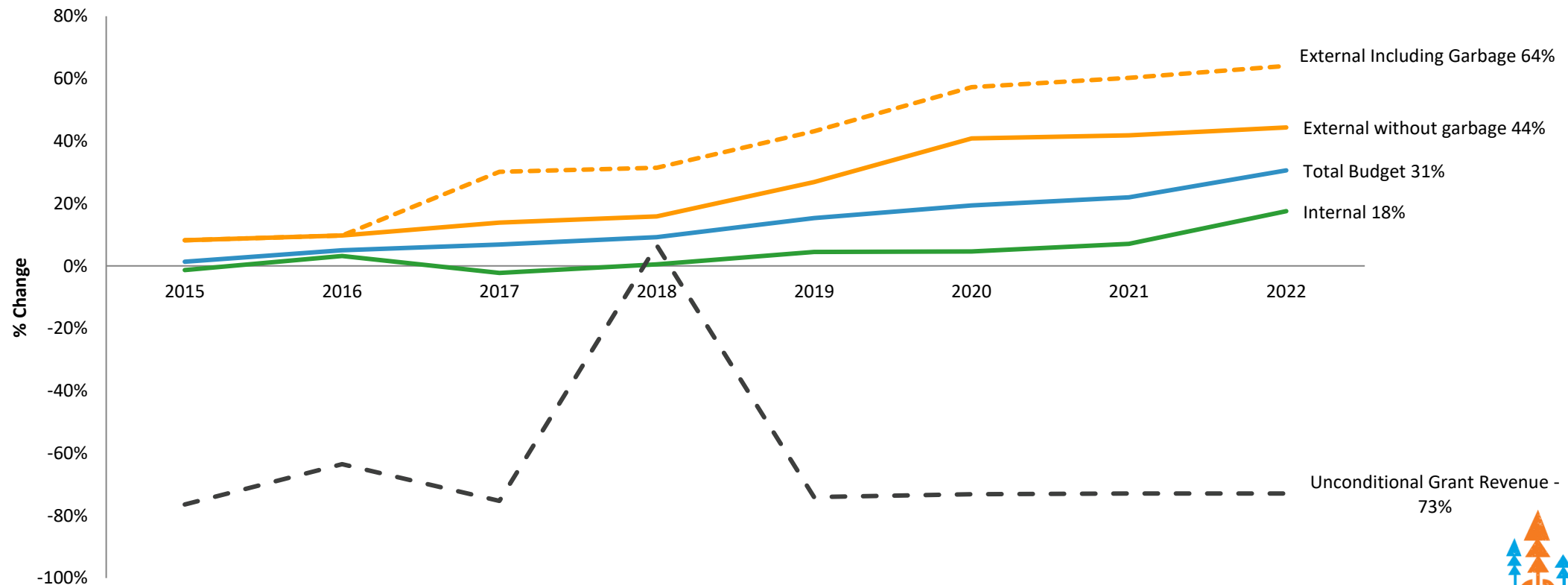
Debt Servicing



Capital and  
Reserves

# INTERNAL VS. EXTERNAL SPENDING INCREASES

Internal vs External Spending Increases Percentage of Change



# QUESTIONS





# COMMUNITY SERVICES DEPT. 2022 BUDGET



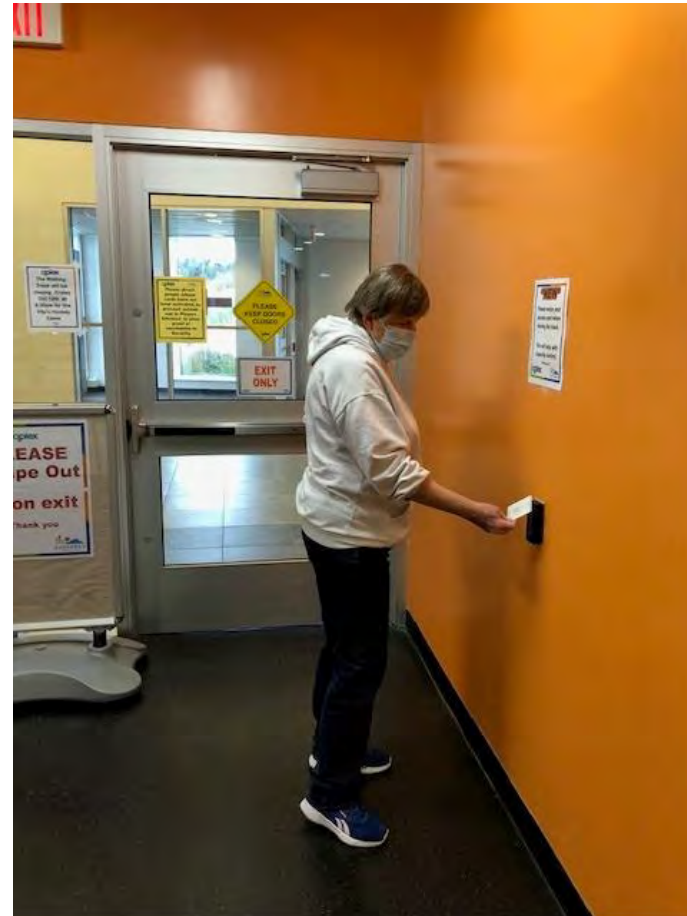
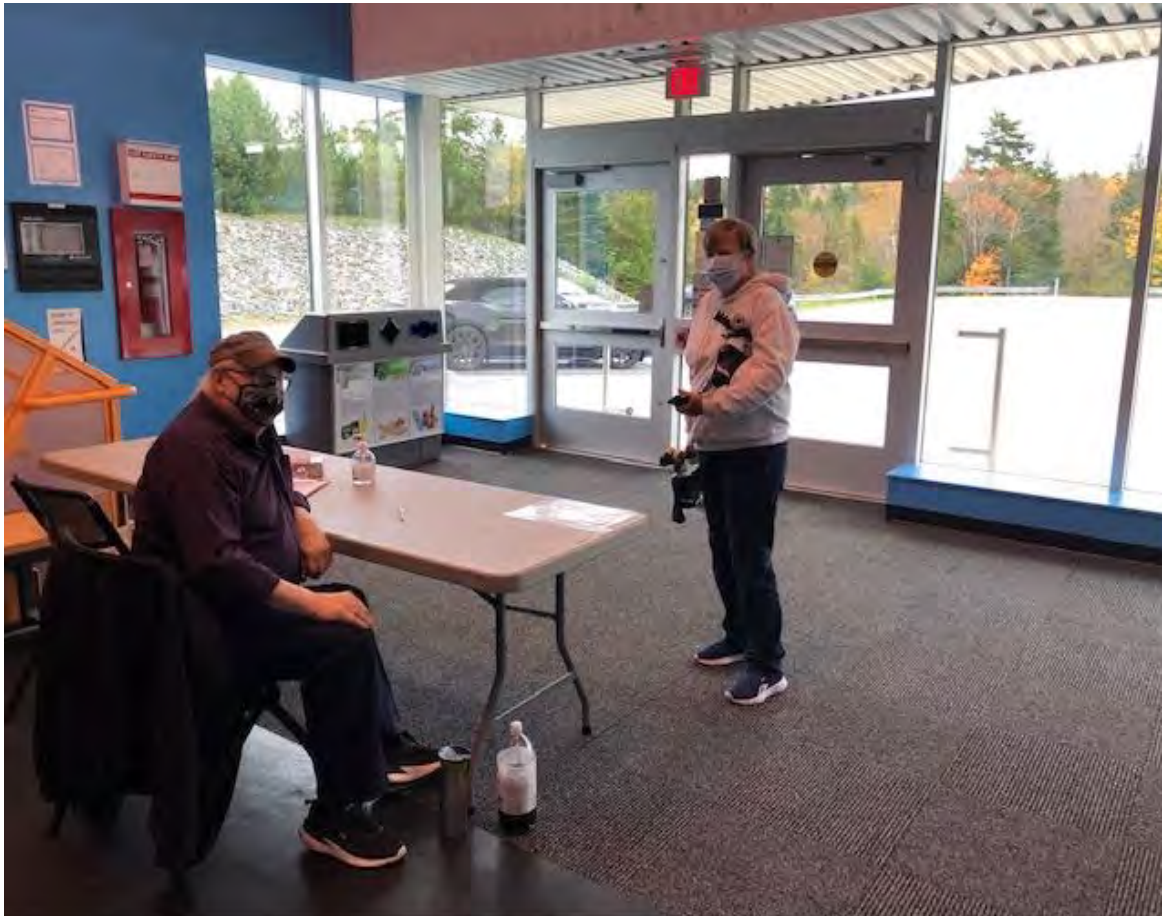
# 2021 HIGHLIGHTS



# DANCING WITH COVID



# COVID-19 COASTER



# 2022 COMMUNITY SERVICES GENERAL OPERATING AND CAPITAL BUDGET



# COMMUNITY SERVICES

## 2022 OPERATING BUDGET

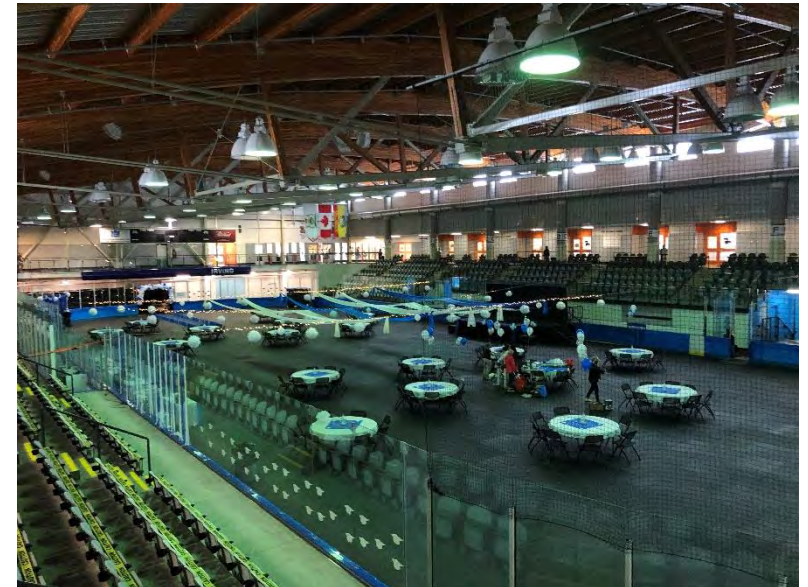
### Revenue

2022 Budget	2021 Budget	\$ Change	% Change
\$1,555,465	\$ 955,122	\$200,343	21.0 %

### Expenses

2022 Budget	2021 Budget	\$ Change	% Change
\$4,443,567	\$4,270,698	\$172,869	4.0 %

# COMMUNITY SERVICES GENERAL OPERATING



# COMMUNITY SERVICES GENERAL OPERATING

## Budget Variations

- Property taxes 4% increase
- Property insurance 11% increase
- qplex Lifeguard contract 13.5% increase
- Addition of Parks Seasonal position
- Recreation Master Plan
- Reduction of year-round PT admin position on the administration team to a summer student



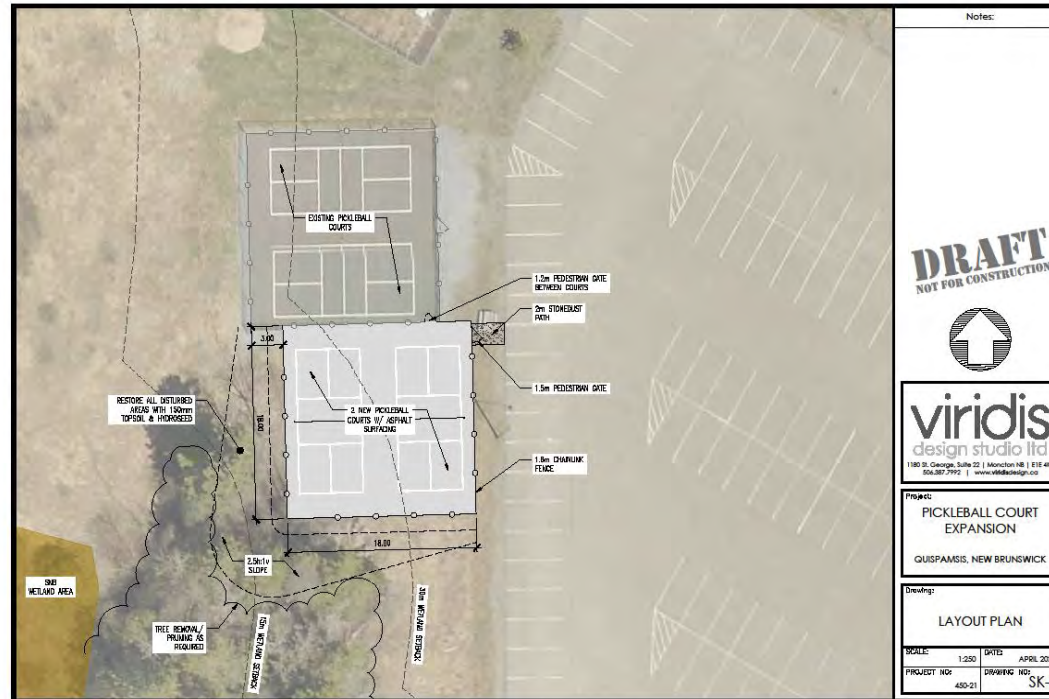
# COMMUNITY SERVICES GENERAL OPERATING

## 2022 Facility Maintenance Plans

- New – Mountain Bike Park \$20,000
- QMA – Concrete floor in Zamboni Room \$9,800
- qplex – Various Maintenance and Repairs \$50,300
- Arts and Culture Stage Painting \$15,000
- Town Hall Building Evaluation \$9,500

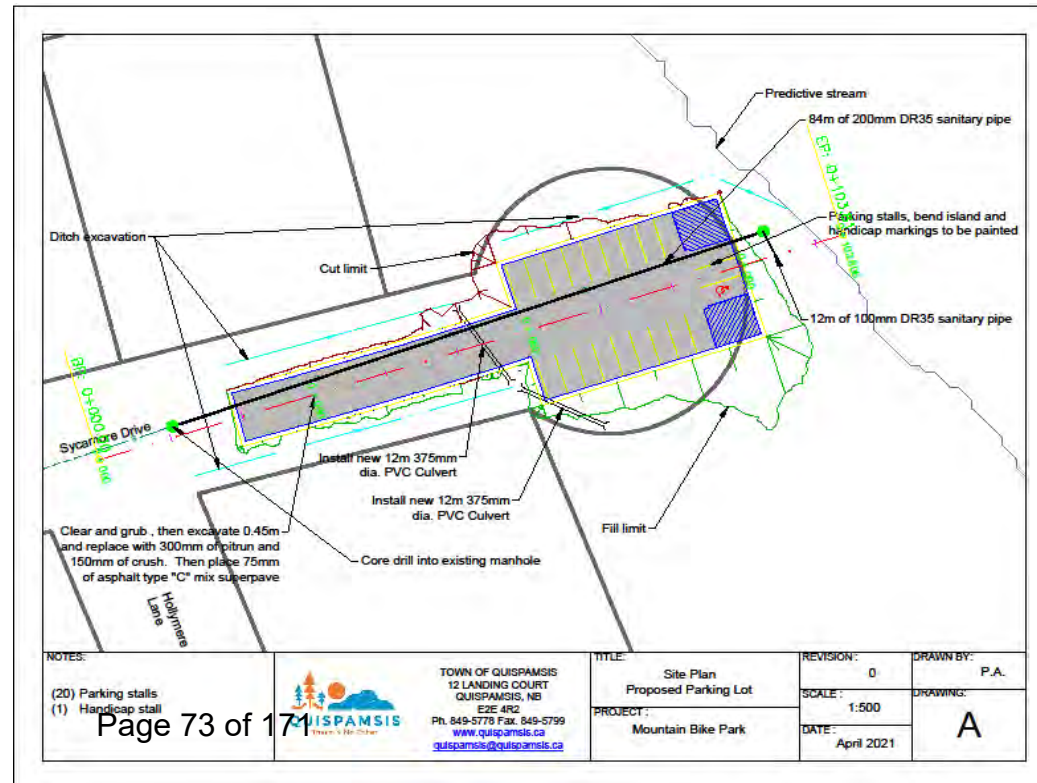
# COMMUNITY SERVICES CAPITAL

## Expand Pickle Ball Courts - \$75,000



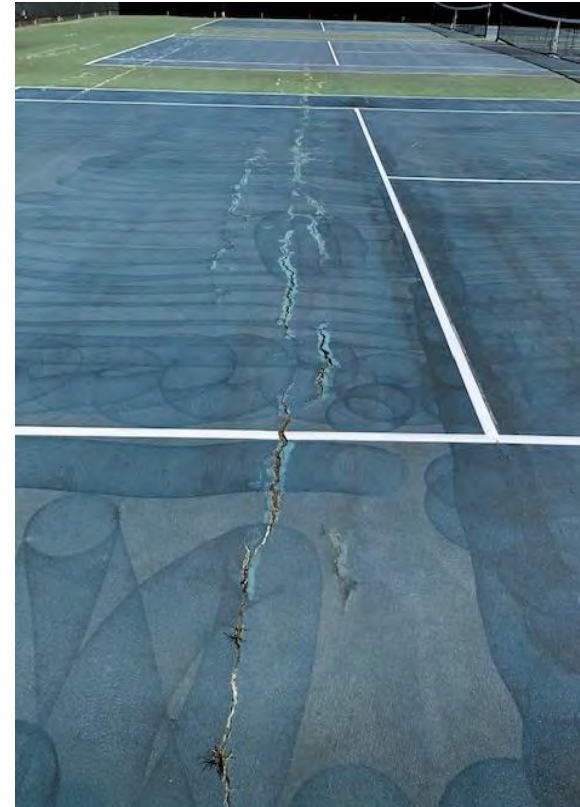
# COMMUNITY SERVICES CAPITAL

## Mountain Bike Trails Parking Area and Driveway - \$125,000



# COMMUNITY SERVICES CAPITAL

## Rehabilitation Tennis Courts (2012) - \$245,000



# COMMUNITY SERVICES CAPITAL

## Active Transportation Trail Connector - \$24,000

- Grafton to lower Queensbury with a connection to QR Trail.



# COMMUNITY SERVICES CAPITAL

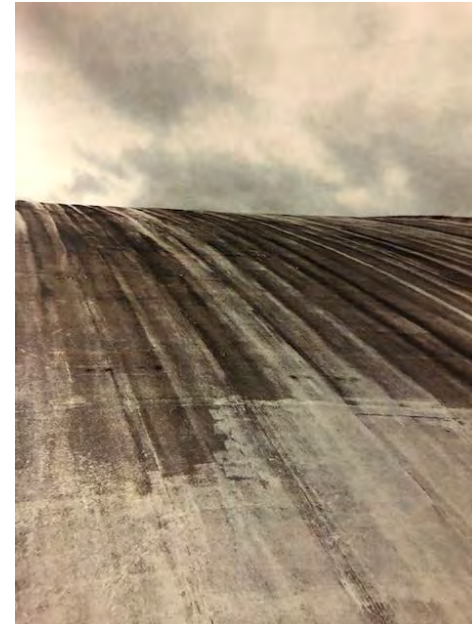
## Hammond River Park Upgrade - \$384,000



# COMMUNITY SERVICES CAPITAL

plex

## Roof Reflective Coating Reinstatement - \$150,000



# COMMUNITY SERVICES CAPITAL

Replace 2006 Gator - \$30,000





# COMMUNITY SERVICES CAPITAL

**qplex**  
**Kube Parts - \$15,000**



# COMMUNITY SERVICES CAPITAL

plex

**Replace Wooden Stairs with Steel (Pool) - \$ 70,000**



# COMMUNITY SERVICES CAPITAL

plex

Lighting Upgrade to LED - \$125,000



# COMMUNITY SERVICES CAPITAL

plex

**Concrete Floor Repairs in Zamboni Room - \$13,000**



# COMMUNITY SERVICES CAPITAL

qplex

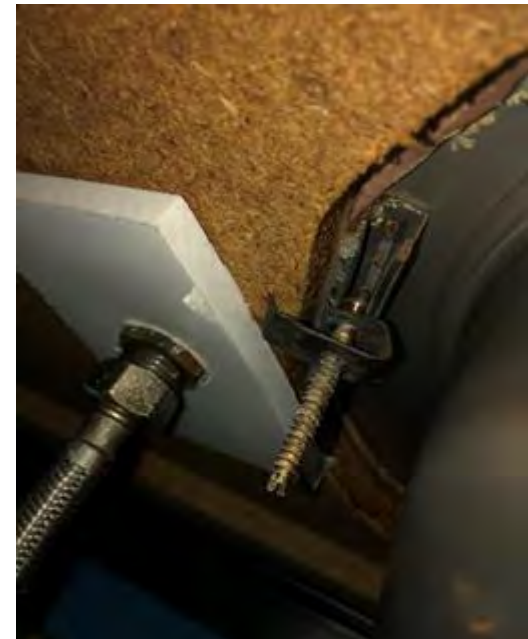
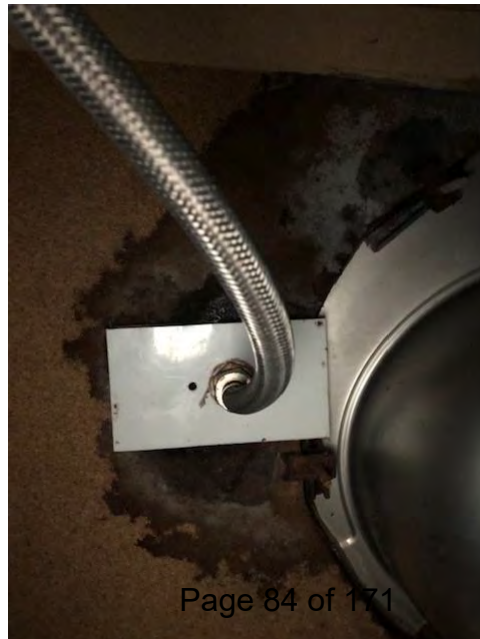
**Replace 2011 Floor Scrubber - \$12,500**



# COMMUNITY SERVICES CAPITAL

plex

**Replace Counters in Dressing Rooms (6), Washrooms (2), Staff Room (1), and Referee Rooms (2) - \$21,000**



# COMMUNITY SERVICES CAPITAL

qplex

Pool Piping Replacement - \$50,000



# COMMUNITY SERVICES CAPITAL

qplex

Upgrade to Moosehead Conference Centre Audio Visual-  
\$30,000





# COMMUNITY SERVICES CAPITAL

qplex

**Grey Water Booster Pumps Replacement - \$25,000**



# COMMUNITY SERVICES CAPITAL

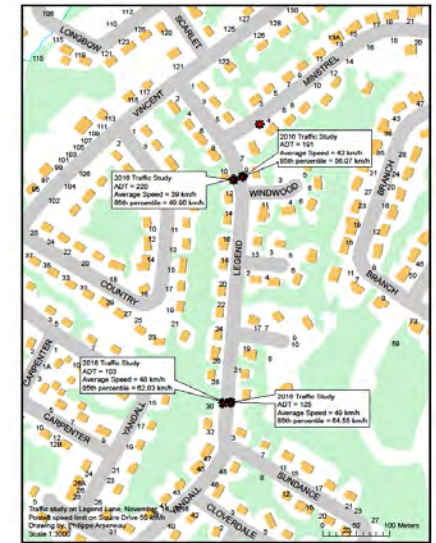
## Quispamsis Memorial Arena

Dressing Room & Zamboni Room Heaters - \$15,000



# QUESTIONS: COMMUNITY SERVICES





# ENGINEERING & WORKS

## 2022 GENERAL OPERATING AND CAPITAL BUDGET

# ENG & WORKS BUDGET 2022 – OVERVIEW

## Proposed Operating Budget 2022

Transportation	\$4,912,492
Environmental Dev.	\$491,969
Protective Services	
Building Inspection	\$225,300
Animal Control	\$54,000
<b>Total Budget</b>	<b>\$5,5683,761</b>

This represents 20.15% of total municipal general expenses

It should be noted that it is a decrease in overall percentage share by 0.51%  
In actual dollars, this year represents an increase of \$238,626 (or 4.38% ) over 2021



# ENG & WORKS BUDGET 2022 – COMPARISON

Operating Budget Category	2022 Budget	2021 Budget	\$ Change	% Change
Transportation	4,912,492	4,737,813	174,679	3.69%
Environmental Development	491,969	410,631	81,338	19.81%
Building Inspection	225,300	231,949	(6,649)	(2.87)%
Animal Control	54,000	64,742	(10,742)	(16.59)%
<b>Total Budget</b>	<b>5,683,761</b>	<b>5,445,135</b>	<b>238,626</b>	<b>4.38%</b>
<b>% of Municipal General Expenses</b>	<b>20.15%</b>	<b>20.66%</b>		

# ENG & WORKS BUDGET 2022 – CONSIDERATIONS

## Service Considerations

- **New Streets 2021 - approximately 1.34 km ( Now 185 km )**
  - (2020 was 1.137/183.222, 2019 was 0.837/182.085, 2018 was 0.361/181.212)
- **New residential construction 79 units**
  - (57 in 2020, 47 in 2019, 41 in 2018)
- **New multi-Family/ Apt Units -3**
  - (50 in 2020, 44 in 2019, 35 in 2018)
- **80 Average Pavement Rating ( APR) Quispamsis Streets 2021** (2020 – 78, 2019 - 77.82)
  - **185 km of streets comprised of 990 segments**
    - (2020 – 183.22 – 945, 2019- 182km – 914)
  - **24 km of streets ( 77 Segments) below 60 APR rating**
    - ( 2020 31 km – 89 seg , 2019 40 km - 115 Seg)

# ENG & WORKS BUDGET 2022 – CONSIDERATIONS

## Service Considerations

- Winter and Summer Maintenance – plowing, anti-icing, potholes, road repairs, signage, line painting, guiderail, etc.
- Stormwater management – Driveway culverts, roadside ditches, catch basin clearing
- Active Transportation - Walking lanes, Pedestrian Safety
- Traffic Monitoring – Speed/Vol counts, traffic calming, Intersection signals



# ENG & WORKS BUDGET 2022 – CONSIDERATIONS

## Benchmark

- 24 Significant winter storm events to date 2021 (82 OT hrs of snow fighting per staff) (2020 47/213, 2019 45/280 )
- 116 culvert work orders ( new/replace/repair) - (carried over 34 to 2022) (2020 101/23, 2019 110/37 & 2018 105/26 )
- Roughly 570 tons Asphalt placed by crews -potholes, road and driveway repairs (2020 - 710, 2019 - 637 & 2018-612 )
- Approx. 20 - 30 Animal Control calls per month – Reduced with new contract to NBSPCA
- Approx. 30 to 40 traffic volume/speed studies conducted June to Sept

# ENG & WORKS BUDGET 2022 – HIGHLIGHTS +/-

## Transportation/Env Dev/Bldg Insp/Animal Control

- In \$5.684 Million Budget, no significant line-item changes
  - 4.38% equals \$238,626 over 2021
- Based on similar Service level goals and trends from 2021
- Budget has been adjusted to trends
- Better tracking so no largest single line drop
- Largest single line increase Operations is +\$14K winter snow contracts
- Largest project increase, under Environmental Development Services
  - Completion of Subdivision Standards \$20,000
  - Phase B – Master Transportation Plan \$64,000

# ENG & WORKS BUDGET 2022 – HIGHLIGHTS +/-

## Transportation (Includes Engineering)

- Overall fleet costs ( slight increase of 15k over 2021 levels)
- Driveway Culvert Budget slight increase 9.5k over at 2021 level ( \$82,500 )
  - once budget hit - new work order requests or lower priority c/o to 2023
- Snow contracts increase per contract 2020-2022 +14k
- \* Please Note in this cost center Public Transportation (Comex)
  - Considered an external source but impacts with reduction of \$78k

# ENG & WORKS BUDGET 2022 – HIGHLIGHTS +/-

## Transportation ( Cont'd)

- **Winter Budget two main increases**
  - Outside contracts increased \$14,000 2021 will be second year of renewed 3-year tender for 2020-2023
  - Vehicle M&R increased slightly by \$2,000 due to fleet aging
- **Summer Budget**
  - Equipment and Vehicle M&R - Increased by \$13,000 age of fleet and improved inspection with in-house mechanical staff

# ENG & WORKS BUDGET 2022 – HIGHLIGHTS +/-

## Environmental Development

- **Focus on Environmental Development Services**
  - (i.e. Regional Facilities, Envision Saint John: The Regional Growth Agency, Regional Library – not presented here)
- **Main EDS items - Under Municipal Plan Continuation of Major Items**
  - Support of Comprehensive asset management Plan – GIS integration
  - Communication and Implementation of revision to standards in town such as Storm water management, asphalt standards, Water & Sewerage standards.
  - Final Phase C \$20,000
- **Shift focus to Supporting Strategic Plans**
  - Transportation Master Plan Part B - \$64,000
  - Next phases; Recreation Master Plan, Stormwater Master plan etc.
  - And other supporting legislation – Building Bylaw, Subdivision Bylaw, PAC etc.

# ENG & WORKS BUDGET 2022 – HIGHLIGHTS +/-

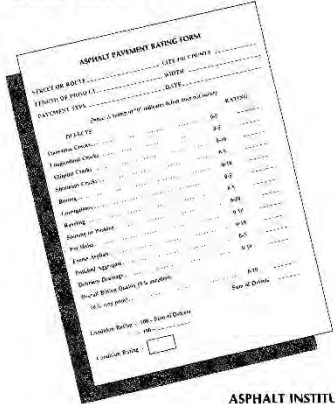
## Environmental Development

- **Shift focus to Developing and Supporting Strategic Plans**
  - Proposed Phase B Transportation Master Plan - \$64,000
  - Recommendations for upgrades to transportation networks
  - Identify Policy or program updates ( ie Traffic calming )
  - Identify AT priorities for future capital plans
  - Provide background information as council prepares their Strategic Plan/Vision

# ENG & WORKS BUDGET 2022 – HIGHLIGHTS +/-

- Engineering Dept
  - Manage all General and Utility Capital projects
  - Oversee all Subdivision Development
  - All traffic control, Traffic Safety, Traffic Calming initiatives
  - Infrastructure assessment and condition projects.
  - Technical resource for all Depts

A Pavement Rating System for Low-Volume Asphalt Roads



ASPHALT INSTITUTE Information Series No. 167 (IS-167)

Subdivision Construction Design Review



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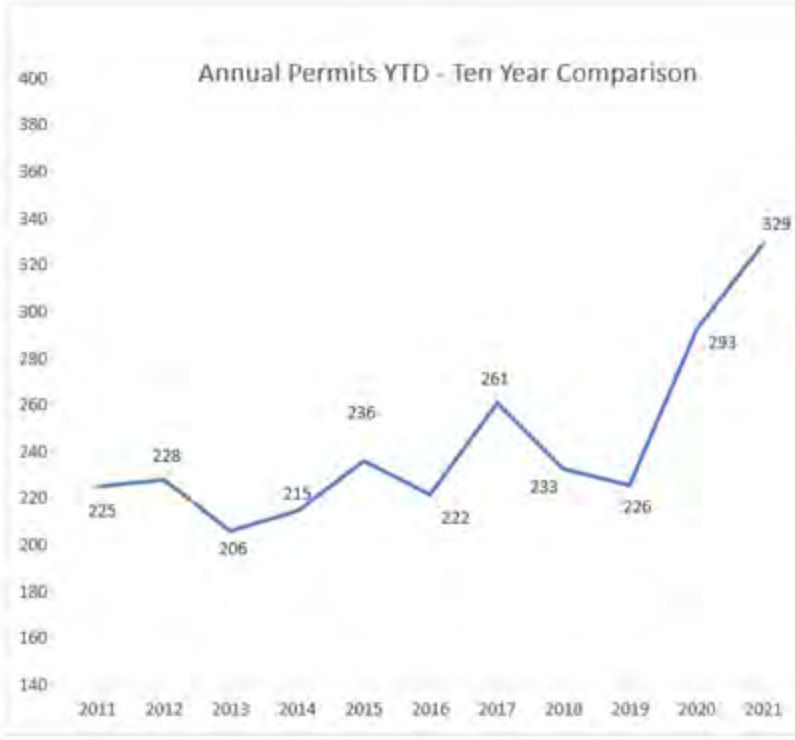


# ENGINEERING BUDGET ADDITIONS

- Two main items proposed for 2022 under Engineering
  - Payroll budget 1 entry level FT Technician (pay band 40 \$53k-\$67k)
    - Provide additional technical support for Capital programs
    - Control construction of development infrastructure
    - Infrastructure Condition assessment for Asset Management
  - Finalizing Subdivision Specifications and Guidelines document
    - \$20k to finalize specification documents
    - Provides uniform and consistent requirements for construction



# BUILDING INSPECTION DEMAND TRENDS



# ENG & WORKS BUDGET 2022 – HIGHLIGHTS +/-

## Building Inspection

- No significant line-item changes
- Significant building in the community has challenged staffing resources.
  - 10-year historical high average Building starts
- Proposing additional summer staff to assist with on-site inspections to enable technical staff to conduct appropriate plan review and permit processing

# ENG & WORKS BUDGET 2022 – HIGHLIGHTS +/-

## Animal Control

- Services placed to tender savings of approximately \$10k per year
  - Contract awarded to NB-SPCA
  - Second year of contracted 3-year term with annual increase per average NB-CPI (or max 2.5% whichever less)

# PROPOSED TRANSPORTATION CAPITAL

Proposed  
Street Capital Map  
[2022](#)

Equipment	Plow Truck c/w dump-sander body ( replacement Unit 320)	340,000
	Wheeled Excavator top up	95,000
Vehicles	1 ton replacement - Crew Cab	56,000
Storm	Miscellaneous Storm Sewer	150,000
	Local Improvement Program	15,000
Traffic Calming	Equip - Various areas ( Ped beacons, Radar speed signs)	15,000
	Upgrade Signal Controls Hampton Rd/Pettingill	55,000
Roads		
	Meenan's Cove Road 1km (Rte 119 to Fullyer)	545,000
	Gondola Point Rd Corridor Analysis	100,000
	Parkside Road Ph 3 - entrance to Gwen	255,000
	Reynar Drive (0.9km)	148,000
	Swanton Drive (0.6km)	139,000
	Muriel (0.15 km)	20,000
	Sylvia (0.3km)	62,000
	Pleasant Ave (0.25 km)	49,000
	Braun Court (0.25 km)	52,000
	Roberts Lane (1.34 km)	240,000
	Rynlon Dr (0.7 km)	162,000
	Regal Drive (0.6km)	90,000
	Hill Ct (0.1km)	18,000
	Sunbank St (0.4km)	54,000
	Old Coach Road (1.3km)	94,000
	Hovey Road (0.1km)	73,500
	Sidewalks - TBD	100,000
	<b>TOTAL TRANSPORTATION SERVICES</b>	<b>2,927,500</b>

## Prior Year Requests

2022 - \$726,000  
 (2021 - \$871,000)  
 (2020 - \$860,500)  
 (2019 - \$702,000)  
 (2018 - \$250,000)

2022 - \$2,201,500  
 (2021 - \$1,834,000)  
 (2020 - \$1,927,000)  
 (2019 - \$1,521,000)  
 (2018 - \$1,587,000)

# STREET CAPITAL OVERVIEW - TRENDS

- Early tender to generate good unit prices
- More KM generally gets lower \$ per ton
- Asset management plan Level of Service to establish predictable project sizes

	Resurfaced Distance (km)	Asphalt (\$/tons)
2012	6.55	\$90
2013	6.78	\$82
2014	3.26	\$82
2015	6.54	\$75
2016	5.68	\$94
2017	5.92	\$103
2018	6.05	\$85
2019	6.87	\$94
2020	4.65*	\$72
2021	12.33	\$71
2022	10.41	\$91 est

# STREET CAPITAL OVERVIEW – PARAMETERS

- Current objectives based on having all 60 APR or worse addressed in 10 Yr Capital plan
  - Assess pavement surface conditions
  - Assess road structure (gravels, drainage)
  - Assess traffic volumes and types
- In order to meet objectives will propose mix of collector streets and local streets each budget year
  - Generally, a collector Road budget \$300,000 to \$650,000 ( or more)
  - Can incorporate 3 to 6 local streets with same budget
- Will also consider economy of scale and potentially groups streets in same subdivision
- Special priorities established by Council

# STREET CAPITAL OVERVIEW - APR

Sunnybank – APR 60  
\$54,000



Reynar Drive APR 52  
\$148,000



Parkside Rd APR 58 – 62  
\$255,000



Regal Dr APR 54 - 67  
\$90,000



Rynlon Dr and Hill Ct - APR 54 -74  
\$180,000

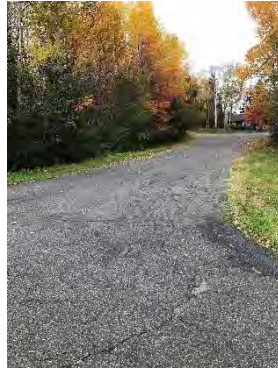


# STREET CAPITAL OVERVIEW - APR

Swanton Dr – APR 50-66 \$139,000



Muriel Ct. APR 59 - \$20,000



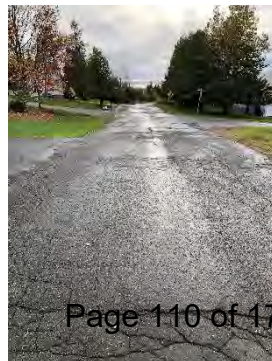
Sylvia Dr APR 55 - \$62,000



Braun Ct APR 51 - \$52,000



Pleasant Ave APR 47 – 56 \$49,000





# STREET CAPITAL OVERVIEW - APR

Old Coach Rd – APR 57 \$94,000

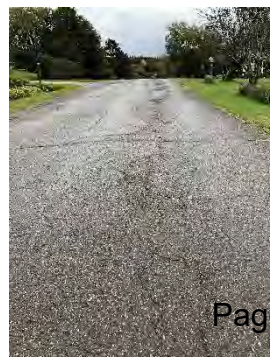


Hovey Rd APR 32 - \$73,500



Old Coach and Hovey Road to be paved after completion of watermain extension

Roberts Lane APR 54 – 71 \$240,000



Full length of Roberts Lane proposed to be resurfaced in 2022 to allow settlement after sewer construction in 2021

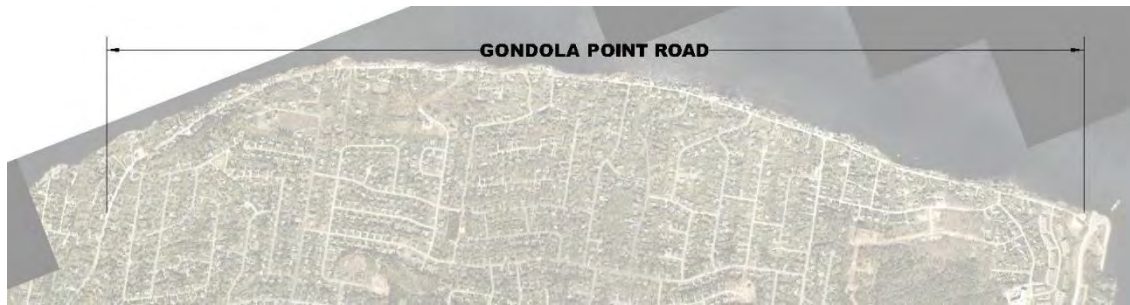
# CAPITAL OVERVIEW – STREET PROJECTS

Meenan's Cove Road Resurfacing Ph 1 APR 48 - \$545,000



# CAPITAL OVERVIEW – STREET PROJECTS

## Gondola Point Road Corridor Analysis - \$100,000



- Review and seek public input into development of pedestrian and AT options for Gondola Pt Road
  - Available Right of Way widths
  - Scenic route designation items
    - Stop points, public access
  - Storm Sewer requirements
  - Lane widths
  - Bike lanes
  - Sidewalks
  - Widened shoulder
  - Off road trail
  - Budgets and phasing

# CAPITAL BUDGET CONSIDERATIONS

- Finance committee
  - tagged \$100,000 for sidewalks
  - No specific location
  - Transportation master plan will not be completed in time to include in 2022 Capital
  - Council priority for sidewalk? Walking lanes? Bike lanes?
  - Depending on layout only construct +/- 50m
- Options for consideration
  - **Extend existing sidewalk**
    - Eg continue Quispamsis Rd at end of Pettingill
  - **New Sidewalk**
    - As part of Old Coach Rd upgrade
    - Quispamsis Rd front of Ecole des Pionieers
  - **Widened roadway**
    - Add to Meenan's Cove Rd Project
  - **Must account for maintenance**
    - Snow removal equip

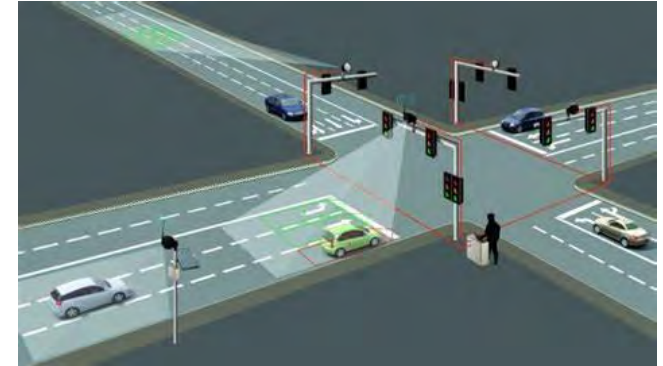
# CAPITAL OVERVIEW – EQUIPMENT



Snow Plow Replacement \$340,000



Works Dept 1 Ton – \$56,000



Pettingill Intersection Control Upgrade - \$55,000

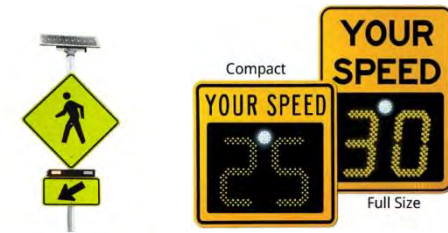


Wheeled Excavator - \$95,000\*

\* Funds added to carry over from 2021



Storm Sewer - \$165,000  
Loc Improvement, Misc



Misc Traffic Control –  
Ped safety - \$15,000



# QUESTIONS: ENGINEERING & WORKS?





# UTILITY

# 2022 GENERAL OPERATING AND CAPITAL BUDGET

# UTILITY BUDGET 2022 – COMPARISON

	2022	2021	\$ difference from 2021	% difference from 2021
Water Wellfields	\$6,250	\$6,250	\$0	0%
Water Treatment	\$46,400	\$46,400	\$0	0%
Water Pumping	\$48,370	\$47,268	\$1,102	2.33%
Water System	\$179,336	\$169,421	\$9,915	4.09%
Sub-Total	<b>\$280,356</b>	<b>\$269,339</b>	<b>\$11,017</b>	<b>4.09%</b>
Sewer Infrastructure	\$165,115	\$155,912	\$9,203	5.90%
Sewer Lift Stations	\$331,030	\$305,098	\$25,932	8.50%
Sewer Treatment	\$269,162	\$262,511	\$6,651	2.53%
Sub-Total	<b>\$765,307</b>	<b>\$723,521</b>	<b>\$41,786</b>	<b>5.78%</b>
Utility Administration	<b>\$732,413</b>	<b>\$686,585</b>	<b>\$45,828</b>	<b>6.67%</b>
<b>TOTAL</b>	<b>\$1,778,076</b>	<b>\$1,679,445</b>	<b>\$98,631</b>	<b>5.87%</b>





# UTILITY BUDGET 2022 – HIGHLIGHTS +/-

## Water Department

- No significant line item changes most divisions
- Water System
  - Infrastructure M&R + \$4400 System upkeep and repairs ( e.g., Hydrants)
  - Meters +\$4000 Meters required as supplied to new customers
- Regular review of Water Distribution and Planning Study
  - Recommending phased in approach once Wastewater priorities addressed
  - Interim Capital will address Short-term Infrastructure or water quality issues
    - Expansion on Old Coach Road prior to asphalt

# UTILITY BUDGET 2022 – HIGHLIGHTS +/-

## Sewer Department

- No significant line item changes most divisions
- System Infrastructure
  - General supplies + \$1,200
- Sewer Lift Stations
  - Equipment +\$13,000 - Pump replacement for older Stations
  - Electricity + \$9,000 – higher electricity charges to town.
- Sewer Treatment
  - Electricity +\$5,400 - higher electricity costs to town

# UTILITY BUDGET 2022 – HIGHLIGHTS +/-

## Utility Administration

- No significant line-item changes for most of the division
- Personal Protection + \$ 5,400
  - New staff safety gear and renewal of expired Safety gear
- Utility IT      \$17,234
  - Renewal of Licensing, new user remote access ( Computer, ipads)

# UTILITY BUDGET 2022 – PROPOSED CAPITAL

## Sewer Department - \$2,185,000

- **Utility Capital - Fleet**
  - Replace Hoist truck (2002) - \$145,000
  - Fleet Tech Van (proposed Electric) \$65,000
- **Utility Treatment**
  - Existing Infrastructure
    - SCADA Radio Upgrades - \$30,000
    - In-lagoon Aerator upgrades - \$15,000
- **Utility WWPS**
  - Gondola Point Road WWPS upgrades Phase 2 - \$1,730,000
- **Utility Building Completion**
  - Finalization of construction ( increased building material costs)
  - \$200,000



# UTILITY BUDGET 2022 – PROPOSED CAPITAL

## Water Department \$ 737,000

- **Distribution – Hampton Road ( Millennium System)**
  - Old Coach Road to Hovey Road water system expansion \$550,000
- **Distribution – Millennium Drive Water Tower Maintenance**
  - [Interior](#) and Exterior protective coating/painting - \$150,000
  - VFD – Pump Drive replacement - \$25,000
  - SCADA radio upgrades - \$12,000



# QUESTIONS: UTILITY BUDGET



# ENGINEERING AND WORKS AND UTILITY FOCUS FOR 2022

- Establish and documentation of standard operating procedures (S.O.P.) for departments and identified activities.
- Continued use and familiarity with Work Order Management system, Q-1-1 and Cityworks to improve service delivery.
- Continue with next phases of Asset Management identified as Asset Inventory and Condition Assessments, look to establish Levels of Service goals.

# ENGINEERING AND WORKS AND UTILITY AMP 2022

Continue with next phases of Asset Management

## Asset inventory

- What do we have, where is it?

## Condition Assessments

- What shape is it in? Is it still working well?
- When should it be repaired/replaced?

## Levels of service goals

- What is best way to use it to deliver acceptable/affordable service?



# NEXT ASSET MANAGEMENT PROJECTS

- General Government - \$40,000 for Fleet Asset Review and overall condition assessment
  - Fleet Condition
  - Fleet allocation
  - Fleet replacement cycle
- Identify Potential grants for Asset Management Capacity Building or Software investment
  - Possible FCM grants
  - Determine best resources to add to benefit our AM initiatives

# ASSET MANAGEMENT – COUNCIL ROLE

- Council has Significant Role to play in determining “Strategic Vision” for community.
- Council must be prepared to adopt policies directly related to Strategic Vision
  - Strategic Plan
  - Master Transportation Plan
  - Master Recreation Plan
  - Master Stormwater Plan
  - Master Water Plan
  - Master Wastewater Plan
- Ensure goals identified with sufficient resources to achieve desired Level of Service.

# QUESTIONS



# EXTERNAL SOURCES



Police & 911



Fire & 911



Library



Regional Services and  
Envision Saint John: The  
Regional Growth Agency



Waste Management

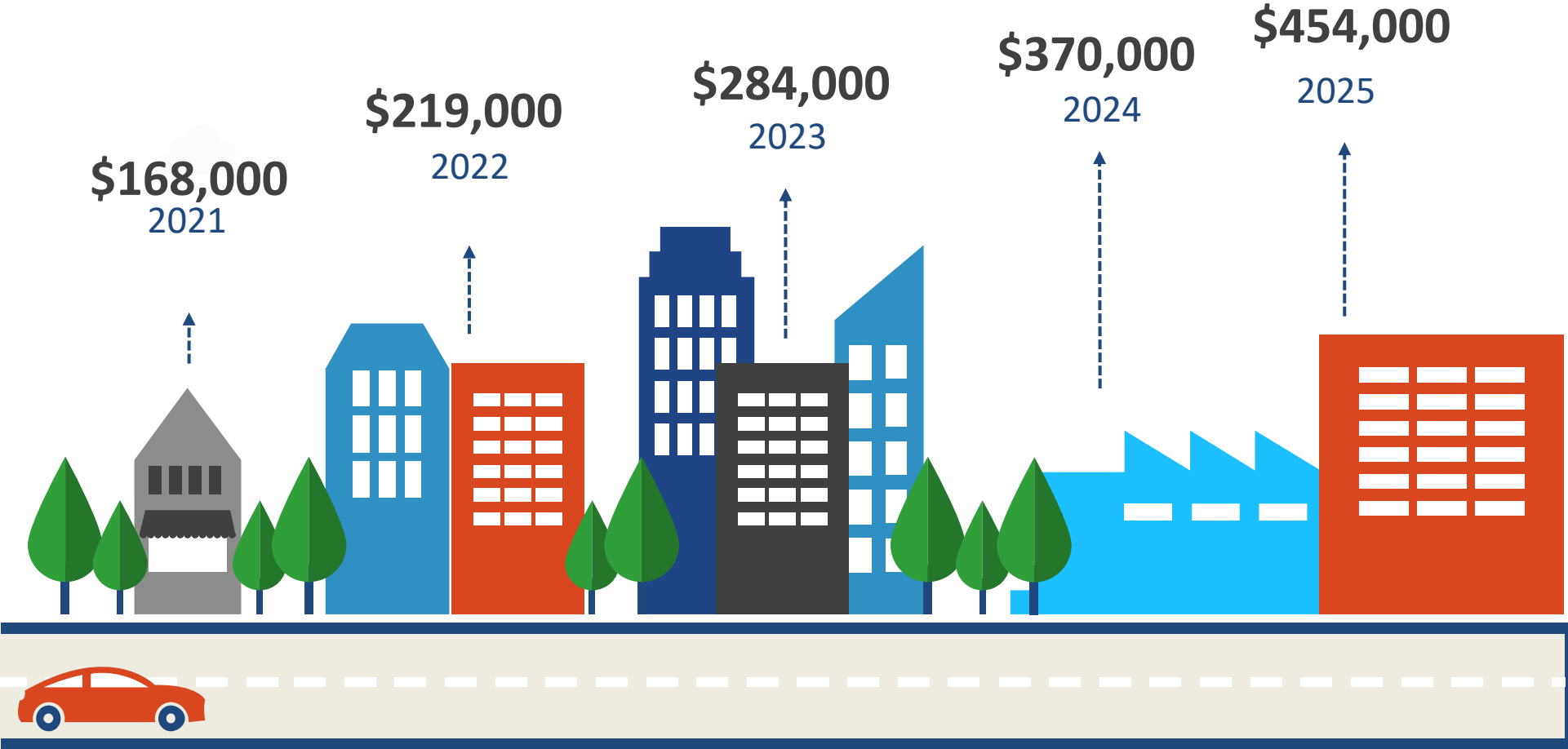


Comex



Civic Relations  
Sponsorships and Grants

# ENVISION SAINT JOHN: THE REGIONAL GROWTH AGENCY



# REGIONAL SERVICES AND FACILITIES

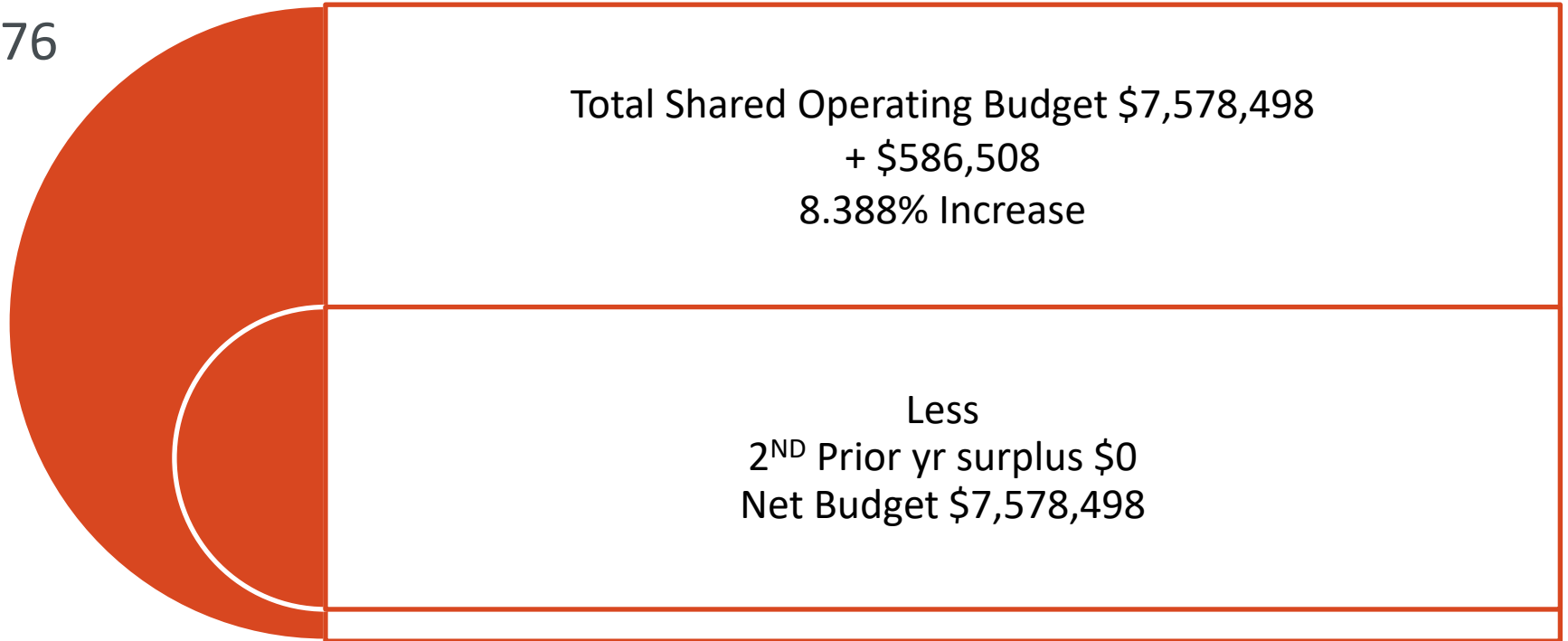
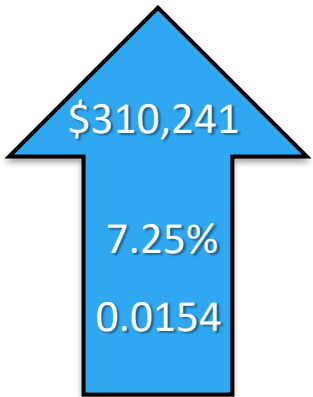


**Increase  
of \$2  
.03%**

**Decrease of  
\$53,046  
-9.97%**

# PROTECTIVE SERVICES - POLICE

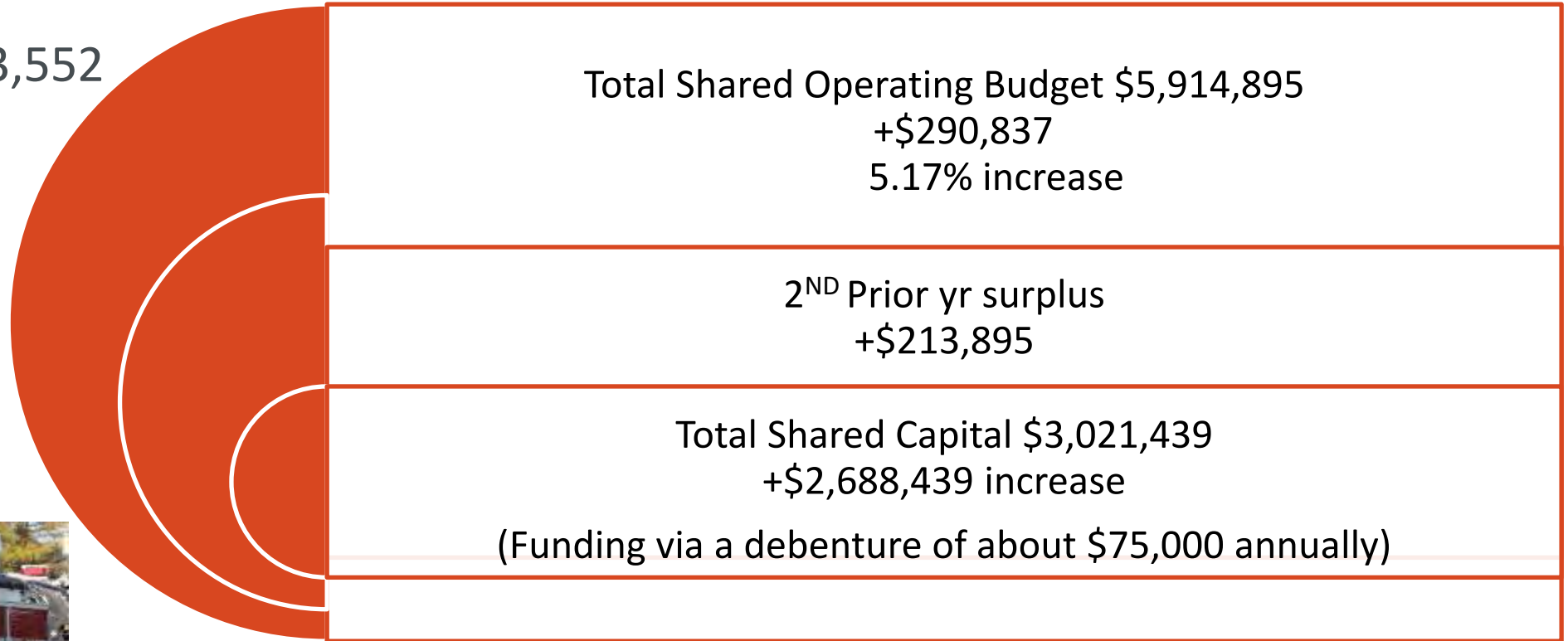
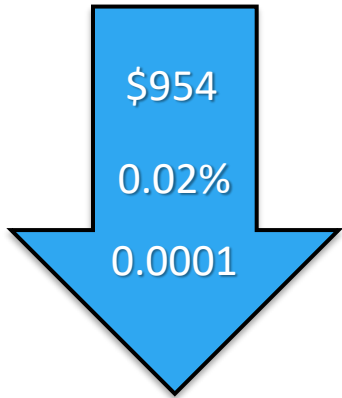
Town Budget \$4,590,676



59.95% Town Share based on Population and Road Kilometers

# PROTECTIVE SERVICES - FIRE

Town Budget \$3,413,552

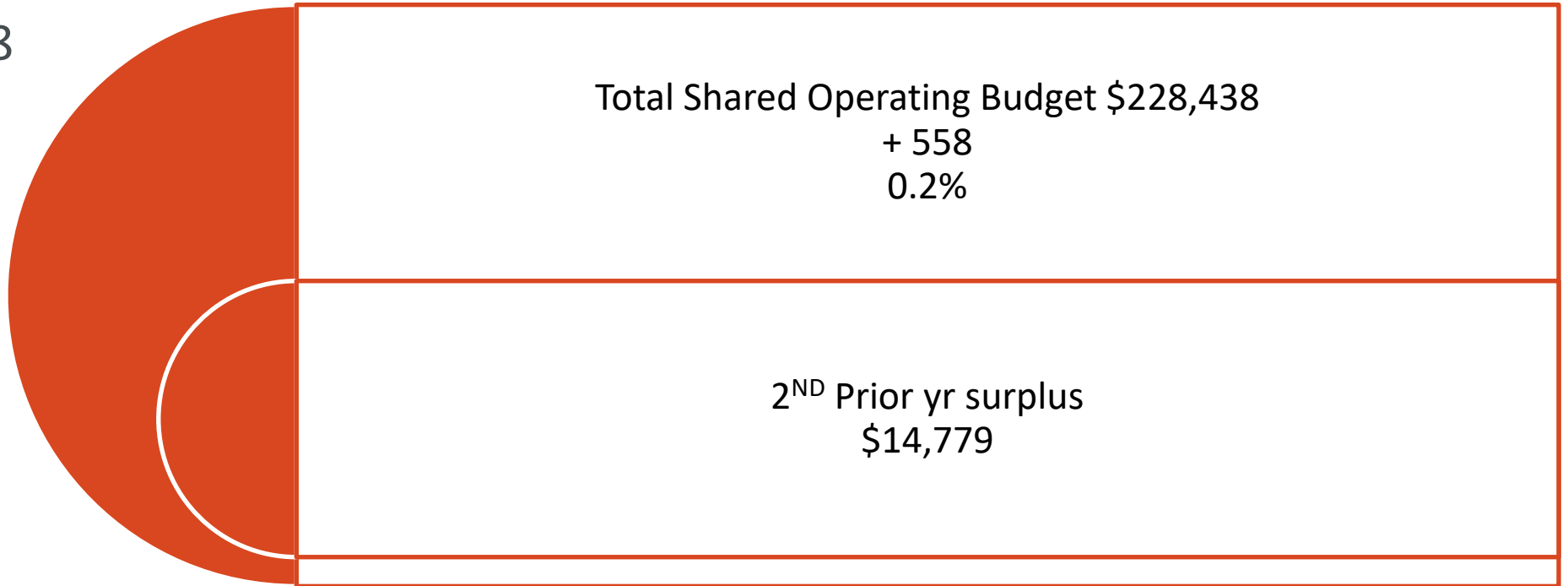
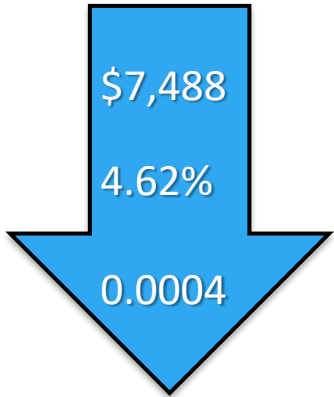


59.07% Town Share based on Population and Tax Assessment



# KENNEBECASIS PUBLIC LIBRARY

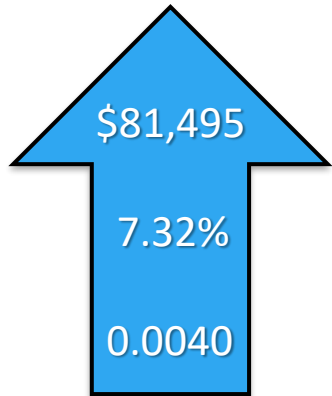
Town Budget \$154,418



61.01% Town Share based on Population

# WASTE MANAGEMENT

Budget \$1,194,900

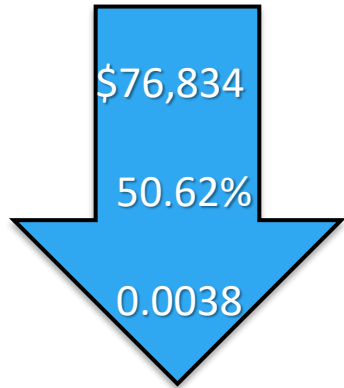


- Garbage Collection \$ 698,000
- Tipping Fees \$ 475,000
- Town Dumpsters \$ 18,900
- Facility Recycling Prog. \$ 3,000



# PUBLIC TRANSIT - COMEX

Budget \$74,938



- Based on decreased service and only one shared (50-50) bus with Rothesay



# CIVIC RELATIONS SPONSORSHIPS AND GRANTS

## Civic Relations 2022

2022 = \$43,760  
Decrease of \$4,900  
compared to 2021

# HOW DO WE STACK UP?

Municipality	Tax rate	Population (2016 Census)
<b>Quispamsis</b>	<b>1.3163 (2022)</b>	<b>18,245</b>
Edmundston	1.6350	16,580
Riverview	1.5926	19,667
Miramichi	1.7400	17,537
Dieppe	1.6295	25,384

# UNEQUAL EQUALIZATION

Municipality	Core funding	Equalization
Quispamsis	\$115,254	\$0
Rothesay	\$130,973	\$0
Riverview	\$176,241	\$1,281,777

# What Does All This Mean?

# General Fund



# BUDGET SUMMARY

PROPOSED GENERAL OPERATING FUND BUDGET - SOURCES OF CHANGES					
	2022	2021	2022 \$ Change	Tax Rate Effect 2022	2022 % Change
<b>EXTERNAL SOURCES</b>					
Sub-Total All External Sources	10,162,253	9,862,737	299,516	0.0148	3.04%
<b>INTERNAL SOURCES</b>					
Sub-Total Internal before Capital	15,434,202	15,243,634	190,568	0.0094	1.25%
Proposed Capital Projects from Operating	2,609,064	1,248,636	1,360,428	0.0674	108.95%
Sub-Total Internal Expenditures	18,043,266	16,492,270	1,550,996	0.0768	9.40%
<b>Total Expenditures</b>	<b>28,205,519</b>	<b>26,355,007</b>	<b>1,850,512</b>	<b>0.0917</b>	<b>7.02%</b>
Unconditional Grant	115,254	115,092	162	0.0000	0.14%
Other Revenue	1,519,002	1,385,947	133,055	0.0066	9.60%
Property Tax Warrant	26,571,263	24,853,968	1,717,295	0.0851	6.91%
<b>Total Revenue</b>	<b>28,205,519</b>	<b>26,355,007</b>	<b>1,850,512</b>	<b>0.0917</b>	<b>7.02%</b>
<b>TAX BASE</b>	<b>2,018,558,700</b>	<b>1,850,878,750</b>	<b>167,679,950</b>		<b>9.06%</b>
<b>TAX RATE CALCULATED</b>	<b>1.3163</b>	<b>1.3428</b>	<b>-0.0265</b>		<b>-1.97%</b>



# ASSESSMENTS

BUDGET ITEM	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Property Tax Rates	1.2200	1.2385	1.2485	1.2700	1.2800	1.2900	1.3183	1.3428	1.3428	1.3163*
Tax Assessment Base	1,561,715,100	1,569,798,200	1,594,839,859	1,648,073,250	1,683,952,600	1,678,350,247	1,748,060,900	1,800,765,900	1,850,878,750	2,018,558,700
Total Warrant Revenue	19,052,924	19,441,951	19,911,576	20,930,530	21,554,593	21,650,028	23,045,312	24,180,623	24,853,968	26,571,263*
Assesment Base Growth	3.14%	0.52%	1.60%	3.34%	2.18%	-0.33%	4.15%	3.02%	2.78%	9.06%
Total budget	21,249,214	21,603,147	21,885,257	22,687,026	23,072,154	23,584,213	24,907,197	25,784,694	26,355,007	28,205,519*
Budget Growth	2.49%	1.67%	1.31%	3.66%	1.70%	2.22%	5.61%	3.52%	2.21%	7.02%*

\*Proposed Budget

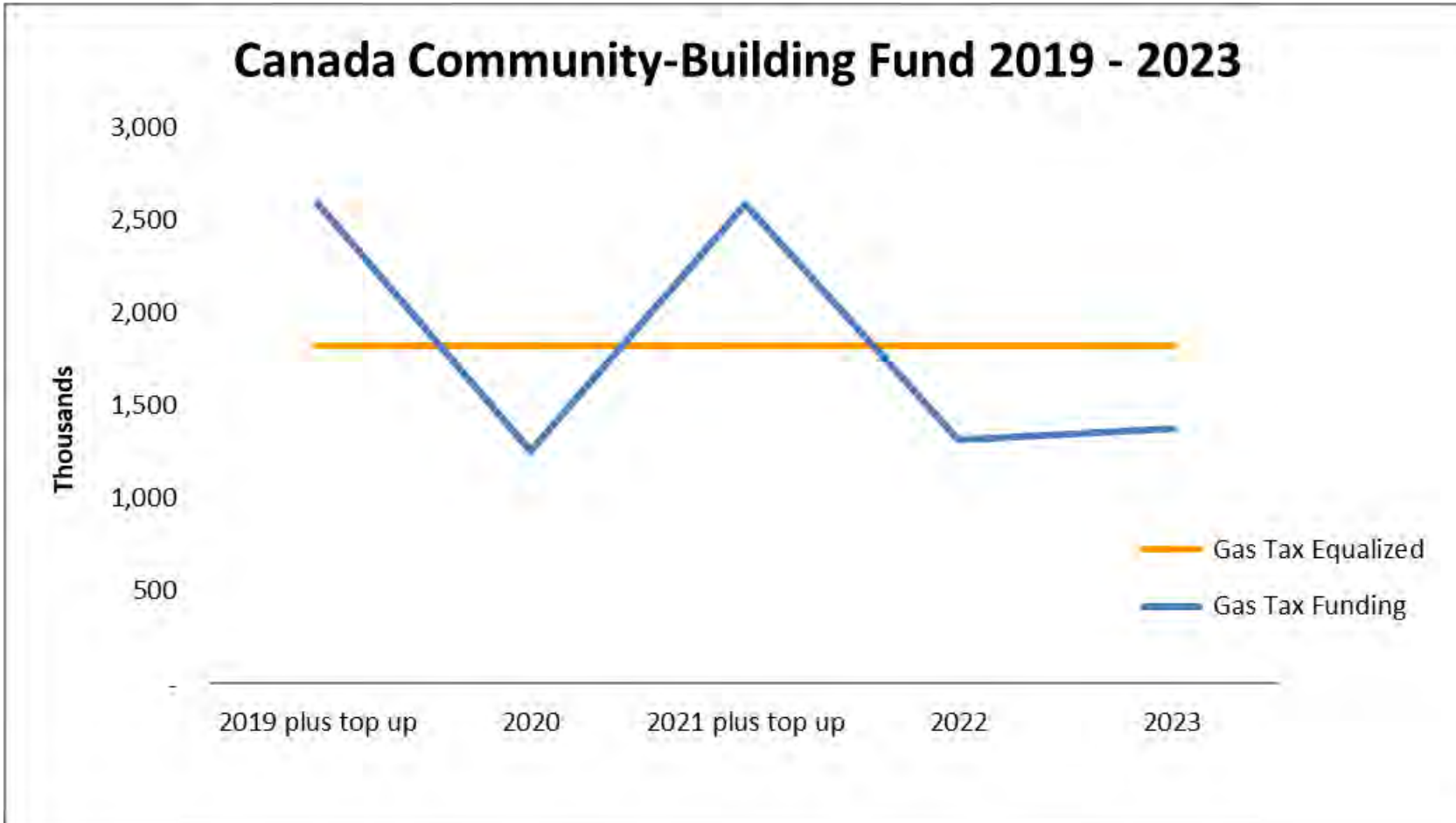


# ASSESSMENT BASE GROWTH

Assessment Base Growth



# CANADA COMMUNITY-BUILDING FUND– 2019 - 2023

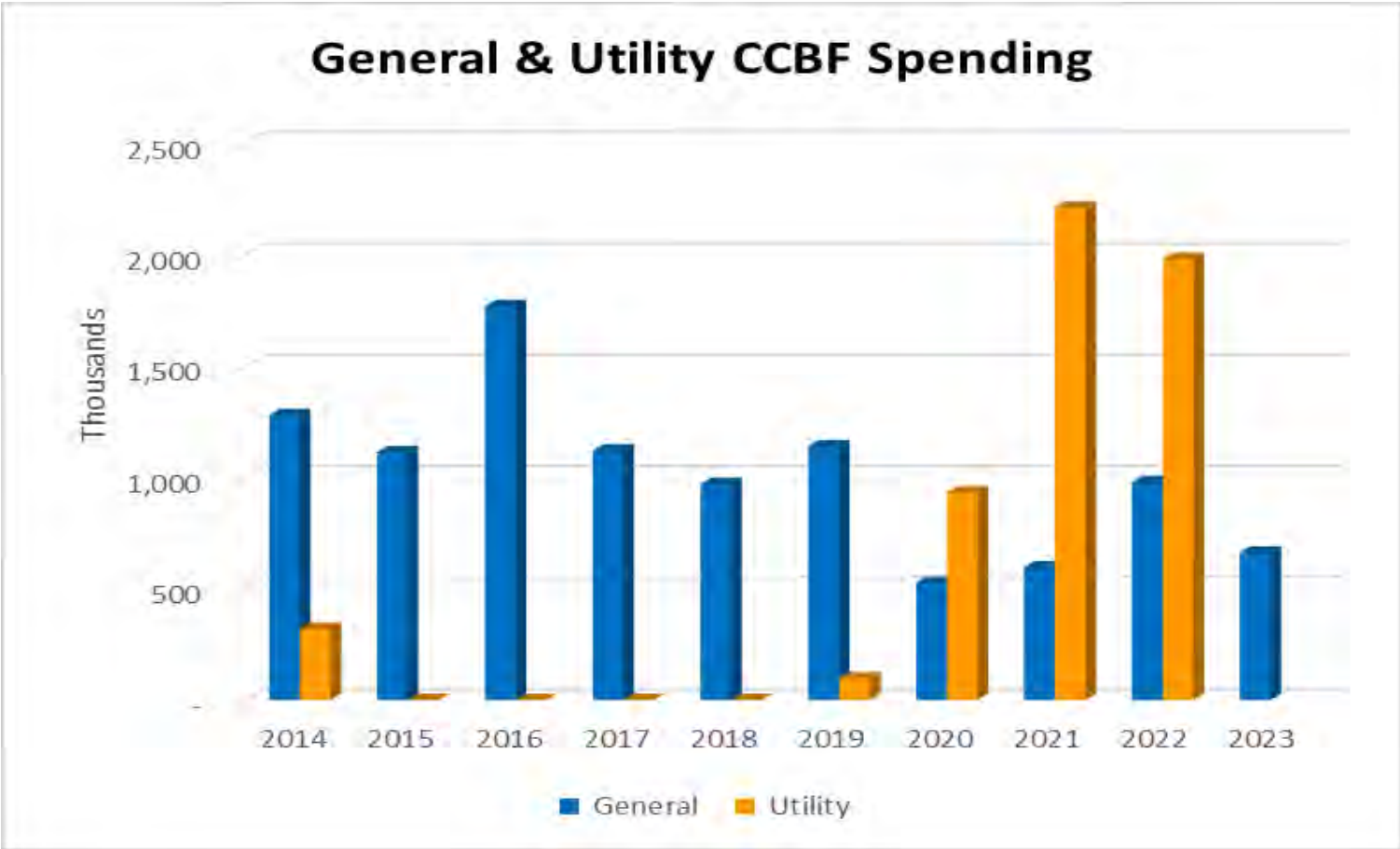


CCBF Payments

2019	\$1,257,264
2019 Top Up	\$1,332,542*
2020	\$1,257,264
2021	\$1,314,412
2021 Top Up	\$1,274,469*
2022	\$1,314,412
2023	\$1,371,561

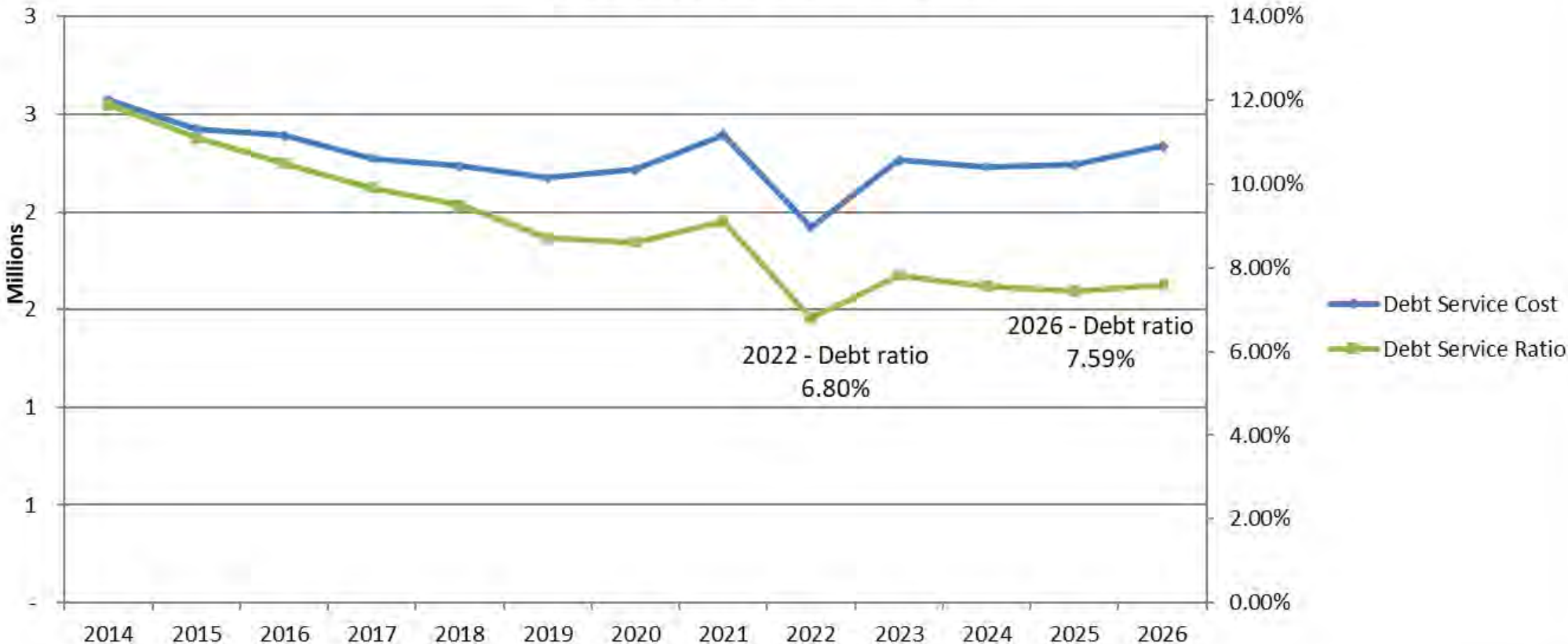
\*not included in equalized

# CANADA COMMUNITY-BUILDING FUND SPENDING TREND



# FISCAL SERVICES

### Debt Service Cost and Ratio



# FISCAL SERVICES

	2022 Budget	2021 Budget	\$ Change	% Change
Principal Installments	1,547,000	1,874,198	(327,198)	-17.5%
Interest on Long Term Debt	218,011	382,928	(164,917)	-43.1%
Other charges and discounts	74,594	55,135	19,459	35.3%
<b>TOTAL DEBT SERVICE COST</b>	<b>1,839,605</b>	<b>2,312,261</b>	<b>(472,656)</b>	<b>-20.4%</b>
Transfers to Operating Reserve Funds	91,923	347,820	(255,897)	-73.6%
Transfers to Capital Reserve Funds	371,279	116,000	255,279	220.1%
Transfers to General Capital Fund	2,609,064	1,248,636	1,360,428	109.0%
<b>TOTAL FISCAL SERVICES</b>	<b>4,911,871</b>	<b>4,024,717</b>	<b>887,154</b>	<b>22.0%</b>

# FISCAL SERVICES – LONG TERM DEBT

Outstanding Debentures	Original Amt	2022	2023	2024	2025	2026
FCM 10092 May 28, 2027 (\$2M) 15 yrs	2,000,000	153,830	154,035	154,180	154,264	154,289
BJ21 Nov 20, 2033 (\$3564,000) 20 yrs	3,564,000	283,679	284,705	218,355	217,767	217,833
BL23 Dec 8, 2034 (\$402,000) 20 yrs	402,000	27,727	28,220	27,657	28,064	27,414
BP18 Dec 7 2023 (\$428,000) 7yrs	428,000	65,913	66,483	paid	-	-
BR19 Dec 12 2032 (\$750,000)	750,000	62,485	62,399	62,220	61,968	62,639
BX16 - 2020 May 2035 (\$1,016,000) 15 years	1,016,000	79,106	79,404	79,596	78,688	78,676
BY21-2020 Nov 2035 Roads (15 yrs) \$700,000	700,000	53,293	54,027	53,689	53,264	53,773
BZ18-2021 June 2026 (qplex refinancing 5 yrs) \$4637000	4,637,000	951,785	952,035	950,920	951,217	947,836
Estimate of Meenan's Cove 2021 borrowing		75,053	75,053	75,053	75,053	75,053
Estimate of 2022 interest on borrowing	2,239,000	12,139	-	-	-	-
Road Construction Transfer to Utility	809,320	91,923	91,923	91,923	paid	-
<b>Total Present Long-Term Debt Cost</b>		<b>1,856,933</b>	<b>1,848,284</b>	<b>1,713,593</b>	<b>1,620,285</b>	<b>1,617,513</b>
<b>Potential New Debt</b>						
2021 Street Capital		137,353	149,492	149,492	149,492	149,492
2022 Street Capital - 15 years		43,092	43,092	43,092	43,092	43,092
2023 Street Capital - 15 years		-	100,906	100,906	100,906	100,906
2024 Street Capital - 15 years		-	-	100,547	100,547	100,547
2025 Street Capital - 15 years		-	-	-	100,547	100,547
2026 Street Capital - 15 years		-	-	-	-	100,547
Fire Stn # 2 Renovations		74,834	74,834	74,834	74,834	74,834
<b>Total Present Long-Term Debt Cost</b>		<b>2,112,212</b>	<b>2,216,608</b>	<b>2,182,463</b>	<b>2,189,704</b>	<b>2,287,477</b>



# RESERVE FUNDS

2021 Transactions	General Operating	General Capital	Utility Operating	Utility Capital	Utility Capital Repl. & FC	LPP
<b>Opening Balance</b>	<b>1,231,242</b>	<b>1,653,566</b>	<b>136,782</b>	<b>1,011,767</b>	<b>577,324</b>	<b>139,165</b>
Estimated interest earned in 2021	9,242	12,412	1,026	7,591	4,332	1,058
Budget Contributions per 2021 budget	-	371,897	-	102,222	45,834	4,500
Transfers to be done in 2021 (Safe Restart and Carryfwd)	9,500	150,000	-	376,000	-	-
<b>Sub-Total</b>	<b>1,249,984</b>	<b>2,187,875</b>	<b>137,808</b>	<b>1,497,580</b>	<b>627,490</b>	<b>144,723</b>
<b>Less: Withdrawals Scheduled for Projects</b>	131,500	5,000	-	-	35,000	-
<b>Closing Balance December 31, 2021</b>	<b>1,118,484</b>	<b>2,182,875</b>	<b>137,808</b>	<b>1,497,580</b>	<b>592,490</b>	<b>144,723</b>
2022 Transactions	General Operating	General Capital	Utility Operating	Utility Capital	Utility Capital Repl. & FC	LPP
Budget Contributions per 2022 budget	-	371,279	-	282,653	46,837	
<b>Less: Withdrawals Scheduled for 2022</b>	74,500	578,264	-	976,000	-	
<b>Closing Balance December 31, 2022</b>	<b>1,043,984</b>	<b>1,975,890</b>	<b>137,808</b>	<b>804,233</b>	<b>639,327</b>	<b>144,723</b>

# OPTIONS

**DECREASE  
OPERATING  
EXPENDITURES  
– Cuts**

**DECREASE  
CAPITAL  
EXPENDITURES  
- Cuts**

**BORROW TO  
FINANCE  
CAPITAL**

**INCREASE  
PROPERTY TAX  
RATE**

**1 Cent =  
\$201,856**

**WITHDRAWAL  
FROM  
RESERVE  
FUNDS**

# QUESTIONS ON GENERAL FUND



# Utility Fund

# UTILITY OPERATING BUDGET

Utility Revenue	2022	2021	\$ change	% change
<b>Total Water User Fee Revenue</b>	<b>321,462</b>	<b>267,119</b>	<b>54,343</b>	<b>20.3%</b>
<b>Total Sewer User Fee Revenue</b>	<b>2,981,370</b>	<b>2,846,381</b>	<b>134,989</b>	<b>4.7%</b>
Surplus from 2nd Previous Year	42,082	25,947	16,135	62.2%
Transfer from General Operating	91,923	91,923	0	0.0%
Water Transfer Costs	111,529	111,529	0	0.0%
Other Revenue	100,681	98,941	1,740	1.8%
<b>Total Other</b>	<b>346,215</b>	<b>328,340</b>	<b>17,875</b>	<b>5.4%</b>
<b>GRAND TOTAL REVENUE</b>	<b>3,649,047</b>	<b>3,441,840</b>	<b>207,207</b>	<b>6.0%</b>

# UTILITY OPERATING BUDGET

Expenditures	2022	2021	\$ change	% change
Water	280,356	269,339	11,017	4.1%
Sewer	765,307	723,521	41,786	5.8%
Administration	732,413	686,585	45,828	6.7%
Fiscal Services	975,479	1,069,339	-93,860	-8.8%
Reserve Funds	329,490	148,056	181,434	122.5%
Capital via Operating	566,000	545,000	21,000	3.9%
<b>TOTAL UTILITY EXPENDITURES</b>	<b>3,649,047</b>	<b>3,441,840</b>	<b>207,207</b>	<b>6.0%</b>

# UTILITY FISCAL SERVICES

	2022 Budget	2021 Budget	\$ Change	% Change
Principal Installments	585,000	657,000	(72,000)	-11.0%
Interest on Long Term Debt	332,294	349,814	(17,520)	-5.0%
Utility Contribution to GRF Long Term Debt	8,947	8,953	(6)	-0.1%
Other charges and discounts	49,238	53,572	(4,334)	-8.1%
<b>TOTAL DEBT SERVICE COST</b>	<b>975,479</b>	<b>1,069,339</b>	<b>(93,860)</b>	<b>-8.8%</b>
Transfers to Capital Reserve Funds	282,653	102,222	180,431	176.5%
Transfers to Equip Replacement & FC	46,837	45,834	1,003	2.2%
Transfers to Utility Capital Fund	566,000	545,000	21,000	3.9%
<b>TOTAL FISCAL SERVICES</b>	<b>1,870,969</b>	<b>1,762,395</b>	<b>108,574</b>	<b>6.2%</b>

# UTILITY RATES

- Council should consider the sustainability of the rates, as we know we will need significant funding in the future as per Asset Management and future water expansion
- Growing the rate now provides funding for current and future utility projects
- Budget was prepared with rate increases of:
  - 2.98% increase to sewer rates (\$15.00)
  - 2.88% increase to water user fixed rate (\$7)
  - 3.00% on water consumption fees



# QUESTIONS ON UTILITY FUND



# TOTAL BUDGET DISCUSSION

## 2022 Tax Rate Tracking

Local Governments	2021 Tax Base (Post P-Gap Elimination)	2022 Tax Base	Growth (%)	2022 Core Funding Component	2022 Equalization Component	2022 Total Grant
	Assiette fiscale 2021 (Après l'élimination de l'Écart P)	Assiette fiscale 2022	Croissance (%)	2022 Composante financement de base	2022 Composante péréquation	Subvention totale 2022
ALMA	30,428,400	32,810,485	7.83%	\$5,184	\$0	\$5,184
AROOSTOOK	10,186,100	10,221,200	0.34%	\$336	\$129,186	\$129,522
ATHOLVILLE	236,986,600	247,822,300	4.57%	N/A	N/A	\$290,668
BALMORAL	105,100,400	106,879,750	1.69%	\$9,211	\$113,641	\$122,852
BAS-CARAQUET	75,961,650	79,804,500	5.06%	\$14,408	\$143,969	\$158,377
BATH	22,270,900	22,516,800	1.10%	\$2,801	\$124,832	\$127,633
BATHURST	1,099,176,240	1,163,403,550	5.84%	\$286,815	\$3,331,932	\$3,618,747
BEAUBASSIN-EST	677,462,600	757,148,250	11.76%	\$61,160	\$0	\$61,160
BELLEDUNE	344,663,750	344,959,700	0.09%	\$298,139	\$0	\$298,139
BERESFORD	294,498,700	311,326,350	5.71%	\$46,064	\$802,980	\$849,044
BERTRAND	63,522,300	69,511,600	9.43%	\$2,674	\$183,112	\$185,786
BLACK'S HARBOUR	52,797,900	54,154,300	2.57%	\$18,673	\$340,905	\$359,578
BLACKVILLE	50,013,700	54,037,850	8.05%	\$5,084	\$223,711	\$228,795
BOUCTOUCHE	223,602,250	242,672,750	8.53%	\$55,050	\$0	\$55,050
CAMBRIDGE-NARROWS	97,948,050	101,886,550	4.02%	\$745	\$0	\$745
CAMPBELLTON	612,280,150	630,562,400	2.99%	\$83,969	\$2,051,692	\$2,135,661
CAMPOBELLO	98,234,450	100,900,800	2.71%	\$1,894	\$0	\$1,894
CANTERBURY	13,854,700	13,924,850	0.51%	\$510	\$118,621	\$119,131
CAP-PELÉ	216,532,850	238,262,850	10.04%	\$50,797	\$0	\$50,797
CARAQUET	402,951,700	424,165,600	5.26%	\$83,074	\$943,671	\$1,026,745
CENTREVILLE	37,850,450	39,469,700	4.28%	\$14,200	\$12,449	\$26,649
CHARLO	89,967,450	96,142,650	6.86%	\$7,272	\$38,620	\$45,892
CHIPMAN	70,960,500	74,379,900	4.82%	\$24,782	\$322,058	\$346,840
COCAGNE	221,179,050	247,061,950	11.70%	N/A	N/A	\$9,825
DALHOUSIE	230,056,750	240,650,550	4.60%	\$35,038	\$1,604,579	\$1,639,617
DIEPPE	3,312,353,550	3,734,647,350	12.75%	\$1,119,513	\$0	\$1,119,513
DOAKTOWN	58,179,550	63,605,100	9.33%	\$22,428	\$186,385	\$208,813
DORCHESTER	59,488,950	61,667,550	3.66%	\$35,285	\$66,488	\$101,773
DRUMMOND	55,498,100	56,971,350	2.65%	\$4,933	\$0	\$4,933
EDMUNDSTON	1,479,254,400	1,534,178,500	3.71%	\$349,589	\$5,723,728	\$6,073,317
EEL RIVER CROSSING	86,277,100	88,960,050	3.11%	N/A	N/A	\$394,022
FLORENCEVILLE-BRISTOL	226,105,850	241,482,050	6.80%	\$127,731	\$0	\$127,731
FREDERICTON	7,805,978,747	8,482,692,538	8.67%	\$1,967,081	\$0	\$1,967,081
FREDERICTON JUNCTION	44,493,450	46,132,200	3.68%	\$1,850	\$57,331	\$59,181
GAGETOWN	62,961,600	66,229,400	5.19%	\$2,357	\$0	\$2,357
GRAND BAY-WESTFIELD	397,788,400	435,513,300	9.48%	\$14,379	\$251,490	\$265,869
GRAND-SAULTS/GRAND FALLS	559,284,276	577,754,350	3.30%	\$190,868	\$638,543	\$829,411
GRAND MANAN	210,157,750	221,727,950	5.51%	\$32,051	\$201,290	\$233,341
GRANDE ANSE	38,721,750	40,984,750	5.84%	\$5,717	\$484,845	\$490,562
HAMPTON	383,329,150	413,331,750	7.83%	\$36,775	\$0	\$36,775
HANWELL	550,708,400	608,827,350	10.55%	N/A	N/A	\$43,376
HARTLAND	86,441,350	89,579,500	3.63%	\$31,573	\$0	\$31,573
HARVEY	21,287,800	23,087,400	8.45%	\$2,375	\$33,814	\$36,189
HAUT-MADAWASKA	287,700,250	290,626,450	1.02%	N/A	N/A	\$184,959
HILLSBOROUGH	87,643,950	94,484,400	7.80%	\$4,104	\$234,264	\$238,368
KEDGWICK	120,876,350	126,978,100	5.05%	\$21,876	\$307,860	\$329,736
LAC BAKER	65,822,350	66,611,400	1.20%	\$1,017	\$0	\$1,017
LAMÈQUE	102,527,000	108,784,150	6.10%	\$25,613	\$93,243	\$118,856
LE GOULET	27,804,550	28,378,550	2.06%	\$744	\$280,576	\$281,320
MAISONNETTE	28,040,850	30,975,200	10.46%	\$2,589	\$42,904	\$45,493
MCADAM	49,817,750	53,437,050	7.27%	\$8,509	\$612,752	\$621,261
MEDUCTIC	14,710,150	15,498,450	5.36%	\$6,461	\$15,667	\$22,128
MEMRAMCOOK	337,928,250	370,453,800	9.62%	\$21,286	\$933,832	\$955,118
MILLVILLE	9,898,000	10,216,250	3.22%	\$169	\$104,132	\$104,301
MINTO	105,249,150	108,559,450	3.15%	\$15,073	\$1,118,012	\$1,133,085
MIRAMICHI	1,557,053,400	1,625,868,100	4.42%	\$408,031	\$6,586,344	\$6,994,375
MONCTON	8,887,055,854	9,827,390,700	10.58%	\$3,224,771	\$0	\$3,224,771
NACKAWIC	90,460,000	96,035,500	6.16%	\$29,302	\$0	\$29,302

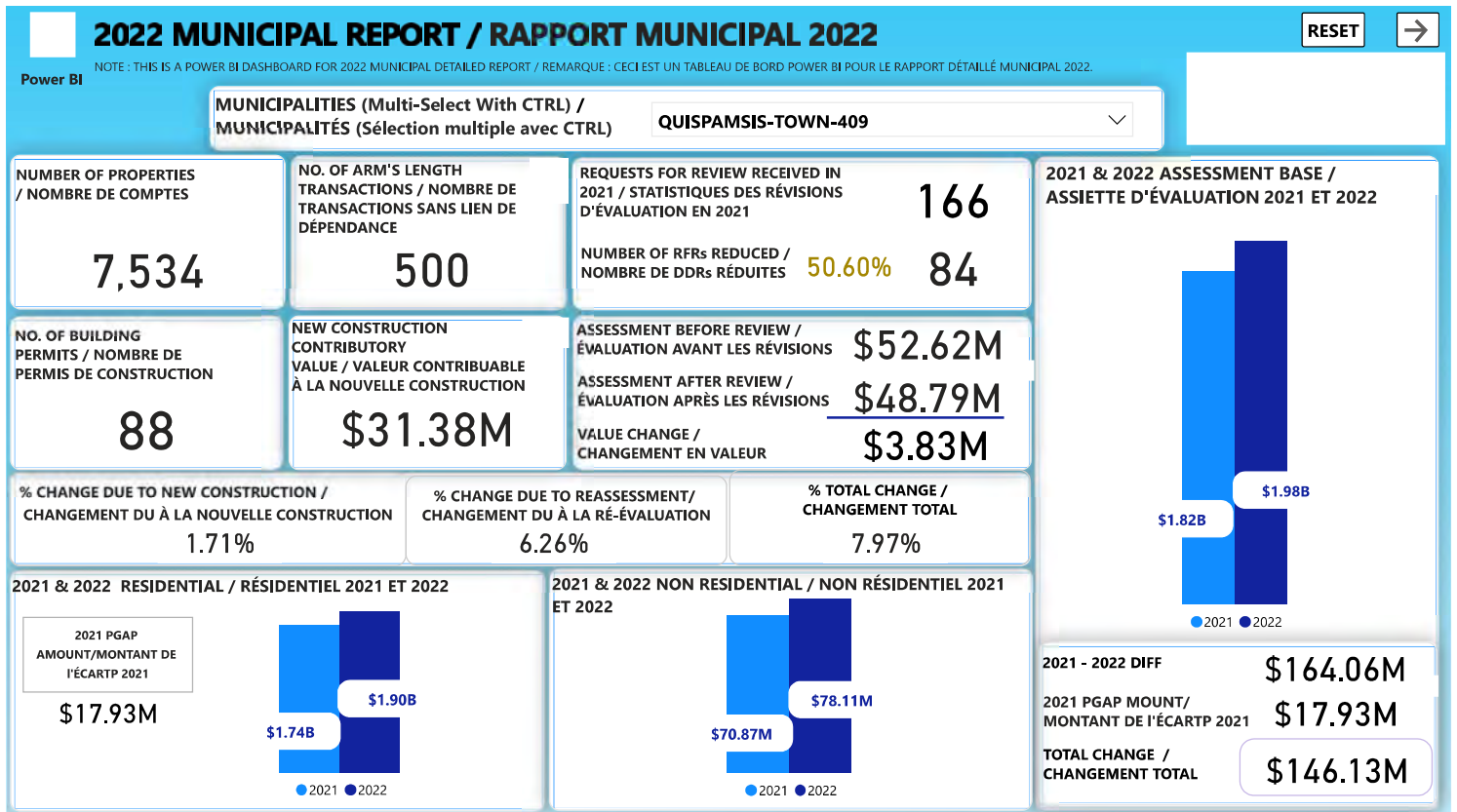
Local Governments	2021 Tax Base (Post P-Gap Elimination)	2022 Tax Base	Growth (%)	2022 Core Funding Component	2022 Equalization Component	2022 Total Grant
	Assiette fiscale 2021 (Après l'élimination de l'Écart P)	Assiette fiscale 2022	Croissance (%)	2022 Composante financement de base	2022 Composante péréquation	Subvention totale 2022
NEGUAC	132,173,000	137,071,060	3.71%	\$24,104	\$266,982	\$291,086
NEW MARYLAND	371,373,850	405,160,800	9.10%	\$8,100	\$0	\$8,100
NIGADOO	58,061,900	64,157,100	10.50%	\$6,825	\$45,137	\$51,962
NORTON	83,247,550	87,974,350	5.68%	\$6,310	\$209,261	\$215,571
OROMOCTO	1,247,632,091	1,360,680,106	9.06%	\$578,884	\$0	\$578,884
PAQUETVILLE	54,455,650	58,399,150	7.24%	\$8,656	\$0	\$8,656
PERTH-ANDOVER	122,248,600	127,266,250	4.10%	\$26,056	\$249,763	\$275,819
PETITCODIAC	93,892,700	103,081,600	9.70%	\$14,906	\$293,731	\$308,637
PETIT-ROCHER	112,245,200	116,405,750	3.71%	\$12,499	\$501,987	\$514,486
PLASTER ROCK	60,790,550	61,060,150	0.44%	\$15,417	\$377,327	\$392,744
POINTE-VERTE	46,500,900	47,641,000	2.45%	\$1,022	\$169,978	\$171,000
PORT ELGIN	25,102,900	27,850,650	10.95%	\$6,512	\$14,351	\$20,863
QUISPAMIS	1,868,809,150	2,018,558,700	8.01%	\$115,254	\$0	\$115,254
REXTON	88,219,950	94,656,300	7.30%	\$9,491	\$0	\$9,491
RICHIBUCTO	113,001,375	122,555,950	8.46%	\$49,089	\$0	\$49,089
RIVERSIDE-ALBERT	22,833,300	23,367,400	2.34%	\$1,240	\$21,845	\$23,085
RIVERVIEW	1,613,233,800	1,794,621,150	11.24%	\$176,241	\$1,281,777	\$1,458,018
RIVIÈRE-VERTE	41,085,150	41,524,600	1.07%	\$2,715	\$118,409	\$121,124
ROGERSVILLE	57,714,400	60,652,500	5.09%	\$7,700	\$491,068	\$498,768
ROTHESAY	1,388,723,650	1,515,125,800	9.10%	\$130,973	\$0	\$130,973
SACKVILLE	665,247,450	707,983,850	6.42%	\$76,666	\$0	\$76,666
SAINT ANDREWS	333,593,250	370,238,700	10.99%	\$58,534	\$0	\$58,534
SAINT JOHN	7,123,788,919	7,568,609,704	6.24%	\$2,573,168	\$15,264,329	\$17,837,497
SAINT-LÉONARD	80,042,118	82,753,850	3.39%	\$16,484	\$362,906	\$379,390
SAINT-ANDRÉ	194,892,100	199,516,750	2.37%	\$68,281	\$0	\$68,281
SAINT-ANTOINE	115,542,450	126,133,350	9.17%	\$12,413	\$265,791	\$278,204
SAINTE-ANNE-DE-MADAWASKA	45,120,300	46,283,900	2.58%	\$2,458	\$229,116	\$231,574
SAINTE-MARIE-SAINT-RAPHAËL	35,865,650	38,758,100	8.06%	\$3,262	\$240,058	\$243,320
SAINT-ISIDORE	51,828,950	54,092,700	4.37%	\$6,007	\$9,863	\$15,870
SAINT-LÉOLIN	21,180,600	23,282,150	9.92%	\$99	\$249,138	\$249,237
SAINT-LOUIS-DE-KENT	61,403,600	63,750,450	3.82%	\$8,516	\$105,065	\$113,581
SAINT-QUENTIN	138,098,600	143,547,150	3.95%	\$20,819	\$448,307	\$469,126
SALISBURY	186,310,950	199,480,900	7.07%	\$37,165	\$57,478	\$94,643
SHEDIAC	726,247,766	813,354,050	11.99%	\$155,040	\$0	\$155,040
SHIPPAGAN	248,531,650	258,362,200	3.96%	\$45,883	\$395,657	\$441,540
ST. GEORGE	141,991,044	153,218,450	7.91%	\$42,922	\$51,201	\$94,123
ST. MARTINS	22,318,350	23,340,900	4.58%	\$2,120	\$0	\$2,120
ST. STEPHEN	350,763,800	368,217,350	4.98%	\$112,502	\$1,611,982	\$1,724,484
STANLEY	30,103,300	30,945,400	2.80%	\$3,553	\$2,312	\$5,865
SUSSEX	422,859,398	448,783,850	6.13%	\$147,259	\$345,080	\$492,339
SUSSEX CORNER	106,046,550	116,527,000	9.88%	\$16,776	\$16,261	\$33,037
TIDE HEAD	63,908,450	67,273,850	5.27%	\$1,256	\$7,083	\$8,339
TRACADIE	1,104,008,099	1,155,848,500	4.70%	N/A	N/A	\$883,414
TRACY	26,363,300	27,285,350	3.50%	\$964	\$178,802	\$179,766
UPPER MIRAMICHI	117,120,000	120,849,300	3.18%	\$4,077	\$346,479	\$350,556
WOODSTOCK	517,983,812	553,000,100	6.76%	\$163,062	\$545,443	\$708,505
<b>TOTAL</b>	<b>53,121,891,739</b>	<b>57,375,515,393</b>	<b>8.01%</b>	<b>\$13,603,211</b>	<b>\$53,233,425</b>	<b>\$68,642,900</b>

**SNB ASSESSMENT AND TAX BASE COMPARISONS /  
SNB COMPARAISONS - ÉVALUATION ET ASSIETTE FISCALE**

TAXING AUTHORITY/AUTORITÉ TAXATRICE: 409  
SUB UNIT CODE/SOUS-GROUPE: 00

DESCRIPTION: Quispamsis  
DESCRIPTION: Quispamsis

Municipality Type: Town	2021	2022	Difference	%
GENERAL RESIDENTIAL PROPERTY / BIENS RÉSIDENTIELS GÉNÉRAUX:	1,677,211,800	1,832,235,400	155,023,600	9.24
PROVINCIAL RESIDENTIAL / BIENS RÉSIDENTIELS PROVINCIAUX:	62,757,200	64,119,600	1,362,400	2.17
FEDERAL RESIDENTIAL PROPERTY / BIENS RÉSIDENTIELS FÉDÉRAUX:	0	0	0	0.00
NON-PROV-RATE RESIDENTIAL PROPERTY / TAUX NON PROV.-BIENS RÉSIDENTIELS:	4,598,000	5,042,300	444,300	9.66
TOTAL RESIDENTIAL PROPERTY / TOTAL DES BIENS RÉSIDENTIELS:	1,744,567,000	1,901,397,300	156,830,300	8.99
GENERAL NON RESIDENTIAL PROPERTY / BIENS NON RÉSIDENTIELS GÉNÉRAUX:	70,673,700	77,903,900	7,230,200	10.23
PROVINCIAL NON RESIDENTIAL PROPERTY / BIENS NON RÉSIDENTIELS PROVINCIAUX:	3,800	3,900	100	2.63
FEDERAL NON RESIDENTIAL PROPERTY / BIENS NON RÉSIDENTIELS FÉDÉRAUX:	0	0	0	0.00
NON-PROV-RATE NON RESIDENTIAL PROPERTY / TAUX NON PROV.-BIENS NON RÉSIDENTIELS:	197,000	199,800	2,800	1.42
TOTAL NON RESIDENTIAL PROPERTY / TOTAL DES BIENS NON RÉSIDENTIELS:	70,874,500	78,107,600	7,233,100	10.21
MUNICIPAL ASSESSMENT BASE / ASSIETTE D'ÉVALUATION MUNICIPALE:	1,815,441,500	1,979,504,900	164,063,400	9.04
PLUS 1/2 NON-RESIDENTIAL PROPERTY / PLUS 1/2 BIENS NON RÉSIDENTIELS:	35,437,250	39,053,800	3,616,550	10.21
TOTAL MUNICIPAL TAX BASE / ASSIETTE FISCALE MUNICIPALE TOTALE:	1,850,878,750	2,018,558,700	167,679,950	9.06
ADJUSTMENT TO FEDERAL BASE / AJUSTEMENT À L'ASSIETTE FISCALE FÉDÉRALE	0 (0.00%)	0 (0.00%)	0	0.00
MUNICIPAL TAX BASE FOR RATE / ASSIETTE FISCALE MUNICIPALE POUR LE TAUX:	1,850,878,750	2,018,558,700	167,679,950	9.06
MUNICIPAL RESIDENTIAL PROPERTY / BIENS RÉSIDENTIELS MUNICIPAUX:	3,508,600	3,825,900	317,300	9.04
MUNICIPAL NON RESIDENTIAL PROPERTY / BIENS NON RÉSIDENTIELS MUNICIPAUX:	5,003,900	4,908,500	-95,400	-1.91
TOTALLY EXEMPT PROPERTY RESIDENTIAL / BIENS RÉSIDENTIELS EXONÉRÉS:	24,334,400	24,823,800	489,400	2.01
TOTALLY EXEMPT NON-RESIDENTIAL / BIENS NON RÉSIDENTIELS EXONÉRÉS:	23,245,100	23,416,700	171,600	0.74
TOTAL EXCLUSIONS / TOTAL DES EXCLUSIONS:	56,092,000	56,974,900	882,900	1.57
TOTAL NUMBER OF PROPERTIES / NOMBRE DE BIENS SIGNALÉS:	7,450	7,534	84	1.13



**KENNEBECASIS REGIONAL JOINT BOARD OF POLICE COMMISSIONERS  
CASH FLOW BUDGET 2022**

Oct 1/21 **Amended version  
following presentation**

	-----BUDGETS-----		--ACTUALS--	
	2022	2021	2020	2019
CRIME CONTROL:	\$			
Salaries	4,103,116	3,773,329	3,713,482	3,509,002
Benefits	918,455	716,933	744,511	655,733
Training + rifle range	52,000	52,000	35,820	47,613
Equipment	21,000	22,000	57,746	100,959
IT equip & services agreement	80,844	50,650	49,324	0
Equip repairs & IT support	10,000	10,000	8,892	5,043
Communications	82,200	82,200	86,314	81,943
Office function	15,000	15,000	19,475	13,836
Leasing	15,500	15,500	11,732	13,840
Policing-general	40,000	40,000	46,375	39,036
Insurance (estimated 15% over actual)	50,900	21,065	19,150	15,504
Uniforms	47,000	47,000	60,804	63,318
Public Relations	7,000	7,000	9,376	13,168
Detention	31,625	28,700	28,685	28,688
Investigations	45,000	52,000	44,176	49,773
Auxillary	4,000	4,000	6,944	3,275
Taxi & Traffic Bylaw	1,000	1,000	270	1,239
Covid 19 supplies			36,630	0
Public Safety/PIMITS (per PNB)	36,755	29,500	29,310	28,714
	<u>5,561,395</u>	<u>4,967,877</u>	<u>5,009,016</u>	<u>4,670,684</u>
	11.947%	2.654%		
VEHICLES:				
Fuel	90,000	90,000	65,449	88,070
Maint./repairs	67,000	67,000	68,116	62,363
Insurance (+15%)	35,500	32,413	29,466	26,987
New vehicles qty-2	88,000	88,000	60,068	75,193
Traffic unit equipment	6,000	6,000	6,223	2,490
	<u>286,500</u>	<u>283,413</u>	<u>229,322</u>	<u>255,103</u>
	1.089%	1.697%		
PROPERTY:				
Maintenance	40,000	46,000	59,163	78,180
Cleaning	42,000	32,000	28,197	26,200
Heat and power	47,000	47,000	42,320	44,841
Taxes (+2%)	51,216	50,210	49,224	49,059
Insurance (+15%)	8,600	6,989	6,354	6,110
Expansion plans	0	60,000	0	0
Grounds	12,000	12,000	11,962	9,505
Expansion - interim interest	30,000	0	0	0
Bldg debenture - int	15,600	19,000	23,185	25,826
- princ.	143,000	140,000	136,000	134,000
	<u>389,416</u>	<u>413,199</u>	<u>356,405</u>	<u>373,721</u>
	-5.756%	17.964%		
ADMINISTRATION:				
Salaries	885,814	806,952	899,533	858,950
Benefits	214,555	185,032	207,391	183,500
Commissionaires	0	0	2,050	22,643
Professional Fees	83,000	63,500	69,804	92,586
Travel/Training	24,000	24,000	18,728	20,116
Insurance "E&O" (+ 15%)	5,100	1,858	1,689	1,362
Legal fees - labour issues			195,092	153,895
Labour Relations	15,000	13,000	17,725	77,404
Board expenses	5,000	5,000	1,531	3,948
	<u>1,232,469</u>	<u>1,099,342</u>	<u>1,413,543</u>	<u>1,414,404</u>
	12.110%	4.141%		
TELECOM/DISPATCH:				
Dispatch Centre annual fee	265,044	258,976	0	
One time startup costs	0	58,966	24,737	
Data/networking charges	10,675	10,675	0	
	<u>275,719</u>	<u>328,617</u>	<u>24,737</u>	

	-----BUDGETS-----		--ACTUALS--	
	2022	2021	2020	2019
REVENUE:				
- interest	(17,000)	(22,000)	(15,690)	(35,689)
- taxi & traffic bylaw	(4,000)	(5,000)	(3,815)	(3,675)
- other	(125,000)	(80,000)	(115,395)	(112,251)
- cost sharing with fire dept	(16,004)			
- Secondments	0	0	(227,803)	(219,864)
	<u>(162,004)</u>	<u>(107,000)</u>	<u>(362,703)</u>	<u>(371,479)</u>
	51.406%	-3.604%		
SECONDMENTS				
Revenue	(273,200)	(230,925)		
Temporary Terms	183,350	158,009		
	<u>(89,850)</u>	<u>(72,916)</u>		
	23.224%	6.305%		
RETIREMENT ACCRUAL:				
Retirement	65,854	60,458	75,292	49,745
Interest & dividends	19,000	19,000	10,738	25,505
	<u>84,854</u>	<u>79,458</u>	<u>86,030</u>	<u>75,250</u>
TOTAL BUDGET	<u>\$7,578,498</u>	<u>\$6,991,990</u>	<u>\$6,756,350</u>	<u>\$6,417,683</u>
	<b>8.388%</b>	<b>5.556%</b>		
2nd prior yr (surplus) deficit	0	0		(117,477)
			6,756,350	6,300,206
<b>TOTAL CONTRIBUTION BY TOWNS</b>	<b><u>\$7,578,498</u></b>	<b><u>\$6,991,990</u></b>	<b><u>\$6,756,350</u></b>	<b><u>\$6,300,206</u></b> towns
			<u>0</u>	<u>0</u> surplus



-----BUDGETS-----

	2023	2022
<b>CRIME CONTROL:</b>	\$	
Salaries (+1.75% increase)	4,332,996	4,103,116
Benefits	982,911	918,455
Training + rifle range	52,000	52,000
Equipment	21,000	21,000
IT equip & services agreement	80,844	80,844
Equip repairs & IT support	10,000	10,000
Communications	82,200	82,200
Office function	15,000	15,000
Leasing	15,500	15,500
Policing-general	40,000	40,000
Insurance (estimated 10% over 2022)	55,990	50,900
Uniforms	47,000	47,000
Public Relations	7,000	7,000
Detention	31,625	31,625
Investigations	45,000	45,000
Auxillary	4,000	4,000
Taxi & Traffic Bylaw	1,000	1,000
Public Safety/PIMITS (per PNB + 5%)	38,593	36,755
	<u>5,862,659</u>	<u>5,561,395</u>
	5.417%	11.947%
<b>VEHICLES:</b>		
Fuel	90,000	90,000
Maint./repairs	67,000	67,000
Insurance (estimated 10% over 2022)	39,050	35,500
New vehicles qty-2	90,000	88,000
Traffic unit equipment	6,000	6,000
	<u>292,050</u>	<u>286,500</u>
	1.937%	1.089%
<b>PROPERTY:</b>		
Maintenance	40,000	40,000
Cleaning	42,000	42,000
Heat and power	47,000	47,000
Taxes (+2%)	52,240	51,216
Insurance (estimated 10% over 2022)	9,460	8,600
Grounds	12,000	12,000
Bldg debenture - int	11,714	15,600
- princ.	146,000	143,000
	<u>360,414</u>	<u>359,416</u>
	0.278%	-13.016%
<b>ADMINISTRATION:</b>		
Salaries (+1.75% increase)	940,233	885,814
Benefits	227,736	214,555
Professional Fees	78,000	83,000
Travel/Training	24,000	24,000
Insurance "E&O" (+ 10%)	5,610	5,100
Labour Relations	15,000	15,000
Board expenses	5,000	5,000
	<u>1,295,579</u>	<u>1,232,469</u>
	5.121%	12.110%

-----BUDGETS-----

	<b>2023</b>	<b>2022</b>
<b>TELECOM/DISPATCH:</b>		
Dispatch Centre annual fee (+ 2%)	270,345	265,044
Data/networking charges	10,675	10,675
	<u>281,020</u>	<u>275,719</u>
	1.923%	12.110%
<b>REVENUE:</b>		
- interest	(17,000)	(17,000)
- taxi & traffic bylaw	(4,000)	(4,000)
- other	(125,000)	(125,000)
- cost sharing with fire dept	(20,498)	(16,004)
	<u>(166,498)</u>	<u>(162,004)</u>
	2.774%	51.406%
<b>SECONDMENTS</b>		
Revenue (+ 2%)	(278,664)	(273,200)
Temporary Terms	187,016	183,350
	<u>(91,648)</u>	<u>(89,850)</u>
	2.001%	23.224%
<b>RETIREMENT ACCRUAL:</b>		
Retirement	69,607	65,853
Interest & dividends	19,000	19,000
	<u>88,607</u>	<u>84,853</u>
<b>TOTAL BUDGET</b>	<u><b>\$7,922,182</b></u>	<u><b>\$7,548,498</b></u>
	<b>4.950%</b>	<b>7.959%</b>
2nd prior yr (surplus) deficit	0	0
<b>TOTAL CONTRIBUTION BY TOWNS</b>	<u><b>\$7,922,182</b></u>	<u><b>\$7,548,498</b></u>



Kennebecasis Valley Fire Department Inc.  
Chief Bill Ireland Deputy Chief Dan McCoy

7 Campbell Drive, Rothesay, NB E2E 5B6  
Phone (506) 848-6601 Fax (506) 848-6608  
Email: [admin@kvfire.ca](mailto:admin@kvfire.ca)

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October 18, 2021

Ms. Krista Brandon,  
Town Treasurer  
Town of Quispamsis  
12 Landing Court  
Quispamsis, NB  
E2E 4Z4

Dear Ms. Brandon:

In accordance with the motion passed at the September 23, 2021 meeting of the Joint Finance Committee (JFC), the Board of Fire Commissioners has complied with the request of the JFC and reduced our proposed 2022 operating budget to reflect a maximum year over year increase in municipal contributions of 4%.

Based on the limited amount of discretionary spending available in our annual operating budget, the Board voted to reduce the amount allocated to a new staff position dedicated to fire prevention and public education by 25% in order to achieve the recommended budget reduction. A copy of our updated budget is attached and the changes are reflected in budget lines 19 and 23 for your reference.

Trusting this satisfies the request made by the JFC, we look forward to the approval of our 2022 operating and capital budget by Council.

Sincerely,

Peter Lewis  
Treasurer

cc: Cathy Snow, Town Clerk

# Kennebecasis Valley Fire Department Inc.

## 2022 Operating Budget

Line		ACTUAL	BUDGET	BUDGET	Variance	
		2020	2021	2022	Budget Comparison 2022 vs. 2021	% Change
<b>REVENUE:</b>						
1	Members Contributions	\$ 5,349,446	\$ 5,419,084	\$ 5,636,875	\$ 217,791	4.0%
2	Rebate of Property Tax	46,755	53,244	58,567	5,323	10.0%
3	Local Service Districts	0	0	0	0	
4	Revenue Fee Structure	-	-	-	-	
5	Misc. Revenue	420	1,000	1,000	-	0.0%
6	Interest Income C/A	6,256	5,000	5,000	-	0.0%
7	Surplus 2nd previous year	(79,278)	145,730	213,454	67,724	46.5%
8		\$ 5,323,599	\$ 5,624,058	\$ 5,914,895	\$ 290,837	5.2%
<b>EXF ADMINISTRATION:</b>						
9	Admin. Wages and Benefits	\$ 624,741	\$ 656,100	\$ 660,700	\$ 4,600	0.7%
10	Convention/dues/training	12,831	18,000	15,000	(3,000)	-16.7%
11	Administrative Agreement	12,000	12,000	12,000	-	0.0%
12	Professional Services	57,644	50,500	50,000	(500)	-1.0%
13	CPSE Accrediation	-	-	3,000	3,000	
14	Office supplies/Copy Machine/ S/C	7,576	7,450	7,600	150	2.0%
15	Computer hardware/software/IT	17,275	32,900	36,000	3,100	9.4%
16	Telephone/ Internet	13,549	14,000	14,250	250	1.8%
17		\$ 745,617	\$ 790,951	\$ 798,551	\$ 7,600	1.0%
<b>FIREFIGHTING FORCE:</b>						
18	Salaries Basic	2,613,868	2,787,200	2,873,000	85,800	3.1%
19	Dedicated FP position	-	-	69,187	-	
20	Overtime	96,328	70,000	70,000	-	0.0%
21	Retirement Vacation benefit	-	10,607	17,270	6,663	62.8%
22	Force Benefits	615,630	654,300	683,600	29,300	4.5%
23	New position benefits	-	-	18,471	18,471	
24	Career Uniforms and maintenance	21,475	28,000	28,500	500	1.8%
25	Medical and Fitness Testing	17,672	20,000	20,000	-	0.0%
26	Employee Wellness	-	8,000	9,000	1,000	12.5%
27	Career Recognition	3,366	3,000	3,000	-	0.0%
28	Holiday Relief Wages and overtime	358,366	339,100	352,700	13,600	4.0%
29	Holiday Relief Benefits	91,755	112,700	124,000	11,300	10.0%
32		\$ 3,818,462	\$ 4,032,907	\$ 4,268,728	\$ 235,821	5.8%
<b>TELECOMMUNICATIONS:</b>						
33	Cellular Telephones	\$ 3,616	\$ 5,000	\$ 5,000	\$ -	0.0%
34	Communication Equipment	943	1,000	1,000	-	0.0%
35	Maintenance / Repairs	-	700	700	-	0.0%
36	Dispatch Service	-	200,372	206,210	5,838	2.9%
37		\$ 4,558	\$ 207,072	\$ 212,910	\$ 5,838	2.8%
<b>INSURANCE:</b>						
38	Insurance	\$ 36,971	\$ 50,000	\$ 55,504	\$ 5,504	11.0%
39		\$ 36,971	\$ 50,000	\$ 55,504	\$ 5,504	11.0%

Kennebecasis Valley Fire Department Inc.

**2022 Operating Budget**

Line	ACTUAL	BUDGET	BUDGET	Variance		
	2020	2021	2022	Budget Comparison 2022 vs. 2021	% Change	
<b>PREVENTION AND TRAINING:</b>						
40	Firefighter / Co. Officer Training	\$ 23,419	\$ 48,000	\$ 45,000	\$ (3,000)	-6.3%
41	Fire Prevention	6,471	6,000	6,000	-	0.0%
42	Public Education	39	2,500	2,500	-	0.0%
43	Training Supplies	501	2,000	5,000	3,000	150.0%
44		\$ 30,430	\$ 58,500	\$ 58,500	\$ -	0.0%
<b>FACILITIES:</b>						
45	Station 1 Operating	146,478	178,600	183,700	5,100	2.9%
46	Station 2 Operating	15,747	44,700	51,500	6,800	15.2%
47	Station 2 - Quispamsis	49,657				
48	Station Supplies	12,274	12,000	12,000	-	0.0%
49		\$ 224,156	\$ 235,300	\$ 247,200	\$ 11,900	5.1%
<b>FLEET:</b>						
50	Fuel Vehicle	\$ 14,441	\$ 20,000	\$ 20,000	\$ -	0.0%
51	Registration Vehicle	383	550	550	-	0.0%
52	Vehicle Maint. & Repairs	60,796	85,000	82,500	(2,500)	-2.9%
53		\$ 75,620	\$ 105,550	\$ 103,050	\$ (2,500)	-2.4%
<b>OPERATIONS:</b>						
54	New Equipment	\$ 19,259	\$ 22,000	\$ 22,000	\$ -	0.0%
55	Maint. & Repairs Equip.	26,585	25,000	25,000	-	0.0%
56	Maint. & Repairs Bunker Gear	398	4,000	4,000	-	0.0%
57	Medical supplies	9,418	8,000	10,000	2,000	25.0%
58	Fire fighting supplies	8,012	3,500	5,000	1,500	42.9%
59	H&S/Cause determination	2,249	1,000	1,000	-	0.0%
60		\$ 65,921	\$ 63,500	\$ 67,000	\$ 3,500	5.5%
<b>WATER COSTS:</b>						
61	Water Costs - Quispamsis	\$ 5,089	\$ 5,241	\$ 5,398	\$ 158	3.0%
62	Water Costs - Rothesay	26,444	27,237	28,054	817	3.0%
63		\$ 31,533	\$ 32,478	\$ 33,452	\$ 974	3.0%
<b>OTHER:</b>						
64	Miscellaneous	\$ 2,666	\$ 3,000	\$ 3,000	\$ -	0.0%
65	Retirement Allowance	67,000	44,800	67,000	22,200	49.6%
66		\$ 69,666	\$ 47,800	\$ 70,000	\$ 22,200	46.4%
63	<b>Totals</b>	<b>\$ 5,102,934</b>	<b>\$ 5,624,058</b>	<b>\$ 5,914,895</b>	<b>\$ 290,837</b>	<b>5.17%</b>